



Theisinger, Clayton <theisingerc@pcschoools535.org>

FOIA Request - Putnam County CUSD 535 [Ref: Brenda Stoner]

2 messages

Dana Hollis <dana@databranchusa.com>

Wed, May 27, 2026 at 2:53 PM

Reply-To: dana@databranchusa.com

To: "theisingerc@pcschoools535.org" <theisingerc@pcschoools535.org>

Cc: "brenda.stoner@thedatabranch.com" <brenda.stoner@thedatabranch.com>

Hello,

The Data Branch is writing to submit a public records request regarding vendor procurement records.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:

All products from School Asset Manager, Collaborative Student Transportation, Prismatic Services Inc, Lead Public Schools, buildEd, and Transpar Group.

Our goal is to identify records from 2022 to now that show the pricing arrangements associated with these vendors, such as licensing or subscription terms, per-unit costs, and any implementation or setup fees that may apply.

The types of records we are interested in include:

- Contracts, service agreements, and order forms
- Purchase orders associated with the above vendors
- RFP or solicitation documents
- Task orders issued under cooperative purchasing agreements

We are glad to accept records in whatever format your office finds easiest to produce, including:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any summary-level purchasing records already maintained by your office

To the extent any portion of the requested records is exempt from disclosure, we ask that the remaining non-exempt segregable portions be released.

This request *is* for commercial purposes. We are happy to comply with all applicable policies and procedures Putnam County CUSD 535 has in place to handle FOIA requests, and are willing to narrow down, clarify, or adjust the request to make fulfillment easier for your office.

Records can be sent to my colleague Brenda Stoner, who manages record intake for The Data Branch, at the following:

Email: brenda.stoner@thedatabranch.com

Phone: (302) 585-3132

Address: [1111B S Governors Ave STE 21033, Dover, DE 19904](#)

We appreciate your help and look forward to a prompt response. If this request belongs with another agency or department, please forward it to the appropriate custodian or let us know. Thank you for your cooperation.

Sincerely,

Dana Hollis

The Data Branch

Theisinger, Clayton <theisingerc@pcschools535.org>
To: dana@databranchusa.com
Cc: "brenda.stoner@thedatabranch.com" <brenda.stoner@thedatabranch.com>

Fri, May 29, 2026 at 10:43 AM

Requestor:

Please see attached for the response.

Sincerely,

Dr. Clayton J. Theisinger

FOIA Officer

[Quoted text hidden]

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Dr. Clayton J. Theisinger

Superintendent

Putnam County CUSD #535

-Providing foundations together, Cultivating individual growth-



Response Letter (May 29th, 2026) - Vendors.pdf

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