



Stillwater Public Schools Administration
Building
314 South Lewis Street
Stillwater, OK 74074

Minutes of Regular Meeting
Tuesday, January 13, 2026 5:30 PM Central

Attendance Taken at 5:30 PM.

Marshall Baker: Present
Rachel Dillin: Present
Roberta Douglas: Present
Gay Washington: Present
Clyde Wilson: Present

1. CALL TO ORDER AND ROLL CALL

President Douglas called the meeting to order at 5:30 pm

2. Discussion and possible board action to appoint an individual to vacant board seat #2

President Douglas welcomed Dr. Clyde Wilson to be recognized as the individual the board brings before a vote for appointment of vacant board seat #2.

I move to appoint Dr. Clyde Wilson to board seat 2. This motion, made by Rachel Dillin and seconded by Gay Washington, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

3. Swearing-in individual who was appointed to seat #2

Board Clerk, Tawni Hooten asked Dr. Wilson to raise his right hand and repeat after her

“I, Dr. Clyde Wilson herby declare under oath

that I will faithfully perform the duties of School Board Member

for the Stillwater School District to the best of my ability

and that I will faithfully discharge all of the duties pertaining to said office

and obey the Constitution and laws of the United States of American and Oklahoma.”

President Douglas then welcomed Dr. Wilson to the board and asked him to take his seat at the ward 2 station.

President Douglas asked board and minutes clerk, Tawni Hooten to take a new attendance record. Ms. Hooten called the roll and confirmed there are five board members in attendance at 5:34 p.m. and a quorum of the board is in place to continue.

4. PLEDGE OF ALLEGIANCE

President Douglas asked everyone to stand as she led the Pledge of Allegiance.

5. COMMUNICATIONS/PUBLIC INTEREST

A. Superintendent's Report

Mr. Bridges provided his superintendent report which covered highlights of the district as well as the recognition of January being Board Appreciation Month!

B. Board Communication

The board took a few minutes to highlight the positive events and success of students.

C. Public Comments - Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting

President Douglas stated there were no patrons who signed up to speak tonight.

6. CONSENT AGENDA (Action)

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. December 9, 2025, Regular Meeting Minutes

B. Out of State Travel Requests:

- 1. SHS Cheer will be traveling to Fort Worth, TX to compete at NCA Nationals on January 23, 2026, through January 26, 2026.**

C. Transfer and Summary of Activity Account Funds

D. Activity Account Fundraising Projects

E. Change Orders, Encumbrances and Accounts Payable (approval of encumbrance numbers as listed):

2025-2026 General Fund (11) Encumbrances #2026-11-541– 2026-11-584 totaling \$70,998.48

2025-2026 Bond 31 Fund Encumbrances #2026-31-29 – 2026-31-34 totaling \$53,503.00

2025-2026 Bond 32 Fund Encumbrances #2026-32-43 – 2026-32-53 totaling \$853,795.90

2025-2026 Bond 33 Fund Encumbrances #2026-33-220 – 2026-33-227 totaling \$104,433.78

F. Annual Activity Fund Planning and Approval Packages

G. Stillwater Public Schools FY 25-26 Contracts:

1. **East Central University (Student Teaching Affiliation Agreement) (Ed Services)**
2. **Oklahoma State University Speech (Ed Services)**
3. **Payne County Health Department (Health Department and Programming Agreement) (Ed Services)**
4. **Shannon Frohock (Interpreting Services for Staff Members Agreement)**
5. **University of Central Oklahoma Department of Kinesiology and Health Studies (Student Teaching Affiliation Agreement)(Ed Services)**
6. **Youth Medical Mentorship (Health Service Club for Students)**

H. Student Dropout Report

I. College Remediation Report

J. Stillwater Public Schools FY 26-27 Academic School Calendar

K. Consider and vote to approve Willowbrook, Inc. use of CM contingency and allowances for the SPS Bond 2023 HS Phase I Construction Project.

L. Consider and vote to approve Willowbrook, Inc. use of Owner Contingency and allowances for the SPS Bond 2023 HS Phase I Construction Project.

M. Consider and vote to approve Service Order No. 31 with 505 Architects for professional services, including preparation of construction documents for Richmond Elementary Seclusion Room Remodel.

N. Consider and vote to approve Trafera Student Device Lease Agreement Certificate of Acceptance.

O. Consider and vote to approve a Memorandum of Understanding between Stillwater Public Schools and CrowdComfort Solutions.

I move to approve the Consent Agenda with the exclusion of 6I to be discussed and voted on separately. This motion, made by Marshall Baker and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

President Douglas then called for discussion of item 6I. Mr. Bridges provided additional documents and handouts to the board for further discussion on the remediation report. Dr. Baker's concerns were addressed.

I move to approve item 6I as presented. This motion was made by Marshall Baker and seconded by Gay Washington, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

7. BUSINESS/FINANCE

A. Treasurer's Report provided by our Chief Financial Officer, Kristie Newby

I move to approve the Treasurers report as presented. This motion, made by Marshall Baker and seconded by Rachel Dillin, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

8. OPERATIONS

A. Consider and vote to approve or not approve the Design Development package for SPS Bond 2023, High School Athletics Phase I Construction and Authorize 505 Architects to Proceed with preparation of the construction documents for the High School Athletics Phase I Project.

I move to approve the Design Development package for SPS Bond 2023, High School Athletics Phase I Construction and Authorize 505 Architects to Proceed with preparation of the construction documents for the High School Athletics Phase I Project. This motion, made by Gay Washington and seconded by Marshall Baker, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

B. Receive the Bond 2023 Update

The Bond 2023 update was provided to the board.

9. OTHER REPORTS / RECOMMENDATIONS

7A. Review and Vote to Approve or Not Approve the following SPS Policies:

<u>CKAK</u>	<u>Behavioral Threat Assessment</u>
<u>CL</u>	<u>Buildings, Equipment, and Grounds</u>
<u>COA</u>	<u>Wellness Policy</u>
<u>DEC-R10</u>	<u>Maternity Leave</u>
<u>DO</u>	<u>Suspension, Dismissal and Nonreemployment of Teachers</u>
<u>EIED</u>	<u>Graduation Requirements</u>
<u>FB</u>	<u>Title IX</u>

I move to approve the policies presented with the edit correction in the COA policy which was presented after the agenda was posted. This motion, made by Rachel Dillin and seconded by Gay Washington, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

10. Proposed Executive Session to Discuss the Following:

A. Proposed executive session to discuss the employment of those employees listed on attached Exhibit A. 25 O.S. Section 307(B)(1)

B. Evaluation of the Superintendent (a routine evaluation session that the Board may conduct monthly) Pursuant to Executive Session Authority – OKLA. STAT. tit. 25 sect 307(B)(1) and (7).

11. Vote to Convene in Executive Session

I move to convene into Executive Session at 7:17 pm. This motion, made by Marshall Baker and seconded by Gay Washington, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

12. President's Acknowledgment of the Return of the Board to Open Session

President Douglas acknowledged the return of the board to open session at 9:16pm

13. Statement of Executive Session Minutes

The following statement was provided by MARSHALL BAKER. The Executive Session convened at 7:25p.m. During the Executive Session, the following people were present: Roberta Douglas, Rachel Dillin, Gay Washington, Clyde Wilson, Marshall Baker (7:25 p.m. - 9:10 p.m.), Mr. Tyler Bridges (7:25 p.m. - 9:10 p.m.), and Dr. Trent Swanson (7:25 p.m. - 7:42 p.m.). In the Executive Session, the Board discussed the appointments, resignations, and employment recommendations listed on Exhibit A of the agenda as authorized by OKLA. STAT. tit. 25 Section 307(B)(1), and the evaluation of the Superintendent as authorized by OKLA. STAT. tit. 25 Section 307(B)(1) and (7). Nothing else was discussed in the Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

14. Consider and Vote to Approve or Not Approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda.

I move to approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda. This motion, made by Rachel Dillin and seconded by Clyde Wilson, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

15. ADJOURNMENT

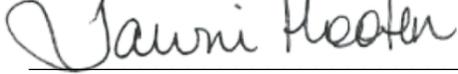
A. Vote to Adjourn

I move to adjourn at 9:17 pm. This motion, made by Clyde Wilson and seconded by Dr Marshall Baker, Carried. Dr Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

STILLWATER BOARD OF EDUCATION

Roberta Douglas, President

STILLWATER BOARD OF EDUCATION



(SEAL)

Tawni Hooten, Board & Minutes Clerk

These minutes were officially approved by the Stillwater Board of Education on February 10, 2026.