

**Manor Independent School District**  
**Board of Trustees Meeting Agenda Item**  
*June 15, 2026*

<b>CONSENT ITEM SHEET</b>
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**RE:** Consideration and Approval for Request for Waiver Day for PME on May 18, 2026

**Supporting Documents:** N/A

**District Goals:**

Goal 1: ACADEMIC ACHIEVEMENT GAPS- By 2026, 100% of Manor ISD scholars will graduate prepared for college, career, trade, and/or military services based upon their individual goals.

Goal 2: COMMUNICATION- By 2026, 100% of Manor ISD communication to all scholars, family, staff, & community members will be interactive, accurate, timely, & accessible to ensure the Manor ISD community is routinely informed.

Goal 3: COMMUNITY & FAMILY ENGAGEMENT- By 2026, Manor ISD will collaboratively engage in opportunities with 100% of families, as well as new and existing community partners.

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**Background Information:**

Texas public schools receive funding based on average daily attendance (ADA), and for full funding, students must receive 75,600 minutes of instruction during the instructional year.

The TEA Student Attendance Accounting Handbook (SAAH) states that if school was held but attendance was at least 10 percentage points below the overall average attendance rate for your district or the applicable campus for the prior year because of issues related to inclement weather, health, or safety, the district may request a Missed or Low Attendance Waiver from TEA so that those days can be excluded from ADA and FSP funding calculations for the applicable year (Section 3.8.1.5 of the SAAH).

We are requesting Low Attendance Day Waivers for Presidential Meadows Elementary on 5/18/2026 due to safety concerns arising from law enforcement activity in the surrounding neighborhoods.

**Fiscal Implications:**

Without this waiver(s), Manor ISD will have decreased attendance funding due to no classes and/or an unusually low attendance on these days.

**Administrative Recommendation:**

Administration recommends that the Board approve the Resolution as presented.

**Motion Language** (fill in the blank):

I move that the board approve the Attendance Waiver Day for PME on 5/18, as submitted, and authorize the administration to submit the documentation to TEA.

Mr. Moises Santiago, CFO

**Contact Person**

Dr. Robert Sormani

**Approved by Superintendent**