



Monroe Public Schools
Operations and Technology Department
1275 N. Macomb St
Monroe, MI, 48162

MEMO

To: Andrew Shaw

From: David Payne

Date: 6/9/2026

Subject: Cantrick Café VCT Purchase

I am requesting Board of Education approval to proceed with the purchase and installation of new flooring at Cantrick Café.

The current flooring at Cantrick Café has deteriorated over time and now contains several areas where flooring material is missing or damaged. These conditions present potential safety hazards for students, staff, and visitors and require repair to maintain a safe and functional environment.

To ensure competitive pricing and responsible stewardship of district funds, the district contacted several flooring vendors and requested quotations for the project. Three vendors responded and subsequently met with district representatives at Cantrick Café to obtain measurements and assess the scope of work necessary to provide accurate proposals.

After reviewing the submitted quotations, administration recommends awarding the project to the vendor that provides the best overall value and meets the district's specifications and project requirements.

Funding for this project will be provided through a combination of Food Service funds and site sinking funds. The proposed expenditure is consistent with the intended use of these funding sources and will address the necessary facility improvement that supports student safety and daily operations.


Recommendation

It is recommended that the Board of Education approve the purchase and installation of flooring at Cantrick Café and authorize administration to proceed with the project utilizing **Food Service and site sinking fund** resources at a cost not exceeding **\$18,400.00**.

Thank you,

David Payne

Executive Director of Operations and Technology



It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3150.

Cantrick Café VCT Purchase

| Company | Price | Funding |
|----------------------|--------------|----------------------|
| Runyon's | \$18,400.00 | Sinking/Food Service |
| CJ Flooring & Supply | \$23,164.80 | Sinking/Food Service |
| Finishers Unlimited | \$24,133.23 | Sinking/Food Service |



Monroe Public Schools
1008 Riverview Ave
Monroe
(734) 265-3150
Cantrick Cafeteria

Prepared by Tony 05/19/2026

Pricing good for 30 days

Materials:

| | |
|--------------------|-----------|
| Commercial VCT | 9300.00 |
| Adhesive | 700.00 |
| 6" Cove Base | 525.00 |
| Cove base Adhesive | 150.00 |
| Total Materials: | 10,650.00 |
| Sales Tax: | Exempt |

Labor:

| | |
|--------------------------------|---------|
| VCT Installation over concrete | 4950.00 |
| Cove Installation | 300.00 |
| Rip and Removal | 2500.00 |
| Total Labor: | 7750.00 |

Grand Total: \$18,400.00

Thank you for the opportunity to serve you!
Questions about this estimate? (734) 240-3056

Proposal

Finishers Unlimited of Monroe, Inc
 757 S. Telegraph Road
 Monroe MI 48161
 734-243-3502
 734-243-4328



Proposal #: 10545
 SaleDate: 5/6/2026
 Next Install:
 Sales Rep: Eric Kuehnlein

SOLD TO:

MONROE PUBLIC SCHOOLS
4920 W. ALBAIN RD.
MONROE (48161), MI 48161

SHIPPED TO

CANTRICK CAFETERIA

48161

| MATERIALS | | COMMENTS | QUANTITY |
|-----------|------------------------------|--------------------------|---|
| 1 | Imperial Texture 1/8-45.00 | Pewter | VCT FLOORING FOR CAFETERIA |
| | | | 5220 SqFt |
| 2 | 6 X 18 Rcs-1.00 | Onyx | 4 Each |
| 4 | S-515 Clear T-spr Adh-1.00 | 4 Gal Pail Cra Freezable | VCT ADHESIVE - |
| | | | 5 Each |
| 5 | Wall Base Tube Adhesive-1.00 | Cove B Tube Adhesive | COVE BASE ADHESIVE |
| | | | 1 Each |
| 7 | Fine FINISH PATCH 10# | NA | FOR CAFETERIA TO PATCH AND FILL (KITCHEN NOT INCLUDED IN BID)--SKIM COAT ENTIRE FLOOR |
| | | | 30 Each |
| 10 | Material ALLOWANCE | BLACK | TRANSITION ALLOWANCE--APPROXIMATELY 30 LF |
| | | | 36 Each |
| | | | Materials Subtotal: \$11,888.98 |

| LABOR | | COMMENTS | QUANTITY |
|-------|------------------|---|------------------------------------|
| 1 | LABOR TO INSTALL | VCT FLOORING FOR CAFETERIA | 5220 SqFt |
| 2 | VINYL - COVING | | 420 LnFt |
| 7 | FLOOR PREP | FOR CAFETERIA TO PATCH AND FILL (KITCHEN NOT INCLUDED IN BID)--SKIM COAT ENTIRE FLOOR | 1 Each |
| 8 | VINYL R&D | | 4725 SqFt |
| 9 | MISC ALLOWANCES | FLOOR SCRAPER ALLOWANCE TO REMOVE EXISTING VCT | 1 Each |
| 10 | TRANSITION LABOR | TRANSITION ALLOWANCE--APPROXIMATELY 30 LF | 30 LnFt |
| | | | Labor Subtotal: \$12,244.25 |

Comments:
 ***USING CUSTOMERS DUMPSTER**

SubTotal: \$24,133.23
Exempt: \$0.00
Total: \$24,133.23
Payments: \$0.00
Balance: \$24,133.23

