

**WORK SESSION MEETING**  
**Tuesday, May 28, 2024**  
**HLWW High School Media Center**

The Tuesday, May 28, 2024, Work Session meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:31 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder, Marketon, Mulvihill and Puncochar. Also present were Superintendent Nate Walbruch and Board Secretary Marilyn Greeley.

**(Item IV)** Puncochar recommended approval of the agenda; Koch seconded; passed unanimously.

**(Item V)** Borrell recommended approval of the consent agenda which included the resignations of **Deborah Newman** as an eighth-grade language arts teacher effective the end of the 2023-24 school year; **Masen Oltmanns** as an Elementary PE/DAPE teacher effective at the end of the 2023-24 school year; and **Mitch Cardinal** as a high school custodian effective May 24, 2024; and the employment of **Kelsey Biel** as a high school ag teacher effective the 2024-25 school year replacing James Weninger; Bravinder asked with the custodial resignation where does that leave us with open positions. Walbruch responded there are three full time positions open: one evening position at Humphrey Elementary School, and two evening positions at the high school/middle school. Marketon seconded; passed unanimously.

**(Item VI, Subd. A)** Superintendent Walbruch reviewed the 2024-25 Budget information. Heuer also reported that Superintendent Walbruch sent out an email to staff today with information that will be discussed tonight. Walbruch reviewed budget ideas for the board to consider. The board discussed many options. Walbruch concluded that the board will need to make a decision about the 2024-25 budget at the June meeting.

**(Item VII, Subd. A)** Upcoming Board Member Event Appearances:

**Calendar Link**

**Graduation June 2 @ 2pm, please arrive by 1:30pm.**

**(Item VII, Subd. B)** Borrell reported the Track True Team did an excellent job this year. Borrell also commented the pop concert was really good.

**(Item VIII) Next Meeting Dates:**

**Regular Board Meeting-Monday June 10, 2024 6:30 pm HLWW HS Media Center**

**Work Session Meeting-Monday June 24, 2024 6:30 pm HLWW HS Media Center**

**(Item IX) Items for next meeting**

Regular Meeting:

- Bill Reader for May-Marketon
- Bill Reader for June-Mulvihill
- Bill Reader for July-Heuer
- Bill Reader for August-Bravinder
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies

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- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- QComp Presentation/Approval
- Approve QComp MOU
- Approve School Board Election Documents
- Discuss/Approve 2024-25 Budget

Work Session:

- Approve New Hires/Resignations
- Discuss/Approve 2024-25 Budget if needed

Heuer adjourned the meeting at 8:41 pm.

Respectfully submitted,

Katie Koch, Clerk