

# HEARTLAND HIGH SCHOOL STUDENT HANDBOOK

2026-2027



## MCCALL DONNELLY JOINT SCHOOL DISTRICT BOARD OF TRUSTEES

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Kimberly Arrasmith	Principal
Bianca Imel	Administrative Assistant
Michelle Harris	Teacher
Jennifer Stone	Teacher
Eric Thies	Teacher

## DISCRIMINATION

Federal law prohibits discrimination on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, or marital or family status in any educational, programs or activities receiving federal financial assistance. (Title VI and VII of the Civil Rights Act of 1964; Title IX of the educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.) It is the policy of the McCall-Donnelly School District not to discriminate in any educational programs or activities or in employment practices. Inquiries regarding compliance with this nondiscriminatory policy may be directed to Superintendent, Tim Thomas 299 S. Third St., McCall Idaho 83638, 208-634-2161.

## MISSION & VISION

### HEARTLAND HIGH SCHOOL MISSION STATEMENT:

“To empower students with the skills, knowledge, and attitudes necessary to earn a high school diploma and become productive members of society.”

### HEARTLAND HIGH SCHOOL VISION:

Provide a safe environment that affords engaging opportunities to:

- \* Learn critical life skills in the areas of individual responsibility, career planning, and personal finance.
- \* Acquire essential knowledge in core academic subjects, electives, and healthy living.
- \* Develop positive attitudes of Perseverance, Patience, and Purpose.

## A MESSAGE FROM THE PRINCIPAL

Dear Heartland High School Students,

Welcome to another exciting year at Heartland High School! We are thrilled to have you join us on this journey of growth, learning, and achievement.

At Heartland High School, our mission is clear: to empower students with the skills, knowledge, and attitudes necessary to earn a high school diploma and become productive members of society. We believe that every student has the potential to succeed, and it is our goal to provide you with the support and resources you need to reach your full potential.

Our vision is to provide a safe environment that affords engaging opportunities for learning. We are committed to helping you develop critical life skills in the areas of individual responsibility, career planning, and personal finance. We believe that these skills are essential for success in both your academic and personal lives.

In addition to acquiring essential knowledge in core academic subjects and electives, we also emphasize the importance of healthy living. We believe that a healthy body and mind are essential for success, and we are dedicated to providing you with the resources you need to lead a balanced and fulfilling life.

Finally, we aim to foster positive attitudes of perseverance, patience, and purpose among our students. We believe that these attitudes are essential for overcoming challenges, achieving your goals, and making a positive impact on the world around you.

As you embark on this new school year, remember that you are capable of achieving great things. We are here to support you every step of the way, and we can't wait to see all that you will accomplish.

Best wishes for a successful and rewarding year!

Sincerely,



Kimberly Arrasmith  
Heartland High School Principal

## PURPOSE OF THE STUDENT HANDBOOK

The purpose of this Student Handbook is to provide an overview of:

1. the general principles that form the foundation of the HHS Honor Code
2. our expectations for all student behavior
3. the consequences of inappropriate behavior

All Heartland High School students play a major role in setting a positive atmosphere in which to learn, develop, and achieve both academically and socially. Behavior that is disruptive to the educational process, inconsiderate of others, or illegal will be subject to disciplinary action. The specific consequences, as outlined in this handbook, will be assigned by the principal or designee.

*The McCall-Donnelly School Board regularly reviews and updates district policies. For the most recent version of printed policies, please consult the district website.*

## ADMISSION TO HEARTLAND HIGH SCHOOL

Heartland High School is classified as an alternative school by the State of Idaho. Students are required to show eligibility for enrollment. To attend HHS is a privilege, not a right. Failure to maintain positive academic and behavioral status as defined in the student contract may result in being dropped from enrollment.

## CLASS EXPECTATIONS

Heartland High School is governed by the McCall-Donnelly School District's Policies and Rules. However, the teachers may establish rules and procedures for his or her classroom. Students are expected to observe those rules and to respond promptly to the direction of the adult in charge, the first time direction is given. Failure to comply with these provisions may result in a variety of consequences, including but not limited to a parent conference, loss of privileges, in-school suspension, out-of-school suspension, or expulsion.

Teachers will insist that students:

1. Demonstrate respect and consideration for others
2. Arrive to class on time
3. Be prepared for class with all necessary materials and completed assignments
4. Demonstrate consideration for school property and the property of others

\*Students receiving "F's" in two consecutive or concurrent courses, and/or absent for 10 or more consecutive days may be dropped from enrollment and may need to reapply for admission.

## STUDENT RIGHTS (Board Policy 3200)

All students between the ages of five and twenty-one have a basic right to attend school. This right is inherent; it is not a privilege granted to the students. It is recognized that a student's primary and fundamental purpose in attending school is to engage in learning and his or her cooperation and dedication is fundamental to quality education as outlined in district policy 3200.

### RIGHTS

1. All students have an equal right to education opportunities.
2. Students are allowed their constitutionally protected rights of free speech, due process, petition and assembly, as long as they do not disrupt the educational process of the school or interfere with the property or constitutional rights of others.

### RESPONSIBILITIES

All students who attend the district's schools shall comply with the written policies, rules, and regulations of the schools; shall pursue the required course of studies; and shall submit to the authority of staff of the schools, subject to such corrective action or punishment as the school officials determine.

### STUDENT INTERACTION REPORT

To report an incident that happens at school, students complete a Student Interaction Report in the front office. These sheets are reviewed by the principal and discussed with the student.

## ATTENDANCE PROCEDURES (Board Policy 3122)

Class time is viewed as a valuable learning experience. Students are strongly encouraged to be present at each session to fully participate in group and individual activities, which form the vehicle for increased learning. Absences deprive students and class members of the extended learning that takes place in the group setting. The staff and administration of HHS expect all students to be in class every day. Participation in each class and group session contributes to the well-rounded education that HHS works hard to provide. Laws of the State of Idaho specify that parents have the primary responsibility of ensuring the attendance of their children at school. They further state that students shall be regular and punctual in their attendance (Board Policy 3122). The official record of attendance is the classroom teacher's electronic roll database.

## PHONE VERIFICATION OF ABSENCES

Students who are absent from school are required to have telephone or email verification from the parent or guardian within 48 hours after returning to school. Failure to verify the student's absence shall result in an unexcused absence and truancy. Parents may call the office (208-634-3686) and leave a message after school hours to excuse their child's absence prior to the absence or the day he/she returns to school.

## CLASSIFICATION OF ABSENCES

- Excused  
Any absence from school with parent permission, verification required as per above.
- Unexcused / Truant  
Returning following an absence without parental excuse or leaving a class or campus without permission.
- School Related  
Field trips, extracurricular activities, and other school-planned activities off campus.
- Extraordinary  
Any absence beyond the scope listed above.

## ATTENDANCE POLICY

The staff and administration of Heartland High School expect all students to be in class every day. Class time is viewed as a valuable learning experience. Students are expected to fully participate in group and individual activities.

