



**RECOMMENDATION FOR:  
WEXFORD CAFETERIA EQUIPMENT**

**SCOPE SUMMARY:** PURCHASE OF HOT & COLD FOOD SERVING COUNTERS AND CASH REGSITER STAND

**QUOTE SUMMARY:** CoPro+ consortium contract # WRESA-30-2024-2025-10-D

| Vendor            | Address                          | Proposal Amount | Tri-County | Local Vendor | Minority Owned | Female Owned |
|-------------------|----------------------------------|-----------------|------------|--------------|----------------|--------------|
| Douglas Equipment | 301 North St, Bluefield WV 24701 | \$39,293.26     | No         | No           | No             | No           |

**CONNECTION TO THE DISTRICT STRATEGIC PLAN:** Purchase is in keeping with the Lansing School District's mission of upgrading facilities to be current, safe, and usable for the future.

**COMMENTS:**

The Wexford School cafeteria requires new equipment to support serving student meals. The equipment includes a 3-well steam table, cold salad bar, and cashier stand increasing quality of meals and reducing food waste. Providing new equipment enhances safety across district facilities and fosters greater community engagement.

**CONSIDERATION OF LOCAL, MINORITY, AND FEMALE OWNED VENDORS:**

The District purchasing office reviews and approves of vetted vendors and cooperative contracts.

**RECOMMENDATION(S):**


Based on the proposal received it is the recommended that a purchase order be authorized for purchase of cafeteria serving equipment for Wexford School; in a total not to exceed \$39,293.26.

**All change orders exceeding \$50,000 must be approved by the Board of Education.**

**Amount Spent During the Last Fiscal Year:** \$0.00

**SOURCE OF FUNDS:** \$39,293.26 Food Service Fund

**CONTACT PERSON(S):** Ms. Kristina Sleight Chief Operating Officer 755-1016  
Mr. Jon Laing Director-Procurement & Risk Mgmt 755-3026

| <b>Finance Department Review</b>   |                           |
|--|---------------------------|
| Reviewed by: _____  | Date: ____04/17/2026_____ |
| Comments: _____  |                           |
| _____  |                           |
| _____  |                           |