



Minutes of Regular Board Meeting

The Board of Education

Brecksville-Broadview Heights City School District

A Regular Board Meeting of the Board of Education of Brecksville-Broadview Heights City School District was held Wednesday, April 22, 2026, at 6:00 PM in the High School Media Center, 6380 Mill Road, Broadview Heights, Ohio 44147.

Attendance Taken at 6:01 PM.

Brad Chase: Present
Mark Dosen: Present
Lisa Galek: Present
Tish Kwiatkowski: Present
Eva O'Mara: Present

1. Opening Items

A. Opening Statement

Today is **Wednesday, April 22, 2026, at 6:00 p.m.** We are in the Brecksville-Broadview Heights High School Media Center, 6380 Mill Road, Broadview Hts., OH 44147.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Public participation is governed by Board Bylaw 0169.1 - Public Participation at Board Meetings.

This meeting will be live-streamed via YouTube and will also be recorded for later viewing.

Consider subscribing to our BBH Board of Education YouTube Channel where all recordings are posted.

B. Pledge of Allegiance

Please stand and join us in the Pledge of Allegiance

C. Roll Call

2. President's Announcements

A. Announcements

B. Notice of Consent Agenda

Do any Board Members wish to remove any items from the consent agenda?



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Board members can remove any item from the consent agenda and no vote is required for removal. Any items pulled will become separate items and voted on separately.

3. Board Areas of Responsibility

Board Areas of Responsibility are not Board Committees. These are areas where Board Members focus their interests and often times receive relevant reports from administrators to provide updates to the community.

Area	Member
Co-curricular/Extra-curricular	Lisa Galek & Tish Kwiatkowski
Curriculum	Tish Kwiatkowski
Cuyahoga Valley Career Center	Rachel Malec
Finance	Mark Dosen
Legislative/OSBA Liaison	Brad Chase
Permanent Improvement/Facilities	Brad Chase & Mark Dosen
PSO	Lisa Galek
Safety	Lisa Galek & Eva O'Mara
Schools Foundation	Tish Kwiatkowski
Sustainability	Brad Chase & Eva O'Mara
Transportation	Mark Dosen

Board Policy Committee Note:

As a Board Committee, these meetings are given public notice and minutes will be retained. All meeting information is stored and maintained in BoardBook under Committees. This committee meeting is open to the public but will not be livestreamed.

Board Policy Committee Members:

Brad Chase and Eva O'Mara

4. Superintendent's Communications

PRESENTATION

A. Announcements and Presentations

Presentation: MS Green Team

State Champions Recognition - Gymnastics & Wrestling

5. Treasurer Communications

A. Monthly CFO Report

B. Cash Position and Annual Spending Plan Reports



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6. Community Communications

A. Hearing of the Public

Hearing of the Public - **Persons wishing to address the Board of Education may do so at this point.** No formal action will be taken on subjects that are not included on this agenda until the Board has had an opportunity to study them. Comments regarding personnel must be submitted in writing through the Office of the Superintendent. In order for the Board to complete the planned agenda in an effective and efficient manner and to provide sufficient opportunities for members of the public to be heard, **Hearing of the Public shall be limited to a maximum of sixty (60) minutes during which each speaker shall be limited to a maximum of three (3) minutes.**

7. Consent Agenda

- A. Certified Recommendations
- B. Classified Recommendations
- C. Supplemental Recommendations
- D. Check Register and Bank Reconciliation
- E. Donations

Name	Street	City, State, Zip	Building	Item	Amount
Brecksville American Legion Hall Post 196	7400 Chippewa Road	Brecksville, OH 44141	Middle School	Cash donation to 8th Grade Washington D.C. Scholarships for 2026-2027 trip	\$4,000.00
Kiwanis Foundation of Brecksville, Inc.	P.O. Box 41475	Brecksville, OH 44141	Middle School	Cash donation to the Walls of Freedom Sacrifice Project	\$500.00
Planned Financial Services	7000 Fitzwater Rd. Ste. 300	Brecksville, OH 44141	High School	Cash donation to Boys Lacrosse Team	\$300.00
Barber Dale, LLC	8920 Brecksville Road	Brecksville, OH 44141	High School	Cash donation to Boys Lacrosse Team	\$300.00
Exeter Al Forno, LLC	13983 Ridge Road	North Royalton, OH 44133	High School	Cash donation to Swim Team	\$203.00
Caruso's	6100 W.	Brecksville,	High	Cash donation to	\$300.00



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Coffee	Snowville Road	OH 44141	School	Boys Lacrosse Team	
Linda Weber	8434 Wyatt Road	Broadview Hts., OH 44147	High School	Cash donation to Girls Softball Team	\$150.00
John Peto Custom Transit Solutions, LLC	800 Ridgewood Blvd.	Hudson, OH 44236	High School	Cash donation to Girls Softball Team	\$300.00
McGivern Enterprises, Inc.	5301 W. 161st Street	Cleveland, OH 44142	High School	Cash donation to Girls Softball Team	\$1,000.00

F. Minutes

Minutes_Regular Board Meeting_03.18.2026

G. Approval of Consent Agenda

RESOLVE to approve consent items 7.A thru 7.F. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea
 Lisa Galek: Yea
 Tish Kwiatkowski: Yea
 Eva O'Mara: Yea
 Mark Dosen: Yea
 Yea: 5, Nay: 0

Resolution 2026-68

8. Superintendent Recommendations

A. New/Revised Board Policies ~ First Reading

B. District Calendars

2027-2028 and 2028-2029 District Calendars

RESOLVE to approve the 2027-28 and 2028-29 District Calendars as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea
 Lisa Galek: Yea
 Tish Kwiatkowski: Yea
 Eva O'Mara: Yea
 Mark Dosen: Yea
 Yea: 5, Nay: 0



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Resolution 2026-69

- C. High School Social Studies and Elementary School Science Adoptions
RESOLVE to approve the High School social studies and Elementary School science adoptions as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea
Lisa Galek: Yea
Tish Kwiatkowski: Yea
Eva O'Mara: Yea
Mark Dosen: Yea
Yea: 5, Nay: 0

Resolution 2026-70

- D. Jefferson County ESC VLA Participation Agreement
RESOLVE to approve the Jefferson County ESC 2026-2027 VLA Participation Agreement as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea
Lisa Galek: Yea
Tish Kwiatkowski: Yea
Eva O'Mara: Yea
Mark Dosen: Yea
Yea: 5, Nay: 0

Resolution 2026-71

- E. Zen Educate Agreement
RESOLVE to approve the Zen Educate, Inc. Agreement as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea
Lisa Galek: Yea
Tish Kwiatkowski: Yea
Eva O'Mara: Yea
Mark Dosen: Yea
Yea: 5, Nay: 0



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Resolution 2026-72

- F. Payment in Lieu of Transportation
RESOLVE to approve the Resolution Declaring Transportation Impractical for the 2025-2026 school year as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea
Lisa Galek: Yea
Tish Kwiatkowski: Yea
Eva O'Mara: Yea
Mark Dosen: Yea
Yea: 5, Nay: 0

Resolution 2026-73

- 9. Treasurer Recommendations
 - A. 2026 Asphalt Improvement Project Bid
Four bids were received. All Ways Construction, LLC. was the lowest bid including Alternates #01, #02, #03, and #05 for \$103,544.78.
RESOLVE to accept the lowest bid per the bid tabulation and bid evaluation as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea
Lisa Galek: Yea
Tish Kwiatkowski: Yea
Eva O'Mara: Yea
Mark Dosen: Yea
Yea: 5, Nay: 0

Resolution 2026-74

- B. Contractor Contract - Vasco Sports Contractors, LLC. 2026 Tennis Court Improvements Project
The Board accepted Vasco Sports Contractors, LLC. bid for \$302,199.00 on March 18, 2026. AIA Document A101 - 2017 Standard Form of Agreement Between Owner and Contractor.
RESOLVE to approve the Vasco Sports Contractors, LLC. Contract for the 2026 Tennis Court Improvements Project. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.



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Brad Chase: Yea
Lisa Galek: Yea
Tish Kwiatkowski: Yea
Eva O'Mara: Yea
Mark Dosen: Yea
Yea: 5, Nay: 0

Resolution 2026-75

C. Asset Disposal - School Buses

Disposal of five (5) school buses via trade-in as detailed on the attached asset disposal form.

RESOLVE to approve the Disposal of Equipment as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea
Lisa Galek: Yea
Tish Kwiatkowski: Yea
Eva O'Mara: Yea
Mark Dosen: Yea
Yea: 5, Nay: 0

Resolution 2026-76

D. Contractor Contract - 5K Commercial Roofing LLC. 2026 Middle School Roof Replacement Project

The Board accepted 5K Commercial Roofing LLC. bid for 76,300.00 on March 18, 2026. AIA Document A101 - 2017 Standard Form of Agreement Between Owner and Contractor.

RESOLVE to approve the 5K Commercial Roofing LLC. Contract for the 2026 Middle School Roof Replacement Project as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea
Lisa Galek: Yea
Tish Kwiatkowski: Yea
Eva O'Mara: Yea
Mark Dosen: Yea
Yea: 5, Nay: 0



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Resolution 2026-77

E. Ameresco Contract

WHEREAS, the Brecksville-Broadview Heights City School District (the "District") seeks to implement LED lighting upgrades at the Middle School as part of a turn-key energy efficiency solution; and

WHEREAS, the District intends to procure these goods and services through a competitively solicited contract with **Equalis Group**, as permitted under **O.R.C. § 9.48 (B)(2)** and O.R.C. § 167.081; and

WHEREAS, the total project cost is identified as **\$597,214.00**, to be partially funded by the State of Ohio grant awarded on October 1, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Brecksville-Broadview Heights City School District, County of Cuyahoga, State of Ohio, that:

1. **Approval of Agreement:** The Board hereby approves the Agreement with **Ameresco, Inc.** dated April 21, 2026, for the Middle School Grant Lighting project.
2. **Authorization to Execute:** The Superintendent and the Treasurer/CFO are hereby authorized to execute the Agreement and any necessary ancillary documents on behalf of the Board, subject to the inclusion of the **O.R.C. § 5705.412** certificate of funds.
3. **Compliance:** This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board.

RESOLVE to approve the resolution below and the associated contract with Ameresco as attached. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Resolution 2026-78

10. Closing Items

A. Announcements

The next regular meeting of the Board of Education is scheduled for May 20, 2026 at 6:00 PM.

All Board Meeting Dates can be found [HERE](#)



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B. Adjournment

RESOLVE to adjourn the meeting. This motion, made by Tish Kwiatkowski and seconded by Lisa Galek, Carried.

Brad Chase: Yea

Lisa Galek: Yea

Tish Kwiatkowski: Yea

Eva O'Mara: Yea

Mark Dosen: Yea

Yea: 5, Nay: 0

Meeting adjourned at 7:37pm.

Meeting Summary:

President's Announcements

Board President Mark Dosen called the meeting to order on Wednesday, April 22, 2026, at 6:00 PM in the High School Media Center. Following the roll call and the Pledge of Allegiance, Mr. Dosen wished attendees a "happy spring" and verified that no board members wished to remove any items from the consent agenda.

Board Areas of Responsibility

The Board provided updates across several key areas of district operations:

4. **Co-curricular and Extracurricular:** Lisa Galek and Tish Kwiatkowski reported that the district was named one of the best communities for music education for the seventh consecutive year. The high school academic challenge team qualified for the state tournament, marking their first trip to the state event in 30 years. Spring sports, including lacrosse, track and field, baseball, and softball, are also in full swing.
5. **Curriculum:** Tish Kwiatkowski noted that the March 20th professional development day was highly successful, and planning is underway for the August return. The district completed English Language Arts testing and is preparing for math, science, and social studies assessments. Additionally, an AI committee has been formed, developing a vision statement and forward-thinking approach for staff and students.
6. **Finance:** Mark Dosen reported that the district's recent audit was completed with excellent results, yielding no verbals or management letters.
7. **Legislative:** Brad Chase highlighted House Bill 420, which is currently under consideration and could impact the district's continuous levies in the future. He also reminded the Board of an upcoming OSBA leadership training in Columbus on May 8th and 9th.



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8. **Permanent Improvement Facilities:** Brad Chase noted that the evening's agenda included several improvement projects, such as tennis court improvements, middle school roofing, LED retrofits at the middle school, and campus asphalt improvements.
9. **PSO:** Lisa Galek shared that the high school PSO organized an after-prom event for April 25th, the middle school hosted a successful Disney-themed musical review, and the elementary school planned a spring book fair and chalk fest.
10. **Safety:** A rapid reentry drill was successfully executed at the elementary school.
11. **Schools Foundation:** Tish Kwiatkowski announced that staff grant proposals are due June 10th and the foundation is preparing to distribute scholarships at the Senior Awards Night on May 19th.

12. **Transportation:** Mark Dosen stated that there have been no transportation appeals so far this year.

Superintendent Communications and Presentations

Superintendent Jeff Harrison introduced a student-led presentation regarding district sustainability initiatives. Student representatives from the high school Safe Club and middle school Green Team discussed ongoing efforts, including weekly recycling collection, pollinator garden maintenance, and a community shoe drive that collected over 2,150 pounds of shoes. The district recently received a \$15,000 grant from the Cuyahoga County Solid Waste District, which will be used to purchase new recycling bins and transportation carts for the buildings. Additionally, an Ohio EPA grant previously funded hand dryers and a bottle filling station.

The Board then celebrated the accomplishments of several student-athletes and coaches. Rachel Kirin was recognized for winning the state diving championship (last year), making her the first verified student-athlete in OHSAA history to win two state championships in the same season alongside her gymnastics achievements. The gymnastics team was celebrated for winning its 23rd consecutive state championship, with Abby Pignatello highlighted as an individual state champion on the balance beam. Several wrestlers were also honored for state and national placements. The robotics team was commended for securing its fifth straight state championship. Finally, Athletic Director Mark Maslona was congratulated for being named Athletic Director of the Year by the Northeast Ohio Interscholastic Athletic Administrators Association.

Superintendent Harrison closed his updates by sharing that kindergarten registration has hit the cap of 210 students for all-day kindergarten, with over 250 students total registered for the incoming class.



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Treasurer's Communications

Treasurer Craig Yaniglos provided a financial update, noting that district revenue is up 24.6% year-over-year. This increase is primarily due to an early real estate tax settlement received in March. However, Yaniglos shared that Cuyahoga County indicated they will no longer advance funds, a change that could force the district to pull from investments in future January and February months to cover payroll and expenditures. Expenditures are trending slightly higher than forecast, up 9.1% year-over-year. The projected general fund cash balance to end the fiscal year is \$19.6 million, representing 122 days of cash on hand.

Consent Agenda

The Board reviewed the consent agenda, which included certified, classified, and supplemental personnel recommendations, the check register, bank reconciliation, donations, and meeting minutes from March 18, 2026. Before voting, Vice President Tish Kwiatkowski expressed deep appreciation for the district administrators and commended the special education team for their intentionality and analysis. The consent agenda passed unanimously (5-0). Following the vote, building principals formally introduced the newly hired staff to the Board and community, which included several new teachers, a school counselor, and the new head football coach, Dan Schreiber.

Superintendent's Recommendations

Superintendent Harrison presented several administrative items for the Board's consideration:

- **Board Policies (First Read):** The Board conducted a first reading of updated policies, heavily driven by state legislation. Mr. Harrison specifically noted an adjustment to the interscholastic eligibility policy to ensure students aren't unnecessarily restricted by a 1.5 GPA rule if they are otherwise legally eligible under OHSA guidelines. Revisions to grading and class rank policies were also reviewed to align with new state rules regarding automatic university admissions. No vote was taken.
- **District Calendars:** The Board approved the 2027-2028 and 2028-2029 district calendars. Passed 5-0.
- **Curriculum Adoption:** The Board approved the High School Social Studies and Elementary School Science curriculum adoptions. Passed 5-0.
- **VLA Agreement:** The Board approved the Jefferson County ESC 2026-2027 VLA participation agreement, utilized for online options and credit recovery for students. Passed 5-0.
- **Zen Educate Inc. Contract:** The Board approved an agreement with Zen Educate to assist in sourcing substitutes and special education assistants to address difficult-to-fill staffing shortages. Passed 5-0.



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- **Transportation Declarations:** The Board approved a resolution declaring transportation to St. Ignatius impractical, opting for payment in lieu of transportation. The Superintendent additionally discussed a recent successful route timing that confirmed the district does not need to transport a student to Benedictine. Passed 5-0.

Treasurer's Recommendations

Treasurer Yaniglos presented several operational contracts and bids for approval:

- **Asphalt Project:** The Board accepted the lowest bid for an asphalt improvement project. Following a brief discussion confirming the scope and alternates, the Board approved the base bid plus selected alternates for a total of \$103,544.78. Passed 5-0.
- **Tennis Court Improvements:** The Board approved a contract with Vasco Sports Contractors LLC for the 2026 tennis court improvements, with work scheduled to begin shortly after the tennis season concludes in May. Passed 5-0.
- **Equipment Disposal:** The Board approved the disposal of out-of-service school buses as part of regular fleet monitoring. Passed 5-0.
- **Middle School Roof:** The Board approved a contract with 5K Commercial Roofing LLC for the 2026 middle school roof replacement project. Passed 5-0.
- **LED Project:** The Board approved a final \$597,000 contract with Ameresco for the middle school LED lighting project, which is supported by a \$175,000 grant and will be executed over the summer. Passed 5-0.

Closing Items

The next regular meeting of the Board of Education was announced for May 20, 2026, at 6:00 PM. A motion was made to adjourn, which passed unanimously, concluding the evening's proceedings.

