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**MCCALL DONNELLY JOINT SCHOOL DISTRICT BOARD OF TRUSTEES**

**MCCALL DONNELLY JOINT SCHOOL DISTRICT BOARD OF TRUSTEES**

Zone 1 – Ms. Laura McGeorge

Zone 2 – Ms. Kelly Miller

Zone 3 – Ms. Kari Blocker

Zone 4 – Ms. Kim Zeydel

Zone 5 – Ms. Jill Wright

**MCCALL DONNELLY JOINT SCHOOL DISTRICT BOARD OF TRUSTEES**

~~Zone 1 – Ms. Laura McGeorger, Jim Cole~~

~~Zone 2 – Mr. Jon Walker, Ms. Kelly Miller~~

~~Zone 3 – Mr. Jeremy Griffin, Jeremy Griffin~~

~~Zone 4 – Ms. Laurie Erekson~~

~~Zone 5 – Ms. Jill Wright~~

**MCCALL-DONNELLY JOINT SCHOOL DISTRICT ADMINISTRATIVE STAFF**

Mr. Tim Thomas, Superintendent

Ms. Penny Lancaster, Director of Finance

Ms. Ginger Hughes, Central Services Secretary

Mr. Jason Clay, Director of Maintenance, Facilities, and Operations

Mr. Kevin Skidmore, Director of IT  
Ms. Christie Grob, Director of Food Services  
Mr. Ed Kelly, Director of Transportation

### **ADMINISTRATIVE STAFF**

Mr. Tim ThomasEric Pingrey, Superintendent  
Mr. BJ SorensenTim Thomas, Principal  
Ms. Penny Lancaster, Business Manager  
Ms. Suzanne Mack, TBD, Ms. Lauren Bevill, High School Administrative Assistant

### **PROGRAM DIRECTORS / DEPARTMENT COORDINATORS**

Mr. Conor Kennedy, Athletics & Activities  
Dr. Annie Narver, Language Arts  
Ms. Patty HallettMr. Riley Bevill, Mathematics  
Mr. Graham Pinard, Music  
Ms. Shelly ChamberlainMs. Kristine Maxwell, Professional Technical  
Mr. Matthew Hellhake, Science  
Ms. Michael Kraemer, Social Studies  
Mr. David Pickard, Curriculum  
Mr. Jason Clay, Facilities  
Ms. Stephanie Sorensen, Library Services  
Mr. Matt Cavallin, Technology

### **Counselors**

Ms. Meagan McGree  
Ms. Kate McMahan

### **Records/Attendance**

Mr. Daniel Wheeler, Registrar and Dual Credit Coordinator

## **DISCRIMINATION**

Federal law prohibits discrimination in educational programs and activities receiving federal financial assistance. Discrimination is prohibited on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status, in accordance with Title VI and Title VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; and the Americans with Disabilities Act of 1990.

*The McCall-Donnelly School District does not discriminate in any educational programs or activities, or in employment practices. Questions or concerns regarding compliance with this nondiscrimination policy may be directed to:*

**Tim Thomas, Superintendent**  
MCCALL-DONNELLY SCHOOL DISTRICT  
299 S. 3RD STREET  
MCCALL, IDAHO 83638  
208-634-2161

~~Federal law prohibits discrimination on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, or marital or family status in any educational, programs or activities receiving federal financial assistance. (Title VI and VII of the Civil Rights Act of 1964; Title IX of the educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.)~~

~~It is the policy of the McCall-Donnelly School District not to discriminate in any educational programs or activities or in employment practices. Inquiries regarding compliance with this nondiscriminatory policy may be directed to Superintendent, Eric Pingrey 299 S 3rd St., McCall Idaho 83638, 208-634-2161.~~

### MCCALL-DONNELLY HIGH SCHOOL ADMINISTRATIVE STAFF

Mr. BJ Sorensen, Principal  
Mr. Conor Kennedy, Activities Director  
Ms. Meagan McGree, Counselor  
Mr. Dan Wheeler, Counselor  
Ms. Suzanne Mack, Administrative Assistant  
Ms. Lexi Onthank, Registrar and Attendance Assistant

### DEPARTMENT COORDINATORS / LEADERSHIP TEAM

Mr. BJ Sorensen, Principal  
Mr. Conor Kennedy, Athletics & Activities  
Ms. Meagan McGree, Counselor  
Mr. Dan Wheeler, Counselor  
Ms. Stephanie Sorensen, ASB  
Ms. Kylie Duran, Instruction  
Ms. Suzanne Mack, Admin. Assistant  
Dr. Annie Narver, Language Arts

Mr. Riley Bevill, Mathematics

Mr. Graham Pinard, Performance Classes

Ms. Kristine Maxwell, Professional Technical

Mr. Matthew Hellhake, Science

Mr. Michael Kraemer, Social Studies



**SPECIAL PROGRAMS CONTACTS**

**Special Education Services McCall-Donnelly Joint School District – Ms. Kim Arrasmith**

Heartland High School  
124 Idaho St  
McCall, ID 83615  
Phone: 208-634-3686  
E-mail: [karrasmith@mdsd.org](mailto:karrasmith@mdsd.org)

**Special Education Services / IEPs – Mr. Peter Oliver & Ms. Kristine Kempthorne**

McCall-Donnelly High School  
401 N Mission St  
McCall, ID 83638  
Phone: 208-634-2218  
E-mail: [poliver@mdsd.org](mailto:poliver@mdsd.org)

**Counseling Services / 504's – Ms. Meagan McGree, Counselor**

McCall-Donnelly High School  
401 N Mission St  
McCall, ID 83638  
Phone: 208-634-2218  
E-mail: [mmcgree@mdsd.org](mailto:mmcgree@mdsd.org)

**Title IX Coordinator– Ms. Kim Arrasmith**

Heartland High School  
124 Idaho St  
McCall, ID 83638  
Phone: 208-634-3686  
E-mail: [karrasmith@mdsd.org](mailto:karrasmith@mdsd.org)

**Athletics/Activities - Mr. Conor Kennedy**

McCall-Donnelly High School  
401 N Mission St  
McCall, ID 83638  
Phone : 208-634-2218  
E-MAIL: [ckennedy@mdsd.org](mailto:ckennedy@mdsd.org)

**SPECIAL PROGRAM CONTACTS**

**SPECIAL EDUCATION SERVICES MCCALL-DONNELLY JOINT SCHOOL DISTRICT—MS. KIM ARRASMITH**

**HEARTLAND HIGH SCHOOL**  
**124 IDAHO ST**  
**MCCALL, ID 83615**  
**PHONE: 208-634-3686**  
**E-MAIL: [pschoensee@mdsd.org](mailto:pschoensee@mdsd.org)[karrkarrasmith@mdsd.org](mailto:karrkarrasmith@mdsd.org)**

**SPECIAL EDUCATION SERVICES / IEPs —MR. PETER OLIVERMS. JENNIFER SADHANA**

**MCCALL-DONNELLY HIGH SCHOOL**  
**401 N MISSION ST**  
**MCCALL, ID 83638**  
**PHONE: 208-634-2218**  
**E-MAIL: [poliver@mdsd.org](mailto:poliver@mdsd.org) [karrasmith@mdsd.org](mailto:karrasmith@mdsd.org)**

**COUNSELING SERVICES—MS. MEAGAN MCGREE, COUNSELOR**

~~MCCALL-DONNELLY HIGH SCHOOL~~

~~401 N MISSION ST~~

~~MCCALL, ID 83638~~

~~PHONE: 208-634-2218~~

~~E-MAIL: [mmegree@mdsd.org](mailto:mmegree@mdsd.org)~~

~~TITLE IX COORDINATOR / 504S – MS. KIM ARRASMITHR. TIMOTHY THOMAS, PRINCIPAL~~

~~HEARTLAND HIGH SCHOOLMCCALL-DONNELLY HIGH SCHOOL~~

~~401 N MISSION ST124 IDAHO ST~~

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~~PHONE: 208-634-36862218~~

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~~ATHLETICS/ACTIVITIES – MR. CONOR KENNEDY~~

~~MCCALL-DONNELLY HIGH SCHOOL~~

~~401 N MISSION ST~~

~~MCCALL, ID 83638~~

~~PHONE: 208-634-2218~~

~~E-MAIL: [ckennedy@mdsd.org](mailto:ckennedy@mdsd.org)~~

### STUDENT BODY OFFICERS 2026 – 2027

Co-President: Seneca AugustinskySelig Spahn

Vice-Co-President: Charlie SpeirsLanden Gasaway

### CLASS OFFICERS 2026-2027

#### Class of 2027

Madilyn Basye, Emerson Dummar,Anna Morgan, Caleb Campbell, Caroline Snyder

#### Class of 2028

Casey Haynes, Emily Gonzalez, Violet Armacost, Atley Binninger, Becca Nemec

#### Class of 2029

Murphy Hellhake, Arabelle Paulson, Liam Smelser, Katie Vanee

#### Class of 2030

Emma Blankman, Charley Hefter



MISSION & VISION  
MCCALL-DONNELLY HIGH SCHOOL

MISSION  
DEVELOPING LIFELONG LEARNERS TODAY.

VISION

McCall-Donnelly High School provides a safe, supportive environment where students are encouraged to:

- Explore, create, and achieve through meaningful learning experiences
- Take ownership of their learning and follow through on responsibilities
- Engage fully in academic and personal challenges with perseverance
- Act with integrity and show respect for others
- Build independence while contributing positively to the school community
- Develop a genuine sense of connection, stewardship, and belonging

BELIEF STATEMENT

The McCall-Donnelly Joint School District believes public education should offer learning experiences that are challenging, authentic, and relevant, while fostering connections, respect for others, and a commitment to continuous improvement.~~MISSION STATEMENT—Developing life-long learners today~~

~~OUR VISION: Provide a safe environment which affords opportunities to:~~

- ~~\* Explore, create, and achieve~~
- ~~\* Be challenged~~
- ~~\* Become independent~~
- ~~\* Develop a sense of community, stewardship, and belonging~~

~~BELIEF STATEMENT: MDJSD believes public education provides a learning environment that is challenging, authentic, and current.~~

PRINCIPAL'S MESSAGE

Welcome to McCall-Donnelly High School!

I am honored to serve as the principal of McCall-Donnelly High School and excited to begin another school year with our students, families, and staff. I am filled with excitement and gratitude to be a part of a school community that is known for its strong academic tradition, dedicated staff, and supportive families.

At MDHS, our goal is to help every student grow academically, socially, and personally. We believe learning happens best when students feel safe, supported, and encouraged to push themselves. You will be challenged to think critically, take responsibility for your choices, and follow through on your commitments, while also being supported by adults who care about your success.

Whether you are learning in the classroom, participating in activities or athletics, or getting involved in the arts, there are many opportunities here to explore your interests, build confidence, and discover your strengths. We want you to be engaged in your learning, respectful of others, and motivated to keep improving, even when things feel challenging.

Strong relationships between students, families, and staff make our school better. If you have questions, ideas, or need support, I encourage you to speak up and ask for help. We are here to support you.

Thank you for being part of the McCall-Donnelly High School community. I look forward to a year of growth, learning, and shared success.

Sincerely,

BJ Sorensen  
Principal  
McCall-Donnelly High School

## PURPOSE OF THE STUDENT HANDBOOK

The purpose of the Student Handbook is to provide an overview of:

1. The core principles that form the foundation of MDHS
2. Expectations for student behavior and possible consequences for inappropriate behavior
3. Information needed to be successful during your time here

Students play an important role in creating a positive, safe, and respectful learning environment, both academically and socially. Behavior that disrupts our core principles, shows a lack of respect for others, or violates the law may result in disciplinary action. Consequences will be determined by the principal or a designated school administrator, in accordance with the guidelines outlined in this handbook.

*The McCall-Donnelly School Board regularly reviews and updates district policies. For the most current version of district policies, please visit the district website.*

### **BASIC CURRICULUM**

~~Every student will have an individual education plan made in collaboration with student and parents. The school will function as the provider of a comprehensive curriculum and as the facilitator of partnerships for educational experiences with the community.~~

### **CLASSROOM DISCIPLINE**

~~Self-control is a cornerstone of student learning.~~

### **COMMUNICATE EFFECTIVELY**

~~Communication is a cooperative process among students, teachers, families and the community.~~

### **BASIC VALUES**

~~Respect, honesty, trust and courtesy should guide interaction among all persons in the school community.~~

### **SKILLS NECESSARY TO ENTER THE WORK FORCE**

~~Cooperation with others, the production of quality work, an attitude of responsibility and a willingness to learn are the skills necessary to enter the work force.~~

### **RESPONSIBLE CITIZENS**

~~Educators, parents, students, and community share the responsibility to encourage respect for diversity and promote active and effective citizenship.~~

### ~~SAFE ENVIRONMENT~~

~~Every person should be physically, emotionally, and socially secure in an inviting, cooperative school environment.~~

### ~~CURRENT TECHNOLOGY~~

~~Technology should be used as a tool to facilitate learning in the classroom and beyond.~~

## STUDENT EXPECTATIONS AND RESPONSIBILITIES

### HONOR CODE

McCall-Donnelly High School (MDHS) has a strong tradition of excellence, and every student plays a role in upholding it. As a member of the MDHS community, students are expected to live out the **K.R.E.D. values—Kind, Reliable, Engaged, and Driven**—in their daily actions and decisions.

Living these values helps create a safe, respectful learning environment and supports both personal success and the success of our school community.

#### As an MDHS student, you are expected to:

- **Be Kind:** Treat others with respect and contribute to a safe, positive learning environment.
- **Be Reliable:** Take responsibility for your education, choices, and actions.
- **Be Engaged:** Participate actively in your learning, school activities, and the school community.
- **Be Driven:** Give consistent effort, challenge yourself, and strive for growth in academics and beyond.

These four principles form the foundation of the MDHS Honor Code. When students live out the K.R.E.D. values, they strengthen their character, support one another, and increase their opportunities for success during high school and beyond.

### EXPECTATIONS FOR CLASSROOM BEHAVIOR

The classroom is the primary place where learning happens, and student behavior should reflect the importance of that work. Students are expected to contribute to a focused, respectful learning environment by meeting the following expectations:

- **Arrive on time** and ready to learn.
- **Come prepared** with the materials needed for class each day.
- **Stay engaged** in learning activities until dismissed by the teacher.
- **Treat others with respect**, including classmates and staff.
- **Take care of school property** and respect the belongings of others.

Each teacher establishes specific classroom rules and procedures to support learning. Students are expected to follow these expectations and respond promptly and respectfully to teacher directions.

### STUDENT RIGHTS (BOARD POLICY 3200)

All students between the ages of five and twenty-one have the right to attend school. This right is fundamental and is not a privilege. A student’s primary purpose in attending school is to engage in learning, and student cooperation and responsibility are essential to maintaining a positive and effective educational environment.

#### STUDENT RIGHTS

Students have the right to:

- Equal access to educational opportunities
- Exercise constitutionally protected rights, including freedom of speech, due process, petition, and assembly, provided these rights do not disrupt the educational process or infringe upon the rights or property of others

#### STUDENT RESPONSIBILITIES

With these rights come responsibilities. Students are expected to:

- Follow all district and school policies, rules, and regulations
- Attend school regularly and pursue the required course of study
- Respect the authority of school staff and comply with reasonable directions
- Accept appropriate corrective action when school expectations are not met

This balance of rights and responsibilities helps ensure a safe, respectful, and productive learning environment for all members of the school community.

### STUDENT INTERACTION REPORT (PINK SLIP)

A Student Interaction Report, commonly referred to as a *pink slip*, is used to document and report incidents that occur at school. When an incident needs to be reported, students will complete a Student Interaction Report in the front office.

Completed reports are reviewed by the principal or a designated administrator and discussed with the student involved. The purpose of this process is to gather information, support appropriate follow-up, and ensure concerns are addressed in a fair and consistent manner.

## ATTENDANCE

### ATTENDANCE PROCEDURES (Board Policy 3122)

Regular attendance is essential to student learning and success. Class time provides valuable opportunities for instruction, discussion, collaboration, and practice that cannot be fully replicated outside the classroom. When students are absent, they miss both direct instruction and the shared learning that occurs through group interaction.

McCall-Donnelly High School expects students to attend all classes daily and to arrive on time prepared to participate. Consistent attendance supports academic growth and contributes to the well-rounded educational experience MDHS strives to provide.

Under Idaho law, parents and guardians hold the primary responsibility for ensuring that their children attend school regularly and punctually, as outlined in Board Policy 3122. The official record of attendance is maintained through the classroom teacher’s electronic attendance system.

### SCHOOL DAY SCHEDULE

MDHS operates on an **A/B Day block schedule**, with school starting at 8:00 AM on most days. A full copy of the bell schedules and any variations can be found in the appendices at the end of the handbook.

The daily bell schedule is also available on the school website and posted throughout the building. Students are expected to be in their classrooms, seated, and ready to learn when the bell rings.

## ATTENDANCE POLICY

### ATTENDANCE EXPECTATIONS & CREDIT

- Students may miss no more than **six (6) class periods per class per semester**.
- Upon the **7th absence**, a student **may lose academic credit** for that class.
- Some absences may not count toward this limit (see below).

Families will be notified at the 3rd and 5th absence, and again if loss of credit is being considered.

### ABSENCE VERIFICATION

All absences must be verified by a parent/guardian within 48 hours of the student’s return.

- Verification may be by phone, email, or written note
- Must include: student name, date(s), and reason
- Unverified absences become unexcused/truant

Attendance Office: 208-634-2218 (Option 1)

### TYPES OF ABSENCES

- Excused – Verified by parent/guardian
- Unexcused/Truant – Not verified or leaving without permission

- School-Related – Activities, field trips, school events
- Extraordinary – (See Below)

### EXTRAORDINARY ABSENCES

Extraordinary absences fall outside normal categories and require **prior approval from the principal when possible**. Written requests should be emailed to the attendance clerk or principal to receive approval.

- Limited to 6 per semester
- Must be approved before the absence occurs

Examples may include:

- Extended illness or medical conditions (doctor verification required)
- Bereavement
- Pregnancy-related needs
- State/national competitions
- Approved educational travel

Students must be in good academic standing (2.0 GPA, no F's) and may be required to complete additional work.