## LOSS OF CREDIT DUE TO ABSENCE

A student may miss no more than six (6) class periods of a given class. On the seventh (7) absence, the student shall lose academic credit for that class. Exceptions to this policy are school-related or extraordinary absences as defined in policy. Our experience has shown that it is very difficult for students to successfully "make up" missed work. It is also difficult for teachers to replace instruction missed when a student is absent. However, to account for extraordinary absences, teachers have the discretion to make arrangements with students when excessive absences occur. In the event of such a request, a student's punctuality, participation, effort and grades will be the primary factors in the consideration of the request. Students may use the Appeals Process if an agreement cannot be reached with the teacher. (See Appeals Process below)

## APPEALS PROCESS

- Students may make an appeal to the school at the time of loss of credit or being dropped from enrollment. Students may be allowed to stay in class as long as all behavioral and academic standards are being met. All attendance appeals must be made in writing to the principal within three (3) school days following notification. An appeal meeting should be held as soon as possible. The appeal meeting shall consist of the student, teachers, the principal, and the parent/guardian. The purpose of the meeting is to provide the student with an opportunity to appeal to stay enrolled and/or to receive credit for a class. At the appeal meeting, the teacher will provide information regarding the student's classroom performance, behavior, and attendance. An appeal decision will include a review of information regarding the student's punctuality, participation, effort, and grades, and shall become a factor in the outcome of the appeal. The appeal decision will be made by the committee.

## MAKEUP WORK

Makeup work will be allowed for an excused absence. The student is responsible to make arrangements with their instructor(s) for make-up work the day they return to school from any absence. For one day absence from class, the student has two (2) class days to make up the missed work. In the event a student has two (2) or more consecutive absences from a class, they are responsible to make arrangements with their instructor(s). Students with an unexcused absence may receive a "zero" in that class for the day. Board policy 3310 allows students who have been suspended to make up work for credit in a timely manner set by their teachers.

## EXTRAORDINARY ABSENCES

It is understood that extraordinary absence causes course difficulties for both the student and the teacher. Therefore, prior to the absence (unless the absence is an emergency of illness or bereavement), the student, together with parent(s)/guardian(s), will meet at a time which is determined by the teacher and agreeable to all parties.

1. Extended illness, accident, or health issues (physician verification required)
2. Physical or neurological handicap (physician verification required)
3. Pregnancy & related complications (physician verification required)
4. Educational travel programs sanctioned but not necessarily sponsored by the school district
5. State, regional, national competitions (academic, athletic, fine arts)
6. Bereavement
7. Family travel / travel abroad procedures

After discussion and consideration of the student's class standing, previous absences, and ability to work outside the class, the teacher shall determine what action is to be taken. The following options will be available:

1. The teacher determines when and for how long the student shall meet with the teacher, either prior to or after the absence, or
2. The teacher suggests that a tutor be employed by the parent(s)/guardian(s) to assist the student in his/her absence to complete coursework assigned by the teacher; or
3. The teacher suggests that the student enroll in an online or correspondence course approved by the McCall-Donnelly School District.

The responsibility to comply with the results of the meeting among the student, parent(s)/guardian(s), and teacher rests with the student and parent(s)/guardian(s). Any expense incurred in employing a tutor or enrolling in an online or correspondence course shall not be the responsibility of the McCall Donnelly School District. Should the student fail to satisfactorily complete the work as judged by the teacher (except in the case of online or correspondence class(es), which will be judged by the offering institution), the student shall not receive credit for the course.

It is to be noted that parent(s)/guardian(s) and students realize that the classroom grade prior to an extraordinary absence may be affected due to the student's extended absence, even when arrangements are made and work is made up.

## PREARRANGED ABSENCES

Students who know in advance that they will be absent from a class for an extended period of time or a few days should ask their teacher for the homework prior to the absence. Be prepared to take tests and turn in assigned projects upon return to school. Those students planning an extended absence of a week or longer should make arrangements with the Secretary or Principal at least 5 school days before leaving. A meeting may be set up including teachers, principal, student, and parent(s) to discuss plans, determine how work can be assigned and made up, and the impact this absence will have on progress towards credits earned.

Days not counted against the attendance policy are:

- School approved activities (class, club, athletics, etc.)
- Out of school suspension
- Religious holidays (student & parent need to make the school aware)
- School sponsored field trips
- Counseling
- Student college visitation (limit of two days to be used either junior or senior year, and pre-approved through the attendance office)

## EXCESSIVE TARDIES AND CONSEQUENCES

Students need to develop a habit of promptness for present and future use. Arriving to class on time allows lessons to begin on time, limits distractions to the entire class by late arrivals, and avoids loss of instructional time.

A tardy is defined as being late to class, up to fifteen (15) minutes, for any reason. Any student who arrives to class after the first fifteen (15) minutes of class will be recorded as absent. The individual teacher will assign detention on the student's third tardy, and students will receive an additional detention assignment for each subsequent tardy. Excessive tardiness will be referred to the principal. Staff who detain a student and cause them to be tardy to their next class shall write a note and send it with the student to give to their teacher. This would not be recorded as a tardy. Any late arrival to school requires students to check in to the office. After three tardies per class, the student will be required to stay on campus during lunch for "closed campus". Fourth tardy per class will result in "closed campus" for three consecutive days. Fifth tardy per class will result in "closed campus" all week. Sixth and any additional tardies will result in a parent conference and two weeks of "closed campus" during lunch.

### TRUANCY AND CONSEQUENCES

Truancy is an absence from one or more classes without parent, teacher, or administrative permission. Students who cut a class or part of a class, and remain on campus or leave campus, shall be considered truant. Truancy may result in a zero for the day in that class, with no makeup allowed for credit and a two-day detention assignment.

#### How to Check Out

When students are dismissed during the school day, their absence falls under the attendance policy. It is strongly suggested that parents come to school and personally sign out their child for an emergency dismissal. Students will be released only to their legal parent/guardian. Students must check out, with permission, at the main office before leaving campus. Students who do not return after lunch must have their parent or guardian verify the absence. Failure to do so is considered truancy.

To check out properly, a student must:

1. Go to the office and request to sign out, with permission, on the checkout sheet
2. Call a parent/guardian and have them speak with office personnel giving permission to leave, or:

Students who do not return to school after lunch must have signed out with permission before lunch or have their parent/guardian call the school.

Failure to follow this procedure will result in a Truancy/Unexcused Absence.

### FINALS WEEK ATTENDANCE

Students are discouraged from checking out of school at any time during finals week the second semester of the school year. Should a student leave early without prior arrangements/permission, the student may receive an "incomplete" and have to return later to make up finals.

### PART-TIME ENROLLMENT

Families considering part-time enrollment at Heartland High School while also seeking to claim the state tax credit should be aware that such enrollment may disqualify them from the credit. Families of part-time students should consult with financial advisors to understand how the tax credit option works.

## CONSEQUENCES OF INAPPROPRIATE BEHAVIOR

If a student violates the rules of Heartland High School, certain consequences will follow. The specific consequences will be determined on the basis of the severity and/or frequency of the offense. HHS does not administer corporal punishment. The selection of the appropriate consequence is at the discretion of the principal. The student's parent/guardian will be informed of the disciplinary consequence the student receives.

Please note: all consequences must be completed before the end of the quadmester in order to begin final exams as scheduled.

