

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 06/27/20



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**    05/19/20

**To:**        **Corrina Guardipee-Hall**  
                  Superintendent

**From:**    Stacy Edwards  
                  Title:    Finance Director

**Subject:** **Contract Service Agreement for Business Office Support 2020-2021**

**Description:** Contract Service Agreement for Edie Knoke to do support training within the Business Office. She will give year end close out support for accounting, payroll, budgets, and the TFS.

**Financial Impact:** \$4,297.64

**Funding Source (Budget/grant, etc.):** 126/226.90.160.2510.340

**Attachment(s):** Contract Service Agreement

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_