

FOR APPROVAL

**Lisle Community Unit School District No. 202
Board of Education Meeting
July 27, 2026**

SUBJECT: Junior High Athletic Coordinator Stipend

RECOMMENDATION: The administration recommends that the Board of Education approve Tom Marcum to serve as the Junior High Athletic Coordinator for the 2026–2027 school year. As with past Junior High Athletic Coordinators, Mr. Marcum will receive a stipend equal to 18% of BA Step 0 for overseeing the Junior High athletic program.

BACKGROUND DATA: The Junior High Athletic Coordinator has historically received a stipend equal to 18% of BA Step 0. The coordinator is responsible for the overall administration, coordination, and supervision of the Junior High athletic program.

Essential responsibilities include:

1. Communicating regularly with students, parents, staff, and community members to develop and maintain positive school-community relationships.
2. Promoting appropriate and positive student and public behavior at school-sponsored athletic and extracurricular activities.
3. Planning and supervising recognition programs that encourage student growth and achievement through participation.
4. Evaluating and supervising staff through observations and the provision of timely, specific feedback.
5. Developing, organizing, and administering a master schedule of athletic events to facilitate appropriate interscholastic competition among conference member schools.
6. Supporting and expanding extracurricular activities and student organizations by coordinating and supervising program events.
7. Promoting safety in athletic areas by overseeing the maintenance and repair of equipment and facilities.
8. Developing and administering athletic and activity budgets in accordance with District fiscal guidelines.
9. Maintaining student-athlete records related to physical examinations, insurance, and academic eligibility in accordance with District and state requirements.

10. Interviewing and recommending candidates for extracurricular positions.
11. Supervising the athletic administrative assistant, event workers, and custodial staff assigned to athletic events.
12. Coordinating the availability and scheduling of athletic trainer services.
13. Ensuring that all required training is completed in accordance with Board policy and applicable legal requirements.

FINANCIAL IMPACT: The total cost for the 2026–2027 school year is \$10,370, consisting of a \$9,437 stipend and a \$933 employer pension contribution.

SUGGESTED MOTION: That the Board of Education approve Tom Marcum to serve as the Junior High Athletic Coordinator for the 2026–2027 school year at a stipend equal to 18% of BA Step 0.