### DETENTION

Students may be assigned a detention after school or during lunch, not to exceed 30 minutes on any given day. Detentions are held Monday–Thursday. The sole activity permitted during detention is silent study. Failure to complete detentions may result in in-school suspension.

#### Detention Procedure

- Students will have the option to serve detention the day it is given or the day after.
- Students must attend detention and be punctual.
- Students must bring work to do to all detentions.

If a student fails to serve the assigned detention, the student may be given in-school suspension.

### IN-SCHOOL SUSPENSION

The length of an in-school suspension assignment may vary from one period to five school days. If a student is given an in-school suspension, the student must report to the office no later than 8:00am and remain there until 2:50pm or until the end of the student's last scheduled class. The sole activity permitted in this room is silent study. All of the provisions listed under "expectations for classroom behavior" apply to in-school suspension. In addition, the student:

- will be allowed to leave the room only during specified restroom breaks
- must bring lunch
- must complete all assigned coursework

Failure to comply with these provisions will result in a parent conference and/or out-of-school suspension.

### OUT OF SCHOOL SUSPENSION

According to the Idaho School Code, a student may be suspended for up to five days for gross misconduct and disobedience. **IF A STUDENT IS SUSPENDED FROM SCHOOL, THE STUDENT MAY NOT BE ON CAMPUS OR ATTEND ANY SCHOOL FUNCTION FOR ANY REASON UNLESS PRIOR ARRANGEMENTS HAVE BEEN MADE WITH THE PRINCIPAL.** The district is permitted to impose suspension from school during an appeal period not to exceed 10 consecutive days or until the appeal is decided.

### LONG-TERM SUSPENSION

The denial of the right of school attendance for any single class or any full schedule of classes for a stated period of time in excess of three (3) days by recommendation of the Superintendent.

### EXPULSION

The denial of attendance at any single subject or class or at any full schedule for an indefinite period of time. (School Board of Trustees' action)

### EMERGENCY SUSPENSION

In an emergency situation, the Superintendent or his/her designee may suspend a student immediately.

### BEHAVIOR MANAGEMENT (Board Policy 3300)

Students are expected to conduct themselves in such a manner as not to interfere with the orderly operation of the educational program. The Board holds a philosophy that the resolution of student behavior management problems requires the active cooperation and participation of parents and/or guardians. Parents share in the responsibility for the actions of their student, and the Board expects behavior management procedures to actively involve parents.

## EXCEPTIONAL MISCONDUCT

- Exceptional misconduct may include, but is not limited to:

- Prohibition of Weapons (BP 3310)
- Student Drug, Alcohol, and Tobacco Use (BP 3315)
- Harassment, Intimidation and Bullying (BP 3320)
- Sexual Harassment, (BP 3322)
- Theft or Destruction of School Property (BP 3325)
- Assault, Battery, or Threats (BP 3330)
- Gang Activities (BP 3335)
- Disruptive conduct, which may include vulgar and profane language, images or gestures in any form that are offensive to others
- Insubordination
- Habitual truancy as defined by Idaho Code 33-205 and 33-206
- Habitual tardiness
- Academic dishonesty
- Inappropriate technology use
- Bomb threats or activating the school fire alarm without an appropriate cause
- The forging of any signature, the making of any false entry, or the authorization of any document used or intended to be used in connection with the operation of the school

## DRUG, ALCOHOL, and TOBACCO USE (Board Policy 3315)

Students attending school in this district will not use, ingest, possess, sell, buy, or distribute drugs, including alcohol, tobacco, simulated tobacco, vaping products, inhalants, controlled substances, or related paraphernalia, on school premises.

Any student will violate the district's drug, alcohol, and tobacco use policy when the student:

- is on school premises, evidencing behavior that creates a reasonable suspicion that may be illegally under the influence of drugs;
- admits to using, possessing, selling, buying, or distributing drugs on school premises;
- is found to use, ingest, possess, sell, buy, or distribute drugs, or related paraphernalia, on school premises;
- is found to possess drugs, or related paraphernalia, or to have such substances on their person, or in their locker, vehicle, or other property on school premises;
- is found to knowingly attempt to use, ingest, sell, buy, or distribute drugs or related paraphernalia on school premises;
- is found to knowingly be present when drugs or related paraphernalia are being used, ingested, sold, bought, or distributed on school premises.

## DEFINITIONS

*"Controlled substances"* include, but are not limited to, opiates, opium derivatives, hallucinogenic substances, including cocaine, methamphetamines, and cannabis and synthetic equivalents of the substances contained in the plant, any material, compound, mixture or preparation with substances having a depressant effect on the central nervous system, stimulants, or any other substance deemed unlawful by Idaho state statute.

*"Drug"* includes any alcohol or malt beverage, any tobacco product, simulated tobacco products, vaping products, inhalants, any controlled substance, any illegal substance, any abused substance, any substance which is intended to alter mood, and any medication not prescribed by a physician for the student in possession of the medication.

*"Reasonable suspicion"* means an act of judgment by a district employee or independent contractor that leads to a reasonable and prudent belief that a student is in violation of this policy or the "use" or "under the influence" provisions of Idaho Code Section 37-2732C, which defines controlled substances. Such an act of judgment is based on the employee's or independent contractor's training in recognizing the signs and symptoms of alcohol and controlled substance use. The fact that a student has previously disclosed use of a controlled substance will not be deemed a factor in determining reasonable suspicion at a later date.

## ALCOHOL OR CONTROLLED SUBSTANCES: REFERRAL TO LAW ENFORCEMENT

- Any student exhibiting inappropriate behavior that suggests “using” or “being under the influence” of alcohol or controlled substances will be immediately escorted by a district employee to an administrative office for interviewing and observation by the principal or designee. Except in the case of an emergency, the student will not be left unattended and will not be allowed to leave the school premises.
- Once a student is reasonably suspected of being in violation of the law and this policy regarding alcohol or controlled substances, the building principal or designee will immediately notify the student’s parent or guardian and report the incident to the local law enforcement agency.
- District employees will cooperate fully with any law enforcement investigation of a violation of this policy, including, but not limited to, providing access to lockers, desks, and other school property, and providing oral and/or written statements regarding the relevant events.
- Suspension/Expulsion: Students who violate this policy will be suspended by the principal. Suspension for the first offense of this policy will be for three to five (3-5) days, unless extraordinary circumstances exist. The time period for suspension for the second or third offense will be determined at the discretion of the principal and/or the superintendent. The principal and/or the superintendent will determine whether or not the suspension will be served in school or out of school.
- If deemed appropriate by the superintendent, He/she may request that the board expel a student who has violated this policy for a second or third offense.
- Drug, Alcohol, and Nicotine Assessment/Treatment: The terms of the suspension and/or conduct contract may be modified, at the discretion of the principal or superintendent, if a student who has violated this policy voluntarily completes a drug, alcohol, and tobacco education course and/or undergoes assessment and treatment for drug, alcohol, and tobacco abuse.

## APPROPRIATE LANGUAGE

Students are expected to use appropriate language both in the classroom and in the corridors while in school. Students using inappropriate language will be referred to the office. A minimum after-school detention will be issued. Profanity directed at a staff member shall result in a minimum in-school suspension.

