

To: HLWW School Board  
From: Jennifer Olson  
RE: Leave of absence request  
Date: January 24, 2022

I received a letter from Mrs. Sarah Schanus for a leave of absence request. Sarah has requested a 3 year leave effective at the close of the 2021-22 school year, with a plan to return for the start of the 2025-26 school year. It is my recommendation that it be accepted as written.

Thank you for your consideration,

Jen