### ABSENCES THAT DO NOT COUNT TOWARD (6) LIMIT

- School-sponsored activities or field trips
- Out-of-school suspension
- Religious observances (with notification)
- Counseling appointments (with verification)
- College visits (up to 2 visits, pre-approved)
- Extraordinary Absences

### TRUANCY

Truancy is any absence without permission. Consequences may include:

- Zero for the day
- Detentions
- Additional disciplinary action

### APPEALS PROCESS

Students who lose academic credit due to excessive absences may request an appeal through the Attendance Review Committee.

#### Appeal Submission

- Appeals must be submitted in writing to the principal within five (5) school days of notification of loss of credit.
- The appeal should include:
  - Reason for excessive absences
  - Any supporting documentation (medical notes, family circumstances, etc.)

- Steps the student has taken to maintain academic progress

#### Attendance Review Committee

- The committee is composed of staff members and an administrator or designee.
- The committee will review:
  - Attendance records
  - Academic performance
  - Extenuating circumstances
  - Student effort to complete coursework

#### Hearing Timeline

- Hearings are held at the conclusion of each semester.
- Seniors at risk of not graduating will be prioritized and reviewed prior to graduation.

#### Possible Outcomes

- Credit restored
- Credit denied
- Credit restored with conditions (e.g., completion of additional work, attendance expectations, or academic contract)

#### Further Appeals

- If the appeal is denied, a written appeal may be submitted to the Superintendent within five (5) school days of the decision.
- The Superintendent will schedule a review with the Board of Trustees.
- Students may bring a parent/guardian or advocate to any appeal hearing.

#### MAKE-UP WORK

- Allowed for excused absences
- Students must contact teachers upon return
- 1 day absent = 2 class days to complete work
- Unexcused absences may result in a zero

#### LEAVING CAMPUS / CHECK-OUT

Students must check out through the office before leaving campus.

Failure to do so may result in truancy.

To check out:

- Parent/guardian permission required
- Student must sign out in the office

Students may leave campus at lunch but must return on time.

#### ATTENDANCE & EXTRACURRICULAR PARTICIPATION

Students must be marked present in all classes on the day of an activity or contest to participate. Students absent from school may not practice or compete that day. Students suspended from school may not participate during the suspension period.

## TARDINESS

A tardy is defined as arriving up to 15 minutes late to class. Arrival after 15 minutes will be recorded as an absence. Students must be inside the classroom when the bell rings to be considered on time.

Tardies are collectively tracked on a weekly basis and reset each Monday. The following are the consequences for being tardy.

- 0–2 tardies → No consequence
- 3 tardies in one week → Lunch detention
- 4 tardies in one week → 2 Lunch detentions
- 5 or more tardies in one week → ISS or loss of privileges

Teachers will monitor and report tardies. Patterns of excessive tardiness may result in additional administrative consequences.

Students arriving late to school must check in at the office to receive an admit slip before going to class.

## FINALS WEEK

Students are discouraged from checking out during finals week. Early departure may result in an incomplete grade for the semester and require make-up testing later.

# Principal's Message

*Welcome to McCall-Donnelly High School!*

It is my sincere honor to serve as the principal of McCall-Donnelly High School. As we begin a new year, I am filled with excitement and gratitude to be a part of a school community that is known for its strong academic tradition, dedicated staff, and supportive families.

At MDHS, we believe in cultivating an environment where every student can thrive — academically, socially, and emotionally. Our mission is to develop lifelong learners today and prepare students for success beyond high school by offering a well-rounded education grounded in excellence, character, and community.

As your principal, I am committed to fostering a positive school culture where students feel safe, supported, and inspired to reach their highest potential. Whether through rigorous coursework, extracurricular activities, athletics, or the arts, we aim to provide opportunities that challenge, engage, and empower all learners.

I also believe in the importance of strong partnerships between school and home. Together, we can ensure that every student receives the encouragement and guidance needed to succeed. I welcome your ideas, your involvement, and your feedback as we move forward together.

Thank you for trusting us with your students' education. I look forward to a year of growth, achievement, and shared success.

Warm regards,

BJ Sorensen Principal  
McCall-Donnelly High School

## **A MESSAGE FROM THE PRINCIPAL**

**DEAR STUDENT:**

**WELCOME TO MCCALL—DONNELLY HIGH SCHOOL (MDHS). EACH SCHOOL YEAR REPRESENTS AN OPPORTUNITY FOR YOU TO REFLECT UPON PERSONAL GOALS AND EXPECTATIONS. TAKE THE TIME TO CHART ACADEMIC STRATEGIES, CO-CURRICULAR INVOLVEMENT AND GROWTH OPPORTUNITIES THAT WILL ENHANCE YOUR EXPERIENCES AT MDHS. IT IS MY HOPE THAT YOU WILL ACHIEVE YOUR HIGHEST POTENTIAL IN ALL OF YOUR ENDEAVORS.**

**AS YOU MEET THE VARIOUS CHALLENGES OF THE YEAR, I WANT YOU TO CONSIDER THE FOLLOWING....**

**• WE ARE WHAT WE REPEATEDLY DO. SUCCESS, THEREFORE, IS NOT AN ACT BUT A HABIT. IT IS THE RESULT OF HIGH INTENTION, SINCERE EFFORT, INTELLIGENT DIRECTION AND SKILLFUL EXECUTION; IT REPRESENTS THE WISE CHOICE OF MANY ALTERNATIVES. THROUGH CONSTANT ATTENTION TO ACADEMIC PREPARATION, CO-CURRICULAR INVOLVEMENT AND PERSONAL DEVELOPMENT, YOU CAN REPEAT SUCCESS OVER THE COURSE OF THE YEAR.**

**• SUCCESSFUL PREPARATION FOR LIFE IS A SIGNIFICANT CHALLENGE, DEMANDING A WELL-DEVELOPED CAPACITY TO BE SELF-DIRECTED AND SELF-MANAGING AND THE ABILITY TO NEGOTIATE OBSTACLES. LEARN TO PLAN YOUR TIME EFFECTIVELY. ACCEPT RESPONSIBILITY FOR YOUR LEARNING, YOUR DECISIONS, AND YOUR ACTIONS.**

**• GREAT WORKS ARE PERFORMED NOT BY STRENGTH, BUT BY PERSEVERANCE. ESTABLISH GOALS AND COMMIT YOURSELF TO THEM WITH THE STRENGTH TO TEST YOUR LIMITS AND THE COURAGE TO SUCCEED.**

**• THE LEVEL OF SCHOOL SPIRIT IS NOT DETERMINED BY WHAT THE SCHOOL GIVES TO YOU, BUT BY WHAT YOU GIVE BACK. SHOW YOUR ENTHUSIASM AND SUPPORT FOR PROJECTS THAT ENHANCE THE QUALITY OF LIFE FOR OTHER MEMBERS OF THE SCHOOL FAMILY AND COMMUNITY. GIVE WITH NO STRINGS ATTACHED, AND YOU WILL RECEIVE IN THE SAME MANNER.**

**• MDHS IS A DIVERSE COMMUNITY. OUR STUDENTS ARE DIVERSE AND EXPRESS THEMSELVES IN DIFFERENT WAYS. WHO STUDENTS ARE, OR HOW THEY CHOOSE TO EXPRESS THEMSELVES SHOULD NOT SUBJECT THEM TO RIDICULE OR REJECTION FROM OTHERS. I ASK THAT YOU BE TOLERANT OF OTHERS WHO ARE DIFFERENT THAN YOU AND BE ACCEPTING OF OTHERS WITHIN OUR DIVERSE SCHOOL COMMUNITY. OUR DIVERSITY MUST NOT SEPARATE US; IT MUST BRING US TOGETHER AND MAKE US STRONGER. I ASK THAT YOU MAKE MDHS A WELCOME PLACE FOR ALL STUDENTS. IT IS**

~~ONE OF THE MOST IMPORTANT THINGS YOU CAN DO TO MAKE OUR SCHOOL A SAFE ENVIRONMENT FOR ALL.~~

~~I AM PROUD TO HAVE YOU WITH US AND ENCOURAGE YOU TO COMMIT TO GIVING YOUR BEST EFFORT IN EVERYTHING THAT YOU DO.~~

~~IN ADDITION, I ENCOURAGE YOU TO TAKE A FEW MINUTES TO EXPLORE THE MDHS WEBSITE AND DISCOVER FOR YOURSELF WHY MDHS IS ONE OF THE PREMIER HIGH SCHOOLS IN THE NATION. MDHS WEBSITE ADDRESS IS [HTTPS://WWW.MDSD.ORG/O/MDHS](https://www.mdsd.org/o/mdhs) ... UNDER SELECT A SCHOOL, SELECT MDHS.~~

~~IN CLOSING I WOULD LIKE TO WISH YOU THE VERY BEST FOR A HAPPY AND SUCCESSFUL SCHOOL YEAR.~~

SINCERELY,



Timothy T Thomas  
Principal

## ~~MCCALL-DONNELLY HIGH SCHOOL STAFF~~

Principal.....	<u>BJ Sorensen</u> <u>Timothy Thomas</u>
Athletic Director.....	<u>Conor Kennedy</u>
Counselor.....	<u>Meagan McGree</u>
Counselor.....	<u>Kate McMahan</u>
Administrative Assistant.....	<u>Suzanne Mack</u> <u>Lauren Bevill</u>
Registrar/ <u>Dual Credit Coordinator</u> .....	<u>Daniel Wheeler</u>
Librarian.....	<u>Stephanie Sorensen</u>
Custodial Supervisor.....	<u>Aaron Kelsey</u>
Special Education.....	<u>Jennifer Sadhana</u> <u>Peter Oliver</u>
Special Education.....	<u>Kristine Kempthorne</u>
Paraprofessional.....	<u>Heather Crawford</u> <u>Lisa Cooke</u>
Paraprofessional.....	<u>Lisa Cooke</u> <u>Julie Fields</u>
Paraprofessional.....	<u>Julie Fields</u> <u>Heather Crawford</u>
Paraprofessional.....	<u>Jesus Flores</u>
Paraprofessional.....	<u>Tracy Van Duren</u> <u>Peter Oliver</u>
Agriculture.....	<u>Kaelie Blakewayrown</u>
Art.....	<u>Jared Hopkins</u>
Band/Choir.....	<u>Graham Pinard</u>
Orchestra/Choir.....	<u>Savannah Owen</u>
Business Tech.....	<u>Shelly Chamberlain</u> <u>Lauren Bevill</u>
English.....	<u>Annie Narver</u>
English.....	<u>Krista Oberlindacher</u> <u>Jasper Vanspoore</u>
English.....	<u>John Phillips</u> <u>Molly Rich</u>
English/Speech.....	<u>Melissa Coriell</u>
English/Drama.....	<u>Audrey Swanson</u>
Family and Consumer Science.....	<u>Kristine Maxwell</u>
Health.....	<u>Sheri Class</u>
Health/Psychology.....	<u>Kelly O’Connell</u>
Industrial Technology.....	<u>Troy Frisk</u>
Mathematics.....	<u>Patty Hallett</u> <u>Riley Bevill</u> <u>Shannon Carheden</u>
Mathematics.....	<u>Taylor Garber</u>
Mathematics.....	<u>Shannon Carheden</u> <u>Riley Bevill</u>
Mathematics/Science.....	<u>Christine Gardner</u>
Mathematics/Science.....	<u>Bill Borg</u>
Science.....	<u>Matt Hellhake</u>
Science.....	<u>Todd Daniels</u>
Science.....	<u>Bill Borg</u>
Social Science.....	<u>Michael Kraemer</u>
Social Science.....	<u>Kylie Duran</u> <u>Sam Ransom</u>
Social Science.....	<u>Jeffrey Wagner</u>
Social Science.....	<u>Dennis Fredrickson</u>
Spanish.....	<u>John Banker</u>
Weight Training/Physical Education.....	<u>Freddy Hernandez</u>
Weight Training/Physical Education.....	<u>BJ Sorensen</u>

## **STUDENT BODY OFFICERS 202543—202654**

Co-President: Selig Spahn~~Bogdan Monahan~~ John Hatfield ~~—————~~ ViceCo-President: Kelton Wallace  
————— Landen GasawayJarom Campbell ~~—————~~ Secretary: Matthew Daniels

## **CLASS OFFICERS 202543-202654**

### **Class of 202654**

Molly Hellhake, Kyrie Bean, Keira RiderSophie Snyder

President: James Turlington, Vice President: Ivy Lazenby, Class Representative: Macy Palmer

### **Class of 202765**

Anna Morgan, Caleb Campbell, Caroline SnyderMolly Hellhake, Selig Spahn, Colt Value

President: Sophie Snyder, Vice President: Ethan Roberts, Class Representative: Bogdan Monahan

### **Class of 202876**

Casey Haynes, Emily Gonzalez, Violet Armacostaleb Campbell, Emerson Dummar, Anna Morgan

President: Abi Nachman, Vice President: Oakley Palmer, Class Representative: Molly Hellhake

### **Class of 202987**

Murphy Hellhake, Liam Smelser, Katie Vance

## **CLASS ADVISORS**

Class of 202654: ——— Lauren Bevill, Kaelie Blakeway, Bill Borg, Troy Frisk, Christine Garner, Annie Narver, Jeffery WagnerJohn Banker, Kaelie Brown, Bill Borg, Lauren BevillShelly Chamberlain, Troy Frisk, Christine Gardner, Annie Narver, Jeffrey Wagner

Class of 202765: ——— John Banker, Shannon Carheden, Kylie Duran, Kristine Kempthorne, Kristine Maxwell, Krista OberlindacherChristine GardnerJohn Banker, Patty HallettShannon Carheden, Matt Hellhake, Kristine Kempthorne, Sam Ransom, Molly Rich, BJ Sorensen

Class of 202687: ——— Sheri Class, Melissa Coriell, Dennis Fredrickson, Matt Hellhake, Jared Hopkins, Kelly O’Connell, Audrey SwansonSheri Class, Melissa Coriell, Jared Hopkins, Taylor Garber, Kelly O’Connell, Audrey Swanson, Dennis Fredrickson

Class of 202987: ——— Riley Bevill, Todd Daniels, Freddy Hernandez, Mike Kraemer, Graham Pinard, Peter Oliver, John PhillipsRiley Bevill, Todd Daniels, Freddy Hernandez, Mike Kraemer, Kristine Maxwell, Graham Pinard, Jennifer SadhanaPeter Oliver, Jasper Vanspoore



## **PURPOSE OF THE STUDENT HANDBOOK**

The purpose of this Student Handbook is to provide an overview of:

- 1) the general principles that form the foundation of the MDHS Honor Code;
- 2) our expectations for your behavior;
- 3) the consequences of inappropriate behavior

You and your fellow students play a major role in setting a positive atmosphere in which to learn, develop, and achieve both academically and socially. Behavior that is disruptive to the educational process, inconsiderate of others, or illegal, will be subject to disciplinary action. The specific consequences, as outlined in this handbook, will be assigned by the Principal or designee.

***The McCall-Donnelly School Board regularly reviews and updates district policies. For the most recent version of printed policies, please consult the district website.***

## **EXPECTATIONS FOR CLASSROOM BEHAVIOR**

The classroom is certainly the most critical area of an educational institution, and your teachers will insist that your behavior and attitude in the classroom reflect the importance of the serious business of learning. More specifically, they will insist that you:

1. arrive to class on time;
2. are prepared for class with all materials necessary for class that day;
3. are attentive to the task at hand until dismissed by the teacher;
4. show respect and consideration for others;
5. demonstrate care and consideration for school property and the property of others

**Each teacher is able to establish the rules and procedures for his/her classroom. You are expected to observe these rules and respond promptly to the direction of your teacher.**

## **HONOR CODE**

McCall-Donnelly High School (MDHS) has a tradition of excellence. As a student of MDHS, you are asked to help contribute to that tradition. Generally speaking, there are six broad principles that students must observe if they are to get the most from their educational opportunity and MDHS is to be an excellent school. By maintaining high personal expectations for success, utilizing open communication with staff and fellow students, and following the guidelines listed below, you increase both your opportunity for success and help make MDHS an excellent school.

1. Accept responsibility for your education, decisions, words, and actions.
2. Act in a way that best represents your school, parents, community and self to promote a safe and healthy environment in which to learn.
3. Be active in the school and community.
4. Maintain a balance between academics, co-curricular activities, and community projects, continually giving your best effort to each.
5. Support your fellow students and their activities.
6. Respect cultural diversity, individuality, and the choices and rights of others.

These six general principles form the foundation of the honor code of McCall—Donnelly High School. If you act in accordance with these principles, you will be within the rules of the school and more importantly, you will increase the likelihood of experiencing personal success in, and satisfaction with, school.

## **STUDENT RIGHTS (Board Policy 3200)**

All students between the ages of five and twenty one have a basic right to attend school. This right is inherent; it is not a privilege granted to the students. It is recognized that a student’s primary and fundamental purpose in attending school is to engage in learning and his or her cooperation and dedication is fundamental to quality education as outlined in district policy 3200.

### **Rights**

1. All students have an equal right to education opportunities.
2. Students are allowed their constitutionally protected rights of free speech, due process, petition and assembly, as long as they do not disrupt the educational process of the school or interfere with the property or constitutional rights of others.

### **Responsibilities**

1. All students who attend the district’s schools shall comply with the written policies, rules, and regulations of the schools; shall pursue the required course of studies; and shall submit to the authority of staff of the schools, subject to such corrective action or punishment as the school officials determine.

## **STUDENT INTERACTION REPORT**

To report an incident that happens at school, students complete a Student Interaction Report (pink sheet) in the front office. Pink sheets are reviewed by the principal and discussed with the student.

## **ATTENDANCE PROCEDURES (Board Policy 3122)**

Class time is viewed as a valuable learning experience. Students are strongly encouraged to be present at each session to fully participate in group and individual activities which form the vehicle for increased learning. Absences deprive students and class members of the extended learning which takes place in the group setting. The staff and administration of MDHS expect all students to be in class every day. Participation in each class and group session contributes to the well-rounded education which MDHS works hard to provide.

Laws of the State of Idaho specify that parents have the primary responsibility of ensuring the attendance of their children at school. They further state that students shall be **regular and punctual** in their attendance (Board Policy 3122). The official record of attendance is the classroom teacher’s electronic roll data base.