## ASSAULT, BATTERY, AND THREATS (Board Policy 3330)

This district prohibits students from committing acts of violence against other students, district personnel, or other persons. Any assault or battery by a student on an employee of this district, another student, or other person, occurring on or near the school grounds or at a school-sponsored event or on school-sponsored transportation, will result in the student being disciplined. (see Range of Consequences, BP 3300)

Further, any person, including a student, who, while on school grounds, willfully threatens, by word or act, to use a firearm or other deadly or dangerous weapon to do violence to any other person on school grounds will be referred to law enforcement for prosecution.

## CHEATING

It is expected that all students will perform their responsibilities as students in an honorable fashion. Cheating, unauthorized assistance on an exam, quiz, or project, will not be tolerated. Any student who is found to be cheating may receive a grade of zero on that assignment / test and his/her parents will be notified in writing or by phone by the teacher involved.

## STUDENT ELECTRONIC DEVICE POLICY (3265)

Although McCall-Donnelly School District (“MDS”) recognizes the importance of technology in the educational setting, electronic communication devices, such as cell phones, pose a significant distraction to the learning environment. A growing body of evidence suggests that student access to cell phones and other electronic communication devices is detrimental to students’ emotional well-being and academic growth. Therefore, the use of electronic communication devices at school is prohibited, unless otherwise noted in this policy.

### DEFINITIONS

For the purposes of this policy, the following definitions will apply:

“*Device*” All personal electronic communication devices, including but not limited to cell phones, smartphones, smartwatches, earbuds, headphones, video recording devices, personal digital assistants (PDA), iPods, iPads, laptop computers, tablet computers, and other similar electronic devices.

“*School Day*” Elementary and Middle School, entering the building threshold before school to the end of the day school dismissal bell, which includes class periods, passing periods, free periods, lunch periods, recess, and any activities or assemblies.

High school from the official school start time to the end of the school day dismissal bell, which includes class periods, passing periods, free periods, and any activities or assemblies.

**DURING THE SCHOOL DAY:** Students must keep their devices powered off, out of sight, and not in use while on school campuses for the duration of the School Day. The only two exceptions are: 1) High school students may use their devices during their lunch period and before the first bell. 2) Watches (or similar devices) may be worn as watches but cannot be “used.” Any use of an electronic device required by a student’s 504 Plan or Individualized Education Plan (IEP) shall be permitted regardless of whether it would otherwise violate this policy if documented appropriately in the student’s individual plan. Students may use a personal electronic device in case of an emergency to contact help. In this policy, an emergency is an event that poses an immediate threat to the health or safety of any person or a risk of damage to property. To be clear, students may use district-issued devices (i.e., laptops) during the School Day.

**CONSEQUENCES:** If a student’s device is turned on, in use, or used during the School Day, the device may be confiscated by a McCall-Donnelly School District employee and may be retrieved from the school’s front office by the student or retrieved by the student’s parent/guardian at the end of the School Day. Students may be asked to call their own parents to communicate the loss of the phone to ease the responsibility load on office staff. Students who continually wear watches (or similar devices) that continue to be “used” as a PED, may have watches confiscated as well or not allowed on campus altogether.

**COMMUNICATION WITH PARENTS:** Parents should not expect to communicate directly with their children using their devices during the School Day. Parents who need to communicate with their child in case of an emergency should call the school office and communicate with school personnel about the nature of the emergency. As appropriate, this will then be communicated to the student impacted by the emergency. If necessary, students may request permission from a teacher, front office staff member, or other McCall-Donnelly School District employee to utilize a school phone to call parents/guardians during the School Day.

**CONDUCT:** Students may not use devices (nor district-issued devices) in any manner that disrupts the educational environment, violates student conduct rules, or violates the rights of others. This includes, but is not limited to, the following:

Using any device (or district-issued device) to take photographs in locker rooms or bathrooms

**CHEATING:** Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or non-consensual dissemination of private sexual images (i.e., sexting)

Inappropriate use of any Device (or district-issued device) at other school activities or events, on or off campus, either during or outside of the School Day.

**TESTING:** A student participating in AP testing, state testing, or any other testing must turn off all devices and store them away from the testing area. Students who do not comply may be disciplined up to and including expulsion, invalidation of the student’s test, and possibly the invalidation of other students’ tests. Smart Watches (or similar devices) may be asked to be removed during testing periods. Smart Watches and similar devices may be required to be removed during testing periods to ensure a fair and uninterrupted testing environment.

**RESPONSIBILITY:** McCall-Donnelly School District is not responsible for the loss, theft, or damage of any device brought to school. If the device is confiscated for violation of McCall-Donnelly School District policy and/or procedures, the district and its employees shall not be responsible for safekeeping, loss, or damage. School officials may investigate or require a student to cooperate in an investigation if there is specific information about activity on the student’s device or account on a social networking website that violates a school disciplinary rule or policy. During an investigation, the student may be required to share the content that is reported to allow school officials to make a factual determination. This policy will be strictly and fairly enforced by all district personnel.

## FOLLOWING DIRECTIONS

Students are encouraged and expected to conduct themselves in a reasonable manner. Students are expected to follow the requests and directives of staff members. Failure to do so will be considered insubordination, and discipline will be imposed.

## FORGING OF NOTES

Any student who forges any type of note or pass will have parent/guardian notified and be issued a minimum of after-school detention.

## THEFT (Board Policy 3325)

Any student who steals, destroys, or defaces school district property or the property of another individual located at a school site will receive prompt and decisive disciplinary action, which may include, but is not limited to, suspension or expulsion. If circumstances warrant, the student may be referred to the local law enforcement agency.

The student and his or her parent/guardian will be held responsible for restitution to the full extent of the law for any damage to school district property.

## VANDALISM OF SCHOOL PROPERTY

Willful destruction or misuse of school property (books, desks, chairs, lockers, computers, etc.) is prohibited. Those apprehended will pay for the damage and could be assigned a short-term suspension. In addition, a student may be assigned a work detail. Students are responsible for textbooks and materials, either checked out to them or used in class, and must ensure proper care. Any book lost or defaced will result in the student paying for said item, with payment being made to the School District. Transcripts and all school records will be withheld until all obligations are met.

## WEAPONS, FIREWORKS, DANGEROUS INSTRUMENTS (Board Policy 3310)

The Board desires students at school to be free from the fear and danger presented by firearms, fireworks, and other weapons. The Board prohibits students from possessing weapons, fireworks, replicas of weapons, or dangerous instruments of any kind in school buildings, on school grounds or buses, or at any school-related or school-sponsored activity away from school unless written permission has been obtained from the Superintendent or designee.

Any school employee may confiscate any weapon, firework, dangerous instrument, or replica from any person on school grounds under the power granted to the Board to maintain order and discipline in the schools and to protect the safety of students, staff, and the public. Students possessing, exhibiting, or threatening others with a weapon, replica of a weapon, firework, or dangerous instrument may be suspended or expelled pursuant to Board Policy 3310.

