Minutes of Regular Meeting

The Board of Trustees
Pasadena Independent School District

A Regular Meeting of the Board of Trustees of Pasadena Independent School District was held June 23, 2026, beginning at 5:30 p.m. in the board room of the Pasadena ISD Administration Building, 3920 Mickey Gilley Boulevard, Pasadena, Texas 77505.

I. Convene in a quorum and call to order; invocation and pledges of allegiance

President Casey Phelan called the meeting to order at 5:32 p.m. Board members present were Casey Phelan, Paola Gonzalez, Crystal Davila, Joe Campos*, Kenny Fernandez, Marshall Kendrick, and Nelda Sullivan. Paola Gonzalez gave the invocation and Joe Campos led the pledges.

II. Public Comments according to Policy BED (LOCAL)
Mr. Robert Jeter spoke about previous public comments regarding district matters.

III. Public Hearing to Discuss the Budget and Proposed Tax Rate for 2026-2027 - *Tamika-Alford Stephens, Chief Financial Officer*

IV. Adjournment to closed session pursuant to Texas Government Code sections:

551.071 to consult with district attorneys concerning matters on which the attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Act; to seek the advice of its attorney about pending or contemplated litigation or a settlement offer; and/or to consider legal advice regarding items specifically listed on the agenda

551.072 for the purpose of discussing the purchase, exchange, lease or value of real property

551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints of charges against a public officer or employee, unless the individual who is the subject of the deliberation or hearing requests a public hearing; concerning matters related to the superintendent's recommendation to hire administrative personnel; and/or the superintendent's recommendations related to renewals, non-renewals, and terminations of contracts for professional personnel

551.071. 551.074, 551.082, and/or 551.0821 for the purposes of conducting, deliberating, and/or seeking legal counsel regarding Level Three Appeal Hearing filed by Donna Brown pursuant to board policy DGBA (Local)

Mr. Joe Campos left the meeting during closed session due to illness and did not return.

V. Reconvened in open session at 7:15 p.m.

VI. Special Recognition

VII. Consent Agenda
1. Minutes 05 26 26
2. Informational Pages

3. Bid Items

A. Competitive Sealed Bids and/or Request for Competitive Sealed Proposals

- Reprographic Services, CSP #26P-036LM
- Police/Safety Equipment and Services, RFP #26R-038EZ
- School Picture and Photography Services, RFP #26R-039LM

B. Contract Renewals

- Delinquent Tax Attorney Services, RFQ #19Q-029LP
- Student Accident Insurance, CSP #22P-030LL
- School Climate Safety Program, CSP #22P-033TM

C. Information Summary of Purchase Orders over $10,000

- May 1, 2026 through May 31, 2026

4. Library materials list in compliance with Senate Bill 13

Motion by Nelda Sullivan, seconded by Kenny Fernandez, to approve the Consent Agenda.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

VIII. Personnel Section

1. Consideration and possible approval of administrative personnel. Motion by Paola Gonzalez, seconded by Kenny Fernandez, to approve administrative personnel. Mrs. Gonzalez introduced Anjulee Hinojosa, Valeria Macedo, and Carla Romero Saracho for the position of Speech Language Pathologists.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

2. Consideration and possible approval of CSP #24P-025LP Contract Renewal Year 3 of 5 with Gallagher Benefits Services for Employee Benefits and Insurance Consulting Services. Motion by Nelda Sullivan, seconded by Marshall Kendrick, to approve the CSP #24P-025LP Contract Renewal Year 3 of 5 with Gallagher Benefits Services for Employee Benefits and Insurance Consulting Services.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

3. Consideration and possible approval of T-TESS Teacher Appraisal Calendar 2026-2027 and local procedures. Motion by Nelda Sullivan, seconded by Paola Gonzalez, to approve the T-TESS Teacher Appraisal Calendar 2026-2027 and local procedures.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

4. Certified personnel for the 2026-2027 school year - *For Information Only*

5. Support personnel for the 2025-2026 school year - *For Information Only*

IX. Educational Section

1. Consideration and possible approval of a partnership agreement between Pasadena ISD and the Houston Methodist Hospital System for the 2026-2027 school year. Motion by Kenny Fernandez, seconded by Crystal Davila, to approve partnership agreement between Pasadena ISD and the Houston Methodist Hospital System for the 2026-2027 school year.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

2. Consideration and possible approval of the subscription with the Texas State Library and Archives Commission for the 2026-2027 school year for approximately $12,802.34 (based on the 2025 reported enrollment). Motion by Nelda Sullivan, seconded by Kenny Fernandez, to approve the subscription with Texas State Library and Archives Commission for the 2026-2027 school year for approximately $12,802.34 (based on the 2025 reported enrollment).

