

Quarterly School Administrator Report

General Information

Administrator Name: **Andrew Sachariason**

School/Division: Upper School

Quarter & Year: Q3

Section 1: SWOT Analysis

Strengths/Celebrations

1. College acceptance numbers are coming in for our current senior class. Early April is the moment when a lot of this happens.
2. Lock Down and Crisis Go training - work in progress, but improvements emerging.
3. Student Registration for next year is happening and feels strong. Good feedback from kids.
4. Strong list of new applications for our Upper School. New Student and onboarding expectations have been elevated. Mostly with incoming assessments to help establish reading levels.
5. Strong Curriculum conversations & planning for the year ahead. Teachers work to improve and enhance their work from year to year.
6. Career Day - a wonderful success for our students. We had a number of parents volunteer their time to make for a wonderfully successful day.

University of Minnesota: 50 applicants, 39 offers of admission thus far, 6 students admitted to the Honors Program, 4 students have committed to attend thus far.

UW-Madison: 24 applicants, 4 offers of admission thus far, 18 decisions are expected on March 31 (We have 70 applications across 9 campuses in the UW-system)

University of Michigan: 10 applicants, 1 offer of admission thus far

St. Olaf College: 11 applicants, 7 offers of admission thus far, 1 student has committed

ROTC: At least three seniors plan to pursue ROTC after high school as a compliment to their college experience

Weaknesses/Challenges

1. Parent frustration with the date selected for the Senior Dinner and conflict w/ track meet.
2. Teacher and Student illness and absences. Increase in the amount of time out of school and working to ensure continuity in curriculum and quality are top priority.
3. Career Day attendance - 83 students were not in school and did not attend Career Day.
4. PSEO interest numbers are concerning roughly 40 current 10th and 11th graders) - opting out of what we do.

Opportunities

1. Intervention Training is happening for students identified as struggling readers (or off grade level)
2. Speech Week is happening to end Q3 - students have completed their speeches
3. 8th grade registration meetings went well.
4. The registration process for next year is beginning.

Threats

1. PSEO interest is way up this year. 43 juniors and seniors attended the mandatory PSEO meeting this past February.
2. MCA testing is approaching April 15th.

Section 2: Addressing Weaknesses and Threats

Question: What steps are being taken to address the identified weaknesses and threats?

Response: We have issued video conferencing to enhance our College Counseling work to all junior families. At this time about 10% of families have followed up.

Section 3: Family and Community Engagement

1. How have you engaged families to support student learning and school initiatives this quarter?

I work closely with families where students are struggling. I meet regularly with a team of counselors and administrators to review individual students and concerns. This can include updating status on individual students. This often includes parents and guardians to ensure solid communication. We are also onboarding a number of new families interested in enrolling at Prep. This would include meeting with families, answering questions, offering tours, and reviewing transcripts.

2. How have you collaborated with staff to build a positive school culture and support instructional goals?

I continue to meet with staff members individually and as a team to review work and celebrate successes and define problems.

Ongoing faculty meetings, planning advisories, and 1-1 meetings to ensure we are continuing to hold high expectations.

3. What new strategies or practices are being introduced to strengthen family-school-staff partnerships?

We have reached out to families offering individualized video conferencing to walk them through the college application process and to address individual concerns. Mr. Williams will be building individual files for our students to help frame their choices and decisions ahead.

Section 4: Additional Notes & Future Planning

Upcoming priorities for next quarter:

In Q4 it is about finishing strong. We have AP Exams to prepare for and students are getting ready for Graduation. We have many school sponsored events ahead, including Prom to prepare. These are always exciting but can be challenging when we are doing events.

Anticipated challenges and mitigation strategies:

We are in the process of scheduling for next year, looking at all the various factors that impact this, including teacher assignments, room availability, lockers, and parking, for example.

Support requested from the School Board:

The Board has done a tremendous job making sure Dr. Fuchs' transition is solid. I would simply like to acknowledge hope that this ongoing and continued support is appreciated.

I am looking forward to an “Upper School Friendly” bell schedule for next year as well.