

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve additional funds for custodial services at the Plano Campus from D&A Building Services.

BACKGROUND

This contract provides all labor, equipment, and materials needed to perform custodial services at the Plano Campus. A request for proposals (RFP) Number 4090 was issued and awarded to procure custodial services for the Plano Campus.

IMPACT OF THIS ACTION

The requested increase is due to the use of unscheduled labor for assistance with extra cleaning measures due to the COVID-19 pandemic and the student housing clubhouse's addition to the contract in 2019. Contracting for custodial services at the campuses provides a safe, functional, and clean working/learning environment for the students, faculty, staff, and guests, as well as preventing the spread of illness and prevention of accidents

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$2,539,800. This purchasing request is for spend authorization of an additional \$150,000, which is budgeted in the Plano Campus Facility Plant Operations Department's FY21 operating budget and subsequent year's budgets subject to Board approval.

MONITORING AND REPORTING TIMELINE

The contract term is November 1, 2017 through December 31, 2020.

RESOURCE PERSONNEL

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