

Port Orford-Langlois School District 2CJ

Code: IGBBA-AR
Adopted: 7/10/90
Readopted: 6/8/04
Orig. Code(s): IGBBA-AR

Appeals Procedure for Talented and Gifted Identification and Placement**

The Board has established an ~~appeal~~**appeals** process for a ~~parent~~**parents** to utilize if they are dissatisfied with the identification process and/or placement of their student in the district program for talented and gifted (TAG) students, and wish to request reconsideration. ~~The~~**It is the** district's desire and intent ~~is to reach that~~ satisfactory solutions ~~can be reached~~ during the informal process:

Informal Process

1. ~~The~~**A** parent(**s**) will contact the district's TAG coordinator/teacher to request reconsideration.;
2. The TAG coordinator/teacher will confer ~~or meet~~ with the parent(**s**) and may include any additional appropriate persons (~~, e.g., superintendent or designee, counselor, teacher, etc.~~), within five [working] [school] days of the request. Information. ~~At this time, information~~ pertinent to the selection or placement will be shared.;
3. If an agreement cannot be reached, the parent(**s**) may initiate the Formal Process.

Formal Process

1. ~~A~~**P**parent(**s**) shall submit a written request for reconsideration of the identification and/or ~~placement~~ to the program supervisor within five working days of the conference identified above.;
2. The program supervisor shall acknowledge in writing the receipt of the request within five working days and shall forward copies of the request and acknowledgment to the TAG coordinator/teacher;
3. The program supervisor, TAG coordinator/teacher ~~and other appropriate administrator~~ shall review the student's file and earlier decisions within 10 working days of the original request presented in the previous step. Additional data may be gathered to support or change the earlier decision. The parent may be provided an opportunity to present additional evidence.;
- ~~4. Parent(s) may be provided an opportunity to present additional evidence;~~
- ~~5.4.~~ If deemed necessary, a formal hearing will be conducted by the district hearings officer utilizing the appropriate procedures.;
- ~~6.5.~~ A decision will be made by the [program supervisor] within 20 working days after receipt of the written request for reconsideration from the parent. The parent(**s**) shall be notified of the decision in writing and the decision shall be forwarded to the superintendent.;
- ~~7.6.~~ The decision may be appealed to the Board through Board policy KL – Public Complaints and may begin at Step 3.;

8.7. If the parent(s) is still dissatisfied, the parent may file an appeal to the Deputy State Superintendent of Public Instruction under following the procedures outlined in the Oregon Administrative Rules (OAR) 581-002-0001 – 581-002-0023. The district shall provide a copy of the OARs appropriate OAR upon request.