



HOWARD LAKE
WAVERLY · WINSTED
Public Schools

Over-Night Field Trip Request Form

Date(s) of Trip: 12/17 - 12/18

School: Humphrey Elementary Winsted Elementary

Middle School High School

Destination: Cass Lake ^{HS} + Bemidji, MN

Telephone Number: 218 - 751 - 0390 (Hotel)

Address: 2420 Paul Bunyan Dr NW Bemidji, MN 56601

Departure Time From School: 5:15 AM 12/17

Return Time to School: 10:00 PM 12/18

Class, Club, Sport/Activity or Grade Level: Wrestling (Varsity Only)

Teacher/Advisor in Charge: Joe Puncocar

Purpose/Related to Which Essential Standards: Compete in 2
day tournament

Approximate Expenses: District Student/Activity Account Booster

Event/Ticket Cost: \$ 300 (School)

Bus Cost: \$ 1200 (School/Boosters)

Other: Hotel \$ 800 (Boosters)

Approvals -

Supervisor/Coach Signature Joe Puncocar Date 9/9/21

Principal/Director Signature [Signature] Date 9/9/21

Superintendent Signature [Signature] Date 9/9/21

School Board Signature _____ Date _____

Requests must be submitted to building principal **30 days** prior to the trip.
Trip must be approved by the School Board prior to trip date.
A separate request form must be filled out for each trip.