

Date: May 24, 2023

To: Superintendent & School Board

From: Michelle Johnson, Food Service Director

Re: Food Service Staffing Changes

Due to the retirement of the cook at Holy Trinity, Judy Goepfert, I am proposing the following changes to the food service department.

1. Replacing the Holy Trinity Cook position with a Satellite Cook position. The Cook position was full time, the Satellite Cook position will be part time.
2. Increasing the current food service worker position from part time to full time. This position handles moving mail and food between sites.

With this new arrangement the positions would be more inline with the current and future needs of the food service department.

Thank you,

A handwritten signature in black ink that reads "Michelle Johnson". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

Michelle Johnson

Food Service Director