Board President

Treasurer/CFO



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CONTRACT REVISIONS

Last	First	Position	Bldg.		Effective		Note(s)
Wood	Blair	Preschool Teacher	ES		8/1/26-7/31/27		.500 FTE-Job Share

RECOMMENDATIONS-CONTRACT RENEWALS

Last	First	Position	Bldg.		Effective		Note(s)
Black	Jason	Assistant Principal	MS/HS	1 of 1	8/1/26-7/30/27		.500 FTE Admin. Contract
Hanes	Joshua	Pupil Services Coordinator	MS/HS	1 of 3	8/1/26-7/31/29		
McKay	Sydney	Pupil Services Coordinator	ES	1 of 3	8/1/26-7/31/29		
Mollica	Lisa	Preschool and Gifted Coordinator	ES	1 of 3	8/1/26-7/31/29		
Rings	Todd	Principal	MS	1 of 3	8/1/26-7/31/29		
Spangler	Cassandra	Director of Pupil Services	BOE	1 of 3	8/1/26-7/31/29		
Wycuff	Brian	Assistant Superintendent	BOE	1 of 3	8/1/26-7/31/29		

RECOMMENDATIONS

Last	First	Position	Bldg.	Contract	Effective	Training/Step	Note(s)
Boulton	Megan	Student Behavioral Wellness & Prevention Services Supervisor	HS	1 of 3	8/1/26-7/31/29	MA + 0 Step 1	Pending successful completion of all BOE and SBOE requirements
Ciacchi	Amanda	First Grade Teacher	ES	1 of 1	8/1/26-7/31/27	BA + 0, Step 5	
Knodel	Stefanie	Grade 2 Teacher	ES	KSU Stipend	3/20/2026	\$324.82	Paid by University
Lipcheck	Jayna	First Grade Teacher	ES	1 of 1	8/1/26-7/31/27	BA + 0, Step 1	
Lipchek	Jayna	Grade 1 Teacher - LTS	ES	1 of 1 (LTS)	4/10/26-6/3/26	BA + 0, Step 1	LTS 61st day
Makuch	Megan	Kindergarten Teacher	ES	1 of 1	8/1/26-7/31/27	BA + 0, Step 5	
McGonegal	Samantha	Intervention Specialist	MS	1 of 1	8/1/26-7/31/27	MA + 0, Step 1	Pending successful completion of all BOE and SBOE requirements
Nelson	Cameron	Intervention Specialist	ES	1 of 1	8/1/26-7/31/27	BA + 0, Step 4	Pending successful completion of all BOE and SBOE requirements
Niedermeyer	Kristen	Grade 3 Teacher	ES	KSU Stipend	03/20/2026	\$324.82	Paid by University
Petek	Michaela	Mathematics Teacher	HS	1 of 1	8/1/26-7/31/27	BA + 0, Step 5	
Radabaugh	Ellie	Intervention Specialist	HS	1 of 1	8/1/26-7/31/27	BA + 0, Step 2	Pending successful completion of all BOE and SBOE requirements

Certified Staffing Agenda 04.22.2026

School	Rebecca	School Counselor	ES	1 of 1	8/1/26-7/31/27	MA + 9, Step 9	Pending successful completion of all BOE and SBOE requirements
Uber	Gianna	Physical Education Teacher	HS	1 of 1	8/1/26-7/31/27	BA + 18, Step 2	

RECOMMENDATIONS-SUMMER SCHOOL

Last	First	Position	Bldg.		Effective	Rate	Note(s)
Clardy	Meagan	Intervention Specialist	ES		6/10/26-8/12/26	\$50.36 per hour	
Farrar	Jenifer	Intervention Specialist	ES		6/10/26-8/12/26	\$50.36 per hour	Pending successful completion of all BOE and SBOE requirements
Gabbert	Kathryn	Speech Language Pathologist	ES		6/10/26-8/12/26	\$50.36 per hour	Pending successful completion of all BOE and SBOE requirements
Morris	Marie	School Psychologist	ES		6/10/26-8/12/26	\$50.36 per hour	Pending successful completion of all BOE and SBOE requirements
Rohfeld	Jane	Intervention Specialist	ES		6/10/26-8/12/26	\$50.36 per hour	Pending successful completion of all BOE and SBOE requirements
Scothon	Andrea	Intervention Specialist	ES		6/10/26-8/12/26	\$50.36 per hour	
Shingleton	Corey	Intervention Specialist	ES		6/10/26-8/12/26	\$50.36 per hour	
Smith	Tionna	Speech Language Pathologist	ES		6/10/26-8/12/26	\$50.36 per hour	Pending successful completion of all BOE and SBOE requirements
Tvrdik	Holly	Speech Language Pathologist	ES		6/10/26-8/12/26	\$50.36 per hour	Pending successful completion of all BOE and SBOE requirements
Weisman	Darla	Intervention Specialist	ES		6/10/26-8/12/26	\$50.36 per hour	Pending successful completion of all BOE and SBOE requirements
Zastawny	Zachary	Intervention Specialist	ES		6/10/26-8/12/26	\$50.36 per hour	

UNPAID LEAVE

Last	First	Position	Bldg.		Effective	# Days	Note(s)
Lannoch	Courtney	Teacher	ES		5/14/26-6/3/26	14.5	5/14/26 will be half day - Parental

Classified Staffing Agenda 04.22.2026

CONTRACT REVISIONS								
Last	First	Position	Bldg.	Hours		Contract	Effective	Note(s)
Perkins	Ranee	Special Education Assistant	ES	7		1 of 1	4/20/26-6/30/26	Current Educational Asst.
Uhlir	Sheyenne	Administrative Assistant	ES	8		CC	4/7/2026	Current Sped. Ed. Asst.
RECOMMENDATIONS-CONTRACT RENEWALS								
Last	First	Position	Bldg.	Hours			Effective	Note(s)
Piskac	Jan	Assistant Transportation Supervisor	T	8			8/1/26-7/31/29	
RECOMMENDATIONS								
Last	First	Position	Bldg.	Hours	Step	Contract	Effective	Note(s)
Grabowski	Lisa	WDC Trip Nurse	MS	N/A	N/A	N/A	5/12/26-5/15/26	\$200 per day (4 Days)
Monateri	Gianna	Student Stage Crew	MS	TBD	\$11.00 per hr.	N/A	4/1/2026	Work Permit on File
Puliafico	Helena	Bus Driver	T	TBD	Step 1	1 of 1	3/20/26-6/30/26	
Rakestraw	Heather	Secretary	ES	8	Step 1	1 of 1	4/8/26-6/30/26	
Sidaway	Isabella	Student Stage Crew	MS	TBD	\$11.00 per hr.	N/A	4/13/2026	Work Permit on File
Suhak	Lukasz	Bus Driver	T	N/A	Step 1	1 of 1	4/14/26-6/30/26	Pending successful completion of all BOE and SBOE requirements
RECOMMENDATIONS-SUMMER SCHOOL								
Last	First	Position	Bldg.	Hours	Rate		Effective	Note(s)
Lewicki	Leslie	Special Education Asst.	ES	4	\$21.27 per hour		6/10/26-8/1/26	
Matta	Nancy	Special Education Asst.	ES	4	\$21.27 per hour		6/10/26-8/1/26	
Persuric	Zachary	Special Education Asst.	ES	4	\$21.27 per hour		6/10/26-8/1/26	
Philopos	Nashwa	Special Education Asst.	ES	4	\$21.27 per hour		6/10/26-8/1/26	
Zelinsky	Cathie	Special Education Asst.	ES	4	\$21.27 per hour		6/10/26-8/1/26	
RESIGNATIONS								
Last	First	Position	Bldg.	Hours			Effective	Note(s)
Pajkovic	Miljana	Custodian II	ES	8				Personal

Classified Staffing Agenda 04.22.2026

RETIREMENTS								
Last	First	Position	Bldg.	Hours			Effective	Note(s)
Carr	Jane	Special Education Asst.	ES	7			7/1/2026	
Lazar	Kelly	CAPA Coordinator	HS	8			7/15/2026	
Perchinske	Cheryl	Special Education Asst.	HS	7			7/1/2026	
UNPAID LEAVE								
Last	First	Position	Bldg.	Hours		# Days	Effective	Note(s)
Garcia	Macy	Special Education Asst.	ES	7		1	4/8/2026	Stranded Travel
Rakestraw	Heather	Secretary	ES	8		2	4/23/26-4/24/26	Pre-Planned Trip
Keener	Scott	Bus Aide	T	6		1.5	3/12/26-3/13/26	Personal-3/12/26 is .5 day
Lewicki	Leslie	Special Education Asst.	ES	7		2	4/9/26-4/10/26	Personal
Pitts	Suzanne	Special Education Asst.	ES	7		2	5/19/26-5/20/26	Out of State Graduation

Extracurricular Spreadsheet 2025-2026

BOE Recommendations					
Activity	Last Name	First Name	Additional Notes	Board Approval	Salary
#Football - Head Coach (Fall 2026)	Schreiber	Daniel	(Fixed Rate)	22-Apr-26	\$8,059
#Lacrosse - Boys	Mavrides	Alexander		22-Apr-26	Volunteer
#Softball	Niziolek	Kathleen		22-Apr-26	Volunteer
#Softball	Sokolowski	Kayla		22-Apr-26	Volunteer

ATHLETIC DEPARTMENT WORKERS					
Last	First	Position	Bldg.	Rate	Effective
Barkdull	Kayleigh	Athletic Department Worker	D	per schedule	2025-2026

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BRECKSVILLE-BROADVIEW HEIGHTS CSD
 CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact.yr='26' and transact.period='9'
 ACCOUNTING PERIOD: 10/26

FUND/SCC - 0010000 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	262211	V 02/05/26	1516	RICHFIELD AUTO PART	1275000000010800	581	BLANKET P.O. FOR VE	0.00	-76.23
A10000	262211	V 02/05/26	1516	RICHFIELD AUTO PART	1275000000010800	581	BLANKET P.O. FOR VE	0.00	-79.76
A10000	262211	V 02/05/26	1516	RICHFIELD AUTO PART	1275000000010800	581	BLANKET P.O. FOR VE	0.00	-89.34
A10000	262211	V 02/05/26	1516	RICHFIELD AUTO PART	1275000000010800	581	BLANKET P.O. FOR VE	0.00	-98.99
A10000	262211	V 02/05/26	1516	RICHFIELD AUTO PART	1275000000010800	581	BLANKET P.O. FOR VE	0.00	-382.49
TOTAL CHECK								0.00	-726.81
A10000	262481	03/05/26	3452	FERGUSON ENTERPRISE	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	85.76
A10000	262482	03/05/26	1043	LARSEN LUMBER AND S	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	25.00
A10000	262491	03/05/26	3992	BIG CREEK MASSOTHER	1294400000000000	519	2026 WELLNESS INITI	0.00	4,500.00
A10000	262492	03/05/26	3204	AUSTINTOWN LOCAL SC	300950A452810200	890	FALCON JV WRESTLING	0.00	250.00
A10000	262493	03/05/26	143	AVON LAKE HIGH SCHO	300950A452810200	890	COBOS INSURANCE CLA	0.00	100.00
A10000	262494	03/05/26	2425	BBHHS ROBOTICS CLUB	300914T455810200	890	OPEN PO FOR TEAM SP	0.00	136.00
A10000	262494	03/05/26	2425	BBHHS ROBOTICS CLUB	300914A451110200	890	BASEBALL FIELD SPON	0.00	300.00
TOTAL CHECK								0.00	436.00
A10000	262496	03/05/26	178	BBHCSD TRANSPORTATI	200902A411010200	890	OPEN PO FOR ACADEMI	0.00	142.06
A10000	262496	03/05/26	178	BBHCSD TRANSPORTATI	200947A411810200	891	A LARGE BUS TO TRAV	0.00	1,852.39
TOTAL CHECK								0.00	1,994.45
A10000	262499	03/05/26	2902	DELAWARE CITY SCHOO	300950A452810200	890	GIRLS WRESTLING TOU	0.00	275.00
A10000	262502	03/05/26	711	GIONINO'S PIZZERIA	300914I451610200	890	OPEN PO FOR TEAM ME	0.00	1,138.36
A10000	262502	03/05/26	711	GIONINO'S PIZZERIA	300914I451610200	890	OPEN PO FOR MISC. E	0.00	1,138.35
TOTAL CHECK								0.00	2,276.71
A10000	262503	03/05/26	818	INDEPENDENCE LOCAL	300980A452810300	890	MS WRESTLING INVITA	0.00	175.00
A10000	262504	03/05/26	3798	JENNIFER WILLIAMS	200936A414110200	891	OPEN PO FOR MIC PUR	0.00	13.00
A10000	262505	03/05/26	3135	KRUSINSKI&ASSOC-ONE	300914T455810200	890	OPEN PO FOR PRACTIC	0.00	1,650.00
A10000	262506	03/05/26	1043	LARSEN LUMBER AND S	200922A411310200	891	MULTI VENDOR FOR TH	0.00	19.98
A10000	262506	V 03/05/26	1043	LARSEN LUMBER AND S	200922A411310200	891	MULTI VENDOR FOR TH	0.00	-19.98
TOTAL CHECK								0.00	0.00
A10000	262510	03/05/26	1351	OHIO LEADERSHIP INS	200985A411810300	891	MODEL UN CONVENTION	0.00	6,575.00
A10000	262511	03/05/26	3991	PEACE OF MIND HEALI	1294400000000000	519	2026 WELLNESS INITI	0.00	4,500.00
A10000	262512	03/05/26	3851	SCHUTT SPORTS LLC	300950A451610200	890	FOOTBALL EQUIPMENT	0.00	6,629.75
A10000	262512	03/05/26	3851	SCHUTT SPORTS LLC	300950A451610200	890	FOOTBALL EQUIPMENT	0.00	866.16
TOTAL CHECK								0.00	7,495.91
A10000	262513	03/05/26	1645	SOLO BOARD OF EDUC	300950A455810200	890	SOLO RELAYS ENTRY	0.00	150.00

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BRECKSVILLE-BROADVIEW HEIGHTS CSD
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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT	
A10000	262514	03/05/26	1656	SPORT SCOPE INC	300914I451610200	890	REPAIR OF ENDZONE C	0.00	344.00	
A10000	262515	03/05/26	2451	STANCATO'S RESTAURA	200900A468010200	891	MULTI VENDOR FOR FO	0.00	224.98	
A10000	262517	03/05/26	3578	WADSWORTH CITY SCHO	300980A452810300	890	MS WRESTLING TOURNA	0.00	400.00	
A10000	262518	03/06/26	2553	AKRON TRACTOR & EQU	1275000000010800	581	BLANKET P.O. FOR VE	0.00	209.29	
A10000	262519	03/06/26	178	BBHCSD TRANSPORTATI	0189201112010300	890	TRANSPORTATION TO N	0.00	148.05	
A10000	262520	03/06/26	4015	BRIAN GLEINE	0149700000000102	R1690	AP CHEM REFUND	0.00	60.00	
A10000	262521	03/06/26	3647	C-AUTO GLASS INC	1282900000000000	581	BLANKET P.O. FOR 20	0.00	185.00	
A10000	262522	03/06/26	607	ESC OF NORTHEAST OH	1221200000010100	432	MEETING EXPENSES	0.00	50.00	
A10000	262523	03/06/26	2457	MICHAEL JON HOUFF	1112012000010300	423	MS PIANO TUNING	0.00	500.00	
A10000	262524	03/06/26	4017	NASSP	1242100000010200	841	OASSA & NASSP FOR K	0.00	385.00	
A10000	262524	03/06/26	4017	NASSP	1242100000010200	841	OASSA & NASSP FOR K	0.00	-385.00	
TOTAL CHECK									0.00	0.00
A10000	262525	03/06/26	1293	NORTH ROYALTON MIDD	1112000000010300	430	NORTH ROYALTON LEAD	0.00	350.00	
A10000	262526	03/06/26	1481	R.I.T.A.	1250000000000000	849	2024 WORKPLACE TAX	0.00	333.86	
A10000	262527	03/06/26	3801	VINCENT LAVALLE	1113000000010200	645	DARKROOM REPAIRS	0.00	255.00	
A10000	262528	03/06/26	2820	WELLINGTON IMPLEMEN	1270000000010900	640	PARTS FOR SNOW PLOW	0.00	41.09	
A10000	262528	03/06/26	2820	WELLINGTON IMPLEMEN	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	242.80	
TOTAL CHECK									0.00	283.89
A10000	262544	03/13/26	364	CITIZENS BANK	0010000	L22001	DED:*FT FED TAX	0.00	126,399.90	
A10000	262544	03/13/26	364	CITIZENS BANK	0010000	L22002	DED:*FM MEDICARE	0.00	45,694.38	
A10000	262544	03/13/26	364	CITIZENS BANK	0010000	L22003	DED:*SOH OH TAX	0.00	33,315.59	
TOTAL CHECK									0.00	205,409.87
A10000	262545	03/13/26	1328	OEA FUND	0010000	L23008	DED:7007 FCPE	0.00	195.00	
A10000	262546	03/13/26	1344	OHIO CHILD SUPPORT	0010000	L23007	DED:1000 CSEA	0.00	1,925.66	
A10000	262547	03/13/26	1581	SERS BOARD SHARE	0010000	L23010	DED:0031 SERS BOE	0.00	68,801.58	
A10000	262548	03/13/26	1583	SCHOOL EMPLOYEES RE	0010000	L23010	DED:0030 SERS EE	0.00	49,144.09	
A10000	262549	03/13/26	1679	STRS BOARD SHARE	0010000	L23009	DED:0011 STRS BOE	0.00	159,601.70	
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23005	DED:5003 AMFIDEL/AN	0.00	2,622.49	
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6027 V403B ROTH	0.00	100.00	
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6006 MIDWEST403	0.00	200.00	
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6011 OASBO/457B	0.00	415.17	

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A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6028 EQUIT/457B	0.00	428.88
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6026 EQROTH403B	0.00	512.00
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6010 OASBO/457B	0.00	780.00
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6004 METLIFE/40	0.00	923.00
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6013 VALIC/403B	0.00	2,085.00
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6008 NEA/457	0.00	2,165.00
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6021 VOYA/457	0.00	3,405.23
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6019 VOYA/403B	0.00	4,132.50
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6025 EQUIT/457B	0.00	5,068.00
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6012 OPEDC/457	0.00	5,790.00
A10000	262551	03/13/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6000 EQUIT/403B	0.00	10,480.00
TOTAL CHECK								0.00	39,107.27
A10000	262552	03/12/26	1250	NATIONAL ASSOC SECO	1242100000010200	841	OASSA & NASSP FOR K	0.00	385.00
A10000	262553	03/12/26	2351	NPI SYSTEMS	1113000000010200	645	LED MONITOR PANEL	0.00	395.00
A10000	262554	03/12/26	3593	SR TRANS	1129000000000000	489	TRANSPORTATION FOR	0.00	1,590.66
A10000	262555	03/12/26	3971	STEMFINITY LLC	0099103112010300	511	CHOMPSHOP CARDBOARD	0.00	508.79
A10000	262556	03/12/26	1709	SUBURBAN SCHOOL TRA	1129000000000000	489	SPECIAL ED TRANSPOR	0.00	10,105.00
A10000	262557	03/12/26	4019	TONG ZHOU	0010000000000109	R1211	KDG REFUND	0.00	1,000.00
A10000	262590	03/13/26	18	ABL SCREEN PRINTING	300914A451110200	890	OPEN PO FOR TEAM GE	0.00	969.00
A10000	262590	03/13/26	18	ABL SCREEN PRINTING	300914A451110200	890	OPEN PO FOR TEAM GE	0.00	1,245.50
A10000	262590	03/13/26	18	ABL SCREEN PRINTING	300914A451110200	890	OPEN PO FOR TEAM GE	0.00	1,520.00
A10000	262590	03/13/26	18	ABL SCREEN PRINTING	300914A451110200	890	OPEN PO FOR TEAM GE	0.00	2,028.00
A10000	262590	03/13/26	18	ABL SCREEN PRINTING	300914A451110200	890	OPEN PO FOR TEAM GE	0.00	2,116.00
TOTAL CHECK								0.00	7,878.50
A10000	262592	03/13/26	242	BRECKSVILLE-BROADVI	300914T455810200	890	OPEN PO FOR SWIMMIN	0.00	40.00
A10000	262595	03/13/26	3010	COLUMBIA LOCAL SCHO	300950A452810200	890	COLUMBIA GIRLS WRES	0.00	175.00
A10000	262597	03/13/26	495	DAWN FERRANTE	300914W454710200	890	OPEN PO FOR MISC. E	0.00	10.59
A10000	262598	03/13/26	3906	HETMAN ENGINEERING	300950A459010200	890	NEW SCOREBOARD CONS	0.00	1,500.00
A10000	262601	03/13/26	1291	NORTH ROYALTON CITY	300950A452710200	890	4TH ANNUAL ROYALTON	0.00	162.50
A10000	262601	03/13/26	1291	NORTH ROYALTON CITY	300950A454710200	890	4TH ANNUAL ROYALTON	0.00	162.50
TOTAL CHECK								0.00	325.00
A10000	262602	03/13/26	1531	ROBOTIC ED & COMPET	200955A435010200	891	TOURNAMENT REGISTRA	0.00	245.00
A10000	262605	03/13/26	3851	SCHUTT SPORTS LLC	300914I451610200	890	REPLACEMENT HELMETS	0.00	441.38
A10000	262606	03/13/26	3846	THE RIPKEN EXPERIEN	300914A451110200	890	OPEN PO FOR VARSITY	0.00	10,875.00
A10000	262607	03/16/26	2945	ADELIO'S CONTRACTIN	0039100520000000	630	18' COLLAPSED STORM	0.00	30,000.00