## DEFINITIONS

“Possess” is defined as bringing an object, or causing it to be brought, onto the property of a school, or onto a vehicle being used for school-provided transportation, or exercising dominion and control over an object located anywhere on such property or vehicle. A student will be determined to possess a weapon when the item is found to be in any of the following locations:

*On a student’s person;*

- In the student’s personal property, including, but not limited to, the student’s clothing, backpack, purse, or any other item the student transports or carries and/or causes to be transported or carried to school;
- A vehicle parked in the school parking lot, which the student drives and/or is transported in,
- The student’s locker, or
- Any other school-related or school-sponsored event, regardless of location.

“*Deadly or dangerous weapon*” means a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocketknife with a blade of less than 2½ inches in length as defined in 18 U.S.C. Section 930. “Weapon” additionally includes a knife with a blade of any length.

“*Firearm*” shall mean any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame receiver of any such weapon; any firearm muffle or firearm silencer; any destructive device, including any explosive, incendiary or poisonous gas, bomb, grenade, or rocket, missile, mine, or similar device, as defined in 18 U.S.C. Section 921, and air rifles or other weapons that propel a projectile with air, or pellet guns, or paint ball guns. Antique firearms are specifically excluded.

## WHAT IS YOUR NAME?

All persons, upon request, must identify themselves to the proper school authorities and staff while in the building, on school grounds, or at school-sponsored events. Students who fail to identify themselves to a school employee upon request will be considered insubordinate and assigned detention.

## SEARCH AND SEIZURE (Board Policy 3232 and 3355)

It is the intent of the board of trustees to provide a safe and orderly environment for all students, conducive to the pursuit of educational goals. As a result, it may be necessary for school officials to search a student, his/her personal belongings, locker, desk, or vehicle, when it is in the interest of the overall welfare of other students or is necessary to preserve the good order and discipline of the school. School Board policies 3232 and 3355 detail random and reasonable suspicion searches of a student's school property as well as a student's person, possessions, and automobiles, including the use of drug dogs.

## HARASSMENT (Board Policy 3320)

It is the policy of this district to maintain a safe school environment for all students while on school grounds, riding the school bus, and attending district-sponsored activities, events, or functions on school premises or at other locations. Harassment, intimidation, and bullying are disruptive to a safe school environment and will not be tolerated.

### REPORTING HARASSMENT

District personnel are required to report, in a timely and responsive manner, any incident of harassment, intimidation, or bullying they witness or are aware of to the school principal or designee. All other persons, including students, parents/guardians, volunteers, and visitors, are encouraged to report any act that may be a violation of this policy.

The district prohibits reprisal or retaliation against any person who reports an act of harassment, intimidation, or bullying or cooperates in an investigation. The consequences for a person who engages in reprisal or retaliation may include, but are not limited to, suspension and expulsion. Annually, the district shall report bullying incidents to the SDE in a format as set forth in a rule by the state board.

### DEFINITIONS

*“Harassment”*, *“intimidation”*, or *“bullying”* means any intentional gesture or any intentional written, verbal, or physical acts or threats against another student that:

A reasonable person under the circumstances should know that the action will have the effect of

- a. Harming a student;
- b. Damaging a student's property;
- c. Placing a student in reasonable fear of harm to his or her person; or
- d. Placing a student in reasonable fear of damage to his or her property

Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for a student. An act of harassment, intimidation, or bullying may also be committed **through the use of social media, cell phone, or computer system, or computer network.**

### DISCIPLINARY ACTION

Students who engage in harassment, intimidation, or bullying will be disciplined as determined appropriate, up to and including suspension and/or expulsion. Consequences for school employees who engage in such conduct may include suspension and/or termination.

Each school will take prompt and effective steps reasonably calculated to end the harassment, intimidation, or bullying; eliminate any hostile environment and its effects; and prevent the harassment from recurring. Appropriate steps to end harassment may include separating the victim and the perpetrator or providing counseling for the victim and perpetrator.

### SEXUAL HARASSMENT/INTIMIDATION OF STUDENTS

It is the policy (3322) of the McCall-Donnelly School District to maintain a working and learning environment for all its employees and students that provides for fair and equitable treatment, including freedom from sexual harassment. Sexual harassment will not be tolerated, and students are advised to contact any teacher, counselor, or administrator to report such actions.

The definition of sexual harassment is not necessarily limited to unwanted verbal or physical sexual behavior of staff toward students, students toward staff, or students toward students. If the action by one person makes someone else feel uncomfortable, it may be considered sexual harassment. Students or staff who sexually harass shall be subject to disciplinary action. District policy states that teachers shall discuss this issue with their students in an age-appropriate way.

## ADDITIONAL EXPECTATIONS

### CORRIDORS

Students are expected to proceed in an orderly fashion during the passing time between classes.

### GAMBLING

No gambling is permitted on school property.

### SHOWING PUBLIC DISPLAYS OF AFFECTION

Parents of the students involved will be contacted after an initial warning for the first offense. Persistent displays of affectionate behavior will result in disciplinary action.

### SNOWBALL THROWING

Snowball throwing is prohibited on school property.

### STUDENT DRESS AND APPEARANCE RESPONSIBILITY

Students' dress, personal appearance, and conduct are required to be of such character as not to disrupt or detract from the educational environment of the school. Any style that tends to diminish instructional effectiveness or discipline control by teachers is not acceptable.

The principal or designee shall have the right to designate which types of dress, fashion, fads, or appearance disrupt or detract from the educational program and may be a potential safety hazard. Specific dress code requirements and prohibitions:

- Shoes must be worn at all times.
- Half shirts, crop tops, halter tops, backless or strapless tops are not allowed.
- Low-cut clothing as well as clothing with slits must provide appropriate coverage.
- Shorts, skirts, and dresses must be within 6 inches from the top of the knee.
- Any attire that is associated with drugs, alcohol, tobacco, profanity, obscenity, sexuality, sexual orientation, or has racial, ethnic or religious slurs are prohibited.
- Underwear is not to be visible.
- No sunglasses without permission.

Special Occasions - The Principal or designee shall retain the authority to grant exceptions for designated spirit days, special occasions, or special conditions.

## HHS MISCONDUCT CONSEQUENCES/DISCIPLINE REFERENCE GUIDE

### LEVEL 1

- Student/Staff conversation
- Closed campus lunch
- Loss of electronic device/internet access (lunch/free periods)
- After school – additional time/work
- Reflection form/Restorative meeting

Parking/driving	Showing affection	Tardiness	Water/snowballs	Bus Offense
Dress Code	Disruptive	Gambling		

### LEVEL 2

- Student/Staff conversation
- Closed campus lunch
- Loss of electronic device/internet access (lunch/free periods)
- After school time/work
- Reflection form/Restorative meeting
- \* Parent/Guardian notification
- \* Alternate placement in school for learning/instructional activities (temporary = no more than 2 class periods)

Truancy	Theft	Verbal Abuse	Truancy	Theft
Verbal Abuse	Cheating	Defying Authority	Not following directions	

### LEVEL 3

- Student/Staff conversation
- Closed campus lunch
- Loss of electronic device/internet access (lunch/free periods)
- After school time/work
- Reflection form/Restorative meeting
- \* Parent/Guardian notification
- \* Alternate placement in school for learning/instructional activities (temporary = no more than 2 class periods)
- > Behavior Plan implemented

Harassment	Profanity	Refusal to comply	Repeated offending behavior
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### LEVEL 4 = Zero Tolerance

