



HLWW Public Schools Employment Recommendation Form

Date: 10/18/2023

Name of Applicant: **MONICA BOGEMA**

Recommended By: Jen Olson

Title of Position: Para

Location: Humphrey Elementary

Step/Lane: Step 3, \$18.43/hour

Position Supervised By: Jen Olson

Position Term Description (part time, full time, year-round, school year, etc)

Full time para, 5.5 hours/day

Is applicant replacing someone or is this a new hire?

New hire

Top Priorities for the Position:

- 1. Willingness to learn and connections with students**
- 2. Strong communication skills**
- 3. Organized and detail oriented**
- 4. Flexibility, collegiality and professionalism**

Number of Applicants: 2

Number of Candidates Interviewed: 2

Interview Team: *Jen Olson, Kelly Klima*

Educational Background of Candidate:

AAS in Health Information Systems from St. Catherine University, RHIT certificate

Employment Background of Candidate:

Monica has worked in the home health care field for 12 years supporting both clients and staff in a variety of roles.

Administrative Recommendation (include qualities that applicant brings to the position):

Monica has a willingness to learn within the school setting to serve/support students, and has a strong ability for collaboration, problem solving and creativity.

Supervisor Signature *Jennifer Olson*

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