



HOWARD LAKE
WAVERLY · WINSTED
Public Schools

Over-Night Field Trip Request Form

Date(s) of Trip: Sunday, April 27th - Tuesday, April 28th

School: Humphrey Elementary Winsted Elementary
 Middle School High School

Destination: UofM - St. Paul, UofM-Twin Cities, MN State Fairgrounds, Hotel in Roseville

Telephone Number: 320-282-6337

Address: Variety of addresses depending on facility location at the time

Departure Time From School: Sunday at 2pm tentatively depending on schedule to be sent later

Return Time to School: Tuesday at 5pm tentatively

Class, Club, Sport/Activity or Grade Level: FFA

Teacher/Advisor in Charge: Seena Glessing

Purpose/Related to Which Essential Standards: State FFA Convention and competitions

Approximate Expenses: District Student/Activity Account

Students, booster(alumni) will Event/Ticket Cost: \$2100
cover almost all costs; isd2687 = ~\$500
only pays transportation for this Bus Cost: _____
state contest Other: Hotel = \$3000

Approvals –

Supervisor/Coach Signature Seena Glessing Date 12-30-24
Principal/Director Signature [Signature] Date 1/2/25
Superintendent Signature [Signature] Date 1/2/25
School Board Signature _____ Date _____

Requests must be submitted to building principal **30 days** prior to the trip.
Trip must be approved by the School Board prior to trip date.
A separate request form must be filled out for each trip.