Regular Meeting
Monday, June 22, 2026
5:00 PM Central

Crosslake Community School
35808 Co Rd 66
Crosslake, MN 56442

1. CALL MEETING TO ORDER
Meeting called to order at 5:00p.m.

2. PLEDGE OF ALLEGIANCE
Please stand for the Pledge of Allegiance

3. SEAT NEW BOARD MEMBERS

4. ROLL CALL and ESTABLISH a QUORUM
All board members were present.

5. ADDITIONAL ITEMS
Are there any additional items?

6. PUBLIC COMMENT
If you have an item for the Regular Board of Education public comment period, please email Board of Education Chair Josef Garcia (josefgarcia@crosslakekids.org) with your name and topic on the Friday before the Board Meeting. You may appear in person before the Board or virtually via the Google Meet.

JUST a reminder, public comments will only take place during this agenda item. No public comments or chat comments will be accepted following this agenda item.

7. AGENDA
A motion to approve the June 22, 2026 agenda was made by Jared Griffin. It was seconded by Colin WIlliams. Motion carries 7/7.

7.A. CONSENT AGENDA
All items listed below are considered to be routine by the Crosslake Community Schools Board of Education and will be acted upon by one motion; however, any Board Director may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the Agenda.
A motion to approve the consent agenda was made by Melanie Donley. It was seconded by Belinda Yurick. Motion carries. 7/7.

7.A.1. Board of Education Minutes - May 18, 2026

Abi Swenson presented the local literacy plan update that details an expanded parent/guardian notification process requiring pre-K through 12th-grade families to receive student reading proficiency levels, current intervention services, and home strategies three times a year. To support this initiative under Read Act requirements, the district is introducing new evidence-based curricula and launching a non-evaluative structured literacy coaching cycle, with a goal of 90% teacher implementation fidelity. System-wide Multi-Tiered System of Supports (MTSS) improvements include shifting student data from decentralized Google Drive spreadsheets into centralized platforms like Educlimber and Infinite Campus, alongside a unified electronic referral form to foster cross-school collaboration. Finally, the professional development timeline highlights ongoing structured literacy training, noting that 11 staff members will complete Neuhaus modules by May 2027 to wrap up the district's multi-year training rollout.

7.A.2. **Finance Meeting Minutes - June 17, 2026**

7.A.3. **Personnel Matters**

7.A.4. **Food Service Reports**

7.B. ACADEMIC, ENVIRONMENTAL EDUCATION, and PERFORMANCE IMPROVEMENT PLAN UPDATES

7.C. ACTION ITEMS

7.C.1. **Approve Policies**
A motion to approve policy 461 Holiday Pay was made by Colin WIlliams. Steena Johnson seconded the motion. Motion carries 7/7.

7.C.2. **Review and Approve May 2026 Financial Information**
The May 2026 financial report, noting that expenditures are tracking as expected while a healthy fund balance remains at 22.5%. Cash on hand is remarkably strong at roughly 44 days—potentially reaching 90 to 100 days when including CDs—and the year-end deficit may finish lower than originally projected.

We need to look at Group C compensation group numbers to be added to next month's financials.

A motion to approve the May 2026 financials was made by Melanie Donley. It was seconded by Jared Griffin. Motion carries 7/7.

7.C.3. **Milk and Bread Bid**
A motion to approve the milk and bread bid from Pan-O-Gold and Cass-Clay was made by Colin WIllimas. It was seconded by Jared Griffin. Motion passes 7/7.

7.C.4. **2026-2027 Online and In-Person Calendars**
A motion to approve the 26-27 Online and In-Person Calendars was made by Belinda Yurick. It was seconded by Colin WIllimas. Motion carries 7/7.

7.C.5. **Q-Comp SY26 Annual Report**
The program demonstrated strong results across all areas, with 92% of the teaching staff achieving their individual SMART goals and 100% completing their required professional

development. Academic benchmarks were also exceeded, as the online program surpassed its 55% growth target by reaching 73.3%, while the in-person program achieved a 76.6% success rate in reading. Furthermore, the teacher evaluation cycle was nearly finalized, concluding with 100% of the scheduled spring observations completed. Financially, the program ran an $8,400 deficit driven by full-time equivalent staffing coming in well above budget, resulting in a funding gap that will likely persist until student enrollment increases. To manage these programmatic and fiscal goals moving forward, the district is consolidating leadership by having the teaching and learning coordinator assume the Q Comp coordinator role.

A motion was made by Jared Griffin to approve the Q-Comp Annual Report SY26. It was seconded by Belinda Yurick. Motion carries 7/7.

7.D. <u>INFORMATION /DISCUSSION ITEMS</u>

7.D.1. **District Personnel**
The board wanted to know the financial impact of the CCS Online High School Principal, CCS Online K-8 Principal, CCS High School Engagement Lead, CCS PreK-8 Engagement Lead with hard numbers. These job descriptions were tabled until next month's meeting.

A motion to move Summer Kids Care Assistant and CCS In-Person Night Cleaner Job Descriptions to action items was made by Steena Johnson. It was seconded by Belinda Yurick. Motion carries 7/7.

A motion to approve Summer Kids Care Assistant and CCS In Person Night Cleaner Job Descriptions was made by Colin WIllimas. It was seconded by Steena Johnson. Motion carries 7/7.

7.D.2. **FY27 Lease Aid Application**
The Minnesota Department of Education has confirmed approval of the 2026 lease aid, which now requires signatures from both the board chair and the Lake Foundation to finalize and release the funds. The district plans to review the lease aid language with the Lake Foundation in the fall to align it with requirements from both the state and their authorizer, Osprey Wilds, amid a five-year renewal cycle. Jenna anticipates that the fiscal year 2027 process will move much faster after this year's extensive back-and-forth dialogue. While average daily membership and facility usage are factors, the lease aid is primarily decided by the state based on the square footage of the in-person facility.

