



Theisinger, Clayton <theisingerc@pcschools535.org>

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## FOIA Request - Putnam County CUSD 535 [Ref: Finley Russell]

2 messages

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**Reagan Fletcher** <reagan@databranchusa.com>

Mon, Jun 15, 2026 at 9:56 AM

Reply-To: reagan@databranchusa.com

To: "theisingerc@pcschools535.org" <theisingerc@pcschools535.org>

Cc: "finley.russell@thedatabranch.com" <finley.russell@thedatabranch.com>

Hello,

The Data Branch is writing to submit a public records request regarding vendor procurement records.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

### Scope of Request:

All products from: CDW Government, Xerox, and MGT Impact Solutions (MGT Consulting), as well as College and Career Readiness from Lead Public Schools

We aim to find records from 2022 to now that would reflect the pricing structure of any engagement with the above vendors. This may include subscription or licensing terms, implementation fees, and/or per-unit costs.

This request covers records such as:

- Contracts, service agreements, order forms
- Purchase orders relating to the listed vendors
- RFP or solicitation documents
- Task orders issued against cooperative purchasing agreements

We are flexible on format and can accept records in whichever way your office already keeps them, such as:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any existing summary-level purchasing records your office already maintains

To the extent any portion of the requested records is exempt from disclosure, we ask that the remaining non-exempt segregable portions be released.

This request *is* being submitted for commercial purposes. We are willing to work within whatever procedures Putnam County CUSD 535 uses for handling such requests, and are happy to clarify, narrow, or adjust the scope to reduce the burden on your office.

Please send all records to The Data Branch's record intake handler, Finley Russell, at the following:

Email: [finley.russell@thedatabranch.com](mailto:finley.russell@thedatabranch.com)

Phone: (302) 585-3132

Address: [1111B S Governors Ave STE 21033, Dover, DE 19904](#)

Thank you for your attention to this request and we look forward to a prompt reply. If this office is not the correct custodian, please forward the request to the right agency or department, or advise us where to direct it. We appreciate your cooperation.

Best regards,

Reagan Fletcher

The Data Branch

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**Theisinger, Clayton** <theisingerc@pcschools535.org>  
To: reagan@databranchusa.com  
Cc: "finley.russell@thedatabranch.com" <finley.russell@thedatabranch.com>

Thu, Jun 18, 2026 at 10:33 AM

Dear Requestor:

Please see the attached response letter and records.

Sincerely,

Dr. Clayton J. Theisinger  
FOIA Officer

[Quoted text hidden]


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**Dr. Clayton J. Theisinger**  
*Superintendent*  
Putnam County CUSD #535

*-Providing foundations together, Cultivating individual growth-*

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**2 attachments**

 **Response Letter (June 18th, 2026) - Vendors 4.pdf**  
201K

 **Response Documents (June 18th, 2026) - Vendors 4.pdf**  
4802K