



BOARD OF TRUSTEES

Date: May 18, 2026 Prepared By: Jsteen
Subject: Authorize Board Officers for Check Signing

Action

PURPOSE OF RECOMMENDATION:

Simmons Bank requires specific documentation to be reflected when there is a change of signers on any bank accounts.

BACKGROUND INFORMATION:

Millsap ISD has new board officers who need access to bank accounts in order to conduct day to day business. Authorization for School Employees and Board Officers for check signing and to conduct business for the following Millsap ISD accounts will be presented for vote.

RECOMMENDATION:

Authorize the following:

Remove _____ as a check signer.

Remove _____ as a check signer.

Add _____ as a check signer.

Add _____ as a check signer.

_____ will remain as a check signer.

_____ will remain as a check signer.

They will have the authority to sign checks on the following accounts:

General operating #1021001

Debt service #102715

Campus activity #1021589

Student account #15700001021610

BOARD ACTION REQUIRED

Possible motion: I move to give _____ and _____ checking signing authority and the ability to conduct business for Millsap ISD as listed, _____

and _____ will remain as check signers and _____ and _____ need to be removed from the signature card.

Accounts to be updated:

General operating #1021001

Debt service #102715

Campus activity #1021589

Student account #15700001021610