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To: Benjamin 25 Board of Education
Dr. Patrick McGill, Superintendent
From: Dr. Fitzgerald
Date: June 8th, 2026
Topic: Teaching and Learning Report

BACKGROUND

I provide the Board of Education, Superintendent, and the community with a report at each regular Board of Education meeting, highlighting District Learning and Teaching activities and information.

SUMMARY

Strategic Plan Work

The administrative team has selected Strategic Plan Committee Leads that will be a vital piece to help implement our strategic plan goals next year. These Committee Leads will work with administration on leading the Instructional Practice, Curriculum, Student Engagement and Student Supports Committees. The rest of our teaching staff have also been divided up to serve on these committees.

Sarah Smith and I presented to the Committee Leads to review the strategic planning process so far, discuss how important their roles are going to be next year, introduce key concepts that will be used in next year's work, discuss expectations and articulate next steps. One of the next steps was to set up a summer meeting for each committee with its administrative liaison and committee leads. The focus of this meeting will be to establish an agenda for the first committee meetings on our opening institute day.

Curriculum Writing

Mrs. Smith and I have reviewed and approved multiple curriculum writing requests to be worked on by staff over the summer. The way this process works is staff can submit a request form that details the curriculum work they would do over the summer (maximum of 10 hours). Dr. Fitzgerald and Mrs. Smith reviewed these requests for approval. Staff that receive approved requests would then work over the summer on these projects. At the start of the year staff will turn in completed work to Dr. Fitzgerald and Mrs. Smith for approval. Some of the projects this year include ELA, Science, Social Studies, Math, STEM, ART, executive functioning, EL and student engagement.

Institute Day 2026

Dr. Fitzgerald has submitted drafts of the Opening Day Institute and our New Teacher Induction Day to the admin team for review and feedback.

RECOMMENDATION(S)

None at this time.