

MINUTES OF A WAVERLY CITY COUNCIL MEETING HELD ON MAY 26, 2026

CALL TO ORDER

Council President David Jespersen called the Meeting to order at 6:00 p.m. and led those in attendance in reciting the Pledge of Allegiance. Jespersen acknowledged the Open Meetings Act Poster located on the south wall of the Council Chambers. Council Members Aaron Delahoyde, David Jespersen, Dave Nielson, and Brook Ruhter-Engelhardt were in attendance. Mayor Abbey Pascoe was absent. Other City Officials present were City Administrator Stephanie Fisher, City Attorney Mark Fahleson, and City Clerk Megan Frye. Also in attendance were Lonnie Burklund, Fire Chief Robin Hoffman, and Lancaster County Sheriff Deputy Jason Brownell. Notice of the Meeting and Agenda were given to the Mayor and all Members of the City Council prior to the Meeting. Notice of the Meeting was posted at Russ’s Market Express, the US Post Office, the City Office and the City website (citywaverly.com).

ADOPTION OF AGENDA

Council Member Delahoyde moved to adopt the Agenda as presented. Council Member Nielson seconded the motion.

The following Council Members voted “YEA”: Nielson, Delahoyde, and Ruhter-Engelhardt. The following Council Members voted “NAY”: None. Motion Carried. 3-0.

APPROVAL OF THE CONSENT AGENDA ITEMS

Minutes of the May 12, 2026 City Council Meeting

Council Member Delahoyde moved to approve the Consent Agenda. Council Member Nielson seconded the motion.

The following Council Members voted “YEA”: Nielson, Delahoyde, Ruhter-Engelhardt, and Jespersen. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

PROCLAMATIONS AND PRESENTATIONS

None.

PUBLIC HEARINGS

None.

SHERIFF'S REPORT

Deputy Brownell reported traffic study results from the speed trailer sign on HWY 6 from April 3-21. Report showed 121,118 vehicles with many speeds in the 70s, 80s, and a max of 99 mph; confirmation a deputy is needed there for safety. Brownell discussed the importance of safety for golf carts, particularly unlicensed young drivers and overloaded. Council Member discussed safety of electric scooters; Attorney Fahleson confirmed this is a common issue among communities.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Minutes of the May 12, 2026 City Council Meeting

Consent Agenda.

CONSIDERATION OF CLAIMS AND FINANCIAL REPORTS

Claims for Payment

Claims for Payment: May 13th - 26th, 2026		
Group A		
Vendor	Description	Amount

ADP Fees	Payroll Fees	\$ 81.15
ADP Payroll	Payroll	\$ 51,214.98
Aqua-Chem, Inc.	Pool chemicals	\$ 711.00
Black Hills Energy	Natural gas	\$ 199.93
Blue Cross Blue Shield NE	Health Insurance	\$ 17,730.06
BOK Financial	GO Various Purpose Bond 2019	\$ 158,007.50
Bowman Consulting Group	Canongate Road Roadway Design	\$ 13,800.50
Carquest Auto Parts	Supplies	\$ 8.00
Eugene Unick	Umpire payout	\$ 130.00
Firespring	Patient Encounter Forms	\$ 567.74
Guardian	Life & Vision Insurance	\$ 661.44
Hawkins, Inc.	Supplies	\$ 11,683.00
Heermann Economic Development	Economic development consulting services	\$ 5,800.00
Hippo Equipment	Boom lift genie rental, edger blades	\$ 242.11
Hometown Leasing	FD Copier	\$ 71.48
JEO Consulting Group, Inc.	WWTP Generator Replacement, On-Call GIS Assistance, New Well Siting	\$ 11,355.00
John Deere Financial	John Deere tractor repair, mower parts	\$ 1,486.91
John Hancock USA	Retirement	\$ 4,012.62
Kelly Supply Company	Ball valves	\$ 176.53
Lincoln Electric System	Electricity	\$ 340.60
Matheson Tri-Gas, Inc.	Oxygen bottle rental	\$ 121.15
McMaster-Carr Supply Co.	American flag	\$ 101.50
Menards-Lincoln North	Supplies	\$ 423.68
Mickena Richards	Refund - Permit 250073	\$ 865.00
Midwest Turf & Irrigation	Mower repair	\$ 356.46
Nadezhda Koval	Cleaning Service	\$ 452.41
Noah Bernhardson	Waverly Fire Medical Direction	\$ 2,500.00
Northwest Electric, LLC	Pool pump repairs	\$ 3,675.41
One Billing Solutions	April 2026 Billing - EMS	\$ 918.74
Petty Cash	Pool cash drawer, postage	\$ 252.40
Pinnacle Bank	CRA Loan - street light project	\$ 7,640.00
Pinnacle Bank	CRA Loan - land	\$ 71,000.00
Point C	Health Reimbursement Account	\$ 93.00
Production Creek Specialty Adv	Employee clothing, t-ball jersey	\$ 253.00
Quik Dump Refuse	Garbage Service	\$ 803.91
Sargent Drilling	Test well project	\$ 4,493.50
Shirley Pliefke	Sidewalk Cost Share	\$ 1,135.20
U.S. Postmaster	Stamps/Postage	\$ 316.84
Union Bank & Trust Co.	HSA Accounts	\$ 3,000.00
William Gerdes	Meal & mileage reimbursement	\$ 172.04
RecDesk	Pool party refund	\$ 500.00
Storage Ninjas - Waverly	Storage for Engine 34 - F.D. debit card purchase	\$ 148.00
	Claims Group A Total	\$ 377,502.79

Council Member Delahoyde moved to approve the claims in the amount of \$377,502.79. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Delahoyde, Ruhter-Engelhardt, Jespersen, and Nielson.

