

LUNCH TIME AIDES

LTA			Week 1		Week 2		Pay of: 6/18/2026		
Emp #	LAST	FIRST	B	RATE	Week 1	Week 2	Total		
HS 1607	[REDACTED]	[REDACTED]	80	12.52	0.00	0.00	0.00		
HS 440			20	12.52	16.00	9.00	25.00		
EC 1692			20	12.52	16.00	20.00	36.00		
EC 1834			20	12.52	12.00	20.00	32.00		
EC 1613			20	12.52	12.00	20.00	32.00		
MS 1863			50	12.52	11.00	15.00	26.00		
HS 1945			80	12.52	9.00	15.00	24.00		
MS 1859			50	12.52	9.00	15.00	24.00		
EC 85			20	12.52	0.00	0.00	0.00		
							199.00		
							\$2,491.48		
							\$0.00 surgery		
							\$313.00		
							\$450.72		
							\$400.64		
							\$400.64		
							\$325.52		
							\$300.48		
							\$300.48		
							\$0.00 on leave		

3 No PSERS

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

This report is to be completed by employee and submitted by immediate supervisor to the Business Office for each two-week pay period.
Reports submitted the Monday following each pay day will be paid the following payday.

DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5-27	930	1230		3	HS	Lunch Aide
5-28	930	1215		2.75		
5-29	915	1215		3		
			2025/2026 Vector Training	4.25		
			PA Act 126	3		
			Week 1 Total	16		
6-1	930	1230		3	HS	Lunch Aide
6-2	915	1215		3		
6-3	930	1230		3		
6-4						
6-5						
			Week 2 Total	9		
TOTAL HOURS				25		

Print Employee

Employee Sig

Certification of

Approved for P

Date: 6-5-26

Date: 6-5-26

Date:

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

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DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/25/26	off					
5/26/26	10:00	2:00		4 4	LEC	Lunch Aide
5/27/26	10:00	2:00		4	"	" "
5/28/26	10:00	2:00		4	"	" "
5/29/26	10:00	2:00		4	At the Field	Lunch Aide & Bathroom Duty
			Total	16 hrs		
6/1/26	10:00	2:00		4	LEC	Lunch aide
6/2/26	10:00	2:00		4	"	" "
6/3/26	10:00	2:00		4	"	" "
6/4/26	10:00	2:00		4	"	" "
6/5/26	10:00	2:00		4	"	" "
				20		
TOTAL HOURS				40 36		

Print Employee

Employee

Certification

Approved for

Superintendent or Business Administrator

Date:

Date:

Date:

6/5/26

6/8/26

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehighton, Pennsylvania

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DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5-26-26	10:00	2:00		4	EC	LUNCH AIDE
5-27-26	10:00	2:00		4	"	"
5-28-26	10:00	2:00		4	"	"
			Week 1 Total	12		
6-1-26	10:00	2:00		4	EC	LUNCH AIDE
6-2-26	10:00	2:00		4	"	"
6-3-26	10:00	2:00		4	"	"
6-4-26	10:00	2:00		4	"	"
6-5-26	10:00	2:00		4	"	"
			Week 2 Total	20		
TOTAL HOURS				32		

Print Employee Name _____

Employee Signature _____

Certification of Hours _____

Approved for Payment: _____

Superintendent or Business Administrator

Date: 6-5-26

Date: 6/8/26

Date: _____

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

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DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5-25-26	—	—		—	LEC	Lunch Aide
5-26-26	10:00	2:00		4		
5-27-26	10:00	2:00		4		
5-28-26	10:00	2:00		4		
5-29-26	—	—		—		
			Week 1 Total	12		
6-1-26	10:00	2:00		4		
6-2-26	10:00	2:00		4		
6-3-26	10:00	2:00		4		
6-4-26	10:00	2:00		4		
6-5-26	10:00	2:00		4		
			Week 2 Total	20		
TOTAL HOURS				32		

Print Employee

Employee Sig

Certification of

Approved for Payment

Date: 6-5-2026

Date: 6/8/20

Date:

Superintendent or Business Administrator

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT Lehigh, Pennsylvania

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DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/25	 			—		
5/26	10:30	1:30		3	MS	lunch aide
5/27	10:00	1:00		3	MS	lunch aide
5/28	10:30	1:30		3	MS	lunch aide
5/29	10:45	12:45		2	MS	lunch aide
			Week 1 Total	11		
6/1	10	1		3	MS	lunch
6/2	11	2		3		lunch
6/3	11	2		3		lunch
6/4	10	1		3		lunch
6/5	10	1		3		lunch
				4		
			Week 2 Total	15		
TOTAL HOURS				26		

Print Employee Name _____

Employee Signature _____

Certification of Hours _____

Date: 6/5/26

Date: 6/8/26

Approved for Payment: _____

Superintendent or Business Administrator

Date: _____

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehighton, Pennsylvania

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DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5-27-26	9:30	12:30	—	3	HS	Lunch Aide
5-28-26	9:15	12:15		3		
5-29-26	9:15	12:15		3		
			Week 1 Total	9		
6-1-26	9:30	12:30		3		
6-2-26	9:15	12:15		3		
6-3-26	9:15	12:15		3		
6-4-26	9:30	12:30		3		
6-5-26	9:30	12:30		3		
			Week 2 Total	15		
TOTAL HOURS				24		

Print Employee

Employee

Certificate

Approved for Payment:

Date: 6-5-26

Date: 6-5-26

Date:

EMPLOYEE TIME SHEET

LEHIGHTON AREA SCHOOL DISTRICT
Lehigh, Pennsylvania

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DATE	TIME		TIME OUT FOR LUNCH	NUMBER OF HOURS	BUILDING	POSITION
	FROM	TO				
5/25	Memorial Day					
5/26	10:30	1:30	-	3	MS	Lunch Aide
5/27	10:00	1:00	-	3	MS	Lunch Aide
5/28	10:30	1:30	-	3	MS	Lunch Aide
5/29	-	-	-	-	MS	Lunch Aide
			Week 1 Total	9		
6/1	10:00	1:00	-	3	MS	Lunch Aide
6/2	11:00	2:00	-	3	MS	Lunch Aide
6/3	11:00	2:00	-	3	MS	Lunch Aide
6/4	10:00	1:00	-	3	MS	Lunch Aide
6/5	10:00	1:00	-	3	MS	Lunch Aide
			Week 2 Total	15		
TOTAL HOURS				24		

Print Employee

Employee Sig

Certification of

Date:

Date:

Approved for Payment:

Superintendent or Business Administrator

Date: