

REGULAR MEETING
Monday, July 15, 2024
HLWW High School Media Center

The Monday, July 15, 2024 Regular School Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:32 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder and Marketon; absent: Mulvihill and Puncochar. Also present were Superintendent Nate Walbruch and Board Secretary Marilyn Greeley.

(Item IV) Koch recommended approval of the agenda; Borrell seconded; passed unanimously.

(Item V) There were no questions or comments from visitors.

(Item VI) Bravinder recommended approval of the consent agenda; Koch seconded; passed unanimously. The consent agenda included the June 10, 2024 Regular Board meeting minutes, June 24, 2024 Work Session meeting minutes, bills, the resignation of **Stephanie Halverson** as a preschool teacher effective immediately, **Brynna Bakken** as a Humphrey Elementary Paraprofessional effective immediately and **Nicole Marquette** as a Winsted Elementary Paraprofessional effective immediately, employment recommendation of **Bodil Empting** as a Special Education Teacher effective the 2024-25 school year replacing Lisa Sand, and the fall coaching staff.

(Item VII, Subd. A) Marketon recommended approving the resolution relating to the election of school board members and calling the school district general election; Bravinder seconded; those in favor: Marketon, Koch, Borrell, Bravinder and Heuer; opposed: none; passed unanimously.

(Item VII, Subd. B) Bravinder recommended approving the resolution establishing refined hand count procedures; Borrell seconded; those in favor: Bravinder, Borrell, Koch, Marketon and Heuer; opposed: none; passed unanimously.

(Item VII, Subd. C) Superintendent Walbruch reviewed the LTFM information.

Marketon motioned to approve the LTFM Resolution and the 10 year Long Term Facilities Maintenance plan; Borrell seconded; those in favor: Koch, Marketon, Bravinder, Borrell and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd. D) Megan Tormanen, Business Manager, reviewed the treasurer report and recommended its approval.

Borrell recommended approval of the treasurer report; Koch seconded; passed unanimously.

(Item VII, Subd. E) Heuer reported this is an annual item.

Bravinder recommended approval of the truth in taxation hearing date of December 9, 2024; Marketon seconded; passed unanimously.

(Item VII, Subd. F) Bravinder reviewed the summary for the food service workers and cooks contracts for the 2024-26.

Marketon recommended approval of the Food Service Workers and Cooks 2024-26 contracts; Koch seconded; Bravinder indicated the food service budget is in good shape; passed unanimously.

(Item VII, Subd. G) Bravinder reviewed the summary for the paraprofessional contract for the 2024-26

Koch recommended approval of the HLWW Paraprofessional Contract for 2024-26; Borrell seconded; Bravinder abstained; passed unanimously.

(Item VII, Subd. H) Borrell reviewed the office remodel project. Heuer also indicated this is also a domino; it will benefit kids in the foreseeable future. Borrell also reported this is a reasonable solution to gain classroom space.

Borrell recommended approval of office remodeling; Marketon seconded; passed unanimously.

(Item VII, Subd. I) Heuer read the donation.

Borrell recommended approval of the resolution accepting donations; Marketon seconded; those in favor: Borrell, Koch, Marketon, Bravinder and Heuer; those opposed: none; passed unanimously.

(Item VII, Subd. J) Heuer indicated the proposed handbook changes are enclosed. Heuer asked the members to review the information and to contact the principals before the next meeting if you have any questions.

(Item VII, Subd. K) Heuer reported the policy committee recommends the first reading of the following annual policies: **208**-Develop, adopt, Implement Policies; **410** Family and Medical Leave Policy; **413** Harassment and Violence; **414** Mandated Reporting of Child Neglect or Physical or Sexual Abuse; **415** Mandated Reporting of Maltreatment of Vulnerable Adults; **506** Student Discipline. Superintendent Walbruch reported the committee will be meeting before the August meeting to review the policies.

(Item VIII, Subd. A) Superintendent Walbruch reported he has been working on ways to implement our strategic plan such as in communications with staff and the community.

Koch asked why have we had superintendent evaluations in January instead of a different time of the year. Heuer indicated in the past it was part of the superintendent contract, however it is not now. Superintendent Walbruch indicated that the December and January timeframe is typically a mid-term check point. Koch indicated that it would be nice to see something different and more helpful. Walbruch indicated that he is looking into a different process and hopes to have an

initial proposal to review. Heuer indicated that the initial proposal should be sent to the Negotiations Committee to review and present to the board.

(Item VIII, Subd. B) There were no written school board committee reports.

(Item VIII, Subd. C) Upcoming Board Member Event Appearances:

Calendar Link

New Teacher Workshop August 22 @ TBD

Back to school workshop days August 26-29

Elementary Welcome Back Days September 3-4

Leaders in Education Excellence (LEEA) October 30, 2024-Resource Training @ 4:30pm

Educational Support Staff (ESS) November 20, 2024-Resource Training @ 4:30pm

Students of Excellence April 23, 2025-Resource Training @ 4:30pm

Superintendent Walbruch reported he will be at the next Winsted and Howard Lake City meetings to talk about the potential building grade changes.

(Item IX) Next Meeting Dates:

No Work Session in July

Regular Board Meeting-August 12, 2024 6:30 pm HLWW HS Media Center

Work Session Meeting- August 26, 2024 6:30 pm HLWW HS Media Center

(Item X) Items for next meeting

No work session for July

Regular Meeting:

- Bill Reader for August-Bravinder
- Bill Reader for September-Borrell
- Department Report-
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Monthly Budget Report
- Election Documents

Heuer adjourned the meeting at 7:23 pm.

Respectfully submitted,

Katie Koch, Clerk