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BRECKSVILLE-BROADVIEW HEIGHTS CSD
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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	262608	03/16/26	36	ADVANCE OHIO	1261000000000000	446	ADVERTISEMENTS FOR	0.00	1,532.64
A10000	262609	03/16/26	120	ARIS COMPANY LLC	1459000000000000	512	OPEN PO FOR PORT-A-	0.00	149.50
A10000	262609	03/16/26	120	ARIS COMPANY LLC	1459000000000000	512	OPEN PO FOR PORT-A-	0.00	299.00
TOTAL CHECK									448.50
A10000	262610	03/16/26	204	BEYOND WORDS: MUSIC	0199474111000000	511	ART THERAPY - FOUND	0.00	2,020.00
A10000	262610	03/16/26	204	BEYOND WORDS: MUSIC	0199474111000000	511	MUSIC THERAPY - FOU	0.00	1,386.00
A10000	262610	03/16/26	204	BEYOND WORDS: MUSIC	0199476124900000	410	PRESCHOOL MUSIC TH	0.00	2,310.00
TOTAL CHECK									5,716.00
A10000	262611	03/16/26	3959	BOTRISTA INC	0060000312000000	560	JAN-JUNE 2026 BOTRI	0.00	46.66
A10000	262611	03/16/26	3959	BOTRISTA INC	0060000312000000	560	JAN-JUNE 2026 BOTRI	0.00	186.64
A10000	262611	03/16/26	3959	BOTRISTA INC	0060000312000000	560	JAN-JUNE 2026 BOTRI	0.00	229.48
A10000	262611	03/16/26	3959	BOTRISTA INC	0060000312000000	560	JAN-JUNE 2026 BOTRI	0.00	245.34
A10000	262611	03/16/26	3959	BOTRISTA INC	0060000312000000	560	JAN-JUNE 2026 BOTRI	0.00	309.12
A10000	262611	03/16/26	3959	BOTRISTA INC	0060000312000000	560	JAN-JUNE 2026 BOTRI	0.00	1,700.60
A10000	262611	03/16/26	3959	BOTRISTA INC	0060000312000000	560	JAN-JUNE 2026 BOTRI	0.00	2,271.87
TOTAL CHECK									4,989.71
A10000	262612	03/16/26	288	CAPSTONE CLASSROOM	1111000000010900	516	PEBBLEGO BRONZE BUN	0.00	1,399.00
A10000	262613	03/16/26	393	CLEVELAND METROPOLI	1124700000000000	479	JUVENILE DETENTION	0.00	712.64
A10000	262614	03/16/26	409	CODEMONKEY STUDIOS	0099103112010300	511	CODEMONKEY CLASS LI	0.00	1,316.00
A10000	262615	03/16/26	607	ESC OF NORTHEAST OH	0189200113010200	890	KAITLIN JONOZZOS AT	0.00	25.00
A10000	262615	03/16/26	607	ESC OF NORTHEAST OH	1221300000010100	410	STAFF INSTRUCTIONAL	0.00	85.00
TOTAL CHECK									110.00
A10000	262616	03/16/26	3975	FOOD STRONG	0189200113010200	890	HEALTHY SNACK DEMON	0.00	300.00
A10000	262617	03/16/26	740	GREATER CLEVELAND T	1282900000000000	583	BLANKET P.O. FOR 20	0.00	410.00
A10000	262618	03/16/26	3852	I AM BOUNDLESS INC	0199474111000000	511	TRANSITIONAL SERVIC	0.00	3,816.00
A10000	262619	03/16/26	3807	JEFFERSON COUNTY ES	1119000000000016	411	STUDENT ONLINE LEAR	0.00	150.00
A10000	262620	03/16/26	1043	LARSEN LUMBER AND S	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	19.98
A10000	262620	03/16/26	1043	LARSEN LUMBER AND S	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	186.58
A10000	262620	03/16/26	1043	LARSEN LUMBER AND S	200922A411310200	891	MULTI VENDOR FOR TH	0.00	603.18
TOTAL CHECK									809.74
A10000	262621	03/16/26	2310	LISTEN INNOVATION I	1125100000000000	516	LISTENWISE ONLINE E	0.00	2,400.00
A10000	262622	03/16/26	1516	RICHFIELD AUTO PART	1282900000000000	581	BLANKET P.O. FOR SH	0.00	18.40
A10000	262622	03/16/26	1516	RICHFIELD AUTO PART	1282900000000000	581	BLANKET P.O. FOR SH	0.00	19.48
A10000	262622	03/16/26	1516	RICHFIELD AUTO PART	1282900000000000	581	BLANKET P.O. FOR SH	0.00	33.99
A10000	262622	03/16/26	1516	RICHFIELD AUTO PART	1282900000000000	581	BLANKET P.O. FOR SH	0.00	38.95
A10000	262622	03/16/26	1516	RICHFIELD AUTO PART	1282900000000000	581	BLANKET P.O. FOR SH	0.00	77.98

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A10000	262622	03/16/26	1516	RICHFIELD AUTO PART	1282900000000000	581	BLANKET P.O. FOR SH	0.00	131.89
A10000	262622	03/16/26	1516	RICHFIELD AUTO PART	1275000000010800	581	BLANKET P.O. FOR VE	0.00	76.23
A10000	262622	03/16/26	1516	RICHFIELD AUTO PART	1275000000010800	581	BLANKET P.O. FOR VE	0.00	79.76
A10000	262622	03/16/26	1516	RICHFIELD AUTO PART	1275000000010800	581	BLANKET P.O. FOR VE	0.00	89.34
A10000	262622	03/16/26	1516	RICHFIELD AUTO PART	1275000000010800	581	BLANKET P.O. FOR VE	0.00	98.99
A10000	262622	03/16/26	1516	RICHFIELD AUTO PART	1275000000010800	581	BLANKET P.O. FOR VE	0.00	382.49
TOTAL CHECK								0.00	1,047.50
A10000	262623	03/16/26	1806	TREASURER STATE OF	1261000000000000	410	FY 26 ELEVATOR PERM	0.00	101.25
A10000	262624	03/16/26	1433	WORKWISE COMPLIANCE	1241500000010100	512	FEDERAL / STATE LAB	0.00	95.70
A10000	262625	03/16/26	3318	WORLD FUEL SERVICES	1282900000000000	582	SUPER BLANKET FOR F	0.00	24,492.70
A10000	262626	03/16/26	2088	X-TREME FINISHES &	1270000000010200	640	STEP BARS FOR NEW M	0.00	412.00
A10000	262626	03/16/26	2088	X-TREME FINISHES &	1270000000010200	640	STEP BARS FOR NEW M	0.00	1,281.00
TOTAL CHECK								0.00	1,693.00
A10000	262657	03/18/26	2553	AKRON TRACTOR & EQU	1275000000010800	581	BLANKET P.O. FOR VE	0.00	209.29
A10000	262657	03/18/26	2553	AKRON TRACTOR & EQU	1275000000010800	581	BLANKET P.O. FOR VE	0.00	-209.29
TOTAL CHECK								0.00	0.00
A10000	262658	03/18/26	4024	BRICKER GRAYDON WYA	1231000000000000	418	FY26 LEGAL FEES	0.00	288.00
A10000	262658	03/18/26	4024	BRICKER GRAYDON WYA	1231000000000000	418	FY26 LEGAL FEES	0.00	612.00
TOTAL CHECK								0.00	900.00
A10000	262659	03/18/26	3997	CATANESE CLASSICS	0060000312000000	560	SPRING 2026- CATANE	0.00	384.86
A10000	262659	03/18/26	3997	CATANESE CLASSICS	0060000312000000	560	SPRING 2026- CATANE	0.00	418.07
A10000	262659	03/18/26	3997	CATANESE CLASSICS	0060000312000000	560	SPRING 2026- CATANE	0.00	479.49
TOTAL CHECK								0.00	1,282.42
A10000	262660	03/18/26	464	CUSTOM ELECTRIC SER	1282900000000000	581	BLANKET P.O. FOR SH	0.00	325.00
A10000	262660	03/18/26	464	CUSTOM ELECTRIC SER	1282900000000000	581	BLANKET P.O. FOR SH	0.00	975.00
TOTAL CHECK								0.00	1,300.00
A10000	262661	03/18/26	607	ESC OF NORTHEAST OH	1124700000000000	475	TUITION A.K.	0.00	9,196.00
A10000	262661	03/18/26	607	ESC OF NORTHEAST OH	1124700000000000	475	TUITION R.K.	0.00	7,543.00
A10000	262661	03/18/26	607	ESC OF NORTHEAST OH	1129000000000000	410	INTERPRETER, MOBILI	0.00	19,566.72
TOTAL CHECK								0.00	36,305.72
A10000	262662	03/18/26	4018	INTELLINETICS INC	1251000000010100	516	FISCALVUE BUDGET VI	0.00	5,000.00
A10000	262663	03/18/26	3807	JEFFERSON COUNTY ES	1119000000000016	411	STUDENT ONLINE LEAR	0.00	300.00
A10000	262663	03/18/26	3807	JEFFERSON COUNTY ES	1119000000000016	411	STUDENT ONLINE LEAR	0.00	300.00
TOTAL CHECK								0.00	600.00
A10000	262664	03/18/26	3288	KREDO HARDWARE	1282900000000000	581	BLANKET P.O. FOR 20	0.00	23.12
A10000	262665	03/18/26	1043	LARSEN LUMBER AND S	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	91.94
A10000	262666	03/18/26	3966	POWERSCHOOL GROUP L	1296000000000000	416	MY POWERSCHOOL COMM	0.00	21,366.88

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT	
A10000	262667	03/18/26	3593	SR TRANS	1129000000000000	489	TRANSPORTATION FOR	0.00	1,590.66	
A10000	262667	03/18/26	3593	SR TRANS	1129000000000000	489	TRANSPORTATION FOR	0.00	1,767.40	
TOTAL CHECK									0.00	3,358.06
A10000	262668	03/18/26	1672	STANTON'S SHEET MUS	0039300110000016	521	ORCHESTRA SHEET MUS	0.00	135.60	
A10000	262668	03/18/26	1672	STANTON'S SHEET MUS	0039300110000016	521	ORCHESTRA SHEET MUS	0.00	163.00	
TOTAL CHECK									0.00	298.60
A10000	262669	03/18/26	4023	TYPING AGENT LLC	1129000000000000	516	TYPING PROGRAM FOR	0.00	87.70	
A10000	262701	03/20/26	175	BBHCSD HS CAFETERIA	300914T455810200	890	OPEN PO FOR SWIMMIN	0.00	153.00	
A10000	262702	03/20/26	243	BRECKSVILLE-BROADVI	200922A411310200	891	CONCESSIONS BOUGHT	0.00	195.00	
A10000	262702	03/20/26	243	BRECKSVILLE-BROADVI	200941A463010300	891	DONATION TO MIDDLE	0.00	500.00	
TOTAL CHECK									0.00	695.00
A10000	262705	03/20/26	1162	MAYFIELD CITY SCHOO	300950A452810200	890	MAYFIELD JV TOURNAM	0.00	200.00	
A10000	262709	03/20/26	3989	VERMILLION LOCAL SC	300950A452810200	890	DEFENSE SOAP WRESTL	0.00	135.00	
A10000	262710	03/20/26	175	BBHCSD HS CAFETERIA	0189200113010200	890	OPEN PO FOR REIMBUR	0.00	125.00	
A10000	262711	03/20/26	178	BBHCSD TRANSPORTATI	1129000000000000	489	SPECIAL ED FIELD TR	0.00	528.75	
A10000	262712	03/20/26	268	BUREAU OF CRIMINAL	1241500000010100	410	2025-2026 BCI FBI W	0.00	806.00	
A10000	262713	03/20/26	369	CITY OF CLEVELAND D	1270000000010200	452	FY26 WATER- HS	0.00	118.93	
A10000	262713	03/20/26	369	CITY OF CLEVELAND D	1270000000010100	452	FY26 WATER-BOE	0.00	69.94	
A10000	262713	03/20/26	369	CITY OF CLEVELAND D	1270000000010800	452	FY26 WATER- TRANSPO	0.00	442.11	
A10000	262713	03/20/26	369	CITY OF CLEVELAND D	1270000000010900	452	FY26 WATER- ES	0.00	1,163.16	
A10000	262713	03/20/26	369	CITY OF CLEVELAND D	0060000312000000	452	FY26 FOOD SERVICE W	0.00	2.00	
A10000	262713	03/20/26	369	CITY OF CLEVELAND D	0060000312000000	452	FY26 FOOD SERVICE W	0.00	28.35	
TOTAL CHECK									0.00	1,824.49
A10000	262714	03/20/26	4030	RASHMI DANTAL	0099102000000000	R1710	REFUND BILITERACY	0.00	25.00	
A10000	262715	03/20/26	732	GREAT DAY TOURS	0149211199010316	890	2ND PAYMENT FOR WDC	0.00	70,000.00	
A10000	262716	03/20/26	1301	NORTHEAST OHIO REGI	0060000312000000	452	FY26 FOOD SERVICE S	0.00	1.93	
A10000	262716	03/20/26	1301	NORTHEAST OHIO REGI	0060000312000000	452	FY26 FOOD SERVICE S	0.00	17.54	
A10000	262716	03/20/26	1301	NORTHEAST OHIO REGI	0060000312000000	452	FY26 FOOD SERVICE S	0.00	68.20	
A10000	262716	03/20/26	1301	NORTHEAST OHIO REGI	1270000000010100	452	FY26 SEWER - BOE	0.00	591.40	
A10000	262716	03/20/26	1301	NORTHEAST OHIO REGI	1270000000010200	452	FY26 SEWER - HS	0.00	114.57	
A10000	262716	03/20/26	1301	NORTHEAST OHIO REGI	1270000000010300	452	FY26 SEWER - MS	0.00	881.33	
A10000	262716	03/20/26	1301	NORTHEAST OHIO REGI	1270000000010800	452	FY26 SEWER- TRANSPO	0.00	933.62	
A10000	262716	03/20/26	1301	NORTHEAST OHIO REGI	1270000000010900	452	FY26 SEWER - ES	0.00	2,798.28	
TOTAL CHECK									0.00	5,406.87
A10000	262717	03/20/26	1318	OAPSA	1211000000010100	432	MEETINGS, MILEAGE,	0.00	125.00	

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	262718	03/20/26	1319	OAPT	1282900000010800	432	OAPT CONFERENCE FOR	0.00	450.00
A10000	262718	03/20/26	1319	OAPT	1282900000010800	432	OAPT CONFERENCE FOR	0.00	450.00
TOTAL CHECK									900.00
A10000	262719	03/20/26	1481	R.I.T.A.	1250000000000000	849	2023 WORKPLACE TAX	0.00	307.19
A10000	262719	03/20/26	1481	R.I.T.A.	1250000000000000	849	2024 WORKPLACE TAX	0.00	85.00
TOTAL CHECK									392.19
A10000	262720	03/20/26	4009	REINECKER'S BAKERY	0189200113010200	890	ORDER OF 820 PRETZE	0.00	820.00
A10000	262721	03/20/26	491	DAVID SIPUSIC	1112012000010300	410	MS CHOIR ACCOMPANIS	0.00	800.00
A10000	262722	03/20/26	1644	SOLICH PIANO AND MU	0149211199010316	890	PETER MARSH FOUNDAT	0.00	1,850.00
A10000	262723	03/20/26	1754	THE ILLUMINATING CO	0060000312000000	451	FY26 FOOD SERVICE E	0.00	250.59
A10000	262723	03/20/26	1754	THE ILLUMINATING CO	4019026326000000	410	FY26 ELECTRIC - ASS	0.00	152.85
A10000	262723	03/20/26	1754	THE ILLUMINATING CO	1270000000010800	451	FY26 ELECTRIC - TRA	0.00	2,455.47
A10000	262723	03/20/26	1754	THE ILLUMINATING CO	1270000000010900	451	FY26 ELECTRIC - ES	0.00	10,282.40
TOTAL CHECK									13,141.31
A10000	262736	03/27/26	75	AMERICAN FIDELITY A	0010000	L23005	DED:5004 AF/CANCER	0.00	90.54
A10000	262736	03/27/26	75	AMERICAN FIDELITY A	0010000	L23005	DED:5005 AF/DISABIL	0.00	192.40
A10000	262736	03/27/26	75	AMERICAN FIDELITY A	0010000	L23005	DED:5006 AF/LIFE	0.00	214.30
A10000	262736	03/27/26	75	AMERICAN FIDELITY A	0010000	L23005	DED:5004 AF/CANCER	0.00	90.54
A10000	262736	03/27/26	75	AMERICAN FIDELITY A	0010000	L23005	DED:5005 AF/DISABIL	0.00	192.40
A10000	262736	03/27/26	75	AMERICAN FIDELITY A	0010000	L23005	DED:5006 AF/LIFE	0.00	214.30
TOTAL CHECK									994.48
A10000	262739	03/27/26	364	CITIZENS BANK	0010000	L22004	DED:47120B OBERLIN	0.00	90.04
A10000	262739	03/27/26	364	CITIZENS BANK	0010000	L22003	DED:*SOH OH TAX	0.00	29,200.13
A10000	262739	03/27/26	364	CITIZENS BANK	0010000	L22002	DED:*FM MEDICARE	0.00	40,574.18
A10000	262739	03/27/26	364	CITIZENS BANK	0010000	L22001	DED:*FT FED TAX	0.00	110,645.85
A10000	262739	03/27/26	364	CITIZENS BANK	0010000	L22004	DED:47120B OBERLIN	0.00	90.04
TOTAL CHECK									180,600.24
A10000	262742	03/27/26	1344	OHIO CHILD SUPPORT	0010000	L23007	DED:1000 CSEA	0.00	1,925.66
A10000	262744	03/27/26	1481	R.I.T.A.	0010000	L22004	DED:08364W BRECKSVL	0.00	13,801.32
A10000	262744	03/27/26	1481	R.I.T.A.	0010000	L22004	DED:09064W BROADVHT	0.00	17,711.73
A10000	262744	03/27/26	1481	R.I.T.A.	0010000	L22004	DED:45976R MACEDONI	0.00	34.31
A10000	262744	03/27/26	1481	R.I.T.A.	0010000	L22004	DED:08364W BRECKSVL	0.00	13,581.37
A10000	262744	03/27/26	1481	R.I.T.A.	0010000	L22004	DED:09064W BROADVHT	0.00	14,400.80
A10000	262744	03/27/26	1481	R.I.T.A.	0010000	L22004	DED:45976R MACEDONI	0.00	34.31
TOTAL CHECK									59,563.84
A10000	262745	03/27/26	1581	SERS BOARD SHARE	0010000	L23010	DED:0031 SERS BOE	0.00	55,521.65
A10000	262746	03/27/26	1583	SCHOOL EMPLOYEES RE	0010000	L23010	DED:0030 SERS EE	0.00	39,658.43
A10000	262747	03/27/26	1679	STRS BOARD SHARE	0010000	L23009	DED:0011 STRS BOE	0.00	148,210.55