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

3. Consideration and possible approval of the Optional Flexible School Day Program Application for the 2026-2027 school year. Motion by Nelda Sullivan, seconded by Kenny Fernandez, to approve the Optional Flexible School Day Program Application for the 2026-2027 school year.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

4. Consideration and possible approval of travel for J. Frank Dobie High School Orchestra students to Orlando, Florida to perform and participate in a clinic March 3-6, 2027, for an approximate cost of $2,310.00 per student, to be funded by students and parents. Motion by Kenny Fernandez, seconded by Nelda Sullivan, to approve travel for J. Frank Dobie High School Orchestra students to Orlando, Florida to perform and participate in a clinic March 3-6, 2027, for an approximate cost of $2,310.00 per student, to be funded by students and parents.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

X. Financial Section

1. Consideration and possible approval of budget amendments for May 2026. Motion by Nelda Sullivan, seconded by Kenny Fernandez, to approve budget amendments for May 2026.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

2. Consideration and possible approval of budget amendments for June 2026. Motion by Nelda Sullivan, seconded by Kenny Fernandez, to approve budget amendments for June 2026.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

3. Consideration and possible approval of the adoption of the proposed budget for 2026-2027. Motion by Marshall Kendrick, seconded by Nelda Sullivan, to adopt the proposed budget for 2026-2027.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

4. Consideration and possible approval of the GASB 54 Fund balance resolutions. Motion by Nelda Sullivan, seconded by Paola Gonzalez, to approve the GASB 54 Fund balance resolutions.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

XI. Operations Section

1. Consideration and possible approval of an amendment to the Cenergistic Energy Conservation Program Services Agreement. Motion by Marshall Kendrick, seconded by Nelda Sullivan, to approve an amendment to the Cenergistic Energy Conservation Program Services Agreement.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

2. Consideration and possible approval of a construction contract with Affordable Floors, Inc. for the 2022 Bond Flooring Replacements Project in the amount of $855,875.00. Motion by Kenny Fernandez, seconded by Nelda Sullivan, to approve a construction contract with Affordable Floors, Inc. for the 2022 Bond Flooring Replacements Project in the amount of $855,875.00.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

3. Consideration and possible approval of a construction contract with ICI Construction, Inc. for the 2022 Bond Painting Packages A & B Project in the amount of $2,162,000.00. Motion by Nelda Sullivan, seconded by Crystal Davila, to approve a construction contract with ICI Construction, Inc. for the 2022 Bond Painting Packages A & B Project in the amount of $2,162,000.00.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

4. Consideration and possible approval of Final Change Order No. 001 for the 2022 Bond HVAC/BAS Replacements BMCS Group 2 Project in the credit amount of $194,331.17. Motion by Kenny Fernandez, seconded by Nelda Sullivan, to approve Final Change Order No. 001 for the 2022 Bond HVAC/BAS Replacements BMCS Group 2 Project in the credit amount of $194,331.17.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

5. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. A-088 for the 2017 Bond Transportation Center Replacement Project in the credit amount of $9,717.00. Motion by Kenny Fernandez, seconded by Nelda Sullivan, to approve Allowance Expenditure Authorization (AEA) No. A-088 for the 2017 Bond Transportation Center Replacement Project in the credit amount of $9,717.00.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

6. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 008 for the Pasadena ISD Softball Complex Project in the amount of $54,917.00. Motion by Paola Gonzalez, seconded by Crystal Davila, to approve Allowance Expenditure Authorization (AEA) No. 008 for the Pasadena ISD Softball Complex Project in the amount of $54,917.00.

AYES:Phelan, Gonzalez, Davila, Kendrick, and Sullivan
NOES: Fernandez
The motion passed by a 5 to 1 vote.

7. Consideration and possible approval of the conveyance of a storm sewer easement located on the western property line of Jensen Elementary School to 777 Houston Group, LLC in the amount of ten dollars. Motion by Nelda Sullivan, seconded by Crystal Davila, to approve the conveyance of a storm sewer easement located on the western property line of Jensen Elementary School to 777 Houston Group, LLC in the amount of ten dollars.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

XII. Miscellaneous Section

1. Appoint 2026-2027 Board Committees - *For Information Only*

2. Consideration and possible approval of the engagement agreement for legal services with the Law Offices of Randall P. Gunter, P.C. Motion by Marshall Kendrick, seconded by Nelda Sullivan, to approve the engagement agreement for legal services with the Law Offices of Randall P. Gunter, P.C.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

3. Set date for next regular meeting on Tuesday, July 28, 2026, at 5:30 p.m. Motion by Paola Gonzalez, seconded by Kenny Fernandez, for the next regular meeting of the board to be held on Tuesday, July 28, 2026, at 5:30 p.m.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

The board took a short recess to allow time to set up for the next agenda item.

XIII. Level Three Appeal Hearing requested by Donna Brown pursuant to Board Policy DGBA (Local) and related actions

At 8:03 p.m. Mr. Phelan reviewed the procedures for the Level Three Appeal Hearing requested by Donna Brown. The closed session hearing began at 8:09 p.m. pursuant to Texas Government Code Sections 551.071, 551.074, 551.082, and 551.0821. The meeting reconvened in open session at 9:38 p.m. Motion made by Crystal Davila and seconded by Marshall Kendrick, to deny Ms. Brown's Level Three Appeal and uphold the Level Two decision in its entirety.

AYES:Phelan, Gonzalez, Davila, Fernandez, Kendrick, and Sullivan
NOES: None
The motion passed unanimously by a 6 to 0 vote.

XIV. Adjournment The meeting was adjourned at 9:40 p.m.

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President/Vice President, Board of Trustees

_____
Secretary/Assistant Secretary, Board of Trustees

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Date Approved