

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 28, 2026

**NUMBER:** 26-147

**FR:** Office of the Superintendent

**SUBJECT:** Approve Contract  
for Deering Design  
Team Construction  
Administration  
Services – Gravel  
Production

**STRATEGIC PLAN/BOARD GOAL:**

Goal 4: Support Systems  
Strategy 3: Improve School Facilities

**ABSTRACT:**

Board approval is required for purchases that exceed \$50,000.

**ISSUE:**

At issue is board approval of a contract increase for Burkhart Croft Architects for construction administrative services, and potential on-site cultural resources work for Deering Gravel Production and in an amount not to exceed \$290,000, an increase of \$100,000.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

In April 2025, through Memo 25-125, the Board approved a contract for site design, cultural resources desktop survey, topographic survey, and permitting assistance. Topo survey work was completed last fall, and the remaining work is in progress. Contract amount was not to exceed \$190,000. However, Construction Administrative services for the design team put their overall contract amount above \$190,000. A contract increase, not to exceed an additional \$100,000 is needed to contract for their services during negotiations for the gravel production and services during that phase of the project. In addition, dependent on the findings of the cultural desktop survey, on-site work may be needed this summer. The increase in the Not to Exceed contract amount includes this service if needed.

**FUNDING SOURCE:**

State of Alaska DEED Grant and Capital Improvement Funds

**ALTERNATIVES:**

1. Approve a contract increase to Burkhart Croft Architects for Construction Administration Services – Gravel Production & cultural resources on-site work for a total contract amount Not to Exceed \$290,000 as presented;
2. Do not approve a contract increase to Burkhart Croft Architects for Construction Administration Services – Gravel Production & cultural resources on-site work for a total contract amount Not to Exceed \$290,000 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board Approve a contract increase to Burkhart Croft Architects for Construction Administration Services – Gravel Production & cultural resources on-site work for a total contract amount Not to Exceed \$290,000 as presented.

**ATTACHMENT:**

None