## ~~NOTES/PHONE VERIFICATION OF ABSENCES~~

~~Students who are absent from school are required to have telephone or written verification from the parent or guardian within 48 hours after returning to school. The note should give the student's name, reason for the absence, the date(s) missed, and be signed by the parent/guardian. Failure to verify the student's absence shall result in an unexcused absence and truancy. Parents may call the office (208-634-2218, option 1) and leave a message after school hours to excuse their child's absence prior to the absence or the day he/she returns to school.~~

## ~~CLASSIFICATION OF ABSENCES~~

### ~~Excused~~

~~Any absence from school with parent permission, verification required as per above.~~

### ~~Unexcused / Truant~~

~~Returning following an absence without parental excuse or leaving a class or campus without permission.~~

### ~~School Related~~

~~Field trips, extracurricular activities and other school-planned activities off campus.~~

### ~~Extraordinary~~

~~Any absence beyond the scope listed above.~~

## ATTENDANCE POLICY

**1.** A student may miss **no more than six (6) class periods** of a given class **each semester**. On the **seventh (7th) absence** the student shall **lose academic credit for that class period**. Exceptions to this policy are school-related and extraordinary absences as defined in policy.

- a. Absences from school must be excused by a parent/guardian phone call or note within 48 hours of the day the student returns to school. Excuses **may not be accepted after the 48 hour period**. Excuses **will not be accepted at an appeals hearing**. Truancies from class or school will remain an unexcused absence.

**2.** Students/parents will receive a notification from MDHS at the time of the students' third (3rd) and fifth (5th) absences from school or class(es).

**3.** At the time the 7th absence occurs, the student/parents shall receive a notice of academic credit loss for the period/s the excused or unexcused absences occurred.

**4. Appeals Process** – The loss of credit, due to excessive excused or unexcused absences may be appealed to the MDHS Attendance Review Committee. The committee will be made up of high school staff members and one administrator or designee. The Registrar will serve as an ex-officio member providing needed attendance data and information. An appeal must be made in writing to the high school principal **within five (5) school days** following written notification of loss of credit. Appeals hearings will be set following the end of each academic semester. Seniors in jeopardy of not graduating due to excessive absences will have their hearing held prior to graduation. Loss of an appeal at this level may be appealed to the McCall-Donnelly Board of Trustees. Appeals of loss of credit should be made **within 5 school days** following notification to the parents. The appeal

shall be in writing to the Superintendent of Schools who will schedule an appointment for the parent and student to meet with the board of trustees. Students are entitled to an adult advocate (parent, guardian, teacher, and/or friend) at any appeal.

**5. Makeup Work**—Makeup work will be allowed for an excused absence. The student is responsible to make arrangements with their instructor (s) for make-up work the day they return to school from any absence. For one day absence from class the student has two (2) class days to make-up the missed work. In the event a student has two (2) or more consecutive absences from a class they are responsible to make arrangements with their instructor(s). Students with an unexcused absence may receive a “zero” in that class for the day. Board policy 3310 allows students that have been suspended to make up work for credit in a timely manner set by their teachers.

### **6. Extraordinary Absences**

1. Extended illness, accident, or health issues (physician verification required)
2. Physical or neurological handicap (physician verification required)
3. Pregnancy & related complications (physician verification required)
4. Educational travel programs sanctioned but not necessarily sponsored by the school district
5. State, regional, national competitions (academic, athletic, fine arts)
6. Bereavement
7. Family travel / travel abroad procedures

Students taking less than five (5) MDHS in-person classes are not eligible for extraordinary absences and are excluded from participating in attendance appeals at the conclusion of the academic semester.

It is understood that extraordinary absence causes course difficulties for both the student and the teacher. Therefore, **prior** to the absence (unless the absence is an emergency of illness or bereavement) the student, together with parent(s)/guardian(s), will meet at a time which is determined by the teacher and agreeable to all parties. To be academically eligible, MDHS students must have passing grades (minimum 2.0 GPA with no F’s).

After discussion and consideration of student’s class standing, previous absences and ability to work outside the class, the teacher shall determine what action is to be taken. The following options will be available:

1. The teacher determines when and for how long the student shall meet with the teacher either prior to or after the absence; or
2. The teacher suggests that a tutor be employed by the parent(s)/guardian(s) to assist the student in his/her absence to complete course work assigned by the teacher; or
3. The teacher suggests that the student enroll in an on-line or correspondence course approved by the McCall-Donnelly School District.

The responsibility to comply with the results of the meeting among student, parent(s)/guardian(s), and teacher rests with the student and parent(s)/ guardian(s). Any expense incurred in employing a tutor or enrolling in an on-line or correspondence course shall **not** be the responsibility of the McCall-Donnelly School District. Should the student fail to satisfactorily complete the work as judged by the teacher (except in the case of on-line or correspondence class, which will be judged by the offering institution), the student shall not receive credit for the course.

It is to be noted that parent(s)/guardian(s) and students realize that the classroom grade prior to an extraordinary absence may be affected due to the student’s extended absence, even when arrangements are made and work is made up.

~~7. **Prearranged Absences**—Students that know in advance that they will be absent from a class for an extended period of time or a few days should ask their teacher for homework prior to the absence. Be prepared to take tests and turn in assigned projects upon your return to school. Those students planning an extended absence of a week or longer should make arrangements with their Counselor, Attendance/Registrar and Principal at least 5 school days before leaving. A meeting may be set up including your teachers, counselor, principal, student and parent(s) to discuss your plans, determine how work can be assigned and made up, and the impact this absence will have on progress towards credits earned.~~

~~**Days not counted against the attendance policy are:**~~

- ~~● School approved activities (class, club, athletics, etc.)~~
- ~~● Out of school suspension~~
- ~~● Religious holidays (student & parent need to make the school aware)~~
- ~~● School sponsored field trips~~
- ~~● Counseling~~
- ~~● Student college visitation (limit of two days to be used either junior or senior year & pre-approved through the attendance office)~~

~~8. **Tardy and Consequences for Excessive Tardiness**—Students need to develop a habit of promptness, for present and future use. Arriving to class on time allows lessons to begin on time, limits distractions to the entire class by late arrivals, and avoids loss of instructional time.~~

~~A tardy is defined as being late to class, up to fifteen (15) minutes, for any reason. **Any student that arrives to class after the first fifteen (15) minutes of class will be recorded as absent.** The individual teacher will **assign detention on the student’s third tardy and students will receive an additional detention assignment for each subsequent tardy.** Excessive tardiness will be referred to the principal. Staff that detain a student and cause them to be tardy to their next class shall write a note and send it with the student to give to their teacher. This would not be recorded as a tardy.~~

~~Any late arrival to school requires students to check in to the office for an admit slip.~~

~~9. **Truancy and Consequences for Being Truant**—Truancy is an absence from one or more classes without parent, teacher or administrative permission. Students that cut a class or part of a class, and remain on campus or leave campus, shall be considered truant. Truancy may result in a zero for the day in that class with no makeup allowed for credit and two day detention assignment.~~

~~10. **How to Check-Out**—When students are dismissed during the school day, their absence falls under the attendance policy. It is strongly suggested that parents come to school and personally sign out their child for an emergency dismissal. Students will be released only to their legal parent/guardian. Students must check out, with permission at the main office, before leaving campus. Students that do not return after lunch must have their parent or guardian verify the absence. Failure to do so is considered truancy.~~

**To check out properly a student must:**

1. Go to the office and request to sign out, with permission, on the checkout sheet
2. Present a note signed by your parent/guardian giving you permission to leave campus at a pre-determined time, or:
3. Call your parent/guardian and have them speak with office personnel giving you permission to leave, or:

Students that do not return to school after lunch must have signed out with permission before lunch or have their parent/guardian call the school.

Failure to follow this procedure will result in a Truancy/Unexcused absence.

**11. Attendance Requirements to Participate in Extracurricular Activities**—Students involved in extracurricular activities are required to attend all class periods on the day of the contest or activity. If the return to school time after an event is 12:30am or later, first period will be excused as a school activity.

Family emergencies or extraordinary circumstances will require prior administrative (principal) approval to practice or participate in an activity or contest.

If a student is absent on either a practice, performance, or game day, they are not allowed to attend practice or perform that day. Students suspended in or out of school shall not practice or participate in activities during the time of suspension.

**12. Finals Week Attendance**—Students are discouraged from checking out of school at any time during finals week the second semester of the school year. Should you leave early you may receive an “incomplete” and have to return later to make up your finals.

## **CONSEQUENCES OF INAPPROPRIATE BEHAVIOR/BEHAVIOR AND DISCIPLINE**

### **CONSEQUENCES OF INAPPROPRIATE BEHAVIOR**

At McCall-Donnelly High School, we are committed to creating a safe, respectful, and productive learning environment for all students. Our approach to behavior is grounded in our core values of being Kind, Reliable, Engaged, and Driven (K.R.E.D.). We believe that behavior is a part of the learning process, and our goal is to teach and reinforce positive choices while holding students accountable when expectations are not met.

When a student does not meet behavioral expectations, school staff will respond in a way that is fair, consistent, and focused on learning and growth. Consequences are designed to:

- Help students understand the impact of their actions
- Restore a positive learning environment
- Encourage better decision-making moving forward

Consequences will be assigned based on the severity, frequency, and context of the behavior.

- MDHS does not administer corporal punishment
- Disciplinary decisions are made at the discretion of school administration
- Parents/guardians will be notified when appropriate
- All assigned consequences must be completed before a student may participate in final exams
- Students involved in athletics or activities may receive additional consequences based on program expectations

~~IF YOU VIOLATE THE RULES OF MCCALL—DONNELLY HIGH SCHOOL, CERTAIN CONSEQUENCES WILL FOLLOW. THE SPECIFIC CONSEQUENCES WILL BE DETERMINED ON THE BASIS OF THE SEVERITY AND/OR FREQUENCY OF THE OFFENSE. MDHS DOES NOT ADMINISTER CORPORAL PUNISHMENT. THE SELECTION OF THE APPROPRIATE CONSEQUENCE IS AT THE DISCRETION OF THE PRINCIPAL. YOUR PARENTS WILL BE INFORMED OF THE DISCIPLINARY CONSEQUENCE YOU RECEIVE. PLEASE NOTE: ALL CONSEQUENCES MUST BE COMPLETED BEFORE THE END OF THE SEMESTER IN ORDER TO BEGIN FINAL EXAMS AS SCHEDULED. STUDENTS WHO ARE REGISTERED ATHLETES MAY FACE ATHLETIC CONSEQUENCES IN ADDITION TO SCHOOL DISCIPLINARY ACTION.~~

## DISCIPLINE PROCESS AND FLOW

MDHS uses a progressive approach to discipline, addressing behaviors early and increasing support or consequences when needed.

### 1. Classroom Interventions

- Most behaviors are handled by the teacher and may include:
- Redirection or reminders
- Teacher-student conference
- Parent/guardian contact
- Classroom consequences

### 2. Administrative Support

- If behavior continues or is more serious:
- Administrative conference
- Parent/guardian contact
- Detention or behavior interventions

### 3. Increased Consequences

- Repeated or significant behaviors may result in:
- In-School Suspension (ISS)
- Loss of privileges

### 4. Serious Violations

- Severe behaviors may result in:
- Out-of-School Suspension (OSS)
- Long-term suspension or expulsion

Note: Steps may be skipped based on the severity of the behavior. Our goal is to support student growth while maintaining a safe learning environment.

## AFTER SCHOOL DETENTION

Detention may be assigned for minor behavioral concerns.

- Detentions are held Monday–Thursday and will not exceed 30 minutes per day
- The only permitted activity is silent academic work

Expectations:

1. Students may serve detention the day it is assigned or the following day
2. Students must arrive on time
3. Students must bring schoolwork to complete

Athletics & Activities:

- Students must complete detention before participating in any practice, contest, or event (including warm-ups or travel)

Failure to Serve:

- Failure to attend detention may result in In-School Suspension (ISS)

## LUNCH DETENTION

Lunch detention is assigned to address attendance-related concerns (such as tardies or unexcused absences) and is not used for general behavioral issues.

- Lunch detention is 30 minutes in length
- Students will have 5 minutes to report to the assigned location

Expectations:

- Students must arrive on time
- Students may bring a lunch; eating is permitted during this time
- Students must bring schoolwork to complete
- The environment will remain quiet and focused on academic work

Failure to Comply May Result In:

- Reassignment to after school detentions
- Additional consequences, which may include In-School Suspension (ISS)

## DETENTION

~~You may be assigned a detention after school not to exceed 30 minutes on any given day. Detentions are held Monday–Thursday. The sole activity permitted during detention is silent study. Athletes who are assigned to detention during the season must fulfill these obligations as scheduled. No participation of any kind (i.e. registration, weigh-ins, warm-ups, practice, bus boarding) is allowed prior to the completion of the detention obligation. A student may participate in a contest or practice once all obligations have been fulfilled. Failure to complete detentions may result in in-school suspension.~~

Detention Procedure

1. ~~Students will be the option to serve detention the day it is given, or the day after.~~

~~2. Students must attend detention and be punctual.~~

~~3. Students must bring work to do at all detentions.~~

~~If a student fails to serve the assigned detention, the student may be given in-school suspension.~~

### IN-SCHOOL SUSPENSION (ISS)

ISS is assigned for more serious or repeated behavioral concerns and may range from one class period to five school days.

#### Expectations:

- Report to the office by 8:00 AM and remain for the full school day
- Remain in ISS for the entire day, including during assemblies and school events
- Engage in silent academic work only
- Follow all classroom behavior expectations

#### Additional Guidelines:

- Students may leave only for scheduled restroom breaks
- Students must bring their own lunch
- All assigned coursework must be completed

#### Failure to Comply May Result In:

- Parent/guardian conference
- Loss of privileges (parking, dances, activities, etc.)
- Out-of-school suspension

#### Activities & Athletics:

- Students assigned ISS may not participate in practices, contests, or events on the day of the suspension

### **IN-SCHOOL SUSPENSION**

~~The length of an in-school suspension assignment may vary from one period to five school days. If you are given an in-school suspension, you must report to the office no later than 8:00am and remain there until 2:50pm or until the end of your last scheduled class. This includes assemblies, pep rallies, etc.~~

~~**The sole activity permitted in this room is silent study.** All of the provisions listed under “expectations for classroom behavior” apply to in-school suspension.~~

#### ~~In addition:~~

- ~~a) you will be allowed to leave the room only during specified restroom breaks;~~
- ~~b) you must bring your lunch;~~
- ~~e) you must complete all assigned course work~~

~~Failure to comply with these provisions will result in a parent conference and loss of privileges: parking, dances, etc., and/or out of school suspension.~~

~~**NOTE: You are not allowed to participate in any athletic practice session or contest, or any co-curricular practice, rehearsal or performance on the day of an in-school suspension.**~~

## OUT-OF-SCHOOL SUSPENSION (OSS)

In accordance with Idaho Code, students may be suspended for up to five (5) days for serious misconduct or disobedience.

- Students may not be on campus or attend any school event during the suspension
- Exceptions require prior administrative approval
- The district may extend suspension during an appeal period for up to 10 consecutive days or until a decision is made

## ~~OUT-OF-SCHOOL SUSPENSION~~

~~According to the Idaho School Code, a student may be suspended for up to five days for gross misconduct and disobedience. IF YOU ARE SUSPENDED FROM SCHOOL, YOU MAY NOT BE ON CAMPUS OR ATTEND ANY SCHOOL FUNCTION FOR ANY REASON UNLESS YOU HAVE MADE PRIOR ARRANGEMENTS WITH THE PRINCIPAL. The district is permitted to impose suspension from school during an appeal period not to exceed 10 consecutive days or until the appeal is decided.~~

## LONG-TERM SUSPENSION

A long-term suspension is the removal from school for more than three (3) days, as recommended by the Superintendent.

## ~~LONG-TERM SUSPENSION~~

~~The denial of the right of school attendance for any single class or any full schedule of classes for a stated period of time in excess of three (3) days by recommendation of the Superintendent.~~

## EXPULSION

Expulsion is the removal from school for an indefinite period of time and requires action by the Board of Trustees.

## ~~EXPULSION~~

~~The denial of attendance at any single subject or class or at any full schedule for an indefinite period of time. (School Board of Trustees' action)~~

## EMERGENCY SUSPENSION

In emergency situations, the Superintendent or designee may immediately suspend a student to ensure safety.

## ~~EMERGENCY SUSPENSION~~

~~In an emergency situation, the superintendent or his/her designee may suspend a student immediately.~~

## BEHAVIOR MANAGEMENT

(Board Policy 3300)

Students are expected to conduct themselves in a manner that supports a safe, respectful, and productive learning environment. Behavior that disrupts the educational process or interferes with the rights of others will be addressed in accordance with school and district policies.

The Board of Trustees recognizes that effective behavior management requires a collaborative partnership between the school and families. Parents/guardians share in the responsibility for student behavior, and the school will actively involve families when concerns arise.

## **BEHAVIOR MANAGEMENT** **(Board Policy 3300)**

~~Students are expected to conduct themselves in such a manner as not to interfere with the orderly operation of the educational program. The Board holds a philosophy that the resolution of student behavior management problems requires the active cooperation and participation of parents and/or guardians. Parents share in the responsibility for the actions of their children and the Board expects behavior management procedures to actively involve parents.~~

### EXCEPTIONAL MISCONDUCT

Exceptional misconduct includes serious behaviors that may result in immediate or significant disciplinary consequences. These behaviors may include, but are not limited to:

- Prohibition of Weapons (BP 3310)
- Student Drug, Alcohol, and Tobacco Use (BP 3315)
- Harassment, Intimidation, and Bullying (BP 3320)
- Sexual Harassment (BP 3322)
- Theft or Destruction of School Property (BP 3325)
- Assault, Battery, or Threats (BP 3330)
- Gang Activities (BP 3335)

Additional behaviors include:

- Disruptive conduct, including vulgar or profane language, images, or gestures
- Insubordination or refusal to follow school directives
- Habitual truancy (Idaho Code 33-205 and 33-206)
- Habitual tardiness
- Academic dishonesty
- Inappropriate use of technology
- False alarms or threats (including bomb threats or misuse of fire alarms)
- Forgery, falsification of documents, or unauthorized use of school records

Possible Consequences:

Exceptional misconduct may result in immediate and significant disciplinary action, up to and including suspension or expulsion, in accordance with district policy.