7.D.3. **LMS - Update**
Monique VonEnde presented the transitioning of the online learning management system (LMS) away from Edgenuity due to cost, limited course customizability, and issues meeting elementary "Read Act" standards. In its place, the district is adopting the "Buzz" LMS for grades K-9 next year, which allows for better lesson editing, curriculum integration from multiple vendors, and lower per-student costs. While grades 10-12 will temporarily remain on Edgenuity and Canvas to test the new system on 9th graders first, the switch to Buzz and new vendor options (like Flex Point and Bright Thinker) is projected to more than halve per-student costs and save over $30,000 next year.

7.D.4. **CCS Satisfaction Survey Results:**

The 2025-2026 satisfaction survey for Cross Lake community stakeholders saw a 29% increase in participation with 249 responses, driven in part by staff participation doubling due to dedicated professional development planning time. Key survey highlights included major improvements in technology clarity, transportation, and parent communication (91% effective), alongside strong district mission alignment (98%). While staff compensation rated lowest at 47%, the board noted this score predates a recently approved "Group C" overhaul that ensures fair pay for licensed staff, which takes effect July 1 alongside a new staff recognition celebration. Going forward, the district plans to address top family requests by expanding extracurriculars and supporting the student climate under incoming leadership, while alignment across programs remains strong. The board will have access to a summary of results so they can use the data to support future goals.

7.D.5. **Board Ad Hoc Safety and Security Committee**
Bud Roberts will attend the next Lakes Foundation meeting to check in.

7.D.6. **Board Ad Hoc Compensation Committee**
No updates at this time.

7.D.7. **Professional Development - Board of Education Trainings**
Every board member needs to bring their training CEUs to Paula Green so she can file them.

7.D.8. **Strategic Planning Matters**
No updates at this time.

7.D.9. **Superintendent Evaluations**
The Board Chair and Dr. Jenna Leadbetter will meet prior to the next board meeting for her evaluation.

7.D.10. **Bylaws**

7.E. **REPORTS**

7.E.1. **CCS Superintendent Report**
Dr. Jenna Leadbetter reported the hiring committee has narrowed its search for a new in-person principal down to two final candidates following initial committee interviews with five applicants, with a second round scheduled for June 29th. District operations and staffing are advancing through key grant-funded roles—including naming Amy Schuman as districtwide Minnesota MTSS coordinator—and plans are underway to apply for a federal Clean Bus program grant for hybrid vehicles. Additionally, the district is securing funding through the Prairie Care grant to enhance in-person student mental health services to comply with new state legislation, while receiving statewide recognition in the Minnesota Charter News. Finally, the organization is officially updating its name to Crosslake Community Schools.

7.E.2. **CCS Principal's Report**
Mindy Galizer presented that the school year wrapped up with a highly successful all-staff celebration that brought together both online and in-person program staff right before

graduation. Summer operations remain busy as staff conduct interviews, learn a new student management system, and collaborate with Matthew, the new marketing coordinator, on Facebook and LinkedIn campaigns to drive enrollment and fill open positions. Marketing efforts are also exploring creative local outreach, such as placing highlight-filled table tents in local restaurants to showcase the school's achievements. Additionally, community and summer programs are thriving, with the gym filling up for the upcoming garage sale, Kids Care averaging 15 to 20 children daily, and Operation Sandwich picking up momentum alongside scheduled summer library hours.

Rose Bierce reported that the district celebrated its most successful graduation yet, with the recorded ceremony now available on the school's Facebook page. Summer school is concluding on Friday with 86 participating students, and state paperwork is being finalized to secure the district's extended time revenue. The hiring season has been highly competitive, drawing over 97 applicants for eight open positions, with six stellar candidates already accepting offers. Additionally, teachers spend the month of June focusing on curriculum development and utilizing full access to Flex Point to ensure a smooth transition for the fall. Finally, fall enrollment is currently at 81% capacity district-wide, with high school leading at 88% full, though administration maintains flexibility to shift enrollment caps between grade levels if needed before initiating a waitlist.

7.E.3. **Finance Committee**
Group C compensation and the realignment needs to be brought back for next month.

7.E.4. **Academic Performance/Comprehensive Achievement and Civic Readiness**
No additions.

7.E.5. **EE Seat-Based Committee**
All the EE goals are sent in.

7.E.6. **EE Online Committee**
EE goals sent in. The committee is looking ahead to next year's goals.

7.E.7. **Superintendent Evaluations**
Surveys have been completed and the Board Chair and Dr. Jenna Leadbetter will meet next month to complete the evaluation.

8. **AUTHORIZER UPDATE**

Dr. Jenna Leadbetter is meeting with Osprey Wilds monthly to help prepare us for our next year's 5 year renewal contract.

9. **JULY MEETING PREPARATION**

9.A. **Suggestion for Discussion Topics for Next Meeting**
Group C compensation and realignment, and potential dates for board retreat, and board officers will be nominated and elected.

10. **BOARD MEETING EVALUATION**

We had a great board meeting where we made a lot of heavy lifts and had no hiccups.

11. **ADJOURN the REGULAR BOARD of EDUCATION MEETING**

Melanie Donley, Josef Garcia, Jared Griffin, Steena Johnson, Emily Stull Richardson, Colin Williams, Belinda Yurick

A motion to adjourn the Regular Meeting of the Board of Education at 6:53pm was made by Belinda Yurick. It was seconded by Jared Griffin. Motion carries 7/7.