



Stillwater Public Schools Administration  
Building  
314 South Lewis Street  
Stillwater, OK 74074

## **Minutes of the General Meeting**

Tuesday, November 11, 2025 5:30 PM Central

Attendance Taken at 5:32 PM.

Marshall Baker: Present  
Rachel Dillin: Present  
Roberta Douglas: Present  
Timothy Riley: Present  
Gay Washington: Present

### **1. CALL TO ORDER AND ROLL CALL**

President Douglas called the meeting to order at 5:32 p.m. The roll call was taken by Tawni Hooten, Board/Minute Clerk. Attendance confirms there is a quorum of the board to proceed.

### **2. PLEDGE OF ALLEGIANCE**

President Douglas asked everyone to stand as she led the Pledge of Allegiance.

### **3. COMMUNICATIONS/PUBLIC INTEREST**

#### **A. Recognitions:**

##### **1. Kameoka Japan, Sister City Post-Trip**

#### **B. Superintendent's Report**

Superintendent Bridges provided his update to the board.

#### **C. Board Communication**

The board did not have anything they needed to report on.

#### **D. Public Comments - Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting**

There were no patrons signed up before the board meeting to speak, so no public comments to report.

### **4. CONSENT AGENDA (Action)**

**All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:**

I move to approve the items listed in the Consent Agenda as presented. This motion, made by Dr Marshall Baker and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

**A. October 14, 2025, Regular Meeting Minutes**

**B. Approval of Non-Exclusive Trademark License Agreements:**

- 1. The Ribbon Boutique**
- 2. KellisKreations**

**C. Change Orders, Encumbrances and Accounts Payable (approval of encumbrance numbers as listed): (Finance)**

**2025-2026 General Fund (11) Encumbrances #2026-11-410 – 2026-11-472 totaling \$78,106.40**

**2025-2026 Child Nutrition Fund (22) Encumbrances #2026-22-62 - 2026-22-65 totaling \$1,523.63**

**2025-2026 Bond 31 Fund Encumbrances #2026-31-23 – 2026-31-25 totaling \$13,006.46**

**2025-2026 Bond 32 Fund Encumbrances #2026-32-35 – 2026-32-40 totaling \$20,512.00**

**2025-2026 Bond 33 Fund Encumbrances #2026-33-192 – 2026-33-207 totaling \$3,002,873.03**

**D. Transfer and Summary of Activity Account Funds (Finance)**

**E. Activity Account Fundraising Projects (Finance)**

**F. Annual Activity Fund Planning and Approval Packages (Finance)**

**G. Approval of the following FY 25-26 contracts:**

- 1. Our Daily Bread (Ed Services)**
- 2. Walden University (Ed Services)**
- 3. The Oklahoma Purchasing System (TOPS) (Finance)**

**H. Consider and Vote to Approve or Not Approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project**

**I. Consider and Vote to Approve or Not Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project**

**J. Consider and Vote to Approve or Not Approve a Memorandum of Agreements between Stillwater Public Schools and Green Energy Solutions (GES) LLC.**

**K. Consider and Vote to Declare District Vehicle and Equipment Surplus**

**L. Change Order No. 2 to return unused funds from the SPS New High School Early Package**

**M. The Land Order Agreement with Nabholz Construction Corporation**

**N. Receive Title 1 Site School-wide Plans Report**

**5. BUSINESS/FINANCE - Chief Financial Officer, Kristie Newby**

**A. Consider and Vote to Approve the Treasurer's Report to include the Bond Expenditures and Revenues Report**

I move to Approve the Treasurer's and Bond Expenditures Report as presented. This motion, made by Rachel Dillin and seconded by Gay Washington, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

**B. Second Revised Budget**

I move to approve the Second Revised Budget as presented. This motion, made by Gay Washington and seconded by Dr Marshall Baker, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

**6. OPERATIONS - Assistant Superintendent, Bo Gamble**

**A. Receive Bond 2023 Update**

The Bond update was provided by Bo Gamble, Assistant Superintendent

**7. Other Business**

**A. Review and Approve or Not Approve the following updated SPS policies: (Sup)**

CHC	<u>Bids and Quotations</u>
CFB	<u>Activity Funds</u>
DMB-R1	<u>Professional Growth and Development of Certified Personnel (Regulation)</u>
EHBB	<u>Gifted Child Educational Program</u>
FFG	<u>Abuse, Neglect, Exploitation and Trafficking</u>
FL-R	<u>Compliance with Family Educational Rights and Privacy Act (FERPA) of 1974 (Regulation)</u>

I move to approve the following SPS policies as presented. This motion, made by Rachel Dillin and seconded by Timothy Riley, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

**B. Proposed Removal of the Following Stillwater Public School Policies:**

CFB-E2	School Organization Fundraiser Form
FJ	Fundraising by In-School Organizations

I move that we remove the current SPS policies CFB-E2 and FJ. This motion, made by Gay Washington and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

**8. Proposed Executive Session to Discuss the Following:**

**A. Proposed executive session to discuss the employment of those employees listed on attached Exhibit A. 25 O.S. Section 307(B)(1)**

**B. Evaluation of the Superintendent (a routine evaluation session that the Board may conduct monthly) Pursuant to Executive Session Authority – OKLA. STAT. tit. 25 sect 307(B)(1) and (7).**

**9. Vote to Convene in Executive Session (Action)**

I move to convene into Executive Session at 6:32 p.m. This motion, made by Timothy Riley and seconded by Dr Marshall Baker, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

**10. President's Acknowledgment of the Return of the Board to Open Session**

President Douglas acknowledged the Board back to open session at 8:00 p.m.

**11. Statement of Executive Session Minutes**

The following statement was provided by MARSHALL BAKER. The Executive Session convened at 6:32 p.m. During the Executive Session, the following people were present: Roberta Douglas, Rachel Dillin, Tim Riley, Dr. Gay Washington, Dr. Marshall Baker, Mr. Tyler Bridges (6:32 p.m. - 8:00 p.m.), and Dr. Trent Swanson (6:32 p.m.- 6:39 p.m.). In the Executive Session, the Board discussed the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda as authorized by OKLA. STAT. tit. 25 Section 307(B)(1), and the evaluation of the Superintendent as authorized by OKLA. STAT. tit. 25 Section 307(B)(1) and (7). Nothing else was discussed in the Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

**12. Consider and Vote to Approve or Not Approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda.**

I move to approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda. This motion, made by Timothy Riley and seconded by Gay Washington, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

**13. ADJOURNMENT**

**A. Vote to Adjourn (Action)**

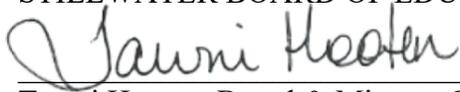
I move to adjourn at 8:05 p.m. This motion, made by Timothy Riley and seconded by Marshall Baker, Carried. Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Timothy Riley: Yes, Gay Washington: Yes

STILLWATER BOARD OF EDUCATION

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Roberta Douglas, President

STILLWATER BOARD OF EDUCATION



(SEAL)

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Tawni Hooten, Board & Minutes Clerk

These minutes were officially approved by the Stillwater Board of Education on December 9, 2025.