### **EXCEPTIONAL MISCONDUCT**

~~Exceptional misconduct may include but is not limited to:~~

- ~~Prohibition of Weapons (BP 3310)~~
- ~~Student Drug, Alcohol and Tobacco Use (BP 3315)~~

- ~~Harassment, Intimidation and Bullying (BP 3320)~~
- ~~Sexual Harassment, (BP 3322)~~
- ~~Theft or Destruction of School Property (BP 3325)~~
- ~~Assault, Battery or Threats (BP 3330)~~
- ~~Gang Activities (BP 3335)~~
- ~~Disruptive conduct, which may include vulgar and profane language, images or gestures in any form that are offensive to others.~~
- ~~Insubordination~~
- ~~Habitual truancy as defined by Idaho Code 33-205 and 33-206.~~
- ~~Habitual tardiness~~
- ~~Academic dishonesty~~
- ~~Inappropriate technology use~~
- ~~Bomb threats or activating school fire alarm without appropriate cause~~
- ~~The forging of any signature, the making of any false entry, or the authorization of any document used or intended to be used in connection with the operation of the school~~

### DRUG, ALCOHOL, AND TOBACCO USE (Board Policy 3315)

McCall-Donnelly High School is committed to maintaining a safe, healthy, and drug-free environment. Students are prohibited from using, possessing, distributing, or being under the influence of drugs, alcohol, tobacco, vaping products, inhalants, controlled substances, or related paraphernalia on school property or at school-sponsored events.

A student is considered in violation of this policy if they:

- Are under the influence or exhibit behavior creating reasonable suspicion of drug or alcohol use
- Admit to using, possessing, buying, selling, or distributing prohibited substances
- Are found in possession of drugs, alcohol, or paraphernalia on their person, in lockers, vehicles, or other property on campus
- Attempt to use, possess, or distribute prohibited substances
- Are knowingly present where drugs or paraphernalia are being used or distributed

### **DRUG, ALCOHOL and TOBACCO USE (Board Policy 3315)**

Students attending school in this district will not use, ingest, possess, sell, buy, or distribute drugs, including alcohol, tobacco, simulated tobacco, vaping products, inhalants, controlled substances, or related paraphernalia, on school premises.

Any student will violate the district's drug, alcohol, and tobacco use policy when:

- He/she is on school premises, evidencing behavior that creates a reasonable suspicion that he/she may be illegally under the influence of drugs;
- He/she admits to using, possessing, selling, buying, or distributing drugs on school premises;
- He/she is found to use, ingest, possess, sell, buy, or distribute drugs, or related paraphernalia, on school premises;
- He/she is found to possess drugs, or related paraphernalia, or to have such substances on his or her person, or in his or her locker, vehicle, or other property on school premises;
- He/she is found to knowingly attempt to use, ingest, sell, buy, or distribute drugs or related paraphernalia on school premises;

- ~~He/she is found to knowingly be present when drugs or related paraphernalia are being used, ingested, sold, bought, or distributed on school premises.~~

## SCREENING AND TESTING

The school may use Rapid Eye Screening (RES), breathalyzer, or Alco-Screen testing as tools to support identification and intervention.

- A student who does not pass a screening may request a confirmatory test (urinalysis or breathalyzer) at their own expense on the same day

~~The administration may use Rapid Eye Screening (RES), breathalyzer or Alco-Screening as tools to assist students in identifying and treating drug and alcohol problems. A student that fails a RES, breathalyzer, or Alco-Screen may choose to replace those results by submitting to a urinalysis, (in place of the RES) or a breathalyzer (in place of an Alco-Screen) that calendar day.~~

## INTERVENTION AND CONSEQUENCES

MDHS believes that intervention and treatment are critical components of addressing drug and alcohol use. Disciplinary responses are paired with opportunities for support and intervention.

### First Offense:

- Up to 5-day Out-of-School Suspension (OSS) with required substance abuse evaluation
- Evaluation appointment must be scheduled before returning to school
- Refusal to participate results in a 10-day OSS
- Minimum 60-day probation period with random screening

### Second Offense:

- Up to 10-day OSS
- Continued treatment required
- Probation extended up to one year
- Refusal to participate in treatment may result in a recommendation for removal from school

### Third Offense:

- Long-term suspension (minimum 10 days OSS)
- Referral to the Board of Trustees with possible expulsion from school and loss of credit

~~In the belief that intervention and treatment are key elements to an effective alcohol and drug policy when student and parent agree to assessment and intervention treatment (minimum 60 days) the school policy relative to violations of these rules on drugs and alcohol is as follows:~~

~~**First Offense:** Five (5) days out of school suspension if the parents and student agree to go through a substance abuse evaluation with the substance abuse counselor. An appointment for this meeting should be scheduled before the student completes their suspension. Refusal to participate in the substance abuse evaluation shall result in a 10 day out of school suspension. The minimum probation period is 60 days with random RES or Alco screen testing.~~

~~**Second Offense:** If the student violates the terms of probation or has a repeat offense during the year, ten (10) days out of school suspension with treatment and probation to extend to one year. If parents and student choose not to start or continue substance abuse evaluation/treatment, it will be recommended to the board that the student be removed from school.~~

~~**Third Offense:** Long term suspension, minimum of ten days out of school and referral to school board for request of withdrawal from school and loss of all credits.~~

### DRUG PARAPHERNALIA (Board Policy 3315)

Students are prohibited from using, possessing, selling, buying, or distributing drug paraphernalia on school property or at school-sponsored events.

Drug paraphernalia includes items associated with drugs, alcohol, tobacco, vaping products, inhalants, or controlled substances, and applies to items found on a student's person, in lockers, vehicles, or other personal property on school premises.

#### Consequences:

Any violation of this policy will result in disciplinary action, including short-term suspension, in accordance with Board Policy 3315. Parent/guardian notification and referral to law enforcement may occur.

### ~~**DRUG PARAPHERNALIA (Board Policy 3315)**~~

~~A student shall not use, ingest, possess, sell, buy, or distribute drugs, including alcohol, tobacco, simulated tobacco, vaping products, inhalants, controlled substances, or related paraphernalia, on school premises. Any violation of this policy will result in a short term suspension.~~

~~**THE APPROPRIATE LAW ENFORCEMENT AGENCY WILL BE NOTIFIED OF ALL CASES AT SCHOOL OR ON SCHOOL RELATED TRIPS INVOLVING DRUG/ALCOHOL OR BREAKING OF THE CIVIL LAW.**~~

### TOBACCO AND VAPING (BOARD POLICY 3315)

MDHS is a tobacco-free campus. The use or possession of tobacco, simulated tobacco products, vaping devices, or inhalants is prohibited on school property and at school-sponsored events.

#### Consequences:

- First Offense: Parent notification, Intervention class, and possible short-term suspension
- Second Offense: Short-term suspension and police notification
- Third Offense: Long-term suspension and police notification

### LAW ENFORCEMENT NOTIFICATION

Law enforcement may be notified of all violations involving drugs, alcohol, tobacco, or other illegal activity on school property or at school-sponsored events.

### **~~TOBACCO (Board Policy 3315)~~**

~~We have a total smoke free district to ensure the health of students and employees. No student is allowed to smoke or chew tobacco inside the building, on school grounds, or on school sponsored trips. Any student in possession of or using any tobacco product, simulated tobacco product, vaping product, and/or inhalant shall be subject to the following:~~

- ~~● First Offense — Short term suspension and police notification~~
- ~~● Second Offense — Short term suspension and police notification~~
- ~~● Third Offense — Long term suspension and police notification~~

### **RESPECTFUL BEHAVIOR & LANGUAGE**

Students are expected to always communicate respectfully with peers and staff.

- Use of inappropriate or profane language may result in disciplinary action, including detention
- Profanity or disrespect directed toward a staff member will result in more serious consequences, including In-School Suspension (ISS) and possible Out of School Suspension (OSS)

### **APPROPRIATE LANGUAGE**

~~Students are expected to use appropriate language both in the classroom and corridors while in school. Students using inappropriate language will be referred to the office. A minimum after school detention will be issued. Profanity directed at a staff member shall result in a minimum in school suspension.~~

### **SAFETY & THREATS (Board Policy 3330)**

Students must maintain a safe environment for all.

- Physical or verbal assaults, threats, or intimidation toward others will not be tolerated
- Threatening statements or actions may result in immediate suspension and possible expulsion
- Law enforcement may be notified in cases involving threats or assault

#### **Assault on Staff:**

Any physical or verbal assault directed toward a staff member will result in serious disciplinary action, including suspension, possible expulsion, and law enforcement notification

Students and staff are encouraged to report threats or concerning behavior immediately to administration or a counselor.

### **ASSAULTS AND THREATENING STATEMENTS (Board Policy 3330)**

~~McCall-Donnelly students will be expected to treat each other and staff with respect and to control their anger. Physical or verbal assaults or threats will not be tolerated on school property, at school events or during the school day. In case of an assault, a law enforcement agency will be notified and a minimum short term suspension will be assigned. Statements (oral or written) or other actions that threaten the physical well-being of another individual shall result in immediate suspension from school with consideration for possible expulsion. Staff and students aware of an individual student's threatening actions or behavior are encouraged to inform the Counselor or administration immediately.~~

## ACADEMIC INTEGRITY

Students are expected to complete all work honestly and take responsibility for their own learning. Academic integrity is essential to maintaining a fair and meaningful educational environment.

- Cheating, plagiarism, or unauthorized assistance on assignments, quizzes, tests, or projects will not be tolerated
- This includes copying another student’s work, using unauthorized resources, or allowing others to copy your work
- Use of technology (including AI tools) in a way that violates teacher expectations or misrepresents original work is considered academic dishonesty

### **Consequences will be determined at the teacher’s discretion and may include:**

- A grade of zero on the assignment or assessment
- Parent/guardian notification
- Additional disciplinary action for repeated or serious violations

Students are encouraged to seek help from teachers when needed and to complete all work in a manner that reflects their own understanding and effort.

## CHEATING

~~It is expected that all students will perform their responsibilities as students in an honorable fashion. Cheating, unauthorized assistance on an exam, quiz, or project, will not be tolerated. Any student who is found to be cheating may receive a grade of zero on that assignment / test and his/her parents will be notified in writing or by phone by the teacher involved.~~

## FOLLOWING DIRECTIONS / INSUBORDINATION

Students are expected to follow all reasonable requests and directions from school staff.

- Failure to comply with staff directions will be considered insubordination
- Insubordination will result in disciplinary action based on severity and frequency

## FOLLOWING DIRECTIONS

~~Students are encouraged and expected to conduct themselves in a reasonable manner. Students are expected to follow requests and directives of staff members. Failure to do so will be considered insubordination and discipline will be imposed.~~

## HONESTY & AUTHENTICITY

Students are expected to be honest in all school-related matters.

- Forging notes, passes, or signatures will result in disciplinary action, including detention

## FORGING OF NOTES

~~Any student who forges any type of note or pass will be issued a minimum of after school detention.~~

### **~~PHYSICAL / VERBAL ASSAULT ON STAFF (Board Policy 3330)~~**

~~The physical / verbal assault on staff will result in a minimum short term suspension to a maximum of an expulsion from school, police notification, and referral to the Board of Trustees for request for withdrawal from school.~~

### THEFT (Board Policy 3325)

- Theft of school or personal property is prohibited
- Violations will result in disciplinary action, including suspension and possible law enforcement notification

### **~~THEFT (Board Policy 3325)~~**

~~Students found stealing, face a minimum short term suspension and notification to law enforcement agencies.~~

### VANDALISM & PROPERTY DAMAGE

Students are expected to respect school property and materials.

- Damage or misuse of school property may result in:
  - Restitution for damages
  - Disciplinary action, including suspension
  - Possible work detail assignments

Students are responsible for all materials issued to them.

- Lost or damaged items must be paid for in full
- School records and transcripts may be withheld until obligations are met

### **~~VANDALISM OF SCHOOL PROPERTY~~**

~~Willful destruction or misuse of school property (books, desks, chairs, lockers, computers, etc.) is prohibited. Those apprehended will pay for the damage and could be assigned a short term suspension. In addition, a student may be assigned a work detail.~~

~~Students are responsible for textbooks and materials either checked out to them or used in class and must insure proper care. Any book lost or defaced will result in the student paying for said item with payment being made to the School District. Transcripts and all school records will be withheld until all obligations are met.~~

### WEAPONS, FIREWORKS, & DANGEROUS INSTRUMENTS (Board Policy 3310)

To ensure a safe school environment, students are prohibited from possessing or using weapons, fireworks, replicas, or dangerous instruments on school property, at school events, or on school transportation.

- Items may be confiscated by school staff
- Violations may result in suspension or expulsion, in accordance with Board Policy 3310

Definitions include:

Firearms, knives, explosives (including fireworks), or any object capable of causing harm, as defined by federal and state law.

### **WEAPONS, FIREWORKS, DANGEROUS INSTRUMENTS (Board Policy 3310)**

~~The Board desires students at school to be free from the fear and danger presented by firearms, fireworks and other weapons.~~

~~The Board prohibits students from possessing weapons, fireworks, replicas of weapons, or dangerous instruments of any kind in school buildings, on school grounds or busses, or at any school-related or school-sponsored activity away from school unless written permission has been obtained from the Superintendent or designee.~~

~~Any school employee may confiscate any weapon, firework, dangerous instrument or replica from any person on school grounds under the power granted to the Board to maintain order and discipline in the schools and to protect the safety of students, staff and the public.~~

~~Students' possessing, exhibiting or threatening others with a weapon, replica of a weapon, firework, or dangerous instrument may be suspended or expelled pursuant to Board Policy 3310.~~

#### Definition of Weapons, Fireworks and Dangerous Instruments

~~Possession, handling, or transporting a firearm, knife, dagger, metal knuckles, or any deadly and dangerous weapon as defined in Section 921 of Title 18 of the United States Code, including any explosive, including firecrackers, or any other dangerous object, on or about his/her person while on the property of the school district, while engaged in a school activity on other property, and/or while riding school provided transportation.~~

#### Definition of Use of Weapon or Dangerous Implement

~~Causing or attempting to cause physical injury with a weapon or dangerous implement as defined in the aforementioned paragraph, or behaving in a way that could cause physical injury to any person.~~

### IDENTIFICATION

All individuals must identify themselves when requested by school staff.

- Failure to identify oneself will be considered insubordination and may result in disciplinary action, including detention

### **WHAT IS YOUR NAME?**

~~All persons upon request must identify themselves to the proper school authorities and staff while in the building, on school grounds or at school sponsored events. Students that fail to identify themselves to a school employee upon request will be considered insubordinate and assigned detention.~~

## SEARCH AND SEIZURE (Board Policy 3232)

Students have the right to be free from unreasonable searches of their person and personal property. At the same time, school administrators have a responsibility to maintain a safe, orderly, and secure learning environment for all students.

Because safety is a shared responsibility, students should understand that items brought to school or school-sponsored activities are subject to school rules and expectations.

The Principal or designee may conduct a search of a student or a student's property when there is reasonable suspicion that the search will reveal evidence of a violation of school rules or the law. Reasonable suspicion is based on specific and objective facts, along with reasonable inferences drawn from those facts.

Searches may occur when necessary to:

- Protect the health and safety of students and staff
- Maintain an orderly learning environment
- Investigate potential violations of school policy or law

## SEARCH PROCEDURES

- Students may be asked to voluntarily empty pockets or personal belongings prior to a search
- If a student refuses, the Principal or designee may proceed with the search if reasonable suspicion exists
- Searches may include:
  - A student's person (outer clothing)
  - Backpacks, bags, or personal belongings
  - Lockers or vehicles on school property

All searches conducted by school staff will:

- Be reasonably related to the suspected violation
- Be conducted in a manner that is not excessively intrusive, considering the student's age, gender, and the nature of the concern

## USE OF LAW ENFORCEMENT

- School administration may involve law enforcement when appropriate
- Searches conducted by law enforcement require probable cause
- Law enforcement may be contacted if criminal activity is suspected

## STUDENT PROTECTIONS

- Strip searches and body cavity searches will not be conducted by school staff
- All searches will respect student dignity while maintaining school safety

## **SEARCH AND SEIZURE** **(Board Policy 3232)**

All students shall be free from unreasonable searches of their persons, clothing, and other personal property. However, a student is subject to search by the Principal or designee if reasonable grounds exist to suspect that the search will yield evidence of a student's violation of the law or school rules governing student conduct. Prior to conducting a search, the Principal or designee shall ask that the student consent to being searched by removing all items from pockets or other personal effects. If the student refuses to consent to the search, the Principal or designee may proceed to search the student. Searches may be conducted of a student's person, his/her backpack, or automobile by the Principal or designee in the presence of a police officer if the Principal or designee has reasonable suspicion to believe that the search is needed to maintain an appropriate environment for learning, and that this need outweighs the student's expectation for privacy. Any search of a student conducted by a school district employee must be reasonably related to the discovery of contraband or other evidence of a student's violation of the law or school rules. For the purpose of this policy, "contraband" means items, materials, or substances the possession of which is prohibited by law or district policy, including but not limited to, controlled substances, alcoholic beverages, tobacco products, or any object that can reasonably be considered a firearm or a dangerous weapon. The Principal or designee may consult with local law enforcement officials regarding the advisability of a search on school premises by a law enforcement officer if evidence of criminal activity is likely to be seized. When the search of a student, his/her backpack, or automobile is made by a police officer, the police officer must have probable cause to believe that he/she will find contraband or evidence of an illegal act. Searches shall be conducted in a manner which is not excessively intrusive in light of the age and sex of the student and the nature of the suspected infraction. No student shall be subject to a strip search or body cavity search by school staff.

## **HARASSMENT, INTIMIDATION, AND BULLYING**

**(Board Policy 3320)**

### **HARASSMENT**

**(Board Policy 3320)**

McCall-Donnelly School District is committed to maintaining a safe, respectful, and inclusive environment for all students. As part of our commitment to being Kind, Reliable, Engaged, and Driven (K.R.E.D.), students are expected to treat others with respect and contribute positively to our school community. Harassment, intimidation, and bullying are inconsistent with these values, disrupt the learning environment, and will not be tolerated. It is the policy of this district to maintain a safe school environment for all students while on school grounds, riding the school bus, and attending district-sponsored activities, events, or functions on school premises or at other locations. Harassment, intimidation, and bullying are disruptive to a safe school environment and will not be tolerated.

