

WORK SESSION MEETING

Monday, August 25, 2025

The Monday, August 25, 2025 School Board Work Session meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:31 pm. by Chairperson B Borrell. After the pledge of allegiance, roll was taken with the following members present: B Borrell, Koch, Bauman, Marketon, Mulvihill, Puncochar and J Borrell. Also present were Superintendent Dan Edwards, Ed.D. and Board Secretary Marilyn Greeley.

(Item IV) Koch recommended approval of the agenda; J Borrell seconded; passed unanimously.

(Item V) Marketon asked if it is ok to accept a tentative resignation date. Superintendent Edwards responded yes.

Marketon recommended approval of the consent agenda; Bauman seconded; passed unanimously.

The consent agenda included:

- The extended leave for **Diane Odenbrett** for the month of September 2025
- The resignation of **Sarah Schanus** as Intervention Teacher at Winsted Elementary effective September 12, 2025 or earlier
- Rehiring **Adam Kuehl** as an English Teacher replacing Amber Hlavka effective the 2025-26 school year;
- Hiring **Ann Brown**, as a 5.5hr Para at Winsted Elementary effective 8-25-25 replacing Hannah Williams; **Nikki Reed** as a 5.5hr Para at Humphrey Elementary effective 8-25-25 replacing Monica Bogema; **Emily Huston** as a 6hr Para at Humphrey Elementary effective 8-25-25 replacing Sara Mortensen; 0.4 FTE for **Laura Boillat** as a High School Ag teacher effective the 2025-26 school year replacing an open position; and **Kelly Reed** as a 5.5 hr Para at Humphrey Elementary effective 8-28-25 replacing Rylie Kadlec
- The approval of the additional fall coaching staff

(Item VI, Subd. A) Joe Puncochar, Activities Director, recommended increasing the gate fees effective the 2025-26 school year.

Koch motioned to approve the increase in gate fees effective the 2025-26 school year; J Borrell seconded; passed unanimously.

(Item VI, Subd. B) The board discussed the process for implementing student representative(s) to serve as non-voting member(s) on the school board.

Puncochar recommended approval of moving forward with the idea of a student representative(s) to serve as a non-voting member(s) on the school board and to implement for the October board meeting; Mulvihill seconded; passed unanimously.

(Item VI, Subd. C) Superintendent Edwards recommended changing the October board meeting dates to October 6 and 20. B Borrell asked the board members to check their schedules to make sure this will work for everyone.

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Puncochar recommended approval of the change to the October board meeting dates to October 6 and 20; Bauman seconded; passed unanimously.

(Item VI, Subd. D) Superintendent Edwards reviewed a process for his evaluation and potential goals could be a long-term facility assessment, multi-year budget process and a strategic plan score card.

Edwards indicated no action is needed at this time, however action will requested at the September 8, 2025, meeting.

(Item VI, Subd. E) Each board member gave positive affirmation about things happening in the district.

Puncochar recognized the local students being crowned and all the student workers we had helping in Laker Care, Technology and Buildings and Grounds this summer.

Bauman recognized the Cross Country coaches for making it fun and always smiling, rain or shine.

J Borrell recognized Dr Kuehn and Dr Edwards for all their work with the FFA situation, we appreciate all your efforts.

Koch recognized Dr Kuehn and Dr Edwards as well and for all those who helped make the new teacher orientation night a success.

Marketon recognized the fall coaches who were here before school started, and the many coaches who are invested all year. Marketon also recognized all those who helped make the new teacher orientation night a success.

Mulvihill recognized Dr Kuehn and Dr Edwards for embracing the ninth grade orientation day; we are hearing a lot of enthusiasm from other parents of these students.

B Borrell recognized Dr Edwards for asking him to speak at the staff meeting and thanked the cheer coaching staff for doing a good job with the 27 cheer students for this year.

Superintendent Edwards reported:

- We kicked off today with staff
- They have a great ninth grade only orientation day plan.
- It is great to have staff back in the buildings.
- We will be testing out the new parking lot exit on Friday night after the football game.
- We are members of MREA-MN Rural Education Association; and our teacher, Jeff Granrud, received educator of the year and will be presenting at the state conference in November.

(Item VII, Subd. A) Upcoming Board Member Event Appearances:

Calendar Link

Back to school workshop days August 25-28

High School/Middle School Open house-August 27-4-8pm

High School Freshman orientation day-Sept 2

Elementary Welcome Back Days September 2-3

Leaders in Education Excellence (LEE) October 29-Resource Training @ 4:30pm

Educational Support Staff (ESS) November 19-Resource Training @ 4:30pm

Students of Excellence April 29-Resource Training @ 4:30pm

(Item VII, Subd. B) Nothing new at this time.

(Item VIII) **Next Meeting Dates:**

Regular Board Meeting-Monday September 8, 2025 6:30 pm HLWW HS Media Center

Work Session Meeting-Monday September 22, 2025 6:30 pm HLWW HS Media Center

(Item IX) **Items for next meeting**

Regular Meeting:

- Bill Reader for August-Mulvihill
- Bill Reader for September-Puncochar
- Bill Reader for October-Bauman
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Approve Snow Removal Vendor
- Approve Proposed Levy Certification

B Borrell adjourned the meeting at 7:29 pm.

Respectfully submitted,

Katie Koch, Clerk