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Participation of Home School, Scholarship, and Private School Students in Statewide Assessments

Policy Series: 4000 Curriculum, Instruction, and Assessment

Policy No. 4400 Procedure 2

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Assessment and State Testing

Opting Out of State Testing

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Definitions:

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Utah State Code and USBE Rule requires all public-school districts to provide opportunities for Utah students, regardless of their status as home school students, private school students, or scholarship students, to participate in state-mandated assessments if their parents desire. Since state-mandated testing requires personal student information to be used, all private and home school and scholarship student data must be registered into the district's Student Information System (SIS) in order to generate the state-mandated assessments.

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Home School Student Participation

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Home school students who are Utah residents may participate in statewide assessments in the district when convenient to the student's circumstances and subject to the following requirements:

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1. The student must have satisfied the home school requirements set forth in Policy FBB and Utah Code § 53G-6-204.
2. The home school student must pay charges or fees for the testing on the same basis that students enrolled in the school must pay charges or fees.
3. The district shall determine in which school(s) qualifying home school students will take statewide assessments.
4. The district may require parent or adult participation in administration of statewide assessments on behalf of home school students, as appropriate.

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Upon request of a home school student or the student's parent or guardian, the district shall provide a copy of the schedule of statewide assessment dates, the locations at which home school students may be tested, and the district's policies relating to home school student participation in statewide assessments. Home school students who desire to participate in a

41 particular statewide assessment must make the request to the Director of Research and
42 Assessment at least 60 days before the test date. The district shall respond in writing to the
43 request at least 15 days following the receipt of the request. Where the request to participate is
44 approved, the district shall provide written notice to the home school student and their parent or
45 guardian of testing rules, including required identification and proof of residency for adults and
46 students and implements or materials that the home school student may or may not bring or use
47 for the test.

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49 **Scholarship Student Participation**

50 A “scholarship student” is a student who receives a scholarship under the Utah Fits All
51 Scholarship Program or the Special Needs Opportunity Scholarship Program.

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53 A “qualifying school” is a school that participates in the Special Needs Opportunity Scholarship
54 Program.

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56 Scholarship students who are not enrolled in an eligible school or qualifying school may be
57 allowed by the district to participate in statewide assessments administered in the district
58 subject to the following conditions:

- 59 1. The student must pay, in advance, the full cost to the district of administering the testing.
60 These testing costs include costs for materials, scoring, reporting, and State-related
61 costs.
- 62 2. The district shall determine in which school(s) scholarship students may take statewide
63 assessments.
- 64 3. The district shall determine the limits, if any, of numbers of scholarship students that can
65 be accommodated by the school.

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67 Upon request of a scholarship student or the student’s parents, the district shall provide a copy
68 of the schedule of statewide assessment dates, the locations at which scholarship students may
69 be tested, and the district’s policies relating to scholarship student participation in statewide
70 assessments. A scholarship student desiring to participate in a particular statewide assessment
71 must make the request in writing at least 60 days before the test date. The district shall respond
72 in writing to the request at least 15 days following the receipt of the request. Where the request
73 to participate is approved, the district shall provide written notice to the student of testing rules,
74 including required identification and proof of residency and implements or materials that the
75 student may or may not bring or use for the test.

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77 Test results for scholarship students shall not be provided to any person or entity other than the
78 student, the student’s parent, and the scholarship program manager. However, if the student is
79 partially enrolled in a public school, the results may also be provided to the public school where
80 the student is partially enrolled.

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82 Scholarship students enrolled in an eligible school or qualifying school may be allowed by the
83 district to participate in statewide assessments administered in the district subject to the
84 following conditions:

- 85 1. The scholarship student's school must request permission from the district on behalf of
86 the student to participate.
- 87 2. The student or school must pay, in advance, the full cost to the district of administering
88 the testing. These testing costs include costs for materials, scoring, reporting, and State
89 related costs.
- 90 3. The district shall determine in which school(s) scholarship students may take statewide
91 assessments.
- 92 4. The district shall determine the limits, if any, of numbers of scholarship students that can
93 be accommodated by the school.
- 94 5. The district may require the eligible school or qualifying school to provide administrators
95 to participate in monitoring or proctoring tests, as appropriate.
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97 Upon request of an eligible school or qualifying school to whose students the district is
98 administering assessments, the district shall provide the school a copy of the schedule of
99 statewide assessment dates, the locations at which scholarship students may be tested, and the
100 district's policies relating to scholarship student participation in statewide assessments. Eligible
101 schools or qualifying schools which desire to have their students participate in a particular
102 statewide assessment must make the request in writing at least 60 days before the test date.
103 The district shall respond in writing to the request at least 15 days following the receipt of the
104 request. Where the request to participate is approved, the district shall provide written notice to
105 the school of testing rules, including required identification and proof of residency for staff and
106 students and implements or materials that the school staff or student may or may not bring or
107 use for the test.
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109 Test results for scholarship students enrolled in an eligible school or qualifying school shall not
110 be provided to any person or entity other than the student, the student's parent, the eligible or
111 qualifying school, and the scholarship program manager. However, if the student is partially
112 enrolled in a public school, the results may also be provided to the public school where the
113 student is partially enrolled.
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115 **Private School Participation**