### **REPORTING HARASSMENT**

Any student who believes he/she is being harassed should immediately report the situation to school personnel. A friend or advisor may accompany a student throughout the complaint process. Any student or other individual who becomes aware that a student is being subjected to harassment should

~~immediately report the incident to a counselor, teacher, principal, or other school district personnel. Failure to report may be subject to disciplinary action.~~

~~Any school personnel receiving a report of harassment from another individual is to report the matter to the building principal immediately. In the event the complaint involves the principal, the matter must be immediately reported to the superintendent. In the event the complaint involves the superintendent, the matter must immediately be reported to the school board chairman. Any school personnel witnessing harassment shall take immediate action to stop the harassment and report the matter to the building principal or other appropriate school personnel. Failure to comply will result in disciplinary action.~~

## DEFINITION OF HARASSMENT AND BULLYING

Harassment and bullying are any verbal, physical, written, or visual conduct by an individual or group that:

- Substantially interferes with a student’s education or participation in school activities, or
- Creates an intimidating, hostile, or offensive environment due to its severity or repetition

Bullying is a form of harassment that involves repeated or intentional behavior, often with a power imbalance, that is meant to harm, intimidate, or control another student. Bullying can occur in person or through digital communication (cyberbullying), including social media, texting, or other online platforms.

Examples of harassment and bullying may include, but are not limited to:

- Physical acts: aggression, assault, intimidation, threats, or damage to property
- Verbal acts: bullying, taunting, name-calling, slurs, derogatory remarks, or hazing
- Social/relational acts: spreading rumors, exclusion, public humiliation, or encouraging others to target a student
- Visual acts: graffiti, images, symbols, or written messages that are offensive or demeaning
- Digital acts (cyberbullying): harmful or inappropriate messages, posts, or images shared electronically
- Criminal acts: behavior that violates Idaho law or human rights protections

Harassment and bullying are prohibited regardless of whether they occur on school grounds, during school activities, or off campus if the behavior impacts the school environment.

## REPORTING HARASSMENT

Students who believe they are being harassed—or who witness harassment—should report the behavior immediately to a teacher, counselor, administrator, or other school staff member.

- Students may be accompanied by a friend, parent, or advisor during the reporting process
- Reports may be made by students, staff, or any individual aware of the situation

Staff Responsibilities:

- Any staff member receiving a report must immediately notify the building principal
- If the complaint involves the principal, it must be reported to the superintendent
- If the complaint involves the superintendent, it must be reported to the Board Chair
- Staff who witness harassment must take immediate action to stop the behavior and report it

Failure to report or respond appropriately may result in disciplinary action.

## **DEFINITIONS**

~~Harassment is defined as any verbal or physical conduct, written or graphic material, by an individual or group within the school community which, when directed at any individual or group, and due to repetition or severity, either (1) substantially, systematically, and objectively undermines, disrupts, interferes with, or detracts from a person’s educational performances so that he/she is effectively denied equal access to the District’s resources and opportunities, or (2) creates an intimidating, hostile or offensive environment due to its severity, pervasiveness, and objective offensiveness.~~

~~Actions that may constitute harassment may include, but are not limited to:~~

- ~~1. Physical acts (i.e. aggression or assault, battery, damage to property, intimidation, implied or overt threats of violence);~~
- ~~2. Verbal acts (i.e. demeaning jokes, bullying, taunting, hazing, intimidation, slurs, derogatory nicknaming, innuendoes, or other negative remarks);~~
- ~~3. Visual Acts (i.e. graffiti, slogans or visual displays such as cartoons or posters depicting derogatory sentiments);~~
- ~~4. Criminal acts; (acts in violation of Idaho Criminal Codes or Idaho Human Rights Commission Code.~~

~~Students of the McCall-Donnelly School District are prohibited from engaging in conduct that could reasonably be construed as constituting harassment.~~

## DISCIPLINARY RESPONSE

All reports of harassment will be promptly investigated.

- If the offender is a student, consequences may range from disciplinary action up to and including expulsion
- If the offender is a staff member, the principal will submit findings to the superintendent, and consequences may include disciplinary action up to and including dismissal

Disciplinary action will be based on the severity, frequency, and impact of the behavior.

## OFF CAMPUS CONDUCT AND IMPACT ON THE SCHOOL ENVIRONMENT

In alignment with Idaho House Bill 785, the McCall-Donnelly School District recognizes that student conduct occurring outside of school hours and/or off school campus may, in certain circumstances, have a direct and substantial impact on the school environment.

When an incident that occurs off campus or outside of school hours disrupts a student’s access to education, interferes with the instructional process, or negatively affects the safety and well-being of students or staff, the district reserves the right to review and respond to such conduct. The school will investigate available and credible evidence to determine whether a nexus exists between the off-campus behavior and the school setting. If it is determined that the conduct has materially impacted the school environment, the district may implement appropriate disciplinary action in accordance with Board policy and applicable law. In addition, the district will take steps to provide appropriate supports and interventions for all students involved to ensure a safe, respectful, and productive learning environment.

## **DISCIPLINE OF HARASSMENT**

~~If the allegation involves a teacher or other school employee, the principal will submit the report of the investigation to the superintendent. Disciplinary action ranging from written notification up to and including dismissal will be taken against the offender if there is sufficient evidence to support the allegation. If the allegation of harassment is against a student, disciplinary action ranging from written notification, up to and including expulsion, will be taken against the offender if there is sufficient evidence to support the allegations.~~

### SEXUAL HARASSMENT (Board Policy 3322)

The McCall-Donnelly School District is committed to providing an environment free from sexual harassment for all students and staff.

Sexual harassment may include unwelcome verbal, physical, or visual conduct of a sexual nature between:

- Student to student
- Staff to student
- Student to staff

Behavior that makes another person feel uncomfortable, intimidated, or unsafe may be considered sexual harassment.

- Students are encouraged to report concerns to a teacher, counselor, or administrator
- All reports will be taken seriously and investigated

Students or staff found to have engaged in sexual harassment will be subject to disciplinary action in accordance with district policy.

## BULLYING, HARASSMENT, AND NOTIFICATION PROCEDURES

In accordance with Idaho House Bill 515, the McCall-Donnelly School District is committed to addressing all reports of bullying and harassment in a timely and appropriate manner.

When a report or investigation of bullying or harassment occurs at school or in connection to the school environment, the parents/guardians of all students directly involved will be notified. The district will maintain confidentiality of student information to the extent permitted by law, and communications with families will be handled with discretion and respect for all parties.

The district will also implement appropriate interventions, supports, and, when necessary, disciplinary actions to ensure student safety and a positive school climate.

### **SEXUAL HARASSMENT**

~~It is the policy (3322) of the McCall-Donnelly School District to maintain a working and learning environment for all its employees and students which provides for fair and equitable treatment including freedom from sexual harassment. Sexual harassment will not be tolerated and students are advised to contact any teacher, counselor or administrator to report such actions.~~

~~The definition of sexual harassment is not necessarily limited to unwanted verbal or physical sexual behavior of staff toward student, student toward staff or student toward student. If the action by one person makes someone~~

~~else feel uncomfortable it may be considered sexual harassment. Students or staff who sexually harass shall be subject to disciplinary action. District policy states that teachers shall discuss this issue with their students in an age appropriate way.~~

## ADDITIONAL EXPECTATIONS

### CLOSED FORUM

Public schools are not open forums.

- All presentations, publications, or communications intended for a public audience must receive prior approval from the principal
- This includes materials or messages created by students, staff, or school-sponsored programs

### CLOSED FORUM

~~Public schools are not open forums. All presentations are subject to review and must receive the principal's approval prior to actualization. All mediums of communication originating through school programs, students, or staff intended for the public must be cleared by the principal.~~

### CORRIDORS

Students are expected to move through hallways in an orderly and timely manner.

- Students should proceed directly to their next class during passing periods
- Loitering or disruptive behavior in hallways is not permitted

### CORRIDORS

~~Students are expected to proceed in an orderly fashion during passing time between classes.~~

### ELECTRONIC EQUIPMENT & COMMUNICATION DEVICES

To support a focused learning environment, personal electronic devices are restricted during the school day.

- Personal devices may not be used during the school day, including passing periods
- Device use is permitted before school and during lunch (11:05–11:45 AM)
- Students may use the office phone for necessary communication with families

### Policy Violations:

- First Offense: Device is confiscated and may be picked up at the end of the school day
- Second and Subsequent Offenses: Device may need to be picked up by a parent/guardian

### ELECTRONIC EQUIPMENT & COMMUNICATION DEVICES

~~No personal electronic device(s) used during the school day, including during passing periods.~~

~~Use of devices is permitted before school and at lunch 11:05—11:45am.~~

~~The student phone in the MDHS office may be used for family communications during the school day.~~

Policy Violations:

First offense: Device(s) confiscated and turned into the MDHS office. May be picked up at the end of the day.

On the second (and subsequent) offenses, a parent must pick it up from the front office.

~~Electronic devices which disrupt the educational process are forbidden. All electronic devices used during instructional blocks without the permission of the teacher will be confiscated until the end of the school day. On subsequent offenses, the devices will be confiscated until picked up by a parent/guardian. Communication devices must remain off and not in use during instructional blocks. The use of communication devices will be permitted before and after school, during passing periods, and lunch.~~

GAMBLING

Gambling is not permitted on school property or at school-sponsored events.

**GAMBLING**

~~No gambling is permitted on school property.~~

**PASS SYSTEM**

~~Students who are in corridors at times other than the five minute passing time between periods should have a hall pass. Students are expected to report to an assigned class on time. If a student is detained in a previous class, a pass from that teacher will be needed to be admitted to the next class.~~

PUBLIC DISPLAY OF AFFECTION

Students are expected to maintain appropriate behavior in a school setting.

- Initial concerns will result in a warning
- Continued or excessive displays of affection may result in parent/guardian contact and disciplinary action

**SHOWING AFFECTION**

~~Parents of the students involved will be contacted after an initial warning for the first offense. Persistent displays of affectionate behavior will result in disciplinary action.~~

SNOWBALL THROWING

For safety reasons, snowball throwing is prohibited on school property.

- Violations may result in disciplinary action, ranging from detention to suspension

**SNOWBALL THROWING**

~~Snowball throwing is prohibited on school property. Discipline imposed shall range from a minimum of office detention to a short term suspension.~~

## STUDENT DRESS AND APPEARANCE (Board Policy 3350)

At McCall-Donnelly High School, student dress and appearance should reflect our core values of being Kind, Reliable, Engaged, and Driven (K.R.E.D.). Students are expected to present themselves in a way that supports a safe, respectful, and focused learning environment.Community Standards

~~The McCall-Donnelly School District reserves the right to request that the dress and grooming of students be within the limits of generally accepted school standards and students shall be required to show proper attention to personal cleanliness.~~

### GENERAL EXPECTATIONS

Students are expected to maintain appropriate dress, grooming, and personal cleanliness while at school or attending school-sponsored events.

Clothing and appearance must:

- Not disrupt the educational environment
- Not interfere with safety or learning
- Be appropriate for a school setting

The administration reserves the right to determine when a student's appearance is inconsistent with these expectations.

### Educational Environment

~~Students' dress, personal appearance and conduct are required to be of such character as not to disrupt or detract from the educational environment of the school. Any style which tends to diminish instructional effectiveness or discipline control by teachers is not acceptable.~~

### GUIDELINES

The following expectations apply to all students:

- Footwear must be worn at all times
- Clothing must provide appropriate coverage and not expose private areas
- Undergarments should not be visible
- Clothing with language, images, or symbols that are disruptive, inappropriate, or inconsistent with school expectations is not permitted
- Clothing should be worn in a manner that is safe and does not create a distraction to learning

### ADDRESSING DRESS CODE CONCERNS

If a student's dress does not meet expectations:

- The student may be asked to adjust their clothing or change into appropriate attire
- Parents/guardians may be contacted if needed
- Repeated concerns may result in disciplinary action

## SPECIAL OCCASIONS

The Principal or designee may approve exceptions for spirit days, school events, or other special circumstances.

### **RESPONSIBILITY**

~~The Principal or designee shall have the right to designate which types of dress, fashion, fads, or appearance disrupt or detract from the educational program and may be a potential safety hazard.~~

~~Specific dress code requirements and prohibitions:~~

- ~~1. Shoes must be worn at all time.~~
- ~~2. Crop, tanks tops, strapless or low cut clothing as well as clothing with slits must provide appropriate coverage.~~
- ~~3. Shorts, skirts and dresses must be hemmed and be of appropriate length.~~
- ~~4. Slogans or advertising which will disrupt the educational setting may not be displayed on clothing.~~
- ~~5. Underwear is not to be visible.~~

~~Special Occasions – The principal or designee shall retain the authority to grant exceptions for designated spirit days, special occasions, or special conditions.~~

## STUDENT DRIVING & PARKING

*(Board Policy 3241)*

Driving to school is a privilege that carries significant responsibility. Students and families assume responsibility for the safe operation of vehicles to and from school. Students are expected to demonstrate our K.R.E.D. values by driving in a manner that is safe, respectful, and responsible at all times on or near school property. Students who drive negligently or violate driving expectations may lose the privilege of driving on campus.

### PARKING

Student parking is permitted in the following designated areas:

- Front of the school building
- Southwest parking area near the MacNichol building

If school parking is full, students are encouraged to park legally along Dienhard Street.

- Students must park only in designated student parking areas
- Parking in restricted areas (handicap, fire lanes, loading zones, or snow removal areas) is prohibited
- Vehicles parked improperly may be towed at the owner's expense

### DRIVING EXPECTATIONS

To ensure safety on campus:

- Students must drive in a safe and controlled manner
- The speed limit on school property is 10 MPH or as posted
- All posted signs and directions from staff must be followed

**DEFINITIONS**

- Negligent Driving: Operating a vehicle in a manner that could endanger people or property
- Improper Parking: Parking outside designated areas, including restricted or unsafe locations

**STUDENT DRIVING**

**~~(Board Policy 3241)~~**

~~The board regards the use of motor vehicles for travel to and from school as an assumption of responsibility by parents and students. Students who drive negligently or violate posted driving speeds may be prohibited from operating a motor vehicle on or around school property.~~

~~Student parking areas include: the front of the school building and the southwest parking area by the MacNichol building. Students who violate parking regulations are subject to having their vehicles towed at their own expense.~~

**Definitions**

~~**Negligent Driving**—operating a motor vehicle in a manner which could endanger life or property.~~

~~**Driving speed**—shall be reasonable and prudent on all school grounds and in parking lots. Students shall adhere to posted driving speed limits. The speed limit is 10 M.P.H. or as posted.~~

~~**Improper Parking of Students’ Vehicles**—vehicles parked in areas other than designated parking areas including, but not limited to handicap, fire, or loading zones, and snow removal piles.~~

**MISCONDUCT CONSEQUENCES QUICK GUIDE**

<b>Problem Area</b>	<b>Min. 1<sup>st</sup> Occur</b>	<b>Max 1<sup>st</sup> Occur</b>	<b>Min. Repeat</b>	<b>Max. Repeat</b>
Alcohol/Drugs	STS/ PN/D/AC	LTS/PN/D/AC	LTS/PN D/AC	Expulsion/PN
Arson	STS/ PN	Expulsion/PN	LTS/PN	Expulsion/PN
Assault	STS/PN	Expulsion/PN	LTS/PN	Expulsion/PN
Assault on staff	LTS/PN	Expulsion/PN	Expulsion/PN	Expulsion/PN
Bus Offense	Conf/Warning	STS/LP	STS	Loss of priv.
Cheating	Conf/Zero	STS/Zero	Conf/STS/Zero	Alter. placement
Defying Authority/ <u>Insubordination</u>	Conf/ASD	STS	Conf/STS	LTS
Dress Code	Conf/Warning	STS	Conf/ASD	LTS
Disruptive	Conf/Warning	Conf./STS	Conf/ASD	Conf./LTS
Drug Paraphernalia	STS/PN/D/AC	LTS/PN/D/AC	LTS/PN/D/AC	Expulsion/PN
Not following directions	Conf/ASD	STS	Conf/STS	LTS
Extortion	STS/PN	Expulsion/PN	LTS/PN	Expulsion/PN
Fighting	STS/PN/Counsel	LTS/PN	LTS/PN	Expulsion/PN
Forgery	Conf/ASD	STS	STS	LTS
Gambling	Warning/ASD	STS	ASD/STS	LTS
Harassment	Warning/Counsel	Expulsion	STS/Counsel	Expulsion
Profanity	Warning/ASD	STS	STS	LTS
Parking/driving	Warning/ASD	ASD/ <u>Privilege</u> , lost	ASD/PN	Privilege lost
Showing affection	Warning	Warning	ADS/Conf	STS/Conf

Tobacco/Nicotine/Vaping	<del>STS/PN</del> Warning/D/A <u>C</u>	STS/PN	STS/PN	LTS/PN
Tardiness	Warning/ <del>ASD</del> <u>LD</u>	<del>ASD</del> <u>LD</u>	ISS	STS
Truancy	<del>ASD</del> <u>LD</u>	<del>ASD</del> <u>LD/Work/IS</u> <u>S</u>	STS	Expulsion
Theft	STS/PN	LTS/PN	LTS/PN	Expulsion/PN
Vandalism	ASD/Restitution	STS/Restitution	STS/Restitution	Expulsion/PN
Verbal Abuse	Conf/ASD	LTS	STS	LTS
Water/snowballs	Warning/ASD	STS	STS	LTS
Weapons	STS/PN	Expulsions/PN	Expulsion/PN	Expulsion/PN

~~The student misconduct and consequences listed above look formidable and may create the impression that offenses are frequently committed by students ... this is not the case. The number of suspensions each year is minimal and expulsions are rare. The Administration reserves the right to by-pass one or more of the steps depending on severity.~~

Abbreviation definitions:

ASD - After school detention	<del>D/AC</del> <u>Drug/alcohol counseling req'drequired</u>
<u>LD- Lunch detention</u>	<u>ISS - In-school suspension</u>
Expulsion – min: remainder of semester; max: remainder of school year	<u>LP – Loss of privileges</u> <del>ISS – In-school suspension</del>
STS - Short term suspension (1 period up to 3 days)	<u>PN - Police notification</u> <del>LP – Loss of privileges</del>
LTS - Long term suspension (3+ days - principle; 6+ days - <del>superintendent- superintendent</del> )	<u>PN – Police notification</u>

~~The student misconduct and consequences listed above look formidable and may create the impression that offenses are frequently committed by students ... this is not the case. The number of suspensions each year is minimal and expulsions are rare. The Administration reserves the right to by-pass one or more of the steps depending on severity.~~

## COUNSELING, SCHEDULING, AND ACADEMICS & SCHEDULING

### GUIDANCE AND COUNSELING (Board Policy 2140)

McCall-Donnelly High School is committed to supporting the academic, social, and emotional development of every student. Our counseling program is an essential part of the educational experience and reflects our commitment to helping students become Kind, Reliable, Engaged, and Driven (K.R.E.D.) members of our school community. The goal of the counseling program is to help students maximize their potential and make informed decisions about their education, career pathways, and personal growth. The Board directs the administration to develop, implement, and regularly evaluate the counseling program to ensure it remains effective, responsive to student needs, and aligned with district goals.

