

**BOARD OF EDUCATION, NEW FAIRFIELD, CT**  
**Business Operations/Resource Management Subcommittee Meeting**

Name of Subcommittee: BO/RM Meeting type: Regular  
Date of Meeting: 4/22/26 Minutes submitted by: Kim LaTourette  
Members present: Greg Flanagan, Peggy Katkocin, Kim LaTourette  
Members absent: Ed Sbordone  
Other attendees: Carrie DePuy, Dom Cipollone  
Place of meeting: Meeting Access: BO/RM Subcommittee (4/22/26 at 6 p.m.) Web:  
https://zoom.us/j/98570078745 Dial In: (929) 205-6099 Meeting ID: 985 7007 8745

Meeting called to order: 6:05 p.m.

**II. Approval of Minutes**

A. March 19, 2026 - Regular - approved by consensus

**III. INFORMATION ITEMS**

**A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances for FY 2025-26 at March 31, 2026** - Carrie DePuy reported that there is not much change since our last meeting. We are close to where we were last year. SPED is beyond, which we have spoken about. We do have some unanticipated costs. Carrie wanted to note that she was projecting a deficit due to SPED that we received the excess cost for. This year the trend continued, and we are not sure that the state will come across with a third reimbursement. We are running a deficit. We did receive our first installment and should be receiving our second installment late May. We are looking at \$387,000 on this report, but we did have a fluctuation and we are at \$455,678 right now. That is the amount that we will need to request from the BOF soon. We are able to mitigate other deficits within our operating - oil, salt, overtime for Buildings and Grounds.

**B. Request for Supplemental Appropriation for Special Education Expenditures for FY26** - This was mentioned during the last item. We will be meeting tomorrow evening with the BOE to approve the request for this amount. Right now, we are projecting \$455,678 (not to exceed). The draft letter has been uploaded for our meeting tomorrow evening that will be shared with the BOF and BOS.

**C. New Fairfield Middle School Servery Update** - Our food service funds were able to be used to update the Middle School servery. All of the ovens and items have been updated, including a new dishwasher. Food services staff is working hard to increase the number of students that participate in the lunch program. Dr. Craw did mention that there are limitations to the use of the funds. Carrie shared that it is very specific to the school lunch program. The flow of serving the students will be different - it is much more efficient and better for supervision as well.

**IV. ACTION ITEMS** - None

**V. OTHER** – None

**VI. ADJOURNMENT**

**Motion to adjourn:** Made by: Greg Flanagan  
**Recording of vote:** Aye - Unanimous

**Seconded by:** Peggy Katkocin  
**Meeting adjourned at:** 6:22 p.m.