116 Private school students who are Utah residents may be allowed by the district to participate in
117 statewide assessments administered in the district subject to the following conditions:

- 118 1. The private school student's school must request permission from the district on behalf
119 of the student to participate.
- 120 2. The student or private school must pay, in advance, the full cost to the district of
121 administering the testing. These testing costs include costs for materials, scoring,
122 reporting, and State-related costs.
- 123 3. The district shall determine in which school(s) private school students may take
124 statewide assessments.
- 125 4. The district shall determine the limits, if any, of numbers of non-public school students
126 that can be accommodated by the school.
- 127 5. The district may require the participating private school to provide administrators to
128 participate in monitoring or proctoring tests, as appropriate.

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130 Upon request of a private school to whose students the district is administering assessments,
131 the district shall provide the private school a copy of the schedule of statewide assessment
132 dates, the locations at which private school students may be tested, and the district's policies
133 relating to private school student participation in statewide assessments. Private schools which
134 desire to have their students participate in a particular statewide assessment must make the
135 request in writing at least 60 days before the test date. The district shall respond in writing to the
136 request at least 15 days following the receipt of the request. Where the request to participate is
137 approved, the district shall provide written notice to the private school of testing rules, including
138 required identification and proof of residency for staff and students and implements or materials
139 that the private school or student may or may not bring or use for the test.

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141 Private school students who are not Utah residents may participate in statewide assessments
142 only upon payment, in advance, of the full cost of the individual assessments.

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144 Test results for private school students shall not be provided to any person or entity other than
145 the student, the student's parent, and the private school. However, if the student is partially
146 enrolled in a public school, the results may also be provided to the public school where the
147 student is partially enrolled.

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149 **Note for Students with an IEP or 504 Accommodations**
150 In the event a private school or scholarship student has an IEP or 504 Accommodation Plan in
151 place requiring special testing accommodations, it is the responsibility of the private school or
152 parent to indicate such with the initial request. Provo City School District's Research and
153 Assessment Director shall review the requested accommodation(s) and determine the costs and
154 feasibility of the request. It is to be noted that accommodations for national tests such as the
155 Aspire Plus or ACT are determined by the assessment organizations and will be communicated
156 to the parents and/or private school prior to the assessment date.

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158 **Bureau of Indian Education Schools Administrator Training**

159 The administrators of Bureau of Indian Education (BIE) schools are responsible to meet
160 statewide assessment requirements relating to the students in their schools.

161 The district shall provide materials and training to administrators of BIE schools within the
162 district on the schedule which applies to the district.

163 The district shall notify administrators of BIE schools located in the district of all information and
164 training on statewide assessments provided by the district.

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166 **Synopsis**

167 Participation of Home School Students in Statewide Assessments
168 Participation of Scholarship Students in Statewide Assessments

169 [Participation of Private School Students in Statewide Assessments](#)
170 [Statewide Assessment Participation Procedures](#)
171 [Testing Accommodations](#)
172 [Bureau of Indian Education Schools Administrator Training](#)

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174 **Legal References:**

175 [Utah Admin. Rules R277-604-4](#) (December 11, 2023)
176 [Utah Admin. Rules R277-604-2\(5\)](#) (December 11, 2023)
177 [Utah Code § 53E-7-401\(13\)](#) (2023)
178 [Utah Code § 53F-6-401\(22\)](#) (2025)
179 [Utah Admin. Rules R277-604-2\(1\)](#) (December 11, 2023)
180 [Utah Admin. Rules R277-604-2\(4\)](#) (December 11, 2023)
181 [Utah Code § 53E-7-401\(8\)](#) (2023)
182 [Utah Admin. Rules R277-604-6](#) (December 11, 2023)
183 [Utah Admin. Rules R277-604-6\(4\)\(c\), \(5\)](#) (December 11, 2023)
184 [Utah Admin. Rules R277-604-3](#) (May 26, 2020)
185 [Utah Admin. Rules R277-604-3](#) (December 11, 2023)
186 [Utah Admin. Rules R277-604-3\(4\)\(e\), \(5\)](#) (December 11, 2023)
187 [Utah Admin. Rules R277-604-5](#) (December 11, 2023)
188 [Utah Admin. Rules R277-604-7](#) (December 11, 2023)

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192 **Revised:** January 14, 2025

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