- ^ Out of school suspension (short term: up to 3 days / long term: 4-6 days and/or 6+ days with superintendent review)
- ^ Expulsion
- ^ Law Enforcement involvement
- ^ Drug/alcohol/substance abuse counseling

Alcohol/Drugs	Arson	Assault	Assault on staff	Drug Paraphernalia	Extortion
Fighting	Forgery	Tobacco/Nicotine/Vaping		Vandalism	Weapons

### HHS MISCONDUCT CONSEQUENCES QUICK GUIDE

Problem Area	Min. 1 <sup>st</sup> Occur	Max 1 <sup>st</sup> Occur	Min. Repeat	Max. Repeat
Alcohol/Drugs	STS/ PN/D/AC	LTS/PN/D/AC	LTS/PN-D/AC	Expulsion/PN
Arson	STS/ PN	Expulsion/PN	LTS/PN	Expulsion/PN
Assault	STS/PN	Expulsion/PN	LTS/PN	Expulsion/PN
Assault on staff	LTS/PN	Expulsion/PN	Expulsion/PN	Expulsion/PN
Bus Offense	Conf/Warning	STS/LP	STS	Loss of priv.
Cheating	Conf/Zero	STS/Zero	Conf/STS/Zero	Alter. placement
Defying Authority	Conf/ASD	STS	Conf/STS	LTS
Dress Code	Conf/Warning	STS	Conf/ASD	LTS
Disruptive	Conf/Warning	Conf./STS	Conf/ASD	Conf./LTS
Drug Paraphernalia	STS/PN/D/AC	LTS/PN/D/AC	LTS/PN/D/AC	Expulsion/PN
Not following directions	Conf/ASD	STS	Conf/STS	LTS
Extortion	STS/PN	Expulsion/PN	LTS/PN	Expulsion/PN
Fighting	STS/PN/Counsel	LTS/PN	LTS/PN	Expulsion/PN
Forgery	Conf/ASD	STS	STS	LTS
Gambling	Warning/ L/ASD	STS	L/ASD /STS	LTS
Harassment	Warning/Counsel	Expulsion	STS/Counsel	Expulsion
Profanity	Warning/ L/ASD	STS	STS	LTS
Parking/driving	Warning/ L/ASD	L/ASD /Privilege lost	L/ASD /PN	Privilege lost
Showing affection	Warning	Warning	L/ASD /Conf	STS/Conf
Tobacco/Nicotine/Vaping	Warning/ D/AC	STS/D-AC/PN	STS/PN	LTS/PN
Tardiness	Warning/ L/ASD	L/ASD	ISS	STS
Truancy	L/ASD	L/ASD /Work	STS	Expulsion
Theft	STS/PN	LTS/PN	LTS/PN	Expulsion/PN
Vandalism	L/ASD /Restitution	STS/Restitution	STS/Restitution	Expulsion/PN
Verbal Abuse	Conf/ L/ASD	LTS	STS	LTS
Water/snowballs	Warning/ L/ASD	STS	STS	LTS
Weapons	STS/PN	Expulsions/PN	Expulsion/PN	Expulsion/PN
Problem Area	Min. 1 <sup>st</sup> Occur	Max 1 <sup>st</sup> Occur	Min. Repeat	Max. Repeat

Abbreviation definitions:

L/ASD – Lunch/After school detention	D/AC – Drug alcohol counseling req'd
Expulsion – min: remainder of semester; max: remainder of school year	ISS – In-school suspension
STS – Short term suspension (1 period up to 3 days)	LP – Loss of privileges
LTS – Long term suspension (3+ days – principle; 6+ days – superintendent)	PN – Police notification

The Heartland High School administration reserves the right to bypass one or more of the steps depending on severity.

## SCHEDULING

Heartland High School follows a four-period, 90-minute bell schedule:

Period 1: 8:00 am - 9:30 am

Period 2: 9:35 am - 11:05 am

LUNCH: 11:05 am - 11:40 am

Period 3: 11:45 am - 1:15 pm

Period 4: 1:20 pm - 2:50 pm

## ACADEMIC CURRICULUM

Academic curriculum at Heartland High School will generally be organized into 9-week sessions of instruction (in 90-minute classes per course). The academic core classes will contain material and curriculum resources aligned with Idaho State Department of Education standards. Heartland High School will utilize the adopted McCall-Donnelly School District curriculum. Academic core curriculum may also be delivered online using web-based programs. The instructional staff will carefully monitor course content to ensure that the curriculum objectives for each subject are met and mastered by students before credit is granted.

~~In all cases, completion of approximately 60 hours of instruction plus necessary homework and research is required.~~

## GRADUATION REQUIREMENTS

Students will graduate from Heartland High School by completing the required credits documented by the Idaho State Department of Education.

## DIPLOMAS

The Heartland High School diplomas will be granted at the Heartland High School graduation ceremony and indicate that the student has completed the State of Idaho graduation requirements.

## WITHDRAWAL/TRANSFER FROM SCHOOL

When students transfer to another school or drop enrollment from Heartland High School, they must have permission from their parents, and they must obtain a withdrawal/transfer form from the school registrar. Students withdrawing are required to return all books, MDSO issued network devices, and school materials and pay any fines. A Withdrawal Form must be returned to the office registrar/administrative assistant, and a check of the students' locker/storage area to ensure it is cleaned out. Records will not be sent until the student has checked out of school properly and paid any fees owed.

## GENERAL INFORMATION

### CHANGE OF ADDRESS OR PHONE NUMBER

The school staff attempts to maintain accurate student address and telephone information. This is important to keep such data accurate so that mailings and other parent contacts can be accomplished without problems. It is the parents' responsibility to notify the school as to who should or should not receive the student's grades, records, notices, etc.

### CLOSED CAMPUS

Every person should be physically, emotionally, and socially secure in an inviting, cooperative, and safe school environment. Students are not allowed to leave the campus during instructional hours without written permission from HHS staff. Instructional hours include the breaks between classes. To ensure that the school environment is safe, Heartland High School may at any time impose a Closed Campus. During Closed Campus times, students will remain on HHS school grounds during the entire school day.

### 18-YEAR-OLD STUDENTS

All school policies, rules, and regulations at MDHS will be followed by all students, including those 18 and older. Students turning 18 during the school year - please be advised that report cards, notices, etc., will still be addressed to the student's parent/guardian.

### FINES

Students are responsible for textbooks, materials, and other school equipment, either checked out to them or used in class or school activities. Please ensure that these items are cared for properly. Any lost, stolen, or damaged school property will result in the student paying for those items. Payment should be made to HHS. Grades, transcripts, and all school records will be withheld until all obligations are met.

### FIRE DRILLS

A continuous fire bell will ring. Exit quietly and quickly to the school grounds. Everyone is to be evacuated. Close windows, turn off the lights, and close the doors when exiting. Stay with the class and teacher once outside the building. A signal will be given to denote the completion of the drill and the ability to return to class. If you should discover a fire, report it immediately to a staff member.

### GUARDIANSHIP

Students under the age of 18 must reside with a legal parent or guardian. Exceptions may be granted by the administration. Forms for power-of-attorney transfer are available in the superintendent's office.

