

LIVONIA PUBLIC SCHOOLS

Cindy Scott, Director of Elementary Programs and District Services

To: Andrea Oquist, Superintendent
From: Cindy Scott, Director of Elementary Programs and District Services
Date: May 23, 2019
Subject: Cleveland Elementary Flexible Furniture Purchase

I am requesting that the flexible furniture plans created by Cleveland Elementary School be placed on the agenda for the May 28, 2019 Committee of the Whole meeting.

For review, this purchase is a Phase III item targeted for elementary furniture to supplement the student furniture previously purchased using the 2013 Bond funds. Each elementary school received a base amount along with a per student allocation to be used specifically for the students.

Cleveland Elementary formed a school committee, gathered input from staff, and worked with vendors to create a flexible furniture plan to enhance the learning spaces for students and provide a variety of seating options. The Cleveland staff consulted with Interior Environments to develop and design a plan unique to Cleveland. Areas that will be impacted by this purchase include a collaboration area, small area in the library, and the hallways.

We are proposing the purchase of specified furniture for Cleveland Elementary, as detailed in the attached invoice which totals \$38,742.11. The attached quote utilizes the National Intergovernmental Purchasing Alliance (IPA) discount program available to educational institutions. This satisfies the District's bidding requirements.

Please contact me if you have questions.

Attachments