



HLWW Public Schools
Employment Recommendation Form

Date: 8/10/2023

Name of Applicant: **JILL OEFFLING**

Recommended By: Jen Olson

Title of Position: Teacher

Location: Winsted Elementary

Step/Lane: BA, Step 2

Position Supervised By: Jen Olson

Position Term Description (part time, full time, year-round, school year, etc)

Part Time (.7 FTE)

Is applicant replacing someone or is this a new hire?

Replacement hire for open position (the .7 completes the full time replacement for Heather Struthers who is currently on leave)

Top Priorities for the Position:

- 1. Experience and strength in teaching**
- 2. Strong communication skills**
- 3. Organized and detail oriented**
- 4. Flexibility and willingness to learn, collegiality and professionalism**

Number of Applicants: 2

Number of Candidates Interviewed: 2

Interview Team: *Jen Olson*

Educational Background of Candidate:

Holds a degree in elementary education from Crown College, St. Bonifacius MN

Employment Background of Candidate:

Jill has multiple years of teaching and paraprofessional experience in the private and public school settings.

Administrative Recommendation (include qualities that applicant brings to the position):

Jill comes with experience in a variety of settings and grade levels, and is supported by strong references. Jill is detail oriented, has strong communication skills and a solid collaborator.

Supervisor Signature *Jennifer Olson*

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