

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Date: May 18, 2026

Agenda Item: M.1b

Board Goal: Student Achievement

Subject: Consideration and possible approval of the purchase of the Special Education IEP and 504 Software  
SuccessEd – Frontline

Administrator Responsible/Position: Marivel Sedillo, Deputy Superintendent / Chief Academic Officer  
Derek McDaniel, Executive Officer of Curriculum & Instruction  
Michelle Velasquez, Executive Officer of Special Programs

**A. Purpose of Agenda Item:**

Action needed                       Information only                       Receive input

**B. Authority for This Action:**

Local Policy:                       Law or Rule                       N/A  
CH – Purchasing & Acquisition

**C. Goal or Need Addressed:** The purpose of this agenda item is to renew the purchase of the online IEP and 504 software for the 2026-2027 school year for the district.

**D. Summary:**

- Previous board action relating to this item:** The item was most recently approved in March 2026.
- Future action anticipated:** Yearly renewal
- Background information:** SuccessEd is an innovative educational software provided by Frontline that combines the latest technology with expert knowledge and experience to put time-saving data management tools in the hands of educators which track compliance and services provided to student served in special education, Section 504, and Rti

**E. Comments Received:**

Cabinet       DLT                       Teacher Org. Reps.       Other: Teachers, Campus Admin, C&I Staff

**F. Administrative Recommendation:** The administration recommends approval of SuccessEd, the online IEP and 504 software for the 2026-2027 school year.

**Advantages and benefits of this proposal:** Provides time-saving data management of student individualized education plans, student assessment, consents, and notices; tracks compliance and services provided to students; provides Spanish translation of static information on forms; progress reporting system for IEP goals and secure email to parents; secures parent portal for parents to access student documents when notified; on-boarding training to use the system; on-time technical help; online tutorials and manuals

**Expected results in terms of student benefit/achievement:** Increase clean data regarding student services, accommodations, and evaluation for the use of teachers to develop individualized plans. In addition, keeps information regarding State Performance Plan Indicators for Special Education Funding.

**Effect of this action on other parts of the system:** Maintains information for meeting State and Federal compliance requirements for students who receive special services and for Special Education funding purposes.

**Consequences of not approving this recommendation:** Failure to recommend this item will result in the need to move to a new system that includes training all teachers and staff to use a new system.

**G. Fiscal Impact and Cost: \$106,172.94**

**Budget:** *SPED: \$65,556.34 / Academic Services: \$40,416.60*

**Budget Amendment Needed**

**Prior Year Spending for this item/service:** \$98,319.96

**Bid / Contract Information:** Allied States 24-7490

**Reasons for rejecting alternatives:** Success Ed is the online software we have been using for Special Education IEP and 504 compliance

**Future/Ongoing:** There will be an annual cost for this program

**H. Monitoring and Reporting Time Line:**

**Person responsible for evaluating this decision or action:** Marivel Sedillo, Derek McDaniel, Michelle Velasquez

**Evaluation method and timeline:** Yearly

**Next report to the Board:** July 2027

**I. Suggested Motion:**

I move that the Hays CISD Board of Trustees approve the purchase of the Special Education IEP and 504 Software Success Ed from Frontline for an amount not to exceed \$106,172.94, as presented.