

EXHIBIT A
BLAIR WATER TOWER DESIGN – AMENDMENT NO. THREE

SCOPE OF SERVICES

PART 1.0 PROJECT DESCRIPTION:

HDR Engineering Inc. (ENGINEER) has contracted for the final design, permitting, and bid phase services for the City of Blair (OWNER) water tower. The Project includes the design of a new water tower, water main, and associated site improvements.

OWNER requested ENGINEER to provide additional services to design an additional water main to the selected water tower site, design the rough grading for the Kellie Drive connection to Hollow Road, and to coordinate the new water main and the water tower site with the developer.

Items of Work

1. Prepare plan/profile sheets for the additional 7,300 LF of 12 IN water main.
2. Update the hydraulic model to reflect the revised water tower location.
3. Coordinate with the engineer for development in which the water tower will be located.
4. Prepare plan sheets for the rough grading of the Kellie Drive extension.
5. Complete the design and construction sequencing for the lowering of the existing 12 IN main at the Kellie Drive/Hollow Road intersection.
6. Property purchase negotiations for the temporary easements for the Kellie Drive extension.

Additional Key Understandings:

1. The proposed water tower will be in the Bear Creek development located off Kellie Drive.
2. The water tower site will be platted as part of the development.
3. The proposed water main will be located within the Hollow Road and Kellie Drive right of way (ROW).
4. The proposed water main within the development will be located within platted street ROWs.
5. Platting is not included in this scope of work.
6. The engineer for the development will provide their CAD files for the design of the water tower site and the water main.
7. The Kellie Drive roadway design will address the rough grading only. A simple corridor will be modeled along the alignment to establish grades and limits of construction to develop rough grading limits and preliminary alignment and typical section will be developed.
8. The scope of work includes identification of the limits of the temporary easements for the Kellie Drive grading; preparation of the exhibits for three parcels of property; preparation of the temporary easement agreement; and negotiation with the property owners on behalf of OWNER.

9. The project will be bid as two separate construction contracts: 1) water tower and 2) water main and Kellie Drive grading. Separate NDWEE construction permits will be required for the water tower construction contract and the water main construction contract.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER

TASK SERIES 100 – PROJECT MANAGEMENT – FINAL DESIGN

Objective: Provide management activities over the Project duration including planning, organizing and monitoring Project team activities; and overall project management. Complete coordination with the development engineer for the water tower and water main design.

HDR Activities **110 – Project Management**

- Resource management and allocation based on Project schedules and activities.
- Budget and invoice management.
- Utility coordination.

120 – Developer Coordination

- Receive development CAD files and updates.
- Correspondence during the design.
- Transmittal of water main and water tower design plans.
- Attend four in person coordination meetings.

TASK SERIES 200 – DATA COLLECTION

Objective: Completion of geotechnical investigation and topographic survey for the Kellie Drive extension. This amendment adds an additional boring for the water tower at the recommendation of a water tower contractor.

HDR Activities **210 – Geotechnical Investigation**

- Complete the geotechnical investigation for the elevated storage tower.
- Complete the geotechnical report.

220 – Topographic Survey

- Complete topographic survey.
- Prepare temporary easement exhibits and legal descriptions.

TASK 300 - Development of Final Documents and Bid Phase Services

Objective: Preparation of the plans and specifications to the 100 percent level of completion and obtain regulatory approval for the additional

water main and the relocation of the existing 12 IN main in the Kellie Drive ROW. The work includes the grading for the Kellie Drive extension and connection to Hollow Road.

HDR Activities

310 – Development of 60 Percent Plans and Specifications

- Develop plans and specifications to 60 percent level of completion. Plans will include:
 - Cover sheet.
 - General legend sheet.
 - Quantities and notes sheet.
 - Horizontal and vertical control sheet.
 - Staging area and construction access sheet.
 - Plan/profile sheets.
 - Grading plan.
 - Limits of construction.
 - SWPPP sheets.
- Coordination with OWNER for the relocation of the 12 IN main at the Kellie Drive and Hollow Road intersection.
- Perform quality control review of documents prior to submittal.
- Prepare preliminary opinion of probable construction cost.

320 – Utility Coordination

- Provide plans to the utility companies and request information on existing infrastructure.
- Incorporate information into the plans.

330 – Submittal and Review Meeting

- Submit two sets of plans and draft technical specifications to OWNER for review.
- Attend one plan review meeting at OWNER offices or on site.
- Summarize and distribute the 60% review meeting minutes.

340 – Develop Plans and Specifications to 95 Percent

- Incorporate review comments from 60 percent review meeting.
- Finalize the basis of design report.
- Develop plans and specifications to 95 percent level of completion.
- Develop storm water pollution prevention plan (SWPPP).
- Develop and finalize technical specifications.
- Prepare bid form and complete front-end documents.
- Perform quality control review of documents prior to submittal.
- Update opinion of probable construction cost.

350 – Submittal and Review Meeting

- Submit two sets of plans and specifications to OWNER for review.
- Attend one plan review meeting at OWNER offices.
- Summarize and distribute meeting notes.

360 – Permit Submittals

- Incorporate OWNER review comments.
- Complete electronic submittal of plans and specifications to Nebraska Department of Environment and Energy for construction permit review and approval.
- Prepare the storm water permit application for OWNER execution.
- Initiate project on NDWEE website for NPDES permit.
- Incorporate review comments and finalize plans and specifications to 100 percent level of completion.

370 – Bid Phase Services

- Provide the notice to bidders to OWNER for publication.
- Provide plans and specifications in electronic format to OWNER for distribution to bidders.
- Respond to RFI's.
- Conduct one pre-bid meeting and prepare meeting notes.
- Issue up to two addenda.
- Attend bid opening and tabulate bids.
- Prepare letter of recommendation.

Deliverables: 60 percent contract documents for review.
95 percent contract documents for review.
100 percent bidding documents.
NDWEE construction permit submittal.
NDEE NPDES permit application.
Pre-bid meeting notes and addenda.
Letter of Recommendation.

TASK SERIES 400 – RIGHT OF WAY SERVICES

Objective: Provide ROW services for the acquisition of the temporary easements for the proposed Kellie Drive extension. Assume three property owners.

HDR Activities 410 – Title and Valuation Research

- Research Ownership and encumbrances of parcel to be acquired.
- Provide title certificate.

- Coordinate clearing of any clouds on title as necessary.
- Obtain and review appraisals.

420 – Property Owner Contacts

- Documentation of owner contacts in a Field Journal.
- Secure Right-of-Entry from property owner in advance of the topographic survey.
- Conduct a total of two in-person informational and negotiation meetings with each property owner.
- Provide accepted, signed, and notarized temporary easement document to OWNER for approval.

PART 3.0 AUTHORIZATION

OWNER will provide written authorization for the work. Work will not proceed without authorization.

PART 4.0 OWNER’S RESPONSIBILITIES:

OWNER will be responsible for the following as identified in the above Scope of Work:

1. Payment of all permit fees.
2. Location and depth of 12 IN water main on Kellie Drive.
3. Payment of temporary easement costs.

PART 5.0 PERIODS OF SERVICE:

Notice to Proceed	April 29, 2026
<u>Water Tower Schedule:</u>	
60 Percent Submittal	May 1, 2026
95 Percent Submittal	June 19, 2026
NDWEE Submittal	July 8, 2026
Bid Opening	July 22, 2026
<u>Water Main and Grading Schedule:</u>	
60 Percent Submittal	May 15, 2026
95 Percent Submittal	June 26, 2026
NDWEE Submittal	July 8, 2026
Bid Opening	July 29, 2026