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23005	DED:5003 AMFIDEL/AN	0.00	2,622.49
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6027 V403B ROTH	0.00	100.00
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6006 MIDWEST403	0.00	200.00
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6011 OASBO/457B	0.00	415.17
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6028 EQUIT/457B	0.00	428.88
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6026 EQROTH403B	0.00	512.00
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6010 OASBO/457B	0.00	780.00
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6004 METLIFE/40	0.00	923.00
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6013 VALIC/403B	0.00	2,085.00
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6008 NEA/457	0.00	2,165.00
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6021 VOYA/457	0.00	3,405.23
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6019 VOYA/403B	0.00	4,132.50
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6025 EQUIT/457B	0.00	5,068.00
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6012 OPEDC/457	0.00	5,960.00
A10000	262750	03/27/26	1820	TSA CONSULTING GROU	0010000	L23006	DED:6000 EQUIT/403B	0.00	10,480.00
TOTAL CHECK								0.00	39,277.27
A10000	262752	03/26/26	178	BBHCSD TRANSPORTATI	200955A435010200	891	TRANSPORTATION COST	0.00	1,296.85
A10000	262754	03/26/26	368	CITY OF BROADVIEW H	0209100324000000	419	FOR SWIMMING THROUG	0.00	350.00
A10000	262755	03/26/26	4026	CROWN POINT ECOLOGY	0209100324000000	419	DEPOSIT FOR FIELD T	0.00	250.00
A10000	262758	03/26/26	941	JV VISION CREATIVE	300914A451110200	890	OPEN PO FOR MISC EX	0.00	170.00
A10000	262763	03/26/26	4001	SKY ZONE BOSTON HEI	0209100324000000	419	DEPOSIT FOR FIELD T	0.00	400.00
A10000	262764	03/26/26	1937	YOUNG CHEF'S ACADEM	0209100324000000	419	DEPOSIT FOR FIELD T	0.00	75.00
A10000	262765	03/27/26	607	ESC OF NORTHEAST OH	5909026221300000	410	WILSON READING SYST	0.00	4,620.00
A10000	262765	03/27/26	607	ESC OF NORTHEAST OH	1221300000010100	410	PARAPRO ASSESSMENTS	0.00	170.00
TOTAL CHECK								0.00	4,790.00
A10000	262766	03/27/26	2950	GEAUGA MECHANICAL C	1270000000010900	423	DIAGNOSE AND REPAIR	0.00	6,600.50
A10000	262767	03/27/26	693	GENE PTACEK & SON F	1270000000000000	423	OPEN PO FOR REPAIRS	0.00	435.00
A10000	262767	03/27/26	693	GENE PTACEK & SON F	1270000000010300	423	12 YEAR MAINTENANCE	0.00	1,915.00
A10000	262767	03/27/26	693	GENE PTACEK & SON F	1270000000010900	423	REPLACE POWER SUPPL	0.00	1,825.00
TOTAL CHECK								0.00	4,175.00
A10000	262768	03/27/26	768	HEPNER AIR FILTER S	1279000000000000	570	AIR FILTERS FOR THE	0.00	1,215.58
A10000	262769	03/27/26	1001	KIMBALL MIDWEST	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	117.27
A10000	262770	03/27/26	3982	LOVING GUIDANCE LLC	0199021111000000	510	ACTIVE CALMING CENT	0.00	1,266.00
A10000	262771	03/27/26	3195	LOWE'S HOME CENTERS	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	14.23
A10000	262772	03/27/26	1188	MERRICK ENTERPRISES	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	19.20
A10000	262773	03/27/26	1516	RICHFIELD AUTO PART	1282900000000000	581	BLANKET P.O. FOR SH	0.00	62.40

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	262773	03/27/26	1516	RICHFIELD AUTO PART	1282900000000000	581	BLANKET P.O. FOR SH	0.00	68.34
A10000	262773	03/27/26	1516	RICHFIELD AUTO PART	1282900000000000	581	BLANKET P.O. FOR SH	0.00	210.64
TOTAL CHECK									341.38
A10000	262774	03/27/26	3593	SR TRANS	1129000000000000	489	TRANSPORTATION FOR	0.00	1,767.40
A10000	262775	03/27/26	1678	STATE SHARPENING	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	28.79
A10000	262776	03/27/26	3490	TES THERAPY	1124700000000000	475	TUITION S.L.	0.00	7,886.34
A10000	262777	03/27/26	1871	VERIZON WIRELESS	1270000000000000	441	FY 26 CELL PHONE SE	0.00	496.29
A10000	262806	03/31/26	369	CITY OF CLEVELAND D	1270000000010200	452	FY26 WATER- HS	0.00	124.09
A10000	262806	03/31/26	369	CITY OF CLEVELAND D	1270000000010100	452	FY26 WATER-BOE	0.00	126.18
A10000	262806	03/31/26	369	CITY OF CLEVELAND D	1270000000010900	452	FY26 WATER- ES	0.00	70.69
A10000	262806	03/31/26	369	CITY OF CLEVELAND D	0060000312000000	452	FY26 FOOD SERVICE W	0.00	2.09
TOTAL CHECK									323.05
A10000	262807	03/31/26	530	ENBRIDGE GAS OHIO	0060000312000000	453	FY26 FOOD SERVICE N	0.00	35.90
A10000	262807	03/31/26	530	ENBRIDGE GAS OHIO	0060000312000000	453	FY26 FOOD SERVICE N	0.00	48.49
A10000	262807	03/31/26	530	ENBRIDGE GAS OHIO	0060000312000000	453	FY26 FOOD SERVICE N	0.00	63.75
A10000	262807	03/31/26	530	ENBRIDGE GAS OHIO	1270000000010100	453	FY26 NATURAL GAS -	0.00	214.26
A10000	262807	03/31/26	530	ENBRIDGE GAS OHIO	1270000000010200	453	FY26 NATURAL GAS- H	0.00	2,882.39
A10000	262807	03/31/26	530	ENBRIDGE GAS OHIO	1270000000010300	453	FY26 NATURAL GAS -	0.00	3,203.85
A10000	262807	03/31/26	530	ENBRIDGE GAS OHIO	1270000000010800	453	FY26 NATURAL GAS -	0.00	493.21
A10000	262807	03/31/26	530	ENBRIDGE GAS OHIO	1270000000010900	453	FY26 NATURAL GAS -	0.00	1,472.94
TOTAL CHECK									8,414.79
A10000	262808	03/31/26	1754	THE ILLUMINATING CO	1270000000010100	451	FY26 ELECTRIC - BOE	0.00	117.07
A10000	262808	03/31/26	1754	THE ILLUMINATING CO	1270000000010100	451	FY26 ELECTRIC - BOE	0.00	721.90
A10000	262808	03/31/26	1754	THE ILLUMINATING CO	1270000000010200	451	FY26 ELECTRIC - HS	0.00	19,814.34
A10000	262808	03/31/26	1754	THE ILLUMINATING CO	1270000000010300	451	FY26 ELECTRIC - MS	0.00	214.68
A10000	262808	03/31/26	1754	THE ILLUMINATING CO	1270000000010300	451	FY26 ELECTRIC - MS	0.00	13,404.55
A10000	262808	03/31/26	1754	THE ILLUMINATING CO	0060000312000000	451	FY26 FOOD SERVICE E	0.00	600.03
TOTAL CHECK									34,872.57
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	0069019312000000	569	HS VENDING MACHINES	0.00	569.43
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	0099103112010300	511	OPEN PO FOR CREDIT	0.00	20.91
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	0199300329000000	519	ACTIVITIES AND SUPP	0.00	36.61
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	0199474111000000	511	TRANSITIONAL SERVIC	0.00	144.07
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	0199474111000000	511	APPS FOR SLP IPADS	0.00	876.23
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	0189200113010200	890	OPEN PO FOR PRINCIP	0.00	136.00
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	0189200113010200	890	OPEN PO FOR PRINCIP	0.00	255.94
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	0189200113010200	890	OPEN PO FOR PRINCIP	0.00	314.12
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	0189200113010200	890	OPEN PO FOR PRINCIP	0.00	476.25
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	200946A462010200	891	OPEN PO FOR MISC. E	0.00	49.98
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	200946A462010200	891	OPEN PO FOR MISC. E	0.00	330.93
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	200946A462010200	891	OPEN PO FOR MISC. E	0.00	407.24
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	200955A435010200	891	AWARDS FOR LAUNCH,	0.00	185.62
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	200955A435010200	891	JIFFEY SHIRTS	0.00	659.40
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	200941A463010300	891	PO CLOSED BEFORE PA	0.00	45.50

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	200942A463010200	891	CRUMBL COOKIE FUNDR	0.00	100.00
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	200942A463010200	891	CRUMBL COOKIE FUNDR	0.00	1,049.35
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300950A459010200	890	LEAGUE AND STATE PA	0.00	-21.60
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300950A459010200	890	LEAGUE AND STATE PA	0.00	305.10
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300914W454710200	890	OPEN PO FOR MISC. E	0.00	-225.85
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300914X452710200	890	OPEN PO FOR MISC. E	0.00	-225.84
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300915A452810200	890	OPEN PO FOR MISC. E	0.00	58.63
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300915A452810200	890	OPEN PO FOR MISC. E	0.00	243.43
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300915A452810200	890	OPEN PO FOR MISC. E	0.00	811.79
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300914B453210200	890	HOTEL ROOMS & TEAM	0.00	126.84
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300914B453210200	890	HOTEL ROOMS & TEAM	0.00	174.79
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300914B453210200	890	HOTEL ROOMS & TEAM	0.00	352.80
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300914B453210200	890	HOTEL ROOMS & TEAM	0.00	955.86
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300914D455210200	890	OPEN PO FOR MISC EX	0.00	104.57
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300914D455210200	890	OPEN PO FOR MISC EX	0.00	271.00
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300914C451210200	890	OPEN PO FOR MISC. E	0.00	334.72
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300914C451210200	890	OPEN PO FOR MISC. E	0.00	491.99
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300914C451210200	890	OPEN PO FOR MISC. E	0.00	682.34
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300914L454510200	890	OPEN PO FOR MISC. E	0.00	134.55
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	300914L454510200	890	STATE-BOUND T-SHIRT	0.00	520.00
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	5909026326000000	410	OETC HOTEL STAY ASS	0.00	1,138.28
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	5519026111000000	510	2- NABE (UCLA CREST	0.00	115.00
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	1282900000010800	432	BLANKET P.O. FOR J.	0.00	114.60
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	1270000000010800	447	FY26 COX INTERNET-	0.00	229.98
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	1224000000000000	517	LICENSES FOR MANAGI	0.00	5.04
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	1221200000010100	519	OTHER GENERAL SUPPL	0.00	3.00
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	1275000000010800	581	BLANKET P.O. FOR VE	0.00	212.16
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	1110000000000000	261	WORKERS COMP INSTAL	0.00	6,597.00
A10000	262811	03/31/26	927	JPMORGAN CHASE BANK	1296000000000000	419	SPECTRUM FIBER NETW	0.00	1,542.92
TOTAL CHECK								0.00	20,710.68
A10000	262812	03/31/26	722	GORDON FOOD	0099109111010900	511	BLANKET FOR SNACKS	0.00	571.94
A10000	262812	03/31/26	722	GORDON FOOD	0209100324000000	560	FOR FOOD FOR SUMMER	0.00	455.07
A10000	262812	03/31/26	722	GORDON FOOD	0060000312000000	560	JAN-JUNE 2026 FOOD,	0.00	56,872.43
TOTAL CHECK								0.00	57,899.44
A10000	262813	03/31/26	SHC011	ALERA GROUP, INC	0269001294400000	851	SUBURBAN HEALTH CON	0.00	14,450.00
A10000	262814	03/31/26	SHC003	ASSURED PARTNERS OF	0269001294400000	491	THIRD PARTY ADMINIS	0.00	8,166.66
A10000	262815	03/31/26	SHC001	COMMUNITY INSURANCE	0269001294400000	491	MEDICAL ADMINISTRAT	0.00	172,162.02
A10000	262815	03/31/26	SHC001	COMMUNITY INSURANCE	0269001294400000	492	MEDICAL INSURANCE -	0.00	317,217.56
A10000	262815	03/31/26	SHC001	COMMUNITY INSURANCE	0269001294400000	856	MEDICAL CLAIMS - MA	0.00	7,541,618.96
TOTAL CHECK								0.00	8,030,998.54
A10000	262816	03/31/26	SHC006	NORTHWEST WORKSITE	0269001294400000	419	ELECTRONIC BENEFITS	0.00	6,532.00
A10000	262817	03/31/26	SHC002	EXPRESS SCRIPTS INC	0269001294400000	491	ADMINISTRATIVE SERV	0.00	1,079.25
A10000	262817	03/31/26	SHC002	EXPRESS SCRIPTS INC	0269001294400000	856	PRESCRIPTION CLAIMS	0.00	1,986.85
TOTAL CHECK								0.00	3,066.10

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A10000	262818	03/31/26	SHC005	SAVE ON SP LLC	0269001294400000	856	HIGH COST PRESCRIPTI	0.00	3,797.24
A10000	262819	03/31/26	SHC010	SMITH HEALTH INC	0269001294400000	491	SMITH RX - MARCH CL	0.00	108,841.50
A10000	262819	03/31/26	SHC010	SMITH HEALTH INC	0269001294400000	856	SMITH RX - MARCH CL	0.00	1,909,668.12
TOTAL CHECK								0.00	2,018,509.62
A10000	262820	03/31/26	SHC004	SUMPTER LAW LLC	0269001294400000	418	DECEMBER SHC LEGAL	0.00	1,444.80
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	0099103112010300	511	LUXPaper 9.5" x 12"	0.00	377.80
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	0099103112010300	511	Shipping for Amazon	0.00	5.99
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	0189200113010200	890	Apple Pencil for iP	0.00	157.98
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	0189200113010200	890	Apple Pencil Tips (0.00	57.00
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	0099102113010200	511	JARLINK 16 Pack Man	0.00	19.00
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Towel and Linen Mar	0.00	16.88
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	0099102113010200	511	JEFURE 36 Pcs Trans	0.00	31.34
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	0099103112010300	511	TZe-131 12mm 0.47 L	0.00	12.79
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	0099103112010300	511	Labelife Label Make	0.00	17.89
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	200945A461010200	891	Duck Brand Foam Pip	0.00	-19.76
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	200953A411110200	891	Inscraft 52 Acrylic	0.00	30.98
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	200953A411110200	891	SANNIX 350Pcs Antiq	0.00	14.88
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	200953A411110200	891	Fruidles 60 Lollipo	0.00	14.69
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	200953A411110200	891	PATIKIL 6mm Pearl C	0.00	8.98
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	200953A411110200	891	SANNIX 156Pcs/6 Set	0.00	7.88
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	200953A411110200	891	Speedball Mid-Fire	0.00	28.12
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	200953A411110200	891	FUNFERY 100 Pcs Pin	0.00	7.99
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	200953A411110200	891	Katech 20 Skeins Co	0.00	21.77
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1279000000000000	570	WESTEND 12 Pack Bea	0.00	72.75
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1270000000010900	570	National Hardware N	0.00	9.06
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1270000000010900	570	Painters Tape 1 Inc	0.00	8.99
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1270000000010900	570	1/4-20 x 5/16" 20Pc	0.00	9.88
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1270000000010900	570	3 Rolls Double Side	0.00	9.47
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1279000000000000	570	Sintuff 15 Pair wat	0.00	140.97
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1261000000010100	510	Motrin IB, Ibuprofe	0.00	13.03
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1261000000010100	510	Pentel RSVP Ballpoi	0.00	10.53
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1261000000010100	510	Pilot Precise V5 Ca	0.00	17.02
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1261000000010100	510	Post-it Super Stick	0.00	26.20
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1261000000010100	510	LIFE SAVERS Pep-O-M	0.00	27.94
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1261000000010100	510	Dish wand Sponge Re	0.00	7.99
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1242100000010200	512	Amazon Basics Paper	0.00	23.56
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1242100000010200	512	Amazon Basics Dry-E	0.00	21.24
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1242100000010200	512	Vplus 200 Pack 12 O	0.00	24.49
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1242100000010200	512	Amazon Basics Every	0.00	5.58
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1242100000010200	512	10 Inch Compostable	0.00	85.68
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1242100000010200	512	1000 Count Plastic	0.00	-2.36
A10000	V262483	03/05/26	69	AMAZON CAPITAL SERV	1242100000010200	512	Amazon Basics Ultra	0.00	4.73
TOTAL CHECK								0.00	1,328.95
A10000	V262484	03/05/26	187	BEI SUPPLY & RENTAL	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	11.00
A10000	V262484	03/05/26	187	BEI SUPPLY & RENTAL	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	13.75
A10000	V262484	03/05/26	187	BEI SUPPLY & RENTAL	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	24.49
TOTAL CHECK								0.00	49.24