### MONEY AND VALUABLES

Please do not bring large amounts of money or valuables to school. Students should see that any valuables brought to school are secure at all times. The school cannot accept responsibility for lost or stolen articles. If students must bring large amounts of money or something valuable, please take it to the High School Secretary, where it will be put into the office safe.

### PARENT-TEACHER/PARENT-PRINCIPAL CONFERENCES

Parents desiring a conference with their student's teacher(s) or administration may call the school (208-634-3686) to make an appointment. The best time to meet with teaching staff is before the start of the school day or just after students are released for the day. The principal is available throughout the school day. We are available to answer any questions or concerns regarding students' progress in high school.

### TELEPHONES

A student phone is available in the student commons. Students will not be called out of class for a call unless it is an emergency. Students are not to leave class to make personal phone calls.

### TEXTBOOKS

Students are responsible for all textbooks checked out to them. Lost or damaged texts will result in fines to the student. A lost textbook will cost the student whatever the replacement cost is for that text. The teacher will determine what the cost will be for damaged texts.

## STUDENT HEALTH

Heartland High School has access to a school nurse. Should a student become ill or injured at school, the student should obtain their teacher's permission to report to the office. Office personnel will attempt to contact the parent/guardian to transport the student home.

### MEDICATIONS (Policy 3415)

The district nurse or a designated staff member is authorized to hold and administer medications to students, provided that the student's parent or guardian has completed and submitted an 'Authorization to Administer Medication' form to the school office. We request that all over-the-counter and prescribed medications be stored in the nurse's office, unless the student has an IEP, 504 plan, or health care plan that specifies otherwise. Parents or guardians must deliver medications in their original pharmacy prescription containers. This includes all over-the-counter medications (e.g., cough drops, Tylenol, cough medicine, etc.). Expired medications will not be administered.

Students may be permitted to carry an asthma inhaler, EpiPen, or other equipment necessary for blood glucose monitoring. If you have any questions regarding medications or allergies, please consult with the district nurse or office staff.

### MEDICAL CONSENT (Policy 3500)

#### Annual Parental Consent Requirement

In accordance with Idaho state law, parents/guardians must provide annual consent for basic health services at the beginning of each school year. These services include:

- Treatment of minor injuries: Cuts, scrapes, bruises, and sprains.
- Management of minor illnesses: Headaches, stomachaches, colds, and fevers.
- First aid: Basic first aid for various minor health issues.

You will receive instructions on how to complete the consent form before the first day of school. Timely submission of this form is essential to ensure your child receives prompt and appropriate care for minor injuries or health issues during school hours.

### IMMUNIZATIONS (Policy 3413)

According to State Law 39-4801, Immunizations are a requirement for school entry. Please check with your child's physician to ensure that all their immunizations are up to date prior to their return to school.

Prior to Kindergarten admission there are 6 immunization requirements.

DTaP	5 doses
Polio	4 doses
MMR	2 doses
Hepatitis B	3 doses
Hepatitis A	2 doses
Varicella	2 doses

Prior to 7th grade admission there are 2 additional immunization requirements

Tetanus Booster (Tdap)	1 dose
Meningococcal ACWY (MCV4)	1st dose

Prior to 12th grade admission there is 1 additional Immunization requirement

Meningococcal ACWY (MCV4)	2nd dose
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Idaho law allows a parent or guardian to claim an immunization exemption for their child for medical, religious or other reasons. In the event of a disease outbreak, children who have claimed an exemption and have not received the immunization against that disease may be excluded from school and/or childcare.

## SICKNESS/ILLNESS (Policy 3417)

If a student becomes ill or injured at school, they will be sent to the office. Parents or guardians will be contacted for significant issues. Please keep your contact information up to date.

While we encourage your child to attend school every day, there are times when your child should be kept at home to maintain their health and the safety of those around them.

Students should stay home if they have:

- Fever over 100.0°F: Stay home until fever-free for 24 hours without medication.
- Vomiting/diarrhea: Stay home for 24 hours after the last episode.
- Sore throat with fever over 100.0°F: Stay home until fever-free for 24 hours. If diagnosed with strep throat, stay home until 24 hours on antibiotics.
- Persistent cough: Students should stay home if they have a new onset persistent cough that they are coughing at a level that keeps them from participating in class or disrupts their classmates. Students may return when their cough has significantly improved.
- Uncontrolled secretions: If a student is unable to adequately control secretions with proper hygiene, they should stay home until secretions lessen or they are able to be managed by the student.

Please contact the district school nurse with any questions or clarifications regarding the above.

## UPDATED POLICIES

### DAILY MOMENT OF SILENCE (Idaho HB 623)

In accordance with Idaho House Bill 623, the McCall-Donnelly School District will implement a daily moment of silence in all classrooms, grades K–12. At or near the beginning of each school day, students will observe a minimum of sixty (60) seconds of silence. During this time, students may engage in silent reflection, meditation, prayer, or another quiet activity of their choosing, provided it does not interfere with others. Staff will ensure that the moment of silence is conducted in a respectful and non-disruptive manner. In accordance with state law, school personnel will not direct or influence how students use this time, and no other activities will occur during the designated period. The purpose of this practice is to provide a consistent, calm start to the school day while respecting the individual beliefs and preferences of all students.

### BULLYING, HARASSMENT, AND NOTIFICATION PROCEDURES (Idaho HB 515)

In accordance with Idaho House Bill 515, the McCall-Donnelly School District is committed to addressing all reports of bullying and harassment in a timely and appropriate manner. When a report or investigation of bullying or harassment occurs at school or in connection to the school environment, the parents/guardians of all students directly involved will be notified. The District will maintain confidentiality of student information to the extent permitted by law, and communications with families will be handled with discretion and respect for all parties. The District will also implement appropriate interventions, supports, and, when necessary, disciplinary actions to ensure student safety and a positive school climate.

### OFF-CAMPUS CONDUCT AND IMPACT ON THE SCHOOL ENVIRONMENT (Idaho HB 785)

In alignment with Idaho House Bill 785, the McCall-Donnelly School District recognizes that student conduct occurring outside of school hours and/or off school campus may, in certain circumstances, have a direct and substantial impact on the school environment. When an incident that occurs off campus or outside of school hours disrupts a student's access to education, interferes with the instructional process, or negatively affects the safety and well-being of students or staff, the District reserves the right to review and respond to such conduct. The school will investigate available and credible evidence to determine whether a nexus exists between the off-campus behavior and the school setting. If it is determined that the conduct has materially impacted the school environment, the District may implement appropriate disciplinary action in accordance with Board policy and applicable law. In addition, the District will take steps to provide appropriate supports and interventions for all students involved to ensure a safe, respectful, and productive learning environment.

### STUDENT NAME AND GENDER IDENTITY COMMUNICATION (Idaho HB 822)

In alignment with Idaho House Bill 822, the McCall-Donnelly School District recognizes the importance of communication between schools and families regarding student identity and well-being. If a student requests that school staff use a name or pronoun that differs from the student's legal name or biological sex as reflected in official school records, the District will notify the student's parent(s)/guardian(s) in accordance with state law and District procedures. The District remains committed to supporting all students while ensuring compliance with applicable laws and maintaining open, respectful communication with families.