### PROGRAM PURPOSE

The counseling program is designed to:

- Support students in developing educational and career plans
- Provide guidance in making informed course and post-secondary choices
- Assist students in identifying strengths, interests, and goals
- Connect students with resources, services, and support systems when needed

- Promote a sense of belonging, self-respect, and personal responsibility
- Support students' academic success and well-being

## STUDENT SUPPORT, COLLABORATION, AND FUTURE READINESS

Through collaboration with staff, families, and community partners, the counseling program is designed to support each student's academic, social, and emotional development, as well as their preparation for life beyond high school.

The counseling program will:

- Provide staff with information to better support individual student needs
- Assist teachers and administrators in addressing academic, social, and emotional concerns
- Refer students with specific needs to appropriate specialists or outside agencies
- Support students in developing career pathways and post-secondary plans
- Follow up with students as they transition to college, careers, or other opportunities

The district is committed to continuous improvement of counseling services by:

- Collaborating with staff, families, and community partners
- Gathering feedback from students, staff, and parents
- Ensuring the program remains responsive to student needs and aligned with district goals

Students are encouraged to take an active role in planning their future by exploring opportunities that align with their interests, strengths, and goals, and by seeking support when needed.

## SCHEDULING, ENROLLMENT, AND COURSE MANAGEMENT GUIDANCE AND COUNSELING (Board Policy 2140)

The district recognizes that guidance and counseling is an important part of the total program of instruction and should be provided in accordance with state laws and regulations, district policies and procedures, and available staff and program support.

The general goal of this program is to help students achieve the greatest personal value from their educational opportunities. Such a program should:

- A. provide staff with meaningful information which can be utilized to improve the educational services offered to individual students;
- B. provide students with planned opportunities to develop future career and educational plans;
- C. refer students with special needs to appropriate specialists and agencies;
- D. aid students in identifying options and making choices about their educational program;
- E. assist teachers and administrators in meeting the academic, social and emotional needs of students;
- F. provide for a follow-up of students who further their education and/or move into the world of work;
- G. solicit feedback from students, staff and parents for purposes of program improvement;
- H. assist students in developing a sense of belonging and self-respect

~~All staff shall encourage students to explore and develop their individual interests in career and vocational technical programs and employment opportunities.~~

~~The Board directs the administration to work with the staff, community and appropriate agencies to develop, implement and regularly evaluate this program.~~

## CLASS PLACEMENT

McCall-Donnelly High School is committed to helping students maximize their potential and prepare for post-secondary success. Students are placed in courses that support their academic growth, interests, and future goals.

Course placement decisions may be based on:

- Teacher recommendation (readiness, maturity, and work habits)
- Academic performance
- Standardized test data
- Parent/guardian input

## CLASS PLACEMENT

~~The McCall-Donnelly School Board, administration, and staff believe each student should be encouraged and expected to maximize their potential during their educational experience at MDHS. Students will be provided the opportunity through the curriculum offered at MDHS to develop process skills needed to continue with their post-secondary goals.~~

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## ENROLLMENT REQUIREMENTS

Students are expected to maintain a full schedule and make progress toward graduation.

- Freshmen, sophomores, and juniors must be enrolled in 8 classes each semester
- Seniors must be enrolled in a minimum of 6 classes each semester (3 per day)
- All students must be enrolled in a program leading to an MDHS diploma, unless approved otherwise

Students will follow course sequences aligned with curriculum requirements.

### Part-Time Enrollment:

Students requesting part-time enrollment must receive prior approval from the counseling office. Families should be aware that part-time enrollment in a public school may impact or disqualify eligibility for the Idaho Parental Choice Tax Credit, as the program is generally limited to students receiving nonpublic (private or homeschool) instruction. Families considering part-time enrollment are strongly encouraged to review current state guidelines and consult a financial advisor or tax professional to fully understand how participation may affect eligibility.

## ENROLLMENT

- ~~A. Students must be enrolled as full-time students (8 classes) unless prior approval is obtained through the counseling office. Seniors must be enrolled in a minimum of 6 classes each semester (3 classes per day). Juniors, sophomores and freshman must have 8 classes each semester.~~

~~B. Students must be enrolled in a program of study that will result in a diploma from MDHS fulfilling the district's graduation requirements (home school/dual-enrolled students not planning to graduate from MDHS are exempt).~~

~~C. Students will take courses in the sequence as prescribed in the curriculum requirements set for each grade level.~~

## ADDING AND DROPPING CLASSES

Students should carefully select courses, as the master schedule is built based on student requests.

- Week 1: Schedule changes allowed based on availability
- Week 2: Limited changes; requires counselor approval and parent/guardian permission
- After Week 2: Changes are generally not permitted unless due to academic misplacement or health concerns

Students who drop a course after Week 2 without approval may receive an “F” and no credit.

- All schedule changes must be approved by the counselor
- Changes affecting a student’s 4-year plan require parent/guardian approval

## **WITHDRAWAL/TRANSFER FROM SCHOOL**

~~When students transfer to another school or drop from school, they must have permission from their parents, and they must obtain a withdrawal/transfer slip from the school registrar. Take the slip to each teacher, return all books and school materials, and pay any fines. Return the withdrawal slip to the counseling office and have administration check your locker to see that it is cleaned out. Records will not be sent until you have checked out of school properly and paid any fees owed.~~

## ONLINE, CORRESPONDENCE, AND DIGITAL COURSES

Students must receive prior approval from the counselor before enrolling in any online, correspondence, or digital courses.

- Only accredited programs will be accepted
- Credit will only be awarded for pre-approved courses
- Students are responsible for any associated costs
- Coursework must be completed within the provider’s timeline

Seniors: All coursework must be completed and submitted to the registrar **by May 10** to be eligible for graduation.

## **IDLA CLASSES STUDENTS TRANSFERRING TO MDHS**

Students are expected to enroll in in-person courses at McCall-Donnelly High School whenever possible, as face-to-face instruction provides the best opportunity for learning and engagement. Idaho Digital Learning Academy (IDLA) courses are approved only when a comparable MDHS course is not available, a scheduling conflict cannot be resolved, or a student needs credit recovery or a required

course for graduation. IDLA may not be used for reasons of preference, flexibility, or convenience. All requests must be approved through a formal process, and students are held to the same academic expectations, deadlines, and grading standards as any MDHS course.

~~Students moving to MDHS will be required to meet the district graduation requirements to receive a diploma from MDHS. It is the responsibility of the new student/parents enrolling to provide the Counselor with information from the previously attended schools to make decisions pertaining to transfer of credits meeting district graduation requirements. Student placement will be decided by faculty on the basis of:~~

- ~~A. Teacher recommendation concerning attitude, readiness, maturity, etc.~~
- ~~B. Past and present academic performance~~
- ~~C. Standardized test scores~~
- ~~D. Parent/guardian input~~

~~Parents/guardians or over 18 year old students may request a placement change by submitting a written request to the principal. Parents/guardians have the final right of placement for their child. If the parent/guardian's decision of placement is contrary to the judgment of the teachers and administration an assumption of responsibility letter must be filed in the student's permanent folder from the parent/guardian.~~

## TRANSFER STUDENTS

Students transferring to MDHS must meet district graduation requirements to receive a diploma.

- Families are responsible for providing official records and transcripts
- Credit evaluation and placement will be determined by school staff based on available information

## STUDENT TRANSCRIPTS

~~Transcripts of each student are kept and filed indefinitely. These transcripts contain grades, test scores, and attendance information. Students and parents/guardians of students under 18 may request to see their own school records. A graduate's transcripts will be sent, upon written request, to other schools, colleges or agencies within two weeks of that request. Students with outstanding fines/fees will not have their transcript sent until those fees are cleared.~~

## WITHDRAWAL / TRANSFER FROM MDHS

Students leaving MDHS must complete the official withdrawal process:

- Obtain a withdrawal form from the registrar
- Have the form signed by all teachers
- Return all school materials and pay any fines
- Clean out locker and receive administrative clearance

Records will not be released until all obligations are completed.

## STUDENT TRANSCRIPTS

Student transcripts are maintained as part of the permanent record and include grades, test scores, and attendance.

- Students and parents/guardians (for students under 18) may request access to records
- Transcripts will be sent to colleges, schools, or agencies upon written request
- Requests are typically processed within two weeks
- Transcripts may be withheld until all fines and fees are cleared

## ADDING/DROPPING CLASSES

Students are allowed to add/drop classes at the beginning of each semester within the following guidelines:

- A. Week One (3 A-day classes and 3 B-day classes): Change in course selection—students and parents are encouraged to make careful selection of all courses and alternative choices. The Master Schedule is built on student requests and may not accommodate changes due to balancing class sizes and course selection conflicts.
- B. Week Two: Restricted; student must consult with teachers involved and the Counselor; parents must give prior approval.
- C. Week Three and later: Requests will normally not be accepted unless the student is academically misplaced or incurs a health problem. Students who elect to drop a course after the second week of classes for reasons other than those stated above will receive a grade of “F” in the course and not be given credit for transferring to a new course.

Students should contact the Counselor for assistance in dealing with situations of concern. Dropping a class that changes your approved 4-year plan shall require your parent/guardian’s signed permission. All drop/adds are to be pre-approved by the Counselor.

## CORRESPONDENCE, ON-LINE & DIGITAL EDUCATION PROGRAMS

All correspondence, on-line, and digital education programs should be discussed with and approved by the Counselor prior to the student registering for such classes. Only accredited programs are acceptable. Credits will only be accepted for those courses that have been pre-approved. The student will assume any required expenses as set by the program. All class work, quizzes, and tests must be completed within the timeline set by the providing institution. Graduating seniors must have all correspondence work completed and final grades reported to MDHS Registrar by May 10<sup>th</sup>.

## EARLY GRADUATION (Board Policy 2411)

Students may choose to graduate prior to the end of their senior year. Early graduation requires careful planning and must be approved in advance.

To be eligible, students must:

- Meet all district graduation requirements
- Complete an Early Graduation Application (available in the Counseling Center)
- Submit the application by **May 1<sup>st</sup>** of the year prior to the intended graduation

Approval Process:

- Schedule a conference with the Principal and Counselor (parent/guardian required)
- Submit a student letter explaining the reason for early graduation
- Submit a parent/guardian letter of support

Following review, the request will be submitted to the Board of Trustees for final approval.

**EARLY GRADUATION (Board Policy 2411)**

~~Students may elect to graduate prior to the end of their senior year. Planning is critical and students need to work with the Counselor for program development and approval. In order to qualify for early graduation, a student must meet all course and credit requirements for graduation. Applications for early graduation are available in the Counseling Center. It is absolutely necessary that the student and his/her parents do the necessary long-range planning for early graduation. To be eligible for early graduation, a student must complete an application by May 1 preceding the school year in which they wish to graduate. Following a review of the student's records and a visit with the Principal and Counselor, the request will be submitted to the Board of Trustees for approval.~~

- ~~1. Student will arrange a conference with the Principal and Counselor. A parent/guardian must also be present at the conference.~~
- ~~2. The student must submit a letter that indicates their purpose for wanting to graduate early.~~
- ~~3. A letter supporting the student's request is required from the parents.~~

CLASS RANK & GRADE POINT AVERAGE (GPA) (Board Policy 2422)

McCall-Donnelly High School uses a weighted GPA system to recognize academic achievement and encourage students to take rigorous courses.

- GPA is calculated for students in grades 9–12
- GPA is rounded to the nearest hundredth
- Pass/Fail (P) courses are not included in GPA calculations

GRADE POINT VALUES

Standard Courses:

- A = 4.00
- B = 3.00
- C = 2.00
- D = 1.00
- F = 0.00

Advanced Placement (AP) Courses:

- A = 5.00
- B = 4.00
- C = 3.00
- D = 2.00
- F = 0.00

GPA is recorded on transcripts and may be used for academic recognition and honors.

### CLASS RANK (Board Policy 2422)

~~The board acknowledges the usefulness of a system of computing grade point averages and class ranking for secondary school graduates to inform students, parents and others of their relative academic placement among their peers.~~

~~The board also acknowledges that a weighted grading system will be an incentive for students to take more challenging courses of study and will reward students who take said courses.~~

~~The board authorizes a system of class ranking, by grade point average rounded to the nearest hundredth (example: 3.745 rounds to 3.75; 3.744 rounds to 3.74), for students in grades 9-12. Class rank shall be computed by the final grade except that non-numerical marks/grades (plus/minus) shall be excluded from the calculation of the grade point average.~~

~~Classes graded P (pass) are not calculated in a student's grade point average.~~

~~Students taking any non-AP (Advanced Placement), courses will receive grade points for each grade as follows:~~

<del>_____</del>	<del>Grade A = 4.00</del>
<del>_____</del>	<del>Grade B = 3.00</del>
<del>_____</del>	<del>Grade C = 2.00</del>
<del>_____</del>	<del>Grade D = 1.00</del>
<del>_____</del>	<del>Grade F = 0.00</del>

~~Students taking any AP (Advanced Placement) from an accredited program will receive grade points for each grade as follows:~~

<del>_____</del>	<del>Grade A = 5.00</del>
<del>_____</del>	<del>Grade B = 4.00</del>
<del>_____</del>	<del>Grade C = 3.00</del>
<del>_____</del>	<del>Grade D = 2.00</del>
<del>_____</del>	<del>Grade F = 0.00</del>

~~A student's grade point average shall be reported on his/her transcript, and may be reported on each term's grade report. Such calculations may be used for recognizing students for their achievement and end of year honors. Honors students will be recognized at graduation.~~

### VALEDICTORIAN & SALUTATORIAN

- ~~• The Valedictorian and Salutarian are determined by the highest and second-highest cumulative weighted GPAs~~
- ~~• Selection is finalized prior to graduation~~
- ~~• Students must be enrolled as full-time MDHS students during both semesters of their senior year to be eligible~~

### Selection of Valedictorian and Salutarian:

- ~~• The Valedictorians and Salutatorians will be selected by the highest and next highest cumulative weighted grade point averages (GPA's) among the graduating senior class. Selection will be made just prior to graduation.~~

- ~~———— The Valedictorian and Salutatorian must be enrolled at McCall-Donnelly High School full time, both first and second semesters, their senior year.~~

## GRADUATION ACTIVITIES & COMMENCEMENT

Graduation is a significant milestone that represents years of hard work, perseverance, and growth. It is also an opportunity to honor not only the accomplishments of our students, but the support of families, staff, and community members who have contributed to their success. Participation in graduation activities reflects this shared achievement and carries with it important responsibilities.

Participation in graduation activities is a privilege. To be eligible, students must:

- Be enrolled as a full-time student during their senior year (minimum of 6 in-person classes per semester)
- Complete all district graduation requirements prior to graduation events
- Successfully complete all coursework by the end of senior finals week
- Pay all fines and fees

Additional Expectations:

- Students must obtain and wear the approved cap and gown
- Students must wear appropriate attire during ceremonies
- Students must follow all school rules and expectations

Students may be denied participation in graduation activities due to disciplinary action or failure to meet the above requirements.

### Graduation Activities:

To be eligible to participate in graduation activities:

A student must be enrolled in MDHS courses as a full-time student during his/her senior year.

A student must have completed all McCall-Donnelly Jt. School District graduation requirements prior to the date of the first activity.

All courses not completed and graded at the end of senior finals week, or failure to complete all requirements will prohibit a student's participation in graduation activities.

All graduating seniors planning to participate in commencement ceremonies must have purchased or rented the approved cap and gown.

Graduates will wear appropriate school clothes to graduation.

Students may be denied participation in the graduation ceremonies as a result of disciplinary action or violation of school rules.

All fines and fees must be paid to the school prior to commencement.

**MDHS GRADUATION REQUIREMENTS (Board Policy 2410)**

Content Area	<b><u>MDHS GRADUATION REQUIREMENTS</u></b>
<b>Core of Instruction</b>	42 credits (minimum)
<b>Electives</b>	<del>142</del> credits (minimum)
<b>Total Credits</b>	54 credits (minimum)
Language Arts - 10 credits	<del>—88</del> – English <del>—1</del> – Speech <del>—1</del> - Reading
Mathematics - 8 credits	<del>—2</del> – Algebra <del>—2</del> – Geometry <del>—4</del> – Math electives
Science - 6 credits	<del>—2-</del> Physical Science <del>—2-</del> Biology <del>—2</del> - Science Electives
Social Studies - 9 credits	<del>—2</del> – World History <del>—2</del> – US History I <del>—2</del> – US History II <del>—2</del> – Government <del>—1</del> – Economics
Humanities - 2 credits	<del>—2</del> - “Humanities” Class
Health	1 credit
Physical Education - 2 credits	<del>—1</del> – 9 <sup>th</sup> grade PE (Minimum) <del>—1</del> – PE elective
Prof Technical / Humanities	2 credits
Computer Education	1 credit
Senior Project	-1 credit
Postsecondary Readiness Plan	4 yr Learning Plan-end of 8 <sup>th</sup> grade –updated annually
<del>—Advanced Opportunities</del>	<del>5 AP courses</del> <del>Dual Credit: 10 Academic courses— including AP</del> <del>9 Tech-Prep courses</del>
<del>—College Entrance Exam</del>	Take ACT, SAT or Compass exam <b>by the end of grade 11</b>
<del>—ISAT</del>	ISAT Proficient

## **GENERAL INFORMATION AND PROCEDURES**

### **BELL SCHEDULE**

MDHS operates on an alternating A/B Day schedule.