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A10000	V262485	03/05/26	680	GARDINER SERVICE CO	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	1,544.52
A10000	V262486	03/05/26	913	JOHNSTONE SUPPLY	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	355.48
A10000	V262486	03/05/26	913	JOHNSTONE SUPPLY	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	355.48
TOTAL CHECK									710.96
A10000	V262487	03/05/26	1038	LAKESIDE SUPPLY COM	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	831.08
A10000	V262488	03/05/26	1141	MARS ELECTRIC COMPA	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	2,560.77
A10000	V262489	03/05/26	1341	OHIO MACHINERY CO.	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	37.92
A10000	V262490	03/05/26	2927	ANTHONY RIZZO	300990A451010200	890	WRESTLING TOURNAMEN	0.00	90.00
A10000	V262495	03/05/26	2926	BRADLEY MEYERS	300990A451010200	890	WRESTLING TOURNAMEN	0.00	90.00
A10000	V262497	03/05/26	4014	BRIAN SIERLEJA	300990A451010200	890	WRESTLING TOURNAMEN	0.00	30.00
A10000	V262498	03/05/26	263	BSN SPORTS LLC	3009140453910200	890	GOALIE EQUIPMENT	0.00	171.70
A10000	V262500	03/05/26	2030	DEANNA LYNN JORDAN	200900A468010200	891	MULTI VENDOR FOR FO	0.00	59.95
A10000	V262501	03/05/26	4013	EVAN RIZZO	300990A451010200	890	WRESTLING TOURNAMEN	0.00	90.00
A10000	V262507	03/05/26	977	KELLY J LAZAR	200941A463010300	891	VALENTINES FUNDRAIS	0.00	235.84
A10000	V262507	03/05/26	977	KELLY J LAZAR	200941A463010300	891	VALENTINES FUNDRAIS	0.00	49.90
TOTAL CHECK									285.74
A10000	V262508	03/05/26	189	BENJAMIN M LESH	200922A411310200	891	MULTI VENDOR FOR TH	0.00	234.78
A10000	V262509	03/05/26	1202	MICHELLE EILEEN MIL	200930A469010200	891	BREAKFASTS & MEETIN	0.00	45.44
A10000	V262516	03/05/26	1873	VEX ROBOTICS INC.	200955A435010200	891	ROBOTICS PARTS	0.00	4,999.99
A10000	V262529	03/06/26	52	ALCO-CHEM INC	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	458.50
A10000	V262530	03/06/26	2769	CAPITAL ONE TRADE C	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	-30.55
A10000	V262530	03/06/26	2769	CAPITAL ONE TRADE C	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	19.54
A10000	V262530	03/06/26	2769	CAPITAL ONE TRADE C	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	37.34
A10000	V262530	03/06/26	2769	CAPITAL ONE TRADE C	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	39.08
A10000	V262530	03/06/26	2769	CAPITAL ONE TRADE C	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	48.06
A10000	V262530	03/06/26	2769	CAPITAL ONE TRADE C	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	81.87
TOTAL CHECK									195.34
A10000	V262531	03/06/26	1948	DALE CARLTON	1276000000010200	419	SECURITY FOR HS/MS	0.00	165.00
A10000	V262531	03/06/26	1948	DALE CARLTON	1276000000010200	419	SECURITY FOR HS/MS	0.00	180.00
TOTAL CHECK									345.00
A10000	V262532	03/06/26	576	ELECTRICAL APPLIANC	0060000312000000	423	2025-2026- KITCHEN/	0.00	700.00

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A10000	V262533	03/06/26	4016	BRENT MICHAEL FLANI	1282900000010800	239	BLANKET P.O. FOR CD	0.00	248.25
A10000	V262534	03/06/26	915	JOSE GARCIA JR	1276000000010200	419	SECURITY FOR HS/MS	0.00	165.00
A10000	V262534	03/06/26	915	JOSE GARCIA JR	1276000000010200	419	SECURITY FOR HS/MS	0.00	90.00
TOTAL CHECK									
A10000	V262535	03/06/26	736	GREAT LAKES THEATER	0149210199010200	899	STUDENT TICKETS TO	0.00	1,605.00
A10000	V262536	03/06/26	991	KEVIN G JAKUB	0189200113010200	890	MISC EXPENDITURES F	0.00	17.97
A10000	V262536	03/06/26	991	KEVIN G JAKUB	0189200113010200	890	MISC EXPENDITURES F	0.00	48.32
TOTAL CHECK									
A10000	V262537	03/06/26	361	CYNTHIA MARIE LAVOI	1221200000010100	432	MEETING EXPENSES	0.00	67.72
A10000	V262538	03/06/26	2342	MATTHEW SCOTT LUCAS	1276000000010200	419	SECURITY FOR HS/MS	0.00	90.00
A10000	V262539	03/06/26	2755	MCOECN	1251000000000000	430	FY26 MEETING EXPENS	0.00	225.00
A10000	V262539	03/06/26	2755	MCOECN	1251000000000000	430	FY26 MEETING EXPENS	0.00	250.00
A10000	V262539	03/06/26	2755	MCOECN	1251000000000000	430	FY26 MEETING EXPENS	0.00	315.00
A10000	V262539	03/06/26	2755	MCOECN	1251000000000000	430	FY26 MEETING EXPENS	0.00	315.00
TOTAL CHECK									
A10000	V262540	03/06/26	1952	MICHAEL SEMANCO	1276000000010200	419	SECURITY FOR HS/MS	0.00	270.00
A10000	V262541	03/06/26	1632	SITEONE LANDSCAPE S	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	87.25
A10000	V262542	03/06/26	3182	JASON SWIM	1279000000000000	570	SHOE ALLOWANCE MAIN	0.00	50.05
A10000	V262542	03/06/26	3182	JASON SWIM	1279000000000000	570	SHOE ALLOWANCE MAIN	0.00	124.95
TOTAL CHECK									
A10000	V262543	03/06/26	1852	UPS SUPPLY CHAIN SO	0189109111010900	890	UPS BILL TO COVER S	0.00	1.80
A10000	V262543	03/06/26	1852	UPS SUPPLY CHAIN SO	0189109111010900	890	UPS BILL TO COVER S	0.00	18.20
TOTAL CHECK									
A10000	V262550	03/13/26	1680	STATE TEACHERS RETI	0010000	L23009	DED:0010 STRS EE	0.00	156,039.76
A10000	V262550	03/13/26	1680	STATE TEACHERS RETI	0010000	L23011	DED:0012 STRS PURCH	0.00	340.95
A10000	V262550	03/13/26	1680	STATE TEACHERS RETI	0010000	L23009	DED:0013 STRS EMP	0.00	3,561.94
TOTAL CHECK									
A10000	V262558	03/12/26	3038	ABEL TRUCK & AUTOMO	1282900000000000	581	BLANKET P.O. FOR SH	0.00	43.00
A10000	V262559	03/12/26	56	ALFRED NICKLES BAKE	0060000312000000	560	JAN-JUNE 2026 BREAD	0.00	89.04
A10000	V262559	03/12/26	56	ALFRED NICKLES BAKE	0060000312000000	560	JAN-JUNE 2026 BREAD	0.00	129.85
A10000	V262559	03/12/26	56	ALFRED NICKLES BAKE	0060000312000000	560	JAN-JUNE 2026 BREAD	0.00	139.19
A10000	V262559	03/12/26	56	ALFRED NICKLES BAKE	0060000312000000	560	JAN-JUNE 2026 BREAD	0.00	148.40
A10000	V262559	03/12/26	56	ALFRED NICKLES BAKE	0060000312000000	560	JAN-JUNE 2026 BREAD	0.00	148.40
TOTAL CHECK									
A10000	V262560	03/12/26	214	BLICK ART MATERIALS	5849026326000000	511	Crayola Model Magic	0.00	214.05
A10000	V262560	03/12/26	214	BLICK ART MATERIALS	5849026326000000	511	Elmer's Washable Sc	0.00	18.38
TOTAL CHECK									

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	V262561	03/12/26	2675	BLUE TECHNOLOGIES I	1111000000010900	511	STAPLES FOR COPIERS	0.00	140.00
A10000	V262562	03/12/26	3163	WALTER BONILLA ARTE	1129000000000000	489	REIMBURSEMENT FOR T	0.00	825.00
A10000	V262563	03/12/26	1961	BORDEN DAIRY	0060000312000000	560	JAN-JUNE 2026 MILK	0.00	617.76
A10000	V262563	03/12/26	1961	BORDEN DAIRY	0060000312000000	560	JAN-JUNE 2026 MILK	0.00	966.37
A10000	V262563	03/12/26	1961	BORDEN DAIRY	0060000312000000	560	JAN-JUNE 2026 MILK	0.00	1,315.15
A10000	V262563	03/12/26	1961	BORDEN DAIRY	0060000312000000	560	JAN-JUNE 2026 MILK	0.00	1,723.09
A10000	V262563	03/12/26	1961	BORDEN DAIRY	0209100324000000	560	FOR MILK FOR THE P	0.00	12.78
A10000	V262563	03/12/26	1961	BORDEN DAIRY	0209100324000000	560	FOR MILK FOR THE P	0.00	12.78
TOTAL CHECK									4,647.93
A10000	V262564	03/12/26	263	BSN SPORTS LLC	1279000000000000	570	\$75 PER CUSTODIAN F	0.00	1,548.55
A10000	V262565	03/12/26	3430	STEPHANIE THERESE B	0099102113010200	511	MULTI VENDOR OR MIS	0.00	23.96
A10000	V262566	03/12/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	372.42
A10000	V262566	03/12/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	690.34
A10000	V262566	03/12/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	936.05
A10000	V262566	03/12/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	1,644.67
A10000	V262566	03/12/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	2,755.52
A10000	V262566	03/12/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	46.17
A10000	V262566	03/12/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	248.28
A10000	V262566	03/12/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	372.14
TOTAL CHECK									7,065.59
A10000	V262567	03/12/26	1948	DALE CARLTON	1276000000010200	419	SECURITY FOR HS/MS	0.00	180.00
A10000	V262568	03/12/26	380	CLEVE CLINIC CHILD'	1124700000000000	475	TUITION M.B.	0.00	7,996.80
A10000	V262568	03/12/26	380	CLEVE CLINIC CHILD'	1124700000000000	475	TUITION M.K.	0.00	7,996.80
TOTAL CHECK									15,993.60
A10000	V262569	03/12/26	460	CUMMINS INC.	1270000000010300	423	ANNUAL PLANNED EQUI	0.00	472.63
A10000	V262569	03/12/26	460	CUMMINS INC.	1270000000010900	423	ANNUAL PLANNED EQUI	0.00	568.98
TOTAL CHECK									1,041.61
A10000	V262570	03/12/26	549	EAI EDUCATION	0099103112010300	511	X-Y COORDINATE GRID	0.00	935.00
A10000	V262571	03/12/26	1997	EFFECTIVE UTILITY S	0060000312000000	451	FY26 FOOD SERVICE E	0.00	51.94
A10000	V262571	03/12/26	1997	EFFECTIVE UTILITY S	1270000000010100	451	FY26 MONTHLY CHARGE	0.00	62.49
A10000	V262571	03/12/26	1997	EFFECTIVE UTILITY S	1270000000010200	451	FY26 MONTHLY CHARGE	0.00	1,715.22
A10000	V262571	03/12/26	1997	EFFECTIVE UTILITY S	1270000000010300	451	FY26 MONTHLY CHARGE	0.00	1,160.35
TOTAL CHECK									2,990.00
A10000	V262572	03/12/26	915	JOSE GARCIA JR	1276000000010200	419	SECURITY FOR HS/MS	0.00	90.00
A10000	V262573	03/12/26	755	HANS FREIGHTLINER O	1282900000000000	581	BLANKET P.O. FOR SH	0.00	-312.50
A10000	V262573	03/12/26	755	HANS FREIGHTLINER O	1282900000000000	581	BLANKET P.O. FOR SH	0.00	-109.38
A10000	V262573	03/12/26	755	HANS FREIGHTLINER O	1282900000000000	581	BLANKET P.O. FOR SH	0.00	727.94
A10000	V262573	03/12/26	755	HANS FREIGHTLINER O	1282900000000000	581	BLANKET P.O. FOR SH	0.00	1,281.42

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	1,587.48
A10000	V262574	03/12/26	771	HERSHEY'S ICE CREAM	0060000312000000	560	JAN-JUNE 2026 ICE C	0.00	804.24
A10000	V262574	03/12/26	771	HERSHEY'S ICE CREAM	0060000312000000	560	JAN-JUNE 2026 ICE C	0.00	892.44
A10000	V262574	03/12/26	771	HERSHEY'S ICE CREAM	0060000312000000	560	JAN-JUNE 2026 ICE C	0.00	1,002.72
A10000	V262574	03/12/26	771	HERSHEY'S ICE CREAM	0060000312000000	560	JAN-JUNE 2026 ICE C	0.00	1,093.50
TOTAL CHECK								0.00	3,792.90
A10000	V262575	03/12/26	837	INTERSTATE TOWING &	1284000000000000	423	BLANKET P.O. FOR SH	0.00	401.25
A10000	V262575	03/12/26	837	INTERSTATE TOWING &	1284000000000000	423	BLANKET P.O. FOR SH	0.00	589.13
TOTAL CHECK								0.00	990.38
A10000	V262576	03/12/26	232	POINT SPRING & DRIV	1284000000000000	423	BLANKET P.O. FOR SH	0.00	920.87
A10000	V262576	03/12/26	232	POINT SPRING & DRIV	1284000000000000	423	BLANKET P.O. FOR SH	0.00	920.87
TOTAL CHECK								0.00	1,841.74
A10000	V262577	03/12/26	1467	PSI AFFILIATES INC.	5729026326000000	410	TITLE I FUNDING ST.	0.00	731.01
A10000	V262578	03/12/26	2586	RELADYNE/FOUR O COR	1282900000000000	581	BLANKET P.O. FOR SH	0.00	3,342.40
A10000	V262579	03/12/26	1505	RENHILL GROUP INC.	1110000000000000	410	2025-2026 SUBSTITUT	0.00	30,201.29
A10000	V262579	03/12/26	1505	RENHILL GROUP INC.	1110000000000000	410	2025-2026 PURCHASED	0.00	3,695.30
TOTAL CHECK								0.00	33,896.59
A10000	V262580	03/12/26	1098	LOUIE RUNDO	0099102113010200	511	MULTI VENDOR OR MIS	0.00	49.10
A10000	V262581	03/12/26	1952	MICHAEL SEMANCO	1276000000010200	419	SECURITY FOR HS/MS	0.00	270.00
A10000	V262582	03/12/26	1630	SIRNA & SONS PRODUC	0060000312000000	560	JAN-JUNE 2026 PRODU	0.00	1,659.33
A10000	V262582	03/12/26	1630	SIRNA & SONS PRODUC	0060000312000000	560	JAN-JUNE 2026 PRODU	0.00	2,149.60
A10000	V262582	03/12/26	1630	SIRNA & SONS PRODUC	0060000312000000	560	JAN-JUNE 2026 PRODU	0.00	9,832.83
TOTAL CHECK								0.00	13,641.76
A10000	V262583	03/12/26	2915	TAYLOR BAND & ORCHE	1112012000010300	423	INSTRUMENT REPAIR F	0.00	108.00
A10000	V262584	03/12/26	3738	THE K COMPANY INC	0039100520000000	640	REPLACEMENT PO FOR	0.00	39,970.80
A10000	V262584	03/12/26	3738	THE K COMPANY INC	0039100520000000	640	HS BOILER REPLACEME	0.00	110,700.00
TOTAL CHECK								0.00	150,670.80
A10000	V262585	03/12/26	2860	VENTRIS LEARNING	5909026221300000	410	UFLI MANUALS ES PD	0.00	376.25
A10000	V262586	03/12/26	1889	W.B. MASON CO. INC.	0099109111010900	511	COPY PAPER FOR ENTI	0.00	1,799.60
A10000	V262587	03/12/26	2226	WASTE MANAGEMENT OF	1270000000000000	422	FY26 DUMPSTER SERVI	0.00	2,408.90
A10000	V262588	03/12/26	2676	WINZER FRANCHISE CO	1282900000000000	581	BLANKET P.O. FOR 20	0.00	277.12
A10000	V262589	03/12/26	3477	WRAPAROUND EXPERTS	1129000000000000	410	SUBSTITUTE SLP	0.00	6,720.00
A10000	V262591	03/13/26	134	ATHA GROUP INC.	300914s453410200	890	BALANCE FOR INSTALL	0.00	6,619.80
A10000	V262591	03/13/26	134	ATHA GROUP INC.	300914A451110200	890	BALANCE FOR INSTALL	0.00	3,115.20

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TOTAL CHECK								0.00	9,735.00
A10000	V262593	03/13/26	263	BSN SPORTS LLC	300914P451910200	890	NEW TEAM POLOS	0.00	652.96
A10000	V262593	03/13/26	263	BSN SPORTS LLC	300914P451910200	890	COACHES JACKETS	0.00	279.18
A10000	V262593	03/13/26	263	BSN SPORTS LLC	300914I451610200	890	OPEN PO FOR GEAR, C	0.00	2,430.00
TOTAL CHECK								0.00	3,362.14
A10000	V262594	03/13/26	2861	KATY BURANT	300914D455210200	890	OPEN PO FOR MISC. E	0.00	222.95
A10000	V262596	03/13/26	2069	ELIZABETH A EBLE	300950A453410200	890	BASEBALL/SOFTBALL U	0.00	430.00
A10000	V262596	03/13/26	2069	ELIZABETH A EBLE	300950A451110200	890	BASEBALL/SOFTBALL U	0.00	430.00
TOTAL CHECK								0.00	860.00
A10000	V262599	03/13/26	888	JESSICA L LEAVITT	200982A411010300	891	SMORE SUBSCRIPTION	0.00	99.00
A10000	V262600	03/13/26	189	BENJAMIN M LESH	200922A411310200	891	MULTI VENDOR FOR TH	0.00	220.50
A10000	V262603	03/13/26	219	ROBERT J SCHANK	300914X452710200	890	OPEN PO FOR MISC. E	0.00	10.59
A10000	V262603	03/13/26	219	ROBERT J SCHANK	300914X452710200	890	OPEN PO FOR MISC. E	0.00	55.25
TOTAL CHECK								0.00	65.84
A10000	V262604	03/13/26	1130	MARIA LEE GANIM SCH	300914L454510200	890	OPEN PO FOR MISC. E	0.00	27.08
A10000	V262627	03/16/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	CLOSED PO IN ERROR	0.00	1.00
A10000	V262627	03/16/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	-25.10
A10000	V262627	03/16/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	-25.10
A10000	V262627	03/16/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	371.33
A10000	V262627	03/16/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	405.98
A10000	V262627	03/16/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	841.75
A10000	V262627	03/16/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	889.05
A10000	V262627	03/16/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	962.65
A10000	V262627	03/16/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	1,101.47
TOTAL CHECK								0.00	4,523.03
A10000	V262628	03/16/26	52	ALCO-CHEM INC	1270000000010900	423	REPAIRS TO THE TENN	0.00	1,793.18
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1211000000010100	511	Avery Dividers for	0.00	151.48
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1123000000010900	519	Duracell - CopperTo	0.00	29.74
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1123000000010900	519	PenAgain 71 Twist '	0.00	9.66
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1123000000010900	519	Crayola Triangle To	0.00	10.37
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1123000000010900	519	2" Self Adhesive Ba	0.00	4.99
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1123000000010900	519	9pcs Foam Grip Tubi	0.00	9.89
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1224000000000000	517	RBC94-2U - New Batt	0.00	379.98
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1242100000010200	512	1000 Count Plastic	0.00	39.98
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1242100000010200	512	PerkHomy 36" x 1,44	0.00	37.99
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1242100000010200	512	PerkHomy 48" x 1,44	0.00	39.99
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1242100000010200	512	PerkHomy 48" x 1,44	0.00	39.99
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1241100000010100	512	Scotch Permanent Do	0.00	13.89
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1241100000010100	512	120 Unique Birthday	0.00	29.97
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1241100000010100	512	80 Unique Birthday	0.00	23.99
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1241100000010100	512	Decorably 100 Pack	0.00	23.99

