

Board Meeting Agenda Summary

December 11, 2017

Trustees: If you have questions about any item on this summary prior to the board meeting please share them with me so that I can have the appropriate information at the board meeting.

NOTE: I have added motion suggestions in bold italics in the business section. Please let me know if you would like this in the future.

2. Work Session Topic

- A. **Technology Update** – Ashley Johnson and Brittni Darrington will share an update on the use of technology throughout the District.
- B. **Middle School Athletics** – Terry Merrill, East Minico Assistant Principal & Activities Director, will share some information about the Middle School Athletics and the costs associated with the 7th Grade Football program. They are asking the Board for funds to help pay for start-up costs this year and into next, with the goal of being self-sufficient from then on.

5. Good News Reports

- A. **TLC/Mt. Harrison Jr. High (Dyann Blood)** – Dyann will share some of what is happening at the Total Learning Center.
- B. **Minico Swim Team (Jessica Thomson)** – We will get a report on this new sport at Minico.

6. Effective Instruction

- A. **Minico Ag Department (Troy Bird)** – Troy will share some of his instructional practices in the Minico Ag Department.
- B. **TLC/Mt. Harrison Jr. High (Richard Jarvis)** – Richard will share some of what he is doing in his classes. I attended a workshop he presented at PowerUp 2017 and he is making good use of technology with his students.
- C. **Minico English Departments (Staci Hobbs, Kresta George, Elise Anderson)** – These teachers will present some of what is happening in classrooms in the Minico English Department.
- D. **Ipad Drawing** – We will be drawing for an iPad from among those who have presented Effective Instruction to the Board. They will have a choice of an iPad Pro or a regular iPad.

9. **Disposition Sheets** – Included in the disposition forms this month are quite a few iPads. These iPads are being disposed because they are cracked, broken, or no longer function. They have been collecting in the technology department for several years.

10. Discussion Items

A. Board Member Training, Updates & Committee Reports

1. Board and Administrator Review – Trustee Andersen to review November's newsletter.
2. ISBA Conference Report – Chair Heins will share additional information she learned at the ISBA convention last month.

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- B. Administrator/Department/Committee Reports** – We have our standard written reports.
1. Special Education Report (Sherry Bingham) – Mrs. Bingham will share an update on our special services programs and numbers.
 2. Immunization Report – Our school nurses, Allison Serr and Melanie Lucas, have put together a report on how we are doing with our immunizations for students and who got flu shots this year. This is a written report. If you have questions please let us know in advance as our nurses will not be in attendance.
- C. ARTEC Performance Framework (Andy Wiseman)** – Andy Wiseman, ARTEC Director, will share information from the various ARTEC programs on how well they are meeting our Performance Criteria. He will also be available to answer questions about the new proposed ARTEC-Industrial Charter School.
- D. Policy Discussion** –
1. Policy D 507.98 Standard of Dress: Students – This topic came up at a recent Parent Patron Advisory Team meeting and we recently received a one paragraph update from ISBA. I have also added a sentence addressing leggings and skirt/shorts length and wanted your input before this is finalized by the Policy Review Committee.
- E. Superintendent's Report** – I would point out that in my report I recommend that we begin gathering information about the option of contracting out transportation services.

11. Business Items

- A. ARTEC – Industrial Charter Approval** – I am recommending the Board approve this charter request so that we can expand our ARTEC courses offerings in Region IV.
- I move to accept the ARTEC-Industrial Charter School application as presented to begin the 2018-19 school year.*
- B. Retirement Early Notification Incentive** – I am recommending that the Board once again double the retirement bonus of any employee that notifies us in writing of their retirement for next year prior to March 1, 2018. If approved I will send out notices to staff.
- I move to double the Retirement Recognition bonus as outlined in Policy 403.10 for those staff who notify the District office in writing prior to March 1, 2018 of their intent to retire.*
- C. Highly Qualified New Teacher Bonus** – I am once again asking that the Board consider offering a \$500 signing bonus for highly qualified teachers. I am also suggesting that the Board consider a \$500 loan forgiveness option for years two and/or three of highly qualified employees. Here are some motion options:
- Option 1 - I move to offer a \$500 signing bonus for newly hired, highly qualified teachers for the 2018-19 school year.*

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Option 2 - I move to offer a \$500 signing bonus for newly hired, highly qualified teachers for the 2018-19 school year and to offer a \$500 loan forgiveness bonus for year[s] two [and three].

- D. Teacher Renewal Reimbursement** – We seem to have trouble getting some staff to renew their teaching certificates in a timely fashion. Rather than try to find a ‘stick’ to address the situation I am asking the Board to consider a ‘carrot.’ I am recommending that the District reimburse certified staff their renewal fee (\$75) if the certification is completed by March 1, 2018.

I move to reimburse certified staff for their certification renewal fee if verification that their renewal is submitted before March 1 each year is provided to the District office.

- E. Credit Card Limit Increase** – I have asked D.L. Evans Bank to increase the credit limit of the District credit card to \$5,000. They indicated that there needs to be Board action for this to happen.

I move to increase the District D.L. Evans Bank credit card limit to \$5,000.

- F. Employee Handbook** – This was shared with the Board last month and sent out to staff as well. There have only been a couple of minor changes (cell phone match policy and a typo). This will be reviewed annually and changes presented to the Board along with student handbooks. I recommend the Board approve the Employee Handbook as presented.

I move to accept the Employee Handbook as presented.

- G. New/Amended/Deleted Policies**

I am recommending that ALL 1st Reading policies be held over to next month for a 2nd reading.

I move to approve Policy XXX.XX as presented [amended].

1. Policy D102.50 Personnel Code of Conduct (1st Reading) – Hold over
2. Policy D301.20 Superintendent (1st Reading) – Hold over
3. Policy D302.00 Evaluation of Administrators (1st Reading) – Hold over
4. Policy D402.00 Evaluation of Certificated Employees (1st Reading) – Hold over
5. Policy D405.21 Staff Travel (2nd Reading) – I have shared with the Board the adjusted Procedure that goes with this policy. I am recommending Board approval this evening.
6. Policy D408.78 Evaluation of Classified Employees (1st Reading) – Hold over
7. Policy D502.20/502.20F.502.20P Use of Restrain, Seclusion and Aversive Techniques for Students Procedure and Form (2nd Reading) – Unless there have been comments I am recommending Board approval this evening.
8. Policy D600.00 District Calendar Committee (1st Reading) – Hold over
9. Policy D603.31 Field Trips (1st Reading) – Hold over
10. Policy D640.00 District Evaluation Program (1st Reading) – Hold over
11. Policy D605.10 English Learners Program (3rd Reading) – Unless there have been comments I am recommending Board approval this evening.

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12. Policy D604.20 Education of Migratory Children (3rd Reading) – Unless there have been comments I am recommending Board approval this evening.
13. Policy D1002.00 Parent Involvement (2nd Reading) – Unless there have been comments I am recommending Board approval this evening.
14. Policy 1002.00P Parent and Family Engagement Guidelines Procedure (2nd Reading) – Procedures do not need Board approval. Presented for your information.
15. Policy D1002.50 Parent’s Right to Know Notices (2nd Reading) – Unless there have been comments I am recommending Board approval this evening.

K. Travel Approvals – There are five submitted from Minico.

Upcoming Events & Board Meeting Agenda Items:

December 13	Region IV Superintendents & Legislators Meeting 8 am @ CSI
December 14	Facilities Committee, 12:00
December 25-29	District Office Closed
January 3	Policy Review Committee 3:30
January 8	Agenda Review, 2:00
January 9	Health/Wellness Committee, 2:00
January 15	Board Meeting, 4:30