The following Council Members voted "NAY": None. Motion Carried. 4-0.

Keno & Sales Tax Reports

Keno & Sales Tax Reports provided for information.

INTRODUCTION OF RESOLUTIONS

Consideration of Resolution 26-11 Approving Additional Volunteer Fire/Rescue Department Member(s)

Council Member Delahoyde moved to approve Resolution 26-11 Approving Additional Volunteer Fire/Rescue Department Member(s). Council Member Nielson seconded the motion.

Council Members thanked Daniel Canarsky-Galo, who was in attendance.

The following Council Members voted “YEA”: Ruhter-Engelhardt, Jespersen, Nielson, and Delahoyde. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

Consideration of Resolution 26-12 Adopting the Comprehensive Safety Action Plan

Council Member Delahoyde moved to adopt Resolution 26-12 Adopting the Comprehensive Safety Action Plan. Council Member Nielson seconded the motion.

JEO consultant Lonnie Burkland presented the Comprehensive Safety Action Plan (CSAP), developed with City staff to improve transportation safety. He shared national crash statistics, including approximately 40,000 annual fatalities, and reviewed Waverly crash data from 2014–2023, which showed 281 reported crashes, 93 crashes involving injuries or fatalities, and 10 serious injuries or fatalities.

Burkland explained that the federal Safe Streets and Roads for All (SS4A) program aims to eliminate traffic fatalities through safer roadway design. Adoption of the CSAP will make Waverly eligible for federal funding opportunities, including SS4A grants, while supporting the City's goal of creating safer streets.

Burklund shared recommended safety measures including enhanced crosswalk visibility, pedestrian refuge islands, rectangular rapid flashing beacons (RRFBs), and traffic signal improvements, all of which align with the City's Comprehensive Plan. Potential corridor improvements were identified along Highway 6, N. 141st Street, N. 148th Street, and Cannongate Road.

Following adoption of the plan, next steps include implementing low-cost safety improvements, pursuing grant funding opportunities, and continuing collaboration with JEO. City Administrator Fisher thanked JEO staff for their partnership, community engagement efforts, and valuable contributions throughout the planning process.

The following Council Members voted “YEA”: Jespersen, Nielson, Delahoyde, and Ruhter-Engelhardt. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

INTRODUCTION OF ORDINANCES

Introduction of Business and Communications

Consideration of a change in health insurance providers to Medica effective 7/1 and a change in non-medical coverages including life, disability, dental, and vision to Principal effective 7/1 and stopping the HRA with Point C.

Council Member Delahoyde moved to approve change in health insurance providers to Medica effective 7/1/26. Council Member Nielson seconded the motion.

City Administrator Fisher provided information, proposed by Benefit Management, cost-savings for city while keeping comparable employee benefits while adding long-term disability and removing HRA.

The following Council Members voted “YEA”: Nielson, Delahoyde, Ruhter-Engelhardt, and Jespersen. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

COMMITTEE REPORTS

Human Services (Park & Recreation): Council Member Nielson

Council Member Nielson reported the pool officially opened; only one minor issue with the slide.

Public Works (Utilities & Street): Council Member Jespersen

Council Member Jespersen reported they completed extra work in the cemetery in preparation for Memorial Day including mowed and trimmed, trimmed minor tree branches, painted bollards at entrance, and put up new flag in cemetery and on Heywood Street. Sent out backflow reports for annual testing. Continued to crack seal on Jamestown Street along with some pothole repairs. Started sewer jetting in the Anderson North subdivision.

Public Health (Fire & Safety): Council Member Delahoyde

Council Member Delahoyde reported 16 calls for service including 11 medical, car fire, grass fire, 1 auto crash notification, 1 medical alarm activation. Two members attended state fire school. There was an EMS training on May 11 going over scenarios. Additional upgrades were approved on Waverly 10, the new ambulance. Working on additional locations for bore holes for soil sampling between the property at the new fire station location and the back of the school, where we may mine some of the fill dirt from. We are excited to have the three additional members join; Fire Chief Hoffman reported they are licensed EMT, retired Lincoln transportation & utilities employee and great daytime help on the fire side, and one is interested EMT.

Fiscal & Economic Development: Council Member Ruhter-Engelhardt

Council Member Ruhter-Engelhardt reported upcoming meetings are WEDC on June 8 at 3pm, Planning Commission on June 9 at 5pm, and CRA on June 15 at 5pm.

Council Member Nielson left the meeting at 6:41 p.m.

City Administrator Fisher

City Administrator Fisher reported Lancaster County placed the electronic notification board announcing the closure on Cannongate starting on Monday, June 1. The overpass is planned to be closed throughout June and July. This is a county project; they are working on bridge abutments with the goal to extend the life of bridge through maintenance. The preferred detour is Waverly Road to Amberly Road; local traffic may find a different route, possibly Jamestown St. EMS has made plans to cross the railroad tracks at N 141st St or N 148th St—N 148th is typically not blocked. They are prepared to make the accommodations as needed.

ADJOURNMENT

Council Member Delahoyde moved to adjourn the meeting at 6:45 p.m.. Council Member Ruhter-Engelhardt seconded the motion.

The following Council Members voted “YEA”: Delahoyde, Ruhter-Engelhardt, and Jespersen. The following Council Members voted “NAY”: None. Motion Carried. 3-0.

Abbey L. Pascoe
Mayor

Megan K. Frye
City Clerk/Human Resources Assistant