<u>A Day</u>	<u>Time</u>	<u>B Day</u>	<u>Time</u>
<u>Period 1</u>	<u>8:00 – 9:30</u>	<u>Period 1</u>	<u>8:00 – 9:30</u>
<u>Period 2</u>	<u>9:35 – 11:05</u>	<u>Period 2</u>	<u>9:35 – 11:05</u>
<u>Lunch</u>	<u>11:05 – 11:40</u>	<u>Lunch</u>	<u>11:05 – 11:40</u>
<u>Period 3</u>	<u>11:45 – 1:15</u>	<u>Period 3</u>	<u>11:45 – 1:15</u>
<u>Period 4</u>	<u>1:20 – 2:50</u>	<u>Period 4</u>	<u>1:20 – 2:50</u>

### **ACADEMIC ASSISTANCE**

~~MDHS staff is available to assist all students that may need help in any of their classes. Academic assistance time is available to make up tests, quizzes, work on projects, or to get that extra help with a problem or assignment. Academic assistance time for extra assistance is set from 7:30am to 7:55am and from 2:50pm to 3:30pm daily.~~

### **ACADEMIC ASSISTANCE**

McCall-Donnelly High School is committed to supporting student success. Staff are available to provide additional help to students who need assistance with coursework.

Academic assistance time may be used to:

- Make up tests or quizzes
- Complete missing assignments or projects
- Receive extra help or clarification on coursework

Available Times:

- Before School: 7:30 AM – 7:55 AM
- After School: 2:50 PM – 3:30 PM

Students are encouraged to take advantage of these opportunities and communicate with their teachers when additional support is needed.

### **BELL SCHEDULES**

This bell schedule is for an alternating “A” day and “B” day class schedule.

<u>“A” Day</u>	<u>“B” Day</u>
Period 1 — 8:00 – 9:30	Period 1 — 8:00 – 9:30
Period 2 — 9:35 – 11:05	Period 2 — 9:35 – 11:05
Lunch — 11:05 – 11:40	Lunch — 11:05 – 11:40
Period 3 — 11:45 – 1:15	Period 3 — 11:45 – 1:15
Period 4 — 1:20 – 2:50	Period 4 — 1:20 – 2:50

## STUDENT LIFE & ACTIVITIES

### CLUBS AND ORGANIZATIONS

MDHS offers a variety of clubs and organizations that encourage student involvement and connection to the school community.

- Participation in activities is strongly encouraged as part of the high school experience
- All purchases must be made through an ASB purchase order with advisor approval
- A club advisor must be present at all activities

#### Current Clubs Include:

Art Club, Alpine Club, BPA, Drama, FCCLA, HOSA, National Honor Society, Student Government, TSA

### SCHOOL DANCES

School dances are school-sponsored events and all school rules apply.

- Open to MDHS/HHS students only (unless approved guest permission is granted)
- Students must submit a completed guest pass and obtain principal approval prior to bringing a guest. Guests must be current high school students, and no guest over the age of 20 will be admitted. All guests are expected to comply with school rules.
- Entry closes 1 hour after the dance begins
- Students may not re-enter once they leave
- Dances end no later than 12:00 AM

#### Expectations:

- No drugs or alcohol; students under the influence will not be admitted
- Students may lose dance privileges for violations
- Chaperones and staff will supervise all events

### CLUBS AND ORGANIZATIONS

MDHS has many clubs and organizations that invite participation by students. Your involvement in class and club activities is a valuable experience. Any purchases for class or club activities must be on an ASB purchase order and with your advisor's approval. Class/Club advisors must be present at all group activities.

#### CLUB ADVISORS

Art Club — Cynthia Dittmer Jared Hopkins — HOSA — Sheri Class National Honor Society — Patty Hallett

Alpine Club — Matt Hellhake — National Honor Society — Shannon Carheden

Biz Prof of AmbPA — Lauren Bevill Shelly Chamberlain —

Student Government — Stephanie Sorensen

Drama — Audrey Swanson — TSA — Troy Frisk Student Government — Stephanie Sorensen

FCCLA — Kristine Maxwell — Technology Club — Troy Frisk —

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## COMMUNICATION & INFORMATION

### DAILY MOMENT OF SILENCE

In accordance with Idaho House Bill 623, the McCall-Donnelly School District will implement a daily moment of silence in all classrooms, grades K–12.

At or near the beginning of each school day, students will observe a minimum of sixty (60) seconds of silence. During this time, students may engage in silent reflection, meditation, prayer, or another quiet activity of their choosing, provided it does not interfere with others.

Staff will ensure that the moment of silence is conducted in a respectful and non-disruptive manner. In accordance with state law, school personnel will not direct or influence how students use this time, and no other activities will occur during the designated period.

The purpose of this practice is to provide a consistent, calm start to the school day while respecting the individual beliefs and preferences of all students.

### DAILY BULLETIN

The daily bulletin is posted on the MDHS website.

- Information must be submitted to the office by 9:00 AM
- Students are expected to review the bulletin regularly

### CHANGE OF ADDRESS OR PHONE NUMBER

~~The school staff attempts to maintain accurate student address and telephone information. This is important to keep such data accurate so that mailings and other parent contacts can be accomplished without problems. It is the parents' responsibility to notify the school as to who should or should not receive your child's grades, records, notices, etc.~~

### DAILY BULLETIN

~~The bulletin is composed and posted to MDHS website daily. Information for the bulletin needs to be turned into the front office no later than 9am. The bulletin is read daily.~~

### CHANGE OF ADDRESS OR PHONE NUMBER

Accurate contact information is essential.

- Parents/guardians must notify the school of any changes
- Parents are responsible for identifying who may receive student information

## **18 YEAR OLD STUDENTS**

All school policies, rules, and regulations at MDHS will be followed by all students, including those 18 and older. Students turning 18 during the school year please be advised that report cards, notices, etc will still be addressed to your parent/guardian.

## **PARENT CONFERENCES**

Parents/guardians are encouraged to stay involved in their student’s education.

- MDHS will host two parent-teacher conference nights each year—one in the fall and one in the spring
- Parents/guardians are encouraged to attend these conferences to discuss their student’s progress and academic performance
- Dates and times for conferences can be found on the school website calendar
- Parents/guardians may also contact the school at (208) 634-2218 to schedule additional conferences
- The best meeting times for teachers are before or after school
- Administration is available throughout the school day

## **FINES**

Students are responsible for textbooks, materials and other school equipment, either checked out to them or used in class or school activities. Please ensure that these items are cared for properly. Any lost, stolen, damaged school property will result in the student paying for those items.

Payment should be made to MDHS. Grades, transcripts, and all school records will be withheld until all obligations are met.

## **FIRE DRILLS**

A continuous fire bell will ring. Exit quietly and quickly to the school grounds. Everyone is to be evacuated. Close windows, turn off the lights, and close the doors as you leave. Stay with your class and teacher once outside the building. A signal will be given to denote the completion of the drill and you will return to class.

If you should discover a fire, report it immediately to a staff member.

## **STUDENT RESPONSIBILITIES & PROPERTY**

### **TEXTBOOKS, MATERIALS, AND FINES**

Students are responsible for all school-issued materials.

- Lost or damaged items must be paid for at replacement cost
- The school may withhold transcripts, grades, or records until obligations are met

### **GUARDIANSHIP**

Students under the age of 18 must reside with a legal parent or guardian. Exceptions may be granted by the administration. Forms for power of attorney transfer are available in the superintendent's office.

### LOCKERS (BOARD POLICY 3232)

- Lockers are assigned and must be kept clean and orderly
- Only school-issued locks may be used
- Students are responsible for securing their belongings

### LOCKER EXPECTATIONS

Students are expected to use lockers appropriately and in accordance with school rules.

- Inappropriate or prohibited materials are not permitted in lockers

### Locker Searches:

- Lockers are school property and may be searched without notice
- Searches may occur at any time in accordance with district policy

### Minor Violations:

- Violations involving non-serious items will result in progressive disciplinary action, which may include:
  - First violation: Warning and removal of items
  - Second and subsequent violations: Detention or further disciplinary action

### Serious Violations:

- Possession of drugs, alcohol, vaping products, weapons, or other illegal or dangerous items in a locker will result in immediate disciplinary action in accordance with school policy, which may include:
  - In-School Suspension (ISS) or Out-of-School Suspension (OSS)
  - Law enforcement notification
  - Additional consequences as outlined in district policy

## LOCKERS

~~LOCKERS ARE ASSIGNED AT THE BEGINNING OF EACH SCHOOL YEAR. STUDENTS SHALL OCCUPY ONLY THE LOCKER ASSIGNED TO THEM. THE LOCKERS ARE TO BE KEPT NEAT AND CLEAN.~~

~~STUDENTS SHALL NOT PLACE, KEEP, OR MAINTAIN ANY ARTICLE OR MATERIAL IN OR ON A LOCKER THAT MAY CAUSE OR TEND TO CAUSE, ANY TYPE OF DISRUPTIVE ACTIVITY. IF STUDENTS WISH TO HANG PICTURES IN THEIR LOCKERS, THEY MUST BE APPROPRIATE IN NATURE. ANY SEXUALLY SUGGESTIVE OR DRUG RELATED PICTURES, AS WELL AS ADVERTISEMENTS FOR ALCOHOLIC BEVERAGES OR TOBACCO, ARE NOT PERMITTED. IF A STUDENT HAS ANY OF THESE IN HIS/HER LOCKER, AN ADMINISTRATOR WILL REQUEST THAT THESE ITEMS BE REMOVED. THIS~~

~~CONSTITUTES A WARNING. IF A SECOND VIOLATION OCCURS, A DETENTION WILL BE ISSUED.~~

~~STUDENTS ARE ENCOURAGED TO KEEP THEIR LOCKERS LOCKED AT ALL TIMES. ONLY SCHOOL ISSUED LOCKS CAN BE USED. ITEMS STOLEN FROM A LOCKER ARE NOT THE RESPONSIBILITY OF THE SCHOOL DISTRICT AS LOCKS ARE AVAILABLE FOR STUDENT USE.~~

### ~~LOCKER SEARCHES (BOARD POLICY 3232)~~

~~STUDENT LOCKERS ARE SCHOOL DISTRICT PROPERTY, AND AS SUCH, ARE SUBJECT TO PERIODIC INSPECTIONS WITHOUT PERMISSION AND WITHOUT NOTICE, BY SCHOOL ADMINISTRATION OR DESIGNEES OR BY SCHOOL ADMINISTRATION OR DESIGNEES ACCOMPANIED BY POLICE OFFICERS. NO RIGHT OR EXPECTATION OF PRIVACY EXISTS FOR ANY STUDENT AS TO THE USE OF ANY LOCKER ISSUED OR ASSIGNED TO A STUDENT BY THE SCHOOL.~~

~~ANY INDIVIDUAL STUDENT'S LOCKER OR OTHER STORAGE AREA SHALL BE SUBJECT TO SEARCH IF REASONABLE GROUNDS EXIST TO SUSPECT THAT THE SEARCH WILL YIELD EVIDENCE OF THE STUDENT'S VIOLATION OF THE LAW OR SCHOOL RULES. ANY SEARCH OF AN INDIVIDUAL STUDENT'S LOCKER SHALL BE CONDUCTED ACCORDING TO BOARD POLICY GOVERNING PERSONAL SEARCHES.~~

~~AN ALL SCHOOL LOCKER SEARCH MAY BE CONDUCTED AT ANY TIME WITHOUT PRIOR NOTICE AND WITHOUT REASONABLE SUSPICION THAT THE SEARCH WILL YIELD EVIDENCE OF ANY PARTICULAR STUDENT'S VIOLATION OF THE LAW OR SCHOOL RULES. IF THE SCHOOL ADMINISTRATION OR DESIGNEE CONDUCTING SUCH A SEARCH DEVELOPS A REASONABLE SUSPICION THAT ANY CONTAINER INSIDE THE LOCKER, INCLUDING BUT NOT LIMITED TO A PURSE, BACKPACK, GYM BAG, OR AN ARTICLE OF CLOTHING, CONTAINS EVIDENCE OF A STUDENT'S VIOLATION OF THE LAW OR SCHOOL RULES, THE CONTAINER~~

## ~~MAY BE SEARCHED ACCORDING TO BOARD POLICY GOVERNING PERSONAL SEARCHES.~~

### MONEY AND VALUABLES

- Students should not bring large amounts of money or valuables to school
- The school is not responsible for lost or stolen items
- Valuables may be stored in the front office safe if needed

### ~~LIBRARY MEDIA CENTER~~

~~The center is open every school day from 7:30am to 3:30pm where a quiet, relaxed atmosphere for reading, research, and inquiry is maintained. Library Media personnel and aides are glad to assist you in any way possible. We ask your cooperation in thoughtful respect and understanding for the rights of others in maintaining this atmosphere. There will be no fines as long as all materials are returned promptly.~~

### LOST AND FOUND

- Located near the front office/gym area
- Students should check regularly for missing items
- The lost and found will be periodically emptied throughout the year

### ~~LOST AND FOUND~~

~~Clothing, books and other articles found will be placed in a lost and found box located in the gym. Students looking for lost items should check with the lost and found box near the front office.~~

### ACADEMIC & SCHOOL PROCEDURES

#### MAKE-UP WORK

- Students are responsible for contacting teachers regarding missed work
- Deadlines will be determined by the teacher
- Students under suspension will receive assignments

#### ~~MAKE UP WORK~~

~~Students must contact teachers about make-up work and complete it within a reasonable length of time. The due day will be determined by the teacher and student. Those students under suspension will have their assignments sent home.~~

### LIBRARY MEDIA CENTER

- Open daily from 7:30 AM – 3:30 PM
- Provides a quiet space for reading, research, and study
- Students are expected to respect the learning environment

## MONEY AND VALUABLES

Please do not bring large amounts of money or valuables to school. Students should see that any valuables brought to school are secure at all times. The school cannot accept responsibility for lost or stolen articles. If you must bring large amounts of money or something valuable, please take it to the High School Office where it will be put into the office safe.

## HEALTH & SAFETY

### STUDENT HEALTH

Students who are ill or injured must report to the office with teacher permission.

- Parents/guardians will be contacted if a student needs to be picked up
- Any student involved in an accident at school that requires medical attention must have an incident report completed by a staff member or teacher who witnessed or was present at the time of the incident
- Students may not leave campus due to illness or injury without checking out through the office and receiving proper authorization

### MEDICAL CONSENT (Board Policy 3500) Annual Parental Consent Requirement

In accordance with Idaho state law, parents/guardians must provide annual consent for basic health services at the beginning of each school year. These services include:

Treatment of minor injuries: Cuts, scrapes, bruises, and sprains.

Management of minor illnesses: Headaches, stomachaches, colds and fevers.

First aid: Basic first aid for various minor health issues.

You will receive instructions on how to complete the consent form before the first day of school.

Timely submission of this form is essential to ensure your child receives prompt and appropriate care for minor injuries or health issues during school hours.

### MEDICAL CONSENT (BOARD POLICY 3500)

In accordance with Idaho law, parents/guardians must provide annual consent for school staff to provide basic health services to students.

These services may include:

- Treatment of minor injuries (cuts, scrapes, bruises, sprains)
- Management of minor illnesses (headaches, stomachaches, colds, or fever)
- Basic first aid and health support during the school day

Under Idaho law, parent/guardian consent is required prior to providing any non-emergency health services to a student. This consent is typically obtained at the beginning of each school year and remains in effect for the duration of the school year.

- If consent is not provided, the school may be limited in the care it can provide, and parents/guardians may be contacted to address student health needs

- In the event of a medical emergency, appropriate care will be provided, and parents/guardians will be notified as soon as possible

Timely completion of required consent forms ensures that students can receive prompt and appropriate care while at school.~~PARENT-TEACHER/PARENT-PRINCIPAL CONFERENCES~~

~~Parents desiring a conference with their student's teacher(s) or administration may call the school (208-634-2218) to make an appointment. The best time to meet with teaching staff is before the start of the school day or just after students are released for the day. The Principal is available throughout the school day. We are available to answer any questions or concerns you may have about your student's progress in high school.~~

## SAFETY DRILLS

To ensure a safe school environment, McCall-Donnelly High School follows the Idaho Standard Response Protocol (ISRP) for school safety.

Students are expected to take all drills seriously and always follow staff directions.

During all drills, students should:

- Exit quickly and quietly when directed
- Stay with their assigned class and teacher
- Follow all instructions from staff
- Return to class only when directed

## DRILL REQUIREMENTS

In accordance with Idaho state requirements, schools are required to conduct regular safety drills throughout the school year. These may include:

- Fire drills
- Lockdown drills
- Evacuation drills
- Shelter drills

Drills are conducted to ensure that students and staff are prepared to respond quickly and safely in an emergency.

## SCHOOL OPERATIONS

### VISITORS

Visitors are welcome but must follow school procedures:

- Check in at the front office and wear a visitor badge
- Must have approval to enter classrooms or other areas
- Must follow all school rules and respect student privacy (FERPA)

### Student Guests:

- Must be approved by the Principal at least 5 days in advance
- Must follow the host student's schedule
- Not allowed during the first/last two weeks of a semester or before breaks

### TELEPHONES

- A student phone is available in the front office
- Students will only be called out of class for emergencies
- Classroom and office phones are not for student use
- Students are required to follow the district cell phone policy while in school

### SIGNS, POSTERS, AND MATERIALS

- Must be approved by an advisor or principal before posting
- Must be removed after the event
- Use designated bulletin boards and hanging material only

### GUARDIANSHIP

- Students under 18 must live with a parent or legal guardian
- Exceptions require administrative approval
- Forms are available at the district office

### STUDENTS AGE 18

- All school rules and policies apply to students, including those who are 18 years of age
- Students who are 18 may excuse their own absences; however, they are still expected to follow the school attendance policy
- School communication will continue to be sent to parents/guardians as needed

### STUDENT INSURANCE

The McCall-Donnelly School District does not provide accident or medical insurance for students. Families are responsible for ensuring their student has appropriate coverage in the event of an injury at school or during school activities.

Optional student accident insurance is available for purchase through the district. Information about coverage, cost, and enrollment can be found on the district website.

