

REGULAR MEETING

Monday, August 11, 2025

The Monday, August 11, 2025 Regular School Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:30 pm. by Vice Chairperson Mulvihill. After the pledge of allegiance, roll was taken with the following members present: Mulvihill, Koch, Bauman, Marketon and Puncochar; absent: B Borrell and J Borrell. Also present were Superintendent Dan Edwards, Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Marketon recommended approval of the agenda; Koch seconded; passed unanimously.

(Item V) There were no questions or comments from visitors.

(Item VI) Puncochar recommended approval of the consent agenda; Bauman seconded; passed unanimously.

The consent agenda included:

- July 14, 2025 Regular Board Meeting
- July 28, 2025 Work Session Meeting
- P-Card
- July Bills
- August 11, 2025 Check Register
- Monthly treasurer report
- Resignations of **Amy Neisen** as a Winsted Elementary Para effective immediately, and **Hannah Williams** as a Winsted Elementary Para effective immediately
- Rehiring **Janai Kittock** due to licensure as an Early Childhood Special Education Teacher effective the 2025-26 school year; and **Jennifer Hagen** due to licensure as a Special Education Teacher effective the 2025-26 school year;
- Hiring **Tracie Will** as an Intervention/Title I Teacher effective the 2025-26 school year replacing Gretchen Karg
- Second reading and approval of the following annual policies: 506-Student Discipline; and 806-Crisis Management

(Item VII, Subd. A) Each principal reviewed their suggested handbook changes. The board members asked clarifying questions.

Marketon recommended approval of the handbook changes for 2025-26 school year; Puncochar seconded; passed unanimously.

(Item VII, Subd. B) Mulvihill read the donations.

Puncochar recommended approval of the resolution accepting donations; Koch seconded; those in favor: Puncochar, Koch, Bauman and Mulvihill; those opposed: none; those abstaining: Marketon; passed by majority.

(Item VII, Subd. C) Mulvihill indicated the Policy Committee recommends the first reading of policy 722-Public Data Requests. Superintendent Edwards reviewed the updates recommended by the Minnesota School Board Association.

(Item VII, Subd. D) Mulvihill recommended holding/tabling the discussion and approval of the student board member representative until the August work session when all the board members will be in attendance. The board members agreed.

(Item VII, Subd. E) Mulvihill reported the following items will be on the work session agenda:

- Approve Resignations/Employment Recommendations (If needed)
- Discuss Superintendent Evaluation
- Discuss Student Board Representative(s)

Koch recommended approval of the items for the work session; Puncochar seconded; passed unanimously.

(Item VII, Subd. F) Each board member gave positive affirmation about things happening in the district.

Puncochar recognized the preschool program and thanked all involved for a start of a positive experience for our students and families.

Bauman recognized the PTA group who will be supporting and including the middle and high school staff, as well as the elementary, starting this upcoming school year.

Koch recognized Danielle Kuznia, Noel Huggett and Hannah Porter who helped resolve things for her own family; they were all very creative with finding solutions.

Marketon recognized Mr. Puncochar for the organization of the golf tournament, which was a great community event.

Mulvihill recognized the excitement and nervousness of students and staff as they are starting fall sports.

(Item VIII, Subd. A) Superintendent Edwards reported:

- We will work on recruiting parents to join our District Advisory committee, and also recommend changing the name to the District Teaching and Learning Advisory Committee.
- The leadership team met last week and discussed the upcoming year.

(Item VIII, Subd. B) Principal Kuehn reported:

- We are looking for student volunteers for the freshman orientation day.
- Summer is winding down and the school year is winding up.

Mulvihill indicated that the Elementary Principal report is enclosed.

Principal Schimelpfenig reported:

- We have had a 95% turnout for open house
- We are excited to be expanding the PTA to middle school and are excited to watch it grow.
- Workshop week we will have formal AI training and PLC Time

- Thank you to the board members for allowing the principals to attend the workshop in Chicago with the Superintendent.

(Item VIII, Subd. C) Mulvihill indicated that there is a written committee report. Puncochar reported the Budget Committee meets before each regular meeting, and tonight Marketon indicated that our message/theme should be that everything is being looked at to provide the best student experience we can.

(Item VIII, Subd. D) Upcoming Board Member Event Appearances:
Calendar Link

New Teacher Workshop August 20-evening & 21-during the day

Back to school workshop days August 25-28

Staff Barbecue August 25- noon-1pm

High School/Middle School Open house-August 27-4-8pm

High School Freshman orientation day-Sept 2

Elementary Welcome Back Days September 2-3

Leaders in Education Excellence (LEEA) October 29-Resource Training @ 4:30pm

Educational Support Staff (ESS) November 19-Resource Training @ 4:30pm

Students of Excellence April 29-Resource Training @ 4:30pm

(Item IX) Next Meeting Dates:

Work Session Meeting- August 25, 2025 6:30 pm HLWW HS Media Center

Regular Board Meeting-September 8, 2025 6:30 pm HLWW HS Media Center

(Item X) Items for next meeting

Work Session:

- Approve Resignations/Employment Recommendations (If Needed)
- Discuss Superintendent Evaluation
- Discuss Student Board Representative

Regular Meeting:

- Bill Reader for September-Puncochar
- Bill Reader for October-Bauman
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report

Mulvihill adjourned the meeting at 7:22 pm.

Respectfully submitted,

Katie Koch, Clerk