

## **BUILDINGS/GROUNDS & TRANSPORTATION REPORT**

**Date:** February 26, 2018  
**To:** Board of Education  
**From:** Lori Ade

### **BUILDINGS/GROUNDS**

#### **Facilities Committee**

The Facilities Committee did not meet in February. The next meeting is scheduled for Wednesday, April 11, 2018 at 5:30 p.m. in the High School Library.

#### **Strategic Plan**

I met with Laura Weber and Bob Fogarty to discuss the projects that the board would like to see accomplished for FY '19. Those projects being:

1. Update fire alarm panel at Jr. High
2. Look at removing/replacing front planters at Jr. High due to safety hazards
3. Repair cracked/broken concrete at east entrances of Washington School
4. Install protective window film on doors/windows in all schools

Laura and Bob are putting together the plan with updated financial figures, and will get back with that information in the next few weeks.

#### **Life Safety Amendments**

In reviewing past Life Safety Amendments on the Illinois State Board of Education IWAS system, we had three amendments that were never closed by the architects. I have had the paperwork completed. The following amendment documents will need to be signed at the board meeting, and a motion will be required to accept the three Amendments as completed in full compliance.

**Amendment #1:** Horn strobe in Band Room was replaced at no cost to the district. This strobe should have been placed in the band room during construction and was overlooked, but installed by Simplex-Grinnell in 2011.

**Amendment #1 Bus Garage:** Life Safety funds were used to repair the basement area of the Unit Office/Bus Garage from water seepage and mold restoration. This work was completed in 2010.

**Amendment #12:** At the Jr. High, the boys' locker room windows were directly below the fire escape stairwell from the band room. Per the fire code, these windows needed to be closed up/concreted & sealed so that they did not present a fire hazard to those who might need to use the stairwell to escape the top floor. This work was completed in 2014.

#### **Asbestos Training**

I attended the required “Designated Person” asbestos training in Bloomington this month. It was very informative. I will work with the maintenance and custodian staffs, as well as our asbestos contractor to ensure we remain in compliance for our district.

### **Gym Floor Summer Recoating**

I have only received one quote for the gym floor recoating to be done this summer. I have contacted Stalker Floors (company who installed the Jr. High gym floor) to request a quote from them so that we have some comparison before making the decision. I will have that by the March meeting to take action at that time.

### **Football Scoreboard**

With the proposal of the new digital scoreboard (non-district funded), Trevor Higgins has asked if the district would be willing to sell the old football scoreboard. We would need to make sure that we follow policy guidelines on sell of district owned property prior to moving forward with this action.

Also, per the discussion at our last Facilities Committee meeting, I inquired with our insurance carrier as to the cost of insuring the new digital scoreboard. I was quoted an approximate cost of \$125 annually. Trevor Higgins asked if the district would cover this cost, but per our conversations at the time of the proposal, I told him that it was my understanding that he would need to cover this cost in his budget for the new scoreboard.

## **TRANSPORTATION**

### **Open Route**

One of the permanent bus drivers resigned his position this month. He was out on medical leave, and decided to not return. After posting his route, one of the other permanent drivers requested to transfer to this vacant route. Per past practice, we then post the next open route until all routes are filled. One of the sub drivers has applied for any of the vacant routes that are open, so we will be able to fill the route immediately. We will still have five substitutes to assist as needed.