

June 9, 2026

Dear Mr. Miller, Ms. Stout and 2CJ School Board,

Please accept this letter as formal notice of my resignation from my teaching position at Pacific High School, my last day will be August 16, 2026.

This decision has been made after careful consideration. I have accepted a teaching position at Harbor Lights Middle School for the upcoming school year. This opportunity will allow me to work closer to my son and better support my family while continuing my career in education.

As I reflect on my time at Pacific High School, I am grateful for the opportunities I have had to serve our students in a variety of roles. Beyond the classroom, I have had the privilege of serving as Drama Club Director and Advisor, advising Journalism, the National Honor Society, Chess Club, and Yearbook. I have also enjoyed serving as an 8th Grade Advisor, teaching Summer School, afterschool tutoring and coaching both volleyball and basketball. These experiences have allowed me to build meaningful relationships with students and contribute to the school community in ways that have been personally and professionally rewarding.

I am proud of the work I have accomplished during my time at Pacific High School and thankful for the opportunity to work with students and families throughout the years. Pacific High School will always be an important part of my professional journey.

I am committed to helping ensure a smooth transition during the remainder of my time with the district and will assist in any way possible before my departure.

Thank you for the opportunities and experiences that have helped shape my career as an educator. I wish Pacific High School and its students continued success in the future.

Sincerely,

*Amanda Carlton*

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