## ANNUAL NOTIFICATION OF RIGHTS

Notice is hereby given that, pursuant to the provisions of the Family Educational Rights and Privacy Act of 1974, and regulations implementing the Act, you are entitled to the following rights:

1. Upon making a written request to the District, you may inspect and review the Education Record of your child or yourself (if you are a student 18 years of age or older). The Education Record subject of these rights is located at McCall-Donnelly High School.
2. If you believe any of the information contained in the Education Record to be inaccurate, misleading or in violation of your/your child's right to privacy or other rights, you may request that the information be amended. If such a request for amendment is denied, you may request a hearing to review the accuracy of such information, etc. If requested, you are entitled to a hearing preceded by notice, to present witnesses, and to the assistance of counsel at your own expense. A written decision will be issued based upon evidence presented at the hearing.
3. The District has determined that the following information is "Directory Information" and will be released to the public unless you object by completing a Directory Information Parent Opt Out form. Student's name, address, telephone listing, electronic mail address, date and place of birth, major field of study, participation in officially recognized activities and sports., weight /height of members of athletic teams, dates of attendance, grade level, enrollment status, degrees, honors and awards received, photograph and most recent school attended.
4. You may refuse to consent to disclosure of personally identifiable information contained in the Education Record except where disclosure is authorized by you.
5. You may file a written complaint relative to any failure of the institution to comply with these or other requirements of the Act. Any such complaint may be filed with the Family Policy Compliance Officer, U.S. Department of Education, 600 Independence Ave, S. W., Washington, D.C. 20202-4605.
6. You are entitled to a copy of the student's education record upon request and payment of charges for such copies.
7. It is District policy that if a student transfers to or contemporaneously attends another school, the Education Records of files relating to that student will be transferred upon your request or within twenty-one (21) days after a request for transfer of such records is received from the other school.
8. You are entitled to a copy of the District's policy on Student Records which will be given to you upon request at 299 Third Street, McCall, Idaho, 83638.

## RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

1. Consent before students are required to submit to a survey if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED).
2. Receive notice and an opportunity to opt a student out of said survey.
3. Inspect, upon request and before administration or use of said survey.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

If McCall-Donnelly School District (MDSO) develops such policies, it will do so in consultation with parents, regarding these rights as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. MDSO will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. MDSO will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey.

MDSO will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and are provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

Collection, disclosure, or use of personal information for marketing, sales or other distribution.

Administration of any protected information survey not funded in whole or in part by ED. Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office

U.S. Department of Education 400 Maryland Ave, SW

Washington, D.C. 20202-5901

## SCHOOL DIRECTORY INFORMATION

In accordance with the Family Education Rights and Privacy Act of 1974, the McCall-Donnelly Joint School District #421 hereby gives notice to all parents, legal guardians, students (18 years of age or older), and married students attending the district schools, that the following information is being categorized as directory information: the student's name, address, telephone listing, electronic mail address, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of athletic teams, dates of attendance, grade level, enrollment status, degrees, honors and awards received, photograph, and most recent school attended.

Directory information will be published and released by the McCall-Donnelly Jt. School District without prior written consent of the parents, legal guardian, or students 18 years of age or older, or married students. The parent, legal guardian, or student 18 years of age or older, or a married student, must notify the McCall-Donnelly Jt. School District that the above-mentioned directory information should not be released without prior written consent of the parent, guardian, student 18 and older, or a married student. Such notification must be given to the district by completing and submitting the Directory Information Parent Opt-Out Form on the following page.

DIRECTORY INFORMATION PARENT OPT-OUT FORM  
McCall-Donnelly Jt. School District #421

*If this form is not completed and returned to the school, the McCall-Donnelly School District assumes that you have given your consent.*  
By checking the box(es) below, I prohibit the release of directory information regarding my student.

School Name: \_\_\_\_\_ School Year: \_\_\_\_\_

Student Name: \_\_\_\_\_

Withhold Student Directory Information from:

Any third party, including, but not limited to, representatives of the news media (newspaper), prospective employers, post-secondary institutions, and non-profit organizations.

The school yearbook or school picture companies.

Being published on the McCall-Donnelly School District website (which includes photographs).

Military recruiters (High School only)

This non-permission form is valid until a new form is completed.

\_\_\_\_\_  
PARENT NAME (PRINTED)

\_\_\_\_\_  
PARENT SIGNATURE

\_\_\_\_\_  
DATE

STUDENT/PARENT ELECTRONIC DEVICE CHECK OUT AGREEMENT

1. Use of electronic networks and devices shall be consistent with the District’s goal of promoting educational excellence by facilitating resources sharing, innovation, and communication.
2. Title to the electronic device and its contents remain with McCall–Donnelly School District. A student’s right of possession and use is limited to and conditional upon full and complete compliance with the following policies:
  - Behavior Management – Policy #3300
  - Acceptable Use Agreement - Policy #8410
  - Search of Student Issued School Property – Policy #3232
  - Student Fees, Fines, Charges – Policy #3520
3. Title to the electronic device may be transferred to the student upon the student’s graduation from McCall–Donnelly High School.
4. Use of the District’s electronic network and/or device is a privilege, not a right; inappropriate use will result in a cancellation of those privileges. Users have no expectation of privacy in any materials that are stored, transmitted, or received via the District’s electronic network or device. The District reserves the right to monitor, inspect, copy, review, and store, at any time and without prior notice, any and all usage of the network or device and any and all information transmitted or received in connection with such usage. The network system administrator, principal, and district administration will make all decisions regarding whether or not a user has violated these procedures. The district may deny, revoke, or suspend access to the District’s electronic network or device at any time. Violations may include disciplinary action.
5. The District assumes no responsibility for any unauthorized charges or fees.
6. The user is expected to participate in I-club activities, where applicable (Interactive Media), use the electronic device for daily educational enhancement, and collaborate with teachers and students.
7. The user is responsible for his or her actions and activities involving the electronic device. Examples:
  - Using the device for an illegal activity, including violation of copyright contracts.
  - Unauthorized downloading or installing of material.
  - Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, illegal material or Cyber-bulling.
  - Unauthorized distribution of images, videos, or audio of another person.
8. The user is responsible for the general care of the electronic device. Examples:
  - Do not permanently alter the device in any way.
  - Do not stack heavy objects on the electronic device.
  - Do not eat or drink while using the electronic device.
9. Deliberate damages, neglect, or loss of the electronic device will cause MDSB to charge the student/parent replacement and/or repair costs based on the fair market value of the device.

I agree to abide by the conditions of the electronic device Agreement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Name (Print)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Name (Print)

\_\_\_\_\_  
Parent Signature

HEARTLAND HIGH SCHOOL  
STUDENT HANDBOOK AGREEMENT

REMOVE AND RETURN THIS PAGE TO THE OFFICE within two weeks of the Enrollment date. The return of this page, signed by you and your parents, is required of all students.

School Name: Heartland High School

Year: 2026-2027

Date of Enrollment \_\_\_\_\_

Student Name: \_\_\_\_\_

Grade Level \_\_\_\_\_

I acknowledge having received and read a copy of the Heartland High School Handbook.

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE