

WORK SESSION MEETING
Monday, November 25, 2024
HLWW High School Media Center

The Monday, November 25, 2024 Work Session Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:32 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Borrell, Bravinder, Marketon, and Mulvihill; absent: Puncochar; Puncochar arrived at 7:16 pm. Also present were Superintendent Nate Walbruch and Board Secretary Marilyn Greeley.

(Item IV) Bravinder recommended approval of the agenda; Koch seconded; passed unanimously.

(Item V) Borrell recommended approval of the consent agenda; Mulvihill seconded; passed unanimously.

The consent agenda included approving the resignation of **Aden Neddermeyer** as a Humphrey Elementary Paraprofessional effective November 15, 2024, employment of **Cindy Rathkamp** as a Food Service Worker effective November 18, 2024; and **Jessica Thom** as a Para at Humphrey Elementary effective November 15, 2024 replacing Emma Bresnahan.

(Item VI, Subd. A) Aaron Dahl, a Bergan KDV Audit Manager, presented and review the 2023-24 Audit.

Borrell recommended approval of 2023-24 Audit and thanked Dahl and Bergan KDV for their time and effort; Bravinder seconded; passed unanimously.

(Item VI, Subd. B) Heuer reviewed the request from Community Education Director, Rachel Bender, who recommends a 2% pay increase for the building attendants. Superintendent Walbruch indicated the funds would come from the community education and general fund budgets.

Marketon recommended approval of a 2% pay increase for Community Ed Building Attendants; Bravinder seconded; Borrell asked how much will this impact the budget. Walbruch reported a few hundred dollars. Heuer asked when was the last time there was an increase. Business Manager, Megan Tormanen, reported 2021 was the last increase; passed unanimously.

(Item VI, Subd. C) Heuer discussed a timeline for annual updates to the Strategic Plan.

(Item VI, Subd. D) Heuer reviewed the process that has been used in the past for assigning school board committee assignments. Heuer indicated Borrell will run the January meeting until a school board chairperson is elected.

Puncochar arrived at 7:16 pm.

Marketon asked if the committee assignments can be done in December. The consensus of the board was to assign the school board committee assignments at the December meeting.

(Item VI, Subd. E) Superintendent Walbruch reviewed results from the grade level building survey.

(Item VI, Subd. F) Superintendent Walbruch gave an update on the grade level building proposal.

(Item VII, Subd. A) Upcoming Board Member Event Appearances:
Calendar Link

Students of Excellence April 23, 2025-Resource Training @ 4:30pm

(Item VII, Subd. B) Heuer asked if board members had any committee reports. Puncocar indicated if anyone would like to help with concessions on Wednesday we would appreciate it.

(Item VIII) Next Meeting Dates:

Regular Board Meeting-Monday December 9, 2024 6:30 pm HLWW HS Media Center

Regular Board Meeting-Monday January 13, 2025 6:30 pm HLWW HS Media Center

(Item IX) Items for next meeting

Regular Meeting:

- Conduct Truth in Taxation Hearing
- Bill Reader for December-Marketon
- Bill Reader for January-Mulvihill
- Recognition's
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Approve Final Levy Limitation Certification
- Approve Combined Polling Site Resolution
- Approve Grade Level Building Change

Heuer adjourned the meeting at 8:15 pm.

Respectfully submitted,

Katie Koch, Clerk