VCT & COVE BASE FOR ELEMENTARY SCHOOL CAFETERIA

JOB SCOPE TO INSTALL FLOORING:

Proposal

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- >> DELIVER ALL MATERIAL LISTED TO JOBSITE.
- >> MINOR FLOOR PREP.
- >> INSTALL NEW PRODUCT LISTED.
- >> INSTALL NEW RUBBER COVE BASE
- >> DOORS SHOULD SWING FREELY - WILL NOT NEED TO BE TRIMED.
- >> REMOVE & DISPOSE OF JOB RELATED WASTE.(CUSTOMER SUPPLIED DUMPSTER)
- >> REMOVE & DISPOSE OF EXISTING VCT FLOOR

*** FINISHERS NOT RESPONSIBLE FOR SHAVING DOORS TO MAKE THEM SWING FREELY IF NEEDED. ***
*** ADDITIONAL CHARGES WILL APPLY IF SHAVING OF DOORS IS NECESSARY AND WILL BE QUOTED TO CUSTOMER AT THAT TIME ***

CUSTOMER WILL:

- >> PROVIDE FOR CLEAR ACCESS FOR ALL WORK.
- >> UNHOOK ALL ELECTRONICS (TV, STEREO, ENTERTAINMENT CENTERS ECT.) PRIOR TO INSTALL; THEN RECONNECT AFTER THE JOB IS ONE.
- >> MOVE ALL FURNITURE AND EMPTY ROOMS PRIOR TO JOB STARTING.

(NOTE: DUE TO UNFORESEEN ISSUES THAT MAY OCCUR ONCE PROJECT BEGINS, THERE MAY BE ADDITIONAL COST THAT WILL BE ADDRESSED AT THAT TIME. ADDITIONS WILL BE QUOTED AS TIME & MATERIALS BEFORE WORK CONTINUES. CUSTOMER APPROVAL & SIGNATURE WILL BE REQUIRED AT THAT TIME.)

PAYMENT SCH. INSTALLED JOB:

ALL MATERIAL INCLUDING TAX TO BE PAID IN FULL @ TIME OF SALE - BALANCE UPON COMPLETION.

*****THIS QUOTE IS VALID FOR 30 DAYS***** (PLEASE NOTE: QUOTE SUBJECT TO CHANGE + PLUS OR - MINUS, UPON FINAL FIELD MEASURE AND CUSTOMERS FINAL APPROVAL OF DESIGN AND MATERIALS SELECTED.

PLEASE LOOK OVER ESTIMATE AND MAKE ANY CHANGES THAT YOU DEEM NECESSARY. WHEN EVERYTHING IS TO YOUR SATISFACTION PLEASE SIGN AND RETURN TO THE STORE OR FAX BACK TO 734-243-4328. THEN WE WILL PROCESS. THANK YOU FOR THE OPPORTUNITY TO QUOTE YOUR PROJECT.

THANK YOU FOR CHOOSING FINISHERS UNLIMITED FOR YOUR HOME IMPROVEMENT NEEDS!!!

Signature _____

CJ FLOORING & SUPPLY

CARPET, FLOORS & MORE!

ESTIMATE

308 N TELEGRAPH RD
 MONROE MI 48161
 734-895-7522 EXT. 1

| | |
|-----------|----------|
| PO # | |
| DATE | 5/8/2026 |
| INVOICE # | |
| STATUS | PENDING |

BILL TO
 NAME MONROE PUBLIC SCHOOLS
 ADDRESS 1008 RIVERVIEW AVE MONROE MI 48162
 PHONE 734-344-1438
 EMAIL rincon@monroe.k12.mi.us

VCT PROJECT IN CAFETERIA

| MATERIAL | ITEM DESCRIPTION | QTY | PRICE | AMOUNT |
|-------------|--|-------|-------------------|--------------|
| VCT | ARMSTRONG VCT TILE 1/8 GA IMPERIAL TEXTURE PEWTER MATERIAL NEEDED: 114 BXS | 5,130 | 3.50 INSTALLED | \$ 17,955.00 |
| GLUE | VCT GLUE ADHESIVE 4 GAL BUCKETS | 8 | 125.00 | \$ 1,000.00 |
| RIP UP | REMOVE AND HAUL AWAY OLD VCT | 4869 | 0.20 | \$ 973.80 |
| COVEBASE | 6 INCH BLACK COVEBASE MATERIAL AND LABOR | 446 | 3.50 | \$ 1,561.00 |
| BASE GLUE | COVEBASE GLUE TUBES | 10 | 10.00 | \$ 100.00 |
| TRANSITIONS | VCT TO TILE TRANSITIONS | 5 | 15.00 | \$ 75.00 |
| FLOOR PREP | FEATHER FINISH AREA MATERIAL AND LABOR | 1 | 1,500.00 | \$ 1,500.00 |

SPECIAL NOTES AND INSTRUCTION
 AREA OF INSTALLATION: CAFETERIA

| | |
|--------------|---------------------|
| SUBTOTAL | \$ 23,164.80 |
| TAX | \$ - |
| PAID | \$ - |
| TOTAL | \$ 23,164.80 |