



**Agreement Between**  
**Mentor North**  
**&**  
**Duluth Public Schools**  
**ISD709**



Whereas the mission of Mentor North is “to celebrate youth and support their families through one-on-one mentorship and community engagement” and the mission of Duluth Public Schools is “to inspire every student to achieve their potential and preparing students to lead productive, fulfilling lives as citizens of Duluth and the wider world”, the organizations hereby agree to collaborate in ensuring eligible students identified at select ISD709 schools to have opportunity to participate in the Five Points Academic Mentoring program with Mentor North.

**The Parties**

<p>Mentor North 206 W 4th St, Suite 202 Duluth, MN 55806</p>	<p>Duluth Public Schools 215 N. 1st Avenue East Duluth, MN 55802</p>
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**The Period of Time**

This Agreement will remain in place from the signature date of both parties until June 21st, 2021. At that time, the Agreement will be reviewed and potentially re-signed after both parties agree to updated terms and conditions.

**Assignments/Responsibilities of Organizations**

Duluth Public Schools will:

- Identify eligible youth to participate, and will make referrals for families to Five Points.
- Assign a School Advocate from each participating school to participate in the match process as outlined in the match agreement, and communicate any specific academic needs that would be helpful for the match to work on.
- Participate in the year-end evaluation.

Mentor North will:

- Follow up with referrals made by Duluth Public Schools to help families complete an application form, consent form and formally enroll with the Five Points program.

- Assign a Program Advocate to participate and facilitate the match process as outlined in the match agreement, and will ensure healthy communication across all parties (mentor, school advocate, parent/guardian, youth, program advocate).
- Recruit prospective community volunteers to be mentors.
- Screen mentors in accordance with best practices as outlined in the Elements of Effective Practice (4th Ed.). This includes two separate interviews, reference checks, a written application, a 3-hour required training, and a criminal background check report completed by Background Investigation Bureau (BIB)
- Monitor ongoing matches with the Program Advocate doing check-ins with parents and mentors every 4-6 weeks and approving weekly mentor documentation.
- Be the point of contact for all advocacy and troubleshooting inquiries for the match, including helping the match identify time, location, and dates for meeting regularly.
- Facilitate the year-end evaluation for all parties.

**Finances and Liability**


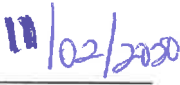
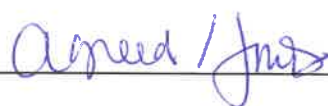

- Matches made in the Five Points program will belong under the liability and ownership of Mentor North. Duluth Public Schools will make initial referrals, and Mentor North is responsible for ensuring parents who wish to participate complete the application, intake, and consent process to formally enroll in the program.
- There is no financial obligation or exchange of finances from either party for participation for the Five Points Mentoring Program.

Mentor North agrees to indemnify and hold harmless Duluth Public Schools, its employees, volunteers, agents and assigns any claims, losses or damages, including attorney’s fees and costs, arising out of Mentor North’s role in creating mentorship opportunities as outlined in this agreement.

**Early Termination of Agreement**

Either party may exit this Agreement with or without clause. The party seeking to terminate this Agreement will provide a 14 days courtesy notice to the other party. This agreement will automatically terminate on June 21st, 2021.

**Signatures and Dates**

			
Michael Emerson	Date	Thomas Cawcutt	Date
Assistant Principal, Ordean Middle School		Principal, Homecroft Elementary School	

Agreed / jmd 11/9/20

Amy Worden  
Principal, Myers-Wilkins Elementary School

Agreed / jmd 11/2/2020

Brian Kazmierczak  
Principal, Lincoln Park Middle School

Agreed / jmd 11/02/2020

Nathan Glockle  
Principal, Stowe Elementary School

Agreed / jmd 11/4/2020

Beth Shermoen  
Principal, Piedmont Elementary School

Erin Moldowski 11/9/2020

Erin Moldowski  
Executive Director, Mentor North

Cathy Erickson 11/30/20

Cathy Erickson  
Chief Financial Officer, ISD709