Students participating in interscholastic athletics must meet one of the following requirements:

- Provide proof of current personal or family medical insurance, or
- Purchase the student accident insurance offered through the district
- Parents/guardians who choose not to purchase school-provided insurance must sign a waiver confirming that their student is covered under another insurance plan
- Emancipated students must either purchase the school insurance plan or provide proof of their own personal coverage

Families are strongly encouraged to review their insurance coverage to ensure it adequately protects their student during school activities and athletics.

## STUDENT NAME AND GENDER IDENTITY COMMUNICATION

In alignment with Idaho House Bill 822, the McCall-Donnelly School District recognizes the importance of communication between schools and families regarding student identity and well-being.

If a student requests that school staff use a name or pronoun that differs from the student's legal name or biological sex as reflected in official school records, the district will notify the student's parent(s)/guardian(s) in accordance with state law and District procedures.

The District remains committed to supporting all students while ensuring compliance with applicable laws and maintaining open, respectful communication with families.

## SAFETY DRILLS

A continuous fire bell will ring. Exit quietly and quickly to the school grounds. Everyone is to be evacuated. Close windows, turn off the lights, and close the doors as you leave. Stay with your class and teacher once outside the building. A signal will be given to denote the completion of the drill and you will return to class.

If you should discover a fire, report it immediately to a staff member.

## **SCHOOL DANCES**

- ~~1. — Dances held at MDHS will be open to MDHS/HHS students only. Off-campus dances may be limited by venue capacity.~~
- ~~2. — Students below the 9th grade are not allowed at high school dances.~~
- ~~3. — Guests of MDHS/HHS students may attend only with prior written permission from the principal. Responsibility for the guest lies with the host student.~~

~~Dance entrance closes 1 hour after the stated dance start time. Under certain circumstances, this may be waived if approved in advance by the principal.~~
- ~~4. — Once a student enters and then leaves the dance, they will not be permitted to return.~~
- ~~5. — School dances shall end no later than 12:00 midnight.~~
- ~~6. — Students attending dances should inform their parents as to the time the dance ends and when they may be picked up.~~
- ~~7. — All school rules will apply and a student will be dealt with according to MDHS disciplinary policies.~~
- ~~8. — Alcoholic beverages and drugs are prohibited. Anyone under the influence will not be admitted to the dance and will be subject to school disciplinary policy. Any student in violation may lose their dance privileges for the remainder of the school year. A breathalyzer or Alco Screen may be used to determine if students are under the influence of alcohol at the dance. The sponsoring group's advisor shall be in attendance at the dance. A minimum of two staff members and an adequate number of chaperones will attend the activity.~~
- ~~9. — Students or guests not in good standing may be denied entrance to any dances.~~

## **SIGNS, POSTERS, ETC.**

~~Members of clubs or other school organizations wishing to put up posters must first have them approved by their advisor. Individuals who wish to put up posters must secure approval from the principal. Those who put up such posters are responsible for removing them and all tape after the event. Anyone seeking to pass out printed handbills must first secure approval from the Principal. Please do not tape or tack items to the hallway walls; use available bulletin boards.~~

## **STUDENT HEALTH**

~~MDHS has access to a school nurse. Should you become ill or injured at school, get your teacher's permission to report to the office. Office personnel will attempt to contact your parent/guardian to transport you home.~~

## **STUDENT INSURANCE**

~~The School District does not provide accident insurance for students. Student accident insurance is available to students/athletes. Details as to the cost, company and registration procedures is available on the District webpage. Students should take advantage of this program particularly if they are involved in extracurricular activities. All students participating in interscholastic athletics are required to purchase student insurance or to have their parents sign~~

~~a waiver stating they are covered under other insurance. Emancipated students will be required to purchase insurance or show proof of a personal policy.~~

### **TELEPHONES**

~~A student phone is available in the front office. You will not be called out of class for a call unless it is an emergency. You are not to leave class to make personal phone calls. Phones located in offices, classrooms and library are not for student use.~~

### **TEXTBOOKS**

~~Students are responsible for textbooks checked out to them. Lost or damaged texts will result in fines to the student. A lost textbook will cost the student whatever the replacement cost is for that text. The Librarian will determine the cost for damaged texts.~~

### **VISITORS**

~~Visitors, parents, and alumni are welcome at MDHS. All visitors must check in at the front office upon arrival. Guests must wear a visitor badge while on school premises, which will be provided by the main office. Guests are not allowed to enter any classroom or other areas of the school without prior approval from the school administration. Guests must abide by all school policies and rules, including but not limited to, no vaping/smoking, no use of electronic recording devices without prior approval (FERPA), and no disruptive behavior. Guests must respect the privacy and confidentiality of students and staff and are not allowed to take photographs or record audio or video without explicit consent from the school administration and the individuals involved. Guests who violate any of these policies may be asked to leave the school premises and may be subject to legal action if appropriate.~~

~~Any student wishing to bring a high school aged student (currently enrolled in a school) to MDHS must obtain permission from administration at least five school days in advance of the visit. A guest pass will be issued, and the guest will follow the schedule of the sponsoring MDHS student. No guest passes will be issued the first and last two weeks of a semester or the day before a holiday recess.~~

~~By visiting McCall-Donnelly High School, all guests agree to abide by the above policies and acknowledge that any violation may result in disciplinary action and/or legal consequences.~~

## **ANNUAL NOTIFICATION OF RIGHTS**

*(Family Educational Rights and Privacy Act – FERPA)*

In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA) and its implementing regulations, parents/guardians and eligible students (students 18 years of age or older) are entitled to the following rights:

### **1. Right to Inspect and Review Records**

Upon written request to the District, you may inspect and review your child’s education records (or your own records if you are an eligible student). Education records are maintained at McCall-Donnelly High School.

### **2. Right to Request Amendment of Records**

If you believe information in the education record is inaccurate, misleading, or in violation of privacy rights, you may request that the District amend the record.

- o If the request is denied, you have the right to request a hearing
- o You will receive notice of the hearing and may present evidence and witnesses
- o You may be represented by counsel at your own expense
- o A written decision will be issued based on the evidence presented

### **3. Directory Information**

The District has designated certain information as “Directory Information,” which may be released unless a parent/guardian or eligible student submits a **Directory Information Opt-Out Form**.

Directory information includes:

- o Student’s name, address, telephone listing, and email address
- o Date and place of birth
- o Major field of study
- o Participation in officially recognized activities and sports
- o Weight and height of athletic team members
- o Dates of attendance, grade level, and enrollment status
- o Degrees, honors, and awards received
- o Photograph
- o Most recent school attended

### **4. Right to Control Disclosure of Information**

You may refuse to consent to the disclosure of personally identifiable information from education records, except in cases where disclosure is permitted by law.

### **5. Right to File a Complaint**

You may file a written complaint if you believe the District has failed to comply with FERPA requirements. Complaints may be submitted to:

#### **Family Policy Compliance Office**

U.S. Department of Education  
600 Independence Ave SW  
Washington, D.C. 20202-4605

### **6. Right to Obtain Copies of Records**

You are entitled to request copies of education records. Reasonable fees may be charged for copies.

### **7. Transfer of Records**

If a student transfers to another school, or is simultaneously enrolled elsewhere, education records will be forwarded upon request or within **21 days** of receiving a request from the receiving school.

**8. Access to District Policy**

You are entitled to request a copy of the district’s policy on student records. Copies are available upon request at: 299 S 3rd St, McCall, Idaho 83638

**ANNUAL NOTIFICATION OF RIGHTS**

~~Notice is hereby given that pursuant to the provisions of the Family Educational Rights and Privacy Act of 1974, and regulations implementing the Act, you are entitled to the following rights:~~

~~Upon making a written request to the District, you may inspect and review the Education Record of your child or yourself (if you are a student 18 years of age or older). The Education Record subject of these rights is located at McCall-Donnelly High School.~~

~~If you believe any of the information contained in the Education Record to be inaccurate, misleading or in violation of your/your child’s right to privacy or other rights, you may request that the information be amended. If such a request for amendment is denied, you may request a hearing to review the accuracy of such information, etc. If requested, you are entitled to a hearing preceded by notice, to present witnesses, and to the assistance of counsel at your own expense. A written decision will be issued based upon evidence presented at the hearing.~~

~~The District has determined that the following information is “Directory Information” and will be released to the public unless you object by completing a Directory Information Parent Opt Out form. *Student’s name, address, telephone listing, electronic mail address, date and place of birth, major field of study, participation in officially recognized activities and sports., weight /height of members of athletic teams, dates of attendance, grade level, enrollment status, degrees, honors and awards received, photograph and most recent school attended.*~~

~~You may refuse to consent to disclosure of personally identifiable information contained in the Education Record except where disclosure is authorized by you.~~

~~You may file a written complaint relative to any failure of the institution to comply with these or other requirements of the Act. Any such complaint may be filed with the Family Policy Compliance Officer, U.S. Department of Education, 600 Independence Ave, S. W., Washington, D.C. 20202-4605.~~

~~You are entitled to a copy of the student’s education record upon request and payment of charges for such copies.~~

~~It is District policy that if a student transfers to or contemporaneously attends another school, the Education Records of files relating to that student will be transferred upon your request or within twenty-one (21) days after a request for transfer of such records is received from the other school.~~

~~You are entitled to a copy of the District’s policy on Student Records which will be given to you upon request at 299 S 3<sup>rd</sup> St, McCall, Idaho, 83638.~~

**RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)**

The Protection of Pupil Rights Amendment (PPRA) provides parents/guardians with certain rights regarding student participation in surveys, the collection and use of information for marketing purposes, and certain physical examinations.

These rights include:

**1. Consent for Certain Surveys**

Parents/guardians have the right to provide consent before students are required to participate in any survey funded in whole or in part by a program of the U.S. Department of Education (ED).

## 2. Notice and Opt-Out Rights

Parents/guardians have the right to receive notice and the opportunity to **opt their student out of participation in certain surveys and activities.**

## 3. Right to Inspect Materials

Parents/guardians may inspect, upon request and prior to administration:

- o Surveys
- o Instructional materials used in connection with surveys
- o Any materials related to the collection, use, or disclosure of student information

These rights transfer to a student who is **18 years of age or an emancipated minor** under Idaho law.

## DISTRICT RESPONSIBILITIES

If McCall-Donnelly School District develops policies related to PPRA, the District will do so in consultation with parents and will take appropriate steps to protect student privacy.

The district will:

- Provide **annual notification** of these rights at the start of each school year
- Notify parents of any **substantive changes** to these policies
- Provide **direct notification** (such as by mail or email) when students are scheduled to participate in covered activities or surveys
- Provide parents with an opportunity to **opt their student out of participation**
- Allow parents to **review applicable materials** upon request

When possible, the district will provide notice at the beginning of the school year. If activities are scheduled later, parents will receive **reasonable advance notice.**

## ACTIVITIES COVERED UNDER PPRA

The following activities are subject to these rights:

- Collection, disclosure, or use of personal information for **marketing, sales, or distribution purposes**
- Administration of any **protected information survey** not funded by the U.S. Department of Education
- Any **non-emergency, invasive physical examination or screening**

## FILING A COMPLAINT

Parents/guardians who believe their rights have been violated may file a complaint with:

### Family Policy Compliance Office

U.S. Department of Education  
400 Maryland Ave SW  
Washington, D.C. 20202-5901

## RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- ~~1. Consent before students are required to submit to a survey if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED).~~
- ~~2. Receive notice and an opportunity to opt a student out of said survey.~~
- ~~3. Inspect, upon request and before administration or use of said survey.~~

~~These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.~~

~~If McCall Donnelly School District (MDSO) develops such policies, it will do so in consultation with parents, regarding these rights as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. MDSO will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. MDSO will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. MDSO will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and are provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:~~

- ~~a. Collection, disclosure, or use of personal information for marketing, sales or other distribution.~~
- ~~b. Administration of any protected information survey not funded in whole or in part by ED.~~
- ~~c. Any non-emergency, invasive physical examination or screening as described above.~~

~~Parents who believe their rights have been violated may file a complaint with:~~

~~Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Ave, SW  
Washington, D.C. 20202-5901~~

## SCHOOL DIRECTORY INFORMATION

In accordance with the **Family Educational Rights and Privacy Act (FERPA)**, McCall-Donnelly Joint School District #421 designates the following student information as “**directory information.**”

Directory information may include:

- Student’s name
- Address, telephone number, and email address
- Date and place of birth
- Major field of study
- Participation in officially recognized activities and sports
- Weight and height of athletic team members
- Dates of attendance, grade level, and enrollment status
- Degrees, honors, and awards received
- Photograph
- Most recent school attended

## RELEASE OF DIRECTORY INFORMATION

Directory information may be released by the district **without prior written consent** unless a parent/guardian or eligible student (18 years of age or older) chooses to opt out.

Examples of how directory information may be used include:

- School publications (yearbooks, programs, honor rolls)
- District or school website
- News media
- College or career-related opportunities
- Military recruiters (high school only)

## OPT-OUT OPTION

Parents/guardians or eligible students have the right to **restrict the release of directory information.**

To do so, the **Directory Information Parent Opt-Out Form** must be completed and submitted to the school.

- If the form is **not submitted**, the district will assume consent to release directory information
- This opt-out remains in effect until a new form is submitted

## **SCHOOL DIRECTORY INFORMATION**

~~In accordance with the Family Education Rights and Privacy Act of 1974, the McCall-Donnelly Joint School District #421 hereby gives notice to all parents, legal guardians, students (18 years of age or older), and married students attending the district schools, that the following information is being categorized as directory information: the student’s name, address, telephone listing, electronic mail address, date and place of birth, major field of study, participation in officially recognized activities and~~

~~sports, weight and height of athletic teams, dates of attendance, grade level, enrollment status, degrees, honors and awards received, photograph, and most recent school attended.~~

~~Directory information will be published and released by the McCall-Donnelly Jt. School District without prior written consent of the parents, legal guardian, or students 18 years of age or older, or married students. The parent, legal guardian, or student 18 years of age or older, or married student, must notify the McCall-Donnelly Jt. School District that the above mentioned directory information should not be released without prior written consent of the parent, guardian, student 18 and older or married student. Such notification must be given to the District by completing and submitting the Directory Information Parent Opt-Out Form on the following page.~~

E-3250

**DIRECTORY INFORMATION PARENT OPT-OUT FORM**

McCall-Donnelly Jt. School District #421

*If this form is not completed and returned to the school, the McCall-Donnelly School District assumes that you have given your consent.*

By checking the box(es) below, I *prohibit* the release of directory information regarding my student.

School Name: \_\_\_\_\_ School Year: \_\_\_\_\_

Student Name: \_\_\_\_\_

**Withhold Student Directory Information from:**

- Any third party, including, but not limited to, representatives of the news media (newspaper), prospective employers, post-secondary institutions, and non-profit organizations.
- The school yearbook or school picture companies.
- Being published on the McCall-Donnelly School District website (which includes photograph).
- Military recruiters (High School only)

This non-permission form is valid until a new form is completed.

\_\_\_\_\_  
**Parent Name (Printed)**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

## ANNUAL ASBESTOS MANAGEMENT NOTIFICATION

*(AHERA Compliance)*

**To:** Parents, Staff, Building Occupants, and Community Members

**From:** McCall-Donnelly School District

McCall-Donnelly School District is committed to maintaining safe and healthy learning environments for all students and staff.

Over the past several years, the district has taken proactive steps to remove all known asbestos-containing materials from school buildings and support facilities. This work included abatement projects at the former high school/elementary building and Donnelly Elementary. Additionally, all newly constructed facilities were built using asbestos-free materials, as verified by project architects and construction managers.

Currently, the District has no known asbestos-containing materials in its facilities.

### AHERA MANAGEMENT PLAN

In accordance with the Asbestos Hazard Emergency Response Act (AHERA) of 1986, the District is required to maintain an Asbestos Management Plan, even if no asbestos is currently present.

- A copy of the AHERA Management Plan is available for public review
- Plans are located at each school building and at the District Office

### ANNUAL NOTIFICATION

This notice is provided annually at the beginning of the school year to:

- Inform families and the community of the district's asbestos status
- Provide information about the AHERA Management Plan
- Communicate any significant updates or changes, if applicable

If you have any questions or would like to review the AHERA Management Plan, please contact the District Office.

~~ANNUAL ASBESTOS MANAGEMENT COMMUNICATION~~

~~TO: PARENTS, FACULTY, BUILDING OCCUPANTS AND COMMUNITY MEMBERS~~

~~FROM: MCCALL-DONNELLY SCHOOL DISTRICT~~

~~OVER THE LAST SEVERAL YEARS THE MCCALL-DONNELLY SCHOOL DISTRICT HAS TAKEN STEPS TO REMOVE ALL KNOWN ASBESTOS IN OUR SCHOOL BUILDINGS AND SUPPORT FACILITIES. THIS WAS DONE THROUGH ABATEMENT PROJECTS AT THE OLD HIGH SCHOOL/ELEMENTARY BUILDING AND DONNELLY ELEMENTARY. ALSO, DURING THE RECENT CONSTRUCTION OF OUR NEW FACILITIES, PER THE ARCHITECT'S SPECIFICATIONS AND CERTIFIED BY THE CONSTRUCTION MANAGER, ONLY ASBESTOS FREE PRODUCTS WERE USED.~~

~~ALTHOUGH WE CURRENTLY HAVE NO KNOWN ASBESTOS IN THE MCCALL-DONNELLY SCHOOL DISTRICT, IN ACCORDANCE WITH THE ASBESTOS HAZARD EMERGENCY RESPONSE ACT OF 1986 (AHERA), WE ARE OBLIGATED BY LAW TO MAINTAIN AN AHERA MANAGEMENT PLAN TO BE LOCATED AT EACH SCHOOL BUILDING AND THE DISTRICT OFFICE. THESE PLANS ARE AVAILABLE FOR PUBLIC VIEWING AT THE DISTRICT OFFICE.~~

~~A MEMORANDUM SIMILAR TO THIS WILL BE SENT OUT EACH YEAR, AT THE BEGINNING OF THE YEAR, AS NOTIFICATION OF THE AHERA MANAGEMENT PLAN, THE LOCATIONS IT CAN BE FOUND AND ANY SIGNIFICANT CHANGES MADE.~~

~~IF YOU SHOULD HAVE ANY QUESTIONS PLEASE CONTACT THE DISTRICT OFFICE.~~