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A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1241100000010100	512	JOWLOT Disposable N	0.00	53.19
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1242100000010200	512	Scotch Magic Tape,	0.00	28.44
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1242100000010200	512	ECR4Kids Sitwell Wo	0.00	84.99
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1242100000010200	512	Puffs Plus Lotion F	0.00	33.70
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1251000000010100	512	Hammermill Colored	0.00	19.00
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1251000000010100	512	6 Pcs Sharp EL-1197	0.00	8.10
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1251000000010100	512	Mark 2000 Self-Inki	0.00	7.71
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1251000000010100	512	Paper Clips, 180 Pa	0.00	4.99
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1282900000000000	581	Unger Professional	0.00	21.99
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1270000000010900	570	Arm [amp] Hammer po	0.00	39.39
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1270000000010900	570	1/4-20 x 5/8" 20Pcs	0.00	19.76
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1279000000000000	570	SUPCASE for iPhone	0.00	260.82
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1270000000010900	570	CLR PRO Calcium, Li	0.00	52.60
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	1270000000010900	570	CLR PRO Calcium, Li	0.00	-9.88
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	00991091111010900	511	Floriogra 24 Pack N	0.00	119.99
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	0099102113010200	511	AP Physics C Premiu	0.00	793.38
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	0189109111010900	890	beinkmake Mouse Hol	0.00	114.90
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	0189201112010300	890	wellsign Obelisk Tr	0.00	59.98
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	VELCRO Brand Sticky	0.00	23.82
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	USBingoshop Mens Co	0.00	67.61
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	LYMFHCH Smooth Vint	0.00	7.59
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	LYMFHCH Smooth Vint	0.00	7.59
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	Fortunehouse Women'	0.00	149.00
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	Zjoey 3 Pairs Kid S	0.00	8.99
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	HOMELEX Women's Bla	0.00	19.59
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	Suhine 6 Pcs Newsbo	0.00	237.93
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	WLLHYF Women's 1920	0.00	39.95
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	PH PandaHall 20 Yar	0.00	26.67
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	ATHX Men's [amp] wo	0.00	8.99
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	INSTASTYLE Fake Bea	0.00	18.97
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	Cosela Self Adhesiv	0.00	4.99
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	XLIUAX 40 Pcs Black	0.00	5.89
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	Silver White Tempor	0.00	17.98
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	BEVTEE Long Black G	0.00	19.32
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	200922A411310200	891	Sunco 30 Pack Outdo	0.00	294.48
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	5519026111000000	510	Between Shades of G	0.00	30.51
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	5909026221300000	410	Shipping for Amazon	0.00	3.99
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	5909026221300000	410	Zones of Regulation	0.00	104.95
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	5909026221300000	410	Zones of Regulation	0.00	117.97
A10000	V262630	03/16/26	69	AMAZON CAPITAL SERV	5909026221300000	410	The Digital Delusio	0.00	18.99
TOTAL CHECK								0.00	3,794.72
A10000	V262631	03/16/26	148	BACKGROUND INVESTIG	1296000000000000	419	2025-2026 VOLUNTEER	0.00	417.05
A10000	V262632	03/16/26	163	BARNES & NOBLE COLL	1113300000000000	526	POST-SECONDARY STUD	0.00	232.43
A10000	V262633	03/16/26	263	BSN SPORTS LLC	1279000000000000	570	\$75 CLOTHING ALLOWA	0.00	1,426.99
A10000	V262634	03/16/26	2110	CAMCOR INC.	1124000000010300	519	LARGE SCREEN LAPTOP	0.00	453.23
A10000	V262635	03/16/26	299	CAROLINA BIOLOGICAL	0099102113010200	511	OPEN PO FOR MISC OR	0.00	454.81

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	V262636	03/16/26	379	CLEARWATER SERVICES	0189200113010200	890	OFFICE WATER SERVIC	0.00	33.19
A10000	V262637	03/16/26	2453	RIFTON EQUIPMENT	1123000000010900	519	HEADREST FOR STUDEN	0.00	210.00
A10000	V262638	03/16/26	538	DOUGH GO'S	0060000312000000	560	JAN-JUNE 2026 COOKI	0.00	343.80
A10000	V262638	03/16/26	538	DOUGH GO'S	0060000312000000	560	JAN-JUNE 2026 COOKI	0.00	464.85
A10000	V262638	03/16/26	538	DOUGH GO'S	0060000312000000	560	JAN-JUNE 2026 COOKI	0.00	519.60
TOTAL CHECK									1,328.25
A10000	V262639	03/16/26	2247	EDUTECH GROUP LLC	1296000000000000	419	CYBERSECURITY PACKA	0.00	12,119.70
A10000	V262639	03/16/26	2247	EDUTECH GROUP LLC	1296000000000000	419	SHARED TECHNOLOGY S	0.00	43,750.00
A10000	V262639	03/16/26	2247	EDUTECH GROUP LLC	1296000000000000	419	SIS SUPPORT SERVICE	0.00	16,000.00
TOTAL CHECK									71,869.70
A10000	V262640	03/16/26	664	FRIENDSOFFICE	1281000000010800	512	Business Source Lam	0.00	-15.00
A10000	V262640	03/16/26	664	FRIENDSOFFICE	1281000000010800	512	Business Source Lam	0.00	10.56
A10000	V262640	03/16/26	664	FRIENDSOFFICE	1281000000010800	512	Business Source Lam	0.00	26.02
A10000	V262640	03/16/26	664	FRIENDSOFFICE	1281000000010800	512	Integra Pen-style R	0.00	6.34
A10000	V262640	03/16/26	664	FRIENDSOFFICE	1281000000010800	512	Business Source Yel	0.00	8.87
A10000	V262640	03/16/26	664	FRIENDSOFFICE	1281000000010800	512	Business Source Yel	0.00	1.59
A10000	V262640	03/16/26	664	FRIENDSOFFICE	1111000000010900	511	Business Source Pre	0.00	127.05
A10000	V262640	03/16/26	664	FRIENDSOFFICE	0209100324000000	511	Tru-Ray Constructio	0.00	27.00
A10000	V262640	03/16/26	664	FRIENDSOFFICE	0209100324000000	511	Tru-Ray Constructio	0.00	13.92
TOTAL CHECK									206.35
A10000	V262641	03/16/26	1887	GRAINGER INC.	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	57.18
A10000	V262641	03/16/26	1887	GRAINGER INC.	1270000000010300	570	TK138519875T Standa	0.00	8.42
TOTAL CHECK									65.60
A10000	V262642	03/16/26	759	HEALTHCARE BILLING	1129000000000000	410	MEDICAID BILLING SE	0.00	330.64
A10000	V262643	03/16/26	1279	IMPERIAL DADE	1270000000010200	570	FY25-26 CUSTODIAL S	0.00	2,120.00
A10000	V262643	03/16/26	1279	IMPERIAL DADE	1270000000010800	570	FY25-26 CUSTODIAL S	0.00	557.24
A10000	V262643	03/16/26	1279	IMPERIAL DADE	1270000000010900	570	ICE MELT FOR BUILDI	0.00	518.20
A10000	V262643	03/16/26	1279	IMPERIAL DADE	1270000000010900	570	ICE MELT FOR BUILDI	0.00	518.50
A10000	V262643	03/16/26	1279	IMPERIAL DADE	1270000000010200	570	FY25-26 CUSTODIAL S	0.00	-2,120.00
A10000	V262643	03/16/26	1279	IMPERIAL DADE	1270000000010800	570	FY25-26 CUSTODIAL S	0.00	-557.24
A10000	V262643	03/16/26	1279	IMPERIAL DADE	1270000000010900	570	CUSTODIAL SUPPLIES	0.00	-2,639.85
A10000	V262643	03/16/26	1279	IMPERIAL DADE	1270000000010900	570	ICE MELT FOR BUILDI	0.00	-518.20
A10000	V262643	03/16/26	1279	IMPERIAL DADE	1270000000010900	570	ICE MELT FOR BUILDI	0.00	-518.50
A10000	V262643	03/16/26	1279	IMPERIAL DADE	1270000000010900	570	CUSTODIAL SUPPLIES	0.00	2,639.85
TOTAL CHECK									0.00
A10000	V262644	03/16/26	913	JOHNSTONE SUPPLY	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	19.60
A10000	V262645	03/16/26	845	JW PEPPER & SON INC	0039300110000016	521	BAND SHEET MUSIC HS	0.00	98.99
A10000	V262645	03/16/26	845	JW PEPPER & SON INC	0039300110000016	521	ORCHESTRA SHEET MUS	0.00	82.40
A10000	V262645	03/16/26	845	JW PEPPER & SON INC	0039300110000016	521	ORCHESTRA SHEET MUS	0.00	14.00
A10000	V262645	03/16/26	845	JW PEPPER & SON INC	0039300110000016	521	ORCHESTRA SHEET MUS	0.00	60.00
A10000	V262645	03/16/26	845	JW PEPPER & SON INC	0039300110000016	521	ORCHESTRA SHEET MUS	0.00	297.99

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	553.38
A10000	V262646	03/16/26	2731	LEARNWELL	1119000000000000	471	EDUCATION FOR STUDE	0.00	213.48
A10000	V262647	03/16/26	1064	LEXIA LEARNING SYST	1221300000010100	410	LEXIA ASPIRE PROFES	0.00	600.00
A10000	V262648	03/16/26	1424	NCS PEARSON	1214000000010100	511	TESTING COST	0.00	141.83
A10000	V262648	03/16/26	1424	NCS PEARSON	1218100000010100	510	BEERY PROTOCOLS FOR	0.00	919.50
TOTAL CHECK								0.00	1,061.33
A10000	V262649	03/16/26	1467	PSI AFFILIATES INC.	5729026326000000	410	TITLE I FUNDING ASS	0.00	1,357.62
A10000	V262650	03/16/26	1470	PURCHASE POWER	1264000000000000	443	POSTAGE REFILL	0.00	2,000.00
A10000	V262651	03/16/26	1547	ROYALTON MUSIC CENT	1113012000010200	423	REPAIRS FOR THE SEA	0.00	30.00
A10000	V262652	03/16/26	2385	SOUTHEAST SECURITY	1270000000000000	423	OPEN PO FOR REPAIRS	0.00	675.00
A10000	V262652	03/16/26	2385	SOUTHEAST SECURITY	1296000000000000	419	ACCESS CONTROL MONT	0.00	915.26
TOTAL CHECK								0.00	1,590.26
A10000	V262653	03/16/26	2915	TAYLOR BAND & ORCHE	1113012000010200	423	HA REPAIRS FOR THE	0.00	107.60
A10000	V262654	03/16/26	1804	TRANSPORTATION ACCE	1282900000000000	581	BLANKET P.O. FOR 20	0.00	788.28
A10000	V262655	03/16/26	1829	UNIFIRST CORPORATIO	1282900000000000	581	BLANKET P.O. FOR UN	0.00	144.16
A10000	V262655	03/16/26	1829	UNIFIRST CORPORATIO	1282900000000000	581	BLANKET P.O. FOR UN	0.00	144.16
TOTAL CHECK								0.00	288.32
A10000	V262656	03/16/26	1923	WILSON LANGUAGE TRA	5169026326000000	410	WILSON TRAINING ERI	0.00	790.00
A10000	V262670	03/18/26	214	BLICK ART MATERIALS	0149211199010316	890	PrismaColor Premier	0.00	338.60
A10000	V262670	03/18/26	214	BLICK ART MATERIALS	0099103112010300	511	Sakura Cray-Pas Jun	0.00	100.10
TOTAL CHECK								0.00	438.70
A10000	V262671	03/18/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	150.00
A10000	V262671	03/18/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	248.28
A10000	V262671	03/18/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	1,491.21
TOTAL CHECK								0.00	1,889.49
A10000	V262672	03/18/26	299	CAROLINA BIOLOGICAL	0149109199010900	890	#227882 OWL PELLETS	0.00	589.50
A10000	V262672	03/18/26	299	CAROLINA BIOLOGICAL	0149109199010900	890	SHIPPING	0.00	37.00
TOTAL CHECK								0.00	626.50
A10000	V262673	03/18/26	384	CLEVELAND HEARING A	1215000000000000	410	AUDIOLOGY SERVICES	0.00	1,140.00
A10000	V262674	03/18/26	476	D & W DIESEL INC.	1282900000000000	581	BLANKET P.O. FOR 20	0.00	1,030.30
A10000	V262675	03/18/26	632	FISHER & PHILLIPS L	1231000000000000	418	FY26 LEGAL FEES	0.00	62.00
A10000	V262675	03/18/26	632	FISHER & PHILLIPS L	1231000000000000	418	FY26 LEGAL FEES	0.00	1,829.00
A10000	V262675	03/18/26	632	FISHER & PHILLIPS L	1231000000000000	418	FY26 LEGAL FEES	0.00	4,825.50
TOTAL CHECK								0.00	6,716.50

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	V262676	03/18/26	1887	GRAINGER INC.	1270000000010300	570	TK139527868T Dust M	0.00	223.68
A10000	V262677	03/18/26	755	HANS FREIGHTLINER O	1282900000000000	581	BLANKET P.O. FOR SH	0.00	1,281.42
A10000	V262678	03/18/26	2280	HI TRANSLATING & IN	1125100000000000	410	INTERPRETER SERVICE	0.00	629.90
A10000	V262679	03/18/26	1279	IMPERIAL DADE	1270000000010200	570	FY25-26 CUSTODIAL S	0.00	1,844.97
A10000	V262679	03/18/26	1279	IMPERIAL DADE	1270000000010200	570	FY25-26 CUSTODIAL S	0.00	2,120.00
A10000	V262679	03/18/26	1279	IMPERIAL DADE	1270000000010800	570	FY25-26 CUSTODIAL S	0.00	557.24
A10000	V262679	03/18/26	1279	IMPERIAL DADE	1270000000010800	570	FY25-26 CUSTODIAL S	0.00	618.69
A10000	V262679	03/18/26	1279	IMPERIAL DADE	1270000000010900	570	CUSTODIAL SUPPLIES	0.00	2,454.77
A10000	V262679	03/18/26	1279	IMPERIAL DADE	1270000000010900	570	ICE MELT FOR BUILDI	0.00	518.50
A10000	V262679	03/18/26	1279	IMPERIAL DADE	1270000000010900	570	ICE MELT FOR BUILDI	0.00	518.50
TOTAL CHECK									8,632.67
A10000	V262680	03/18/26	913	JOHNSTONE SUPPLY	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	86.00
A10000	V262681	03/18/26	845	JW PEPPER & SON INC	0039300110000016	521	BAND SHEET MUSIC HS	0.00	65.95
A10000	V262681	03/18/26	845	JW PEPPER & SON INC	0039300110000016	521	CHOIR SHEET MUSIC M	0.00	74.76
A10000	V262681	03/18/26	845	JW PEPPER & SON INC	0039300110000016	521	BAND SHEET MUSIC MS	0.00	521.99
A10000	V262681	03/18/26	845	JW PEPPER & SON INC	0039300110000016	521	CHORAL SHEET MUSIC	0.00	138.99
A10000	V262681	03/18/26	845	JW PEPPER & SON INC	0039300110000016	521	CHORAL SHEET MUSIC	0.00	581.49
TOTAL CHECK									1,383.18
A10000	V262682	03/18/26	2281	K-12 BUSINESS CONSU	1251000000010100	410	5 YEAR FORECAST, FY	0.00	3,450.00
A10000	V262683	03/18/26	996	KIDSLINK NEUROBEHAV	1123700000000000	475	TUITION N. S.	0.00	7,840.00
A10000	V262684	03/18/26	2731	LEARNWELL	1124700000000000	475	TUITION AB	0.00	1,584.00
A10000	V262684	03/18/26	2731	LEARNWELL	1119000000000000	471	EDUCATION FOR STUDE	0.00	213.48
A10000	V262684	03/18/26	2731	LEARNWELL	1119000000000000	471	EDUCATION FOR STUDE	0.00	355.80
TOTAL CHECK									2,153.28
A10000	V262685	03/18/26	1998	MARLOWE'S COFFEE	1241900000010100	512	COFFEE PURCHASE	0.00	672.00
A10000	V262686	03/18/26	1443	PITNEY BOWES GLOBAL	1264000000000000	444	LEASE PAYMENTS - MA	0.00	945.63
A10000	V262687	03/18/26	1467	PSI AFFILIATES INC.	5729026326000000	410	TITLE I FUNDING ASS	0.00	1,653.52
A10000	V262687	03/18/26	1467	PSI AFFILIATES INC.	5729026326000000	410	TITLE I FUNDING ST.	0.00	887.68
A10000	V262687	03/18/26	1467	PSI AFFILIATES INC.	4019026326000000	410	FOR AUXILIARY PRESO	0.00	13,691.52
TOTAL CHECK									16,232.72
A10000	V262688	03/18/26	2586	RELADYNE/FOUR O COR	1282900000000000	581	BLANKET P.O. FOR SH	0.00	699.45
A10000	V262689	03/18/26	3349	RUST BELT RIDERS CO	1261000000000000	410	DISTRICT COMPOSTING	0.00	467.64
A10000	V262690	03/18/26	1727	TANK INTEGRITY SERV	1284000000000000	423	BLANKET P.O. FOR SH	0.00	171.00
A10000	V262690	03/18/26	1727	TANK INTEGRITY SERV	1284000000000000	423	BLANKET P.O. FOR SH	0.00	188.10
TOTAL CHECK									359.10

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A10000	V262691	03/18/26	2915	TAYLOR BAND & ORCHE	1112012000010300	423	INSTRUMENT REPAIR F	0.00	174.60
A10000	V262692	03/18/26	1778	TK ELEVATOR CORP.	1261000000000000	410	ELEVATOR MAINTENANC	0.00	4,444.71
A10000	V262693	03/18/26	1804	TRANSPORTATION ACCE	1282900000000000	581	BLANKET P.O. FOR 20	0.00	405.20
A10000	V262694	03/18/26	1840	UH OCCUPATIONAL HEA	1241500000010100	413	2025-2026 PRE-EMPLE	0.00	220.00
A10000	V262695	03/18/26	1829	UNIFIRST CORPORATIO	1282900000000000	581	BLANKET P.O. FOR UN	0.00	153.85
A10000	V262695	03/18/26	1829	UNIFIRST CORPORATIO	1270000000010200	570	MOP SERVICES FOR HI	0.00	90.36
A10000	V262695	03/18/26	1829	UNIFIRST CORPORATIO	1270000000010200	570	MOP SERVICES FOR HI	0.00	217.00
TOTAL CHECK									461.21
A10000	V262696	03/18/26	1831	UNITED CEREBRAL PAL	1124700000000000	475	TUITION A.U. INCLUD	0.00	9,800.00
A10000	V262696	03/18/26	1831	UNITED CEREBRAL PAL	1124700000000000	475	TUITION A.W. INCLUD	0.00	9,800.00
TOTAL CHECK									19,600.00
A10000	V262697	03/18/26	1889	W.B. MASON CO. INC.	0099109111010900	511	COPY PAPER FOR ENTI	0.00	1,399.60
A10000	V262698	03/18/26	1926	WINSUPPLY CLEVELAND	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	247.22
A10000	V262699	03/18/26	3477	WRAPAROUND EXPERTS	1129000000000000	410	SUBSTITUTE SLP	0.00	1,120.00
A10000	V262699	03/18/26	3477	WRAPAROUND EXPERTS	4019026326000000	410	SALARY FOR COUNSELO	0.00	5,253.00
TOTAL CHECK									6,373.00
A10000	V262700	03/20/26	1159	MATTHEW JAMES AUBLE	200987A411510300	891	PIZZA PARTY FOR MAT	0.00	115.70
A10000	V262703	03/20/26	3165	DAN PHILIP CHERMONT	200946A462010200	891	OPEN PO FOR MISC. E	0.00	447.07
A10000	V262704	03/20/26	1136	MARK MASLONA	300950A459010200	890	OPEN PO FOR MISC AD	0.00	1,242.65
A10000	V262706	03/20/26	875	JEFFREY P MOORE	200990A411010300	891	POWER OF THE PEN ME	0.00	118.33
A10000	V262707	03/20/26	3451	DONNA M MORLANI	200929A411510200	891	MU ALPHA THETA OPEN	0.00	39.47
A10000	V262707	03/20/26	3451	DONNA M MORLANI	200929A411510200	891	MU ALPHA THETA OPEN	0.00	40.47
A10000	V262707	03/20/26	3451	DONNA M MORLANI	200929A411510200	891	MU ALPHA THETA OPEN	0.00	42.47
A10000	V262707	03/20/26	3451	DONNA M MORLANI	200929A411510200	891	MU ALPHA THETA OPEN	0.00	43.37
TOTAL CHECK									165.78
A10000	V262708	03/20/26	2072	THOMAS IANNETTA	3009014451000000	890	OPEN PO FOR WINTER	0.00	300.00
A10000	V262724	03/20/26	2497	JAMES PATRICK BARTK	1282900000010800	239	BLANKET P.O. FOR CD	0.00	50.25
A10000	V262725	03/20/26	1948	DALE CARLTON	1276000000010200	419	SECURITY FOR HS/MS	0.00	90.00
A10000	V262726	03/20/26	915	JOSE GARCIA JR	1276000000010200	419	SECURITY FOR HS/MS	0.00	90.00
A10000	V262727	03/20/26	4028	PAUL GIOVANNI GENTI	1119000000000000	519	2025-2026 REIMBURSE	0.00	28.50
A10000	V262728	03/20/26	866	JC POWER STRATEGIC	1292000000010100	410	FY26 DISTRICT COMMU	0.00	5,500.00
A10000	V262728	03/20/26	866	JC POWER STRATEGIC	1292000000010100	410	FY26 DISTRICT COMMU	0.00	8,504.36

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	14,004.36
A10000	V262729	03/20/26	2342	MATTHEW SCOTT LUCAS	1276000000010200	419	SECURITY FOR HS/MS	0.00	90.00
A10000	V262730	03/20/26	2884	RONALD JOHN ROBINSO	1282900000010800	432	BLANKET P.O. FOR PE	0.00	50.00
A10000	V262731	03/20/26	1130	MARIA LEE GANIM SCH	0099103112010300	511	LIFE SKILLS CONSUMA	0.00	24.88
A10000	V262731	03/20/26	1130	MARIA LEE GANIM SCH	0099103112010300	511	LIFE SKILLS CONSUMA	0.00	63.69
TOTAL CHECK								0.00	88.57
A10000	V262732	03/20/26	1952	MICHAEL SEMANCO	1276000000010200	419	SECURITY FOR HS/MS	0.00	360.00
A10000	V262733	03/20/26	3738	THE K COMPANY INC	0039100520000000	640	HS BOILER REPLACEME	0.00	28,800.00
A10000	V262734	03/20/26	2245	JOANNE M WOODHAMS	1282900000010800	432	BLANKET P.O. FOR PE	0.00	66.66
A10000	V262735	03/20/26	248	BRIAN E WYCUFF	1241500000010100	432	MEETING EXPENSES	0.00	28.61
A10000	V262737	03/27/26	239	BRECKSVILLE-BROADVI	0010000	L23008	DED:7000 BEA-FT	0.00	14,202.98
A10000	V262737	03/27/26	239	BRECKSVILLE-BROADVI	0010000	L23008	DED:7000 BEA-FT	0.00	14,202.98
A10000	V262737	03/27/26	239	BRECKSVILLE-BROADVI	0010000	L23008	DED:7002 BEA-ADDT'L	0.00	38.53
A10000	V262737	03/27/26	239	BRECKSVILLE-BROADVI	0010000	L23008	DED:7001 BEA-PT	0.00	129.24
A10000	V262737	03/27/26	239	BRECKSVILLE-BROADVI	0010000	L23008	DED:7002 BEA-ADDT'L	0.00	38.53
A10000	V262737	03/27/26	239	BRECKSVILLE-BROADVI	0010000	L23008	DED:7001 BEA-PT	0.00	129.24
TOTAL CHECK								0.00	28,741.50
A10000	V262738	03/27/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7006 BOSS AMT	0.00	145.97
A10000	V262738	03/27/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7005 BOSS-C	0.00	182.70
A10000	V262738	03/27/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7004 BOSS-B	0.00	1,011.52
A10000	V262738	03/27/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7003 BOSS-A	0.00	1,449.42
A10000	V262738	03/27/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7005 BOSS-C	0.00	182.70
A10000	V262738	03/27/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7006 BOSS AMT	0.00	253.36
A10000	V262738	03/27/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7004 BOSS-B	0.00	1,028.96
A10000	V262738	03/27/26	255	BRK-BRDVW HTS ORG.	0010000	L23008	DED:7003 BOSS-A	0.00	1,449.42
TOTAL CHECK								0.00	5,704.05
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3102 DENTAL	0.00	44.54
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3106 DENTAL	0.00	44.54
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3103 DENTAL	0.00	44.56
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3007 DENTAL	0.00	57.95
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3011 DENTAL	0.00	79.39
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3113 DENTAL	0.00	289.75
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3100 DENTAL	0.00	1,158.04
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3000 DENTAL	0.00	1,291.66
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3110 DENTAL	0.00	4,056.50
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3006 DENTAL	0.00	9,156.10
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3102 DENTAL	0.00	44.54
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3106 DENTAL	0.00	44.54
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3007 DENTAL	0.00	57.95
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3011 DENTAL	0.00	79.39
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3103 DENTAL	0.00	89.12

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3113 DENTAL	0.00	289.75
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3100 DENTAL	0.00	1,158.04
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3000 DENTAL	0.00	1,291.66
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3110 DENTAL	0.00	4,056.50
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	0010000	L23002	DED:3006 DENTAL	0.00	9,156.10
A10000	V262740	03/27/26	3358	METROPOLITAN LIFE I	1123000000010900	253	COBRA/RECONCILIATION	0.00	350.48
TOTAL CHECK								0.00	32,841.10
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23000	DED:5009 LIFELOCK	0.00	437.17
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23000	DED:5009 LIFELOCK	0.00	442.50
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3601 VISION SGL	0.00	62.50
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3603 VISION FAM	0.00	155.76
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3503 VISION FAM	0.00	155.76
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3501 VISION SGL	0.00	156.25
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3600 VISION SGL	0.00	250.56
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3500 VISION SGL	0.00	334.08
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3602 VISION FAM	0.00	535.50
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3502 VISION FAM	0.00	1,197.00
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3601 VISION SGL	0.00	75.00
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3603 VISION FAM	0.00	155.76
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3503 VISION FAM	0.00	155.76
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3501 VISION SGL	0.00	156.25
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3600 VISION SGL	0.00	264.48
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3500 VISION SGL	0.00	334.08
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3602 VISION FAM	0.00	535.50
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23003	DED:3502 VISION FAM	0.00	1,197.00
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5010 FSA URM	0.00	10,251.20
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5011 FSA DDC	0.00	1,721.60
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5013 ST DISABIL	0.00	1,906.05
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5014 TERM LIFE	0.00	274.33
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5015 ACCIDENT	0.00	687.94
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5012 LT DISABIL	0.00	720.90
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5016 SPD&C	0.00	867.73
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5017 WHOLE LIFE	0.00	1,227.49
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5010 FSA URM	0.00	10,251.20
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5014 TERM LIFE	0.00	274.33
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5015 ACCIDENT	0.00	687.94
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5012 LT DISABIL	0.00	720.90
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5016 SPD&C	0.00	879.61
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5017 WHOLE LIFE	0.00	1,227.49
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5011 FSA DDC	0.00	1,721.60
A10000	V262741	03/27/26	2377	NORTHWEST GROUP SER	0010000	L23005	DED:5013 ST DISABIL	0.00	1,906.05
TOTAL CHECK								0.00	41,927.27
A10000	V262743	03/27/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4501 LIFE VOL.	0.00	116.28
A10000	V262743	03/27/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4500 LIFE VOL.	0.00	544.09
A10000	V262743	03/27/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4001 LIFE PT	0.00	10.00
A10000	V262743	03/27/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4101 LIFE PT	0.00	112.00
A10000	V262743	03/27/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4501 LIFE VOL.	0.00	116.28
A10000	V262743	03/27/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4102 LIFE +50K	0.00	288.20
A10000	V262743	03/27/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4002 LIFE +50K	0.00	476.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	V262743	03/27/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4500 LIFE VOL.	0.00	544.09
A10000	V262743	03/27/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4100 LIFE FT	0.00	680.00
A10000	V262743	03/27/26	1363	OHIO SCHOOLS COUNCI	0010000	L23004	DED:4000 LIFE FT	0.00	1,215.00
TOTAL CHECK								0.00	4,101.94
A10000	V262748	03/27/26	1680	STATE TEACHERS RETI	0010000	L23009	DED:0010 STRS EE	0.00	144,648.61
A10000	V262748	03/27/26	1680	STATE TEACHERS RETI	0010000	L23011	DED:0012 STRS PURCH	0.00	340.95
A10000	V262748	03/27/26	1680	STATE TEACHERS RETI	0010000	L23009	DED:0013 STRS EMP	0.00	3,561.94
TOTAL CHECK								0.00	148,551.50
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2512 RX	0.00	1,849.66
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2013 MEDICAL	0.00	50,851.45
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2006 MEDICAL	0.00	103,627.20
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2514 RX	0.00	62.58
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2501 RX	0.00	129.30
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2505 RX	0.00	129.30
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2602 RX	0.00	129.30
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2603 RX	0.00	129.30
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2515 RX	0.00	132.99
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2606 RX	0.00	258.60
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2623 RX	0.00	265.98
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2014 MEDICAL	0.00	266.32
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2612 RX	0.00	289.27
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2622 RX	0.00	312.90
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2001 MEDICAL	0.00	507.91
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2005 MEDICAL	0.00	507.92
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2015 MEDICAL	0.00	565.94
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2103 MEDICAL	0.00	1,079.45
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2114 MEDICAL	0.00	1,131.88
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2613 RX	0.00	1,157.08
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2620 RX	0.00	1,206.30
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2113 MEDICAL	0.00	1,331.60
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2500 RX	0.00	4,137.60
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2104 MEDICAL	0.00	4,317.80
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2600 RX	0.00	4,784.10
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2621 RX	0.00	5,301.93
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2111 MEDICAL	0.00	5,522.25
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2012 MEDICAL	0.00	8,467.45
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2610 RX	0.00	11,281.53
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2513 RX	0.00	11,287.98
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2000 MEDICAL	0.00	16,253.44
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2100 MEDICAL	0.00	20,824.72
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2112 MEDICAL	0.00	25,034.56
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2506 RX	0.00	27,480.65
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2101 MEDICAL	0.00	41,019.10
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2101 MEDICAL	0.00	41,019.10
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2013 MEDICAL	0.00	50,851.45
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2006 MEDICAL	0.00	103,627.20
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2514 RX	0.00	62.58
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2602 RX	0.00	129.30
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH CON	0010000	L23001	DED:2501 RX	0.00	129.30

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2505 RX	0.00	129.30	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2515 RX	0.00	132.99	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2606 RX	0.00	258.60	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2623 RX	0.00	265.98	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2014 MEDICAL	0.00	266.32	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2612 RX	0.00	289.27	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2622 RX	0.00	312.90	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2603 RX	0.00	387.90	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2001 MEDICAL	0.00	507.91	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2005 MEDICAL	0.00	507.92	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2015 MEDICAL	0.00	565.94	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2103 MEDICAL	0.00	1,079.45	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2114 MEDICAL	0.00	1,131.88	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2613 RX	0.00	1,157.08	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2620 RX	0.00	1,206.30	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2113 MEDICAL	0.00	1,331.60	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2512 RX	0.00	1,849.66	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2500 RX	0.00	4,137.60	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2104 MEDICAL	0.00	4,317.80	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2600 RX	0.00	4,784.10	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2621 RX	0.00	5,301.93	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2111 MEDICAL	0.00	5,522.25	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2012 MEDICAL	0.00	8,467.45	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2610 RX	0.00	11,281.53	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2513 RX	0.00	11,287.98	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2000 MEDICAL	0.00	16,253.44	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2100 MEDICAL	0.00	21,840.56	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2112 MEDICAL	0.00	25,034.56	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 0010000	L23001	DED:2506 RX	0.00	27,480.65	
A10000	V262749	03/27/26	1706	SUBURBAN HEALTH	CON 1123000000010900	251	COBRA/RECONCILIATIO	0.00	3,975.99	
TOTAL CHECK									0.00	708,521.11
A10000	V262751	03/26/26	3140	KAROL BORYKA	300914Q453310200	890	END OF SEASON BANQU	0.00	159.96	
A10000	V262753	03/26/26	1125	MARGARET F BURLING	200927A412610200	891	OPEN PO FOR PEGGY B	0.00	44.96	
A10000	V262756	03/26/26	1027	KYLE R GRAVER	200985A411810300	891	MODEL UN EXPENSES -	0.00	469.22	
A10000	V262757	03/26/26	2524	MARK A HASSINGER JR	300914A451110200	890	OPEN PO FOR MISC EX	0.00	72.95	
A10000	V262759	03/26/26	1136	MARK MASLONA	300914B453210200	890	OPEN PO FOR MISC. E	0.00	103.22	
A10000	V262759	03/26/26	1136	MARK MASLONA	300914C451210200	890	OPEN PO FOR MISC. E	0.00	103.23	
TOTAL CHECK									0.00	206.45
A10000	V262760	03/26/26	1202	MICHELLE EILEEN MIL	200930A469010200	891	BREAKFASTS & MEETIN	0.00	29.68	
A10000	V262761	03/26/26	857	JANEL IRENE NOWACKI	200943A412810200	891	OPEN PO FOR SPANISH	0.00	30.95	
A10000	V262762	03/26/26	847	JACI KAY OWENS	200936A414110200	891	OPEN PO FOR MIC PUR	0.00	563.50	
A10000	V262778	03/27/26	3367	ABARTA COCA-COLA BE	200946A462010200	891	OPEN PO FOR BEVERAG	0.00	541.26	

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 DATE: 04/01/2026
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BRECKSVILLE-BROADVIEW HEIGHTS CSD
 CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact.yr='26' and transact.period='9'
 ACCOUNTING PERIOD: 10/26

FUND/SCC - 0010000 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	V262778	03/27/26	3367	ABARTA COCA-COLA BE	200946A462010200	891	OPEN PO FOR MISC. E	0.00	608.96
A10000	V262778	03/27/26	3367	ABARTA COCA-COLA BE	300914T455810200	890	OPEN PO FOR SWIMMIN	0.00	996.85
A10000	V262778	03/27/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	63.44
A10000	V262778	03/27/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	377.88
A10000	V262778	03/27/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	418.91
A10000	V262778	03/27/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	499.52
A10000	V262778	03/27/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	551.58
A10000	V262778	03/27/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	733.47
A10000	V262778	03/27/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	899.95
A10000	V262778	03/27/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	1,053.05
A10000	V262778	03/27/26	3367	ABARTA COCA-COLA BE	0060000312000000	560	PO CLOSED BEFORE FI	0.00	1,091.66
TOTAL CHECK									7,836.53
A10000	V262779	03/27/26	3038	ABEL TRUCK & AUTOMO	1282900000000000	581	BLANKET P.O. FOR SH	0.00	1,382.00
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1270000000010200	570	Shipping for Amazon	0.00	10.58
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1270000000010200	570	THORVALD PVC Pipe R	0.00	113.97
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1270000000010900	570	SureCall Outdoor Ya	0.00	126.23
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1270000000010300	570	Elesunory 30 Pcs Me	0.00	7.88
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1270000000010200	570	BrassCraft G2CR17X	0.00	153.84
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1125100000000000	519	The ELL Teacher's T	0.00	22.77
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1125100000000000	519	ESL Games for the C	0.00	10.90
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1125100000000000	519	Vocabulary Builder	0.00	19.95
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1125100000000000	519	The Quick and Easy	0.00	13.25
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1125100000000000	519	ESL Reading Activit	0.00	14.99
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1125100000000000	519	ESL Grammar Activit	0.00	14.99
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1123000000010900	519	amFilm Name Stamp f	0.00	8.99
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1123000000010900	519	amFilm Name Stamp f	0.00	8.99
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1123000000010900	519	MRUOZRUI Table Wate	0.00	36.09
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1125100000000000	519	The Hate U Give: A	0.00	90.00
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1261000000010100	510	Puffs Ultra Soft No	0.00	26.58
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1224000000000000	517	Audio-Technica Card	0.00	278.00
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1241100000010100	512	CURAD Flex Fabric A	0.00	6.95
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1241100000010100	512	Rosmonde Steno Pads	0.00	17.81
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	1241100000010100	512	Fainne 120 Packs Ce	0.00	57.99
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	300914E455310200	890	AZEN 24 Pack Lip Gl	0.00	9.98
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	300914E455310200	890	Hinly 12 Pcs Cheer	0.00	24.99
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	300914E455310200	890	BAIMEI icyMe Ice Ro	0.00	72.10
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	300914E455310200	890	20 Pairs Lip Mask [0.00	9.98
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	300914E455310200	890	Tree Hut Vanilla Sh	0.00	89.40
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	300914E455310200	890	Generic Insulated s	0.00	218.30
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099103112010300	511	Texas Instruments T	0.00	297.36
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099103112010300	511	Amazon Basics Wood-	0.00	28.72
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099103112010300	511	Colombina Starlight	0.00	9.99
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099103112010300	511	Outus 6 Pcs Clipboa	0.00	9.89
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099103112010300	511	ThinkTex Plastic Ex	0.00	154.21
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099109111010900	511	Sasylyvia 120 Pcs Go	0.00	141.98
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099109111010900	511	Sasylyvia 120 Pcs Go	0.00	64.99
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099109111010900	511	Sasylyvia 120 Pcs Go	0.00	64.99
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099109111010900	511	3PCS Inflatable Fak	0.00	9.89
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099102113010200	511	AP Physics C Premiu	0.00	377.80

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BRECKSVILLE-BROADVIEW HEIGHTS CSD
 CHECK REGISTER - DISBURSEMENT FUND

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FUND/SCC - 0010000 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Koala Ultra Premium	0.00	126.30
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Koala Ultra Premium	0.00	144.30
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Uineko Plastic Spra	0.00	25.14
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099102113010200	511	Quartz Lamp Halogen	0.00	74.97
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0099109111010900	511	Amazon Basics File	0.00	43.17
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0149700199000000	410	Amazon Basics 36-Pa	0.00	12.74
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0149700199000000	410	Kleenex Ultra Soft	0.00	17.98
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	Tru-Ray Heavyweight	0.00	24.48
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	PACON "Tru-Ray Heav	0.00	30.00
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	Prang (Formerly Sun	0.00	14.34
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	Prang (Formerly Sun	0.00	18.87
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	Energizer MAX AA Ba	0.00	24.98
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	Wiggle Googly Eyes	0.00	9.89
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	Colorations Manila	0.00	11.91
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	UV Light Sanitizer,	0.00	32.00
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	EXPO Dry Erase Mark	0.00	18.39
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	Glue Sticks Bulk Cl	0.00	47.50
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	Colorations Lightwe	0.00	14.99
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	Colorations Lightwe	0.00	10.99
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	Colorations Lightwe	0.00	10.49
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	Desk Calendar 2026-	0.00	15.99
A10000	V262781	03/27/26	69	AMAZON CAPITAL SERV	0209100324000000	511	VOSAREA 100 Sheets	0.00	66.63
TOTAL CHECK								0.00	3,421.37
A10000	V262782	03/27/26	1961	BORDEN DAIRY	0209100324000000	560	FOR MILK FOR THE P	0.00	12.78
A10000	V262783	03/27/26	263	BSN SPORTS LLC	300950A451110200	890	BASEBALL AND SOFTBA	0.00	930.87
A10000	V262783	03/27/26	263	BSN SPORTS LLC	300950A453410200	890	BASEBALL AND SOFTBA	0.00	930.87
A10000	V262783	03/27/26	263	BSN SPORTS LLC	300914V452610200	890	NEW UNIFORMS - PLAY	0.00	2,488.50
A10000	V262783	03/27/26	263	BSN SPORTS LLC	300914V452610200	890	BOYS TENNIS EQUIPME	0.00	816.12
TOTAL CHECK								0.00	5,166.36
A10000	V262784	03/27/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	71.98
A10000	V262784	03/27/26	291	CARDINAL BUS SALES	1284000000000000	423	BLANKET P.O. FOR SH	0.00	1,379.04
TOTAL CHECK								0.00	1,451.02
A10000	V262785	03/27/26	299	CAROLINA BIOLOGICAL	0099102113010200	511	OPEN PO FOR MISC OR	0.00	64.09
A10000	V262786	03/27/26	316	CDW GOVERNMENT INC.	1296000000000000	419	MICROSOFT LICENSING	0.00	20,389.88
A10000	V262787	03/27/26	568	EFFECTIVE UTILITY S	1270000000010900	451	FY26 ELECTRIC - ES	0.00	3,358.16
A10000	V262787	03/27/26	568	EFFECTIVE UTILITY S	0060000312000000	451	FY26 FOOD SERVICE E	0.00	81.84
TOTAL CHECK								0.00	3,440.00
A10000	V262788	03/27/26	1887	GRAINGER INC.	1270000000010300	570	TK139991557T Door T	0.00	353.61
A10000	V262788	03/27/26	1887	GRAINGER INC.	1270000000010300	570	TK139991558T Door S	0.00	339.75
A10000	V262788	03/27/26	1887	GRAINGER INC.	1270000000010300	570	TK139991559T GFI Re	0.00	219.95
A10000	V262788	03/27/26	1887	GRAINGER INC.	1270000000010300	570	TK139991560T Door T	0.00	329.73
A10000	V262788	03/27/26	1887	GRAINGER INC.	1270000000010300	570	TK139991561T Door T	0.00	267.92
TOTAL CHECK								0.00	1,510.96

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A10000	V262789	03/27/26	755	HANS FREIGHTLINER O	1282900000000000	581	BLANKET P.O. FOR SH	0.00	903.03
A10000	V262790	03/27/26	2280	HI TRANSLATING & IN	1125100000000000	410	INTERPRETER SERVICE	0.00	303.50
A10000	V262791	03/27/26	913	JOHNSTONE SUPPLY	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	-127.78
A10000	V262791	03/27/26	913	JOHNSTONE SUPPLY	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	43.92
A10000	V262791	03/27/26	913	JOHNSTONE SUPPLY	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	127.78
A10000	V262791	03/27/26	913	JOHNSTONE SUPPLY	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	127.78
A10000	V262791	03/27/26	913	JOHNSTONE SUPPLY	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	255.56
TOTAL CHECK								0.00	427.26
A10000	V262792	03/27/26	996	KIDSLINK NEUROBEHAV	1123700000000000	475	TUITION N. S.	0.00	7,840.00
A10000	V262793	03/27/26	2731	LEARNWELL	1119000000000000	471	EDUCATION FOR STUDE	0.00	355.80
A10000	V262794	03/27/26	1399	PALADIN PROTECTIVE	0049021296000000	640	ES CAF SPEAKER SYST	0.00	6,485.68
A10000	V262795	03/27/26	232	POINT SPRING & DRIV	1284000000000000	423	BLANKET P.O. FOR SH	0.00	850.00
A10000	V262795	03/27/26	232	POINT SPRING & DRIV	1284000000000000	423	BLANKET P.O. FOR SH	0.00	1,471.34
TOTAL CHECK								0.00	2,321.34
A10000	V262796	03/27/26	2586	RELADYNE/FOUR O COR	1282900000000000	581	BLANKET P.O. FOR SH	0.00	403.13
A10000	V262797	03/27/26	1505	RENHILL GROUP INC.	1110000000000000	410	2025-2026 PURCHASED	0.00	3,802.05
A10000	V262798	03/27/26	1604	SENDERO THERAPIES I	1129000000000000	410	OT/PT SERVICES	0.00	45,840.89
A10000	V262799	03/27/26	1620	SHERWIN WILLIAMS CO	1279000000000000	570	FY26 PAINT AND SUPP	0.00	170.88
A10000	V262800	03/27/26	3056	SOCIAL STUDIES SCHO	0149211199010316	890	VALKENBURGH DONATIO	0.00	493.58
A10000	V262801	03/27/26	1804	TRANSPORTATION ACCE	1282900000000000	581	BLANKET P.O. FOR 20	0.00	824.60
A10000	V262802	03/27/26	1840	UH OCCUPATIONAL HEA	1282900000010800	413	BLANKET P.O FOR HEA	0.00	179.00
A10000	V262803	03/27/26	1829	UNIFIRST CORPORATIO	1282900000000000	581	BLANKET P.O. FOR UN	0.00	140.32
A10000	V262803	03/27/26	1829	UNIFIRST CORPORATIO	1282900000000000	581	BLANKET P.O. FOR UN	0.00	144.16
TOTAL CHECK								0.00	284.48
A10000	V262804	03/27/26	1889	W.B. MASON CO. INC.	0099109111010900	511	COPY PAPER FOR ENTI	0.00	1,339.60
A10000	V262805	03/27/26	1926	WINSUPPLY CLEVELAND	1270000000000000	570	OPEN PO FOR PARTS/S	0.00	2,325.00
TOTAL CASH ACCOUNT								0.00	13,385,199.35
TOTAL FUND								0.00	13,385,199.35
TOTAL REPORT								0.00	13,385,199.35

BANK RECONCILIATION

For the Month of MARCH 2026

		Interest Earned	Bank Charges	Capital Gains	Net Interest
Depository Balances					
STAR OHIO	\$ 203,621.75	\$ 652.74	\$ -	\$ -	\$ 652.74
REDTREE GENERAL	\$ 22,512,798.84	\$ 84,590.18	\$ 1,787.78	\$ 398.40	
REDTREE BUILDING	\$ 2,785,313.77	\$ 912.62	\$ 215.61	\$ -	\$ 697.01
CHASE	\$ 132,052.56	\$ -	\$ -	\$ -	
WESTFIELD (FIRST FINANCIAL)	\$ 938,197.36	\$ 3,158.69	\$ -	\$ -	\$ 3,158.69
DOLLAR BANK EFT	\$ 1,000.00				
DOLLAR BANK CHECKING	\$ 1,278,500.17	\$ -	\$ -	\$ -	
DOLLAR BANK SAVINGS	\$ 23,363,846.98	\$ 52,695.07	\$ -	\$ -	
HUNTINGTON BANK - SHC	\$ 2,986,511.42	\$ -			
STAR OHIO - SHC	\$ 2,123,179.43	\$ 6,806.15			
REDTREE - SHC	\$ 2,709,644.41	\$ 1,494.61	\$ 239.08	\$ -	
Total Depository Balances	\$ 59,034,666.69	\$ 150,310.06	\$ 2,242.47	\$ 398.40	
					GF/FD SVC/SCHOLARSHIP/AUX/PI INTEREST \$ 141,495.08
					BUILDING FUND INTEREST \$ 697.01
					SHC TOTAL INTEREST \$ 8,300.76
Adjustments to Bank Balance		Interest Distribution - CASH POSITION Balance Before Interest			
Deducted		Account	Ending Fund Balance	% of Balance	Interest
Return Settlement		General (001/1410)	\$ 51,822,617.70	94.59%	\$ 133,840.45
Total Outstanding A/P	\$ 86,218.24	Food Svc (006/1410)	\$ 626,457.75	1.14%	\$ 1,617.93
Total Outstanding PR	\$ -	Scholarship (007/1410)	\$ 57,397.70	0.10%	\$ 148.24
BBH Deposit In Transit	\$ -	Assumption (401/1410/9025)	\$ 87,077.79	0.16%	\$ 224.89
BBH Deposit In Transit	\$ -	PI Fund (003/1913-9300)	\$ 2,192,918.33	4.00%	\$ 5,663.57
SHC Deposit in Transit	\$ 513,175.25	Subtotal	\$ 54,786,469.27	100.00%	\$ 141,495.08
SHC Deposit in Transit	\$ 708,521.11	Building Fund (0049021/R1913)	\$ 2,798,090.73		\$ 697.01
Added		TOTALS	\$ 57,584,560.00		\$ 142,192.09
BBH Deposit In Transit		SHC Custodial Fund 0269001		100.00%	\$ 8,300.76
BBH Deposit In Transit					
BBH Bank error	\$ -	Total Adjustments	\$ (1,307,914.60)		
SHC Deposit in Transit	\$ -	Total Bank Balance	\$ 57,726,752.09		
SHC Deposit in Transit	\$ -	CASH POSITION (ALL FUNDS)	\$ 57,726,752.09		
		CLEARANCE AMT	\$ (0.00)		
A/P OUTSTANDING CHECKS	\$ 85,860.69				
A/P LIABILITIES	\$ 357.55				
RETURN ACH PAYMENT	\$ -				
TOTAL	\$ 86,218.24				
ACH IN TRANSIT					
PAYROLL OUTSTANDING CHECKS	\$ -				
TOTAL	\$ -				

NEOLA/BBHCSD POLICY UPDATES

Neola Update Package Vol. 44, No. 2 – January 2026

Special Update – March 2026

District Updates

Policies for Ohio Local Update		
Policy Number	Policy Title	New/Revision/Replacement
po2431.06	Name, Image, and Likeness (NIL) in Athletics	New
po5112	Entrance Requirements	Revision
po5421	Grading	Revision
po5430	Class Rank	Revision
po6320	Purchasing and Bidding	Revision
po6325	Procurement - Federal Grants/Funds	Revision
po7540.09	Artificial Intelligence (AI)	Replacement

Special Update – March 2026		
Policy Number	Policy Title	New/Revision/Replacement
po8500	Food Services	Revision

District Updates		
Policy Number	Policy Title	New/Revision/Replacement
po2431	Interscholastic Athletics	Revision
po6215	Cash Balance Reserve	Revision



Book	Policy Manual
Section	BOARD POLICIES UNDER CONSIDERATION
Title	Copy of INTERSCHOLASTIC ATHLETICS
Code	po2431
Status	First Reading
Adopted	July 23, 2007
Last Revised	March 19, 2025

2431 - **INTERSCHOLASTIC ATHLETICS**

The Board of Education recognizes the value to the students of the District and to the community of a program of interscholastic athletics for students as an integral part of the total school experience.

The program should foster the growth of school loyalty within the student body as a whole and stimulate community interest in athletics.

The game activities and practice sessions should provide many opportunities to teach the values of competition and good sportsmanship.

For purposes of this policy, the program of interscholastic athletics shall include all activities relating to competitive sport contests, games, events, or sport exhibitions involving individual students or teams of students of this District with those of another district.

The Board shall determine the standards of eligibility to be met by all students participating in the interscholastic program. Such standards shall require that each student be in good physical condition, be free of injury, and have fully recovered from illness before participating in any interscholastic athletic event.

Prior to the start of each athletic season, each school operated by the District that offers athletic programs shall hold an informational meeting for students, parents, guardians, other individuals having care or charge of a student, physicians, pediatric cardiologists, athletic trainers, and any other individuals who participate in athletic programs regarding the symptoms and warning signs of sudden cardiac arrest for all ages of students.

No student may practice or compete in interscholastic athletics until the student submits a form signed by the student's parent or guardian, or by a person having care or charge of the student, affirming that each has received a sudden cardiac arrest, concussion, and head injury information sheet as prepared by the Ohio Department of Health and Department of Education and Workforce. See Form 2431 F1 and Form 2431 F2.

~~In addition to the eligibility requirements established by the Ohio High School Athletic Association, to be eligible for any interscholastic extra-curricular activity, a student must have maintained at least a 1.50 grade-point average and must be passing five (5), one (1) credit classes.~~

Students educated at home or enrolled in a nonpublic school who are permitted to participate on a District interscholastic team must fulfill the same academic, nonacademic, and financial requirements as any other participant. See Policy 9270. An exception may be made by the principal if the student has been participating in an intervention program and has shown satisfactory progress toward achieving the minimum grade-point average.

Restoration of an "Incomplete" Grade

If a student's failure to meet the academic eligibility requirements is due to an "incomplete" grade given in one or more courses which the student was taking during the grading period in question, the student may have their eligibility restored once the "incomplete" has been changed to a passing letter grade provided:

- A. the failure to complete the required coursework during the grading period was due to calamity day(s), family tragedy, or illness or accident as verified by a physician; and
- B. the "incomplete" was given in accordance with Board of Education grading policies and procedures and is applicable to all students in the school; and
- C. the previously scheduled work and/or exams is/are completed within the time period provided in Board policy for completing work required to convert an "incomplete" into a letter grade; and
- D. there is no evidence that the "incomplete" was given in order to afford the student extended time in order to provide the student tutoring or other educational services simply to avoid a failing grade.

Specific documentation of criteria listed above (Items A-D) must be submitted to the Ohio High School Athletic Association (OHSAA) (See AG 2431) in order to be considered by the Executive Director for such a ruling.

These same eligibility standards shall apply to all other co-curricular and extra-curricular activities sponsored by the District. (See Policy 2430).

Students identified as disabled under R.C. 3323 and the IDEA are subject to the eligibility standards established by this policy unless specifically exempted by the express terms of their individualized education program (IEP). An IEP can specify the criteria by which a grade will be determined for (a) course(s), given the student's individualized disability.

Since the primary purpose of the athletic program is to enhance the education of participating students as indicated in this policy, the Board places priority on student participation and the values of good sportsmanship and fair play. The Board further adopts those eligibility standards set by the Constitution of the Ohio High School Athletic Association (OHSAA) that are consistent with State and Federal law, and shall review such standards annually to ascertain that they continue to be in conformity with the objectives of this Board.

No student shall be excused from a class or supervised study for an extended period of time to participate in interscholastic athletics.

The Superintendent shall annually prepare, approve, and present to the Board for its consideration a program of interscholastic athletics and shall inform the Board of changes in that schedule as they occur.

The Superintendent shall develop appropriate administrative guidelines for the operation of the Athletic Program and a Code of Conduct for those who participate. Such guidelines should provide for the following safeguards:

- A. Prior to enrolling in the sport parents shall report any past or current health problems along with a physician's statement that any such problems have or are being treated and pose no threat to the student's participation.
- B. Any student who is found to have a health condition which may be life-threatening to self or others shall not be allowed to participate until the situation has been analyzed by a medical review panel that has determined the conditions under which the student may participate. The District shall assume no liability for any student with a health condition who has been authorized to play by the parents and their physician but not by the District.
- C. Any student who incurs an injury requiring a physician's care is to have the written approval of a physician prior to the student's return to participation.
- D. Any student practicing for or competing in an interscholastic event who exhibits signs, symptoms, or behaviors consistent with having sustained a concussion or head injury shall be removed from the practice or competition by the student's coach (and/or the referee serving during the practice or competition). Any student who has been removed from practice or competition by a coach or referee because the student has exhibited signs, symptoms, or behaviors consistent with having sustained a concussion or head injury shall not be permitted to return to any practice or competition for which the coach or referee is

responsible until both of the following occur:

1. The student's condition is assessed by a physician or other health care provider authorized by the Board, in accordance with requirements set forth in R.C. 3313.539(E)(2), to assess such a student.
2. The student receives written clearance that it is safe to return to practice or competition from a physician in accordance with requirements set forth in R.C. 3313.539(E)(2), to grant such a clearance.

The Superintendent is also to develop guidelines for ensuring that sportsmanship, ethics, and integrity characterize the manner in which the athletic program is conducted and the actions of students who participate.

The guidelines should also provide a set of behavioral expectations for each type of participant as well as a Sportsmanship Code of Conduct which each type of participant is to follow. The Superintendent is authorized to implement suitable disciplinary procedures against those who violate this Sportsmanship Code.

In order to minimize health and safety risks to student-athletes and maintain ethical standards, school personnel, coaches, athletic trainers, and lay coaches shall not dispense, supply, recommend, or permit the use of any drug, medication, or food supplement solely for performance-enhