

Will Carleton Academy
Board of Directors
2001 W Hallett Rd.
Hillsdale, MI 49242
Regular Board Meeting
March 12, 2019
Room 2
5:15 PM

PROPOSED MINUTES

1. Call to Order
Board President Brock Lutz called the meeting to order at 5:18 PM.
2. Roll Call
Members Present: Chris Busch, Brock Lutz, Sarah Hartzler, Rick Schaerer, Luke VanCamp, and Don Westblade
Members Absent: Lisa Roberts
Others Present: Colleen Vogt, Brian Beaudrie, Sid Faucette, Carla Stewart, AJ Watkins, Angela Draper and Jackie Phillips
3. Public Comments (Limited to Agenda Items Only)
No comments
4. Approval of Agenda
It was moved by Hartzler and supported by Westblade to approve the March 12, 2019 Regular Board Meeting Agenda. The motion passed unanimously with 6 Ayes and 0 Nays.
5. Consent Agenda
It was moved by Hartzler and supported by Westblade to approve the Consent Agenda to approve the Regular Meeting Minutes of the January 15, 2019 meeting. The motion passed unanimously with 6 Ayes and 0 Nays.
6. Treasurer's Report
 - a. Monthly Financial Reports for January 2019 and February 2019
Brian Beaudrie presented the monthly Financial Reports for January and February.
 - b. Prep Expert Report
15 students signed up for the PrepExpert SAT preparation program. Based on the direction from the Board at last month's meeting, parents were asked to pay \$100 for the course, the Board paid \$199 per student and Choice Schools CEO Sarah Wildey \$200 per student. Sidney Faucette paid the entire cost up front and informed the Board of the request for reimbursement of the parent contribution (which has been paid to the school) of \$1,500 and the Board's contribution of \$2985 for a total amount to be reimbursed of \$4,485. Don Westblade asked if there is a means to receive comparative data on student's SAT score improvement.
 - c. Board of Directors Budget Priorities
The Budget/Long Range Planning Committee will meet to discuss budget priorities before the next board meeting.

7. Business Items

- a. Monthly Financial Reports for January 2019 and February 2019
Board members had no further questions concerning the January 2019 and February 2019 Monthly Financial Reports.
It was moved by Hartzler and supported by Westblade to approve the monthly Financial Reports for January 2019 and February 2019. The motion passed unanimously with 6 Ayes and 0 Nays.
- b. Reenrollment, Open Enrollment and Lottery Dates
There was discussion about moving the Open Enrollment dates earlier. The board will revisit this before the dates are set next year.
It was moved by Westblade and supported by Hartzler to approve the dates of Re-Enrollment: February 4, 2019 to February 14, 2019
Open Enrollment: April 17, 2019 to May 1, 2019
Lottery: May 1, 2019, 4:30 pm.
The motion passed unanimously with 6 Ayes and 0 Nays.
- c. Alternate Teaching Pathway/Teachers of Tomorrow Program
It was moved by Westblade and supported by VanCamp to approve participation in the Teachers of Tomorrow alternative certification program for qualifying teachers teaching at WCA. The motion passed unanimously with 6 Ayes and 0 Nays.
- d. Board Committee Reports
Board President Lutz asked about which board members seats were up this year. It was determined that Lisa Roberts and Don Westblade's terms end June 30, 2019. The Board directed Director Vogt to put a board nominations request in to the next Monday Mailer for parents to begin the nomination process.
 - i. Site Committee
Luke VanCamp reported that with rough numbers, paving the parking lot will cost upwards of \$100,000. If we want it done this summer, contractors will have to know by May. The question of being able to use the crushed asphalt from the Hallett St road reconstruction was raised. Mr. VanCamp will investigate that possibility with the contractor. The committee continues to look in to adding science modules to our existing science classroom.
 - ii. Policy Committee
Chris Busch and Sarah Hartzler reported that the revisions are moving along. The Board agreed to send the revised copy to the attorney for review and to all board members.
 - iii. Booster Club
AD Draper discussed North Adams/Jerome pulling out of our golf co-op at the last minute. She was able to find a solution so that our students can still participate in golf this season.
The opportunity to have a school clay target team was presented. It was moved by Hartzler and supported by Westblade to support the formation of a team. The motion passed unanimously with 6 Ayes and 0 Nays.
- e. ESP Review
Sid Faucette provided Board members with a Choice Organization Chart of services.

8. Business Manager Reports

a. Director's Report

Director Vogt's written report was presented to the Board.

It was moved by VanCamp and supported by Hartzler to approve our 2018-2019 Student Handbook and WCA's longstanding graduation requirements. The motion passed unanimously with 6 Ayes and 0 Nays.

b. Management Report

Sid Faucette updated the Board on the progress made in reviewing the Charter Contract and the Will Carleton Academy goals.

9. Extended Public Comment

AJ Watkins encouraged the Board to not have the projected enrollment the budget is based on be too high as well as to avoid dipping in to the fund balance next year.

Angela Draper commented that she would love to see the Science Lab project continue.

10. Board Comments

Chris Busch thanked Angela Draper, Athletic Director, for her tireless efforts on behalf of our athletes.

Luke VanCamp thanked the board for approving the Clay Target Team.

Don Westblade thanked Luke VanCamp for his willingness to coach the Clay Target Team and Angela Draper for her support with the Golf Team.

11. Reconfirmation of Next Board Meeting Date:


Members agreed that the next regular meeting will be on April 9, 2019, 5:15 PM, Academy Workroom.

12. Adjournment

It was moved by Westblade and supported by VanCamp that the meeting be adjourned.

The motion passed with 6 Ayes and 0 Nays. The meeting adjourned at 7:27 PM.

Proposed minutes respectfully submitted,



Recording Secretary

Date: March 15, 2019

Approved by the Board of Directors at its _____ meeting.

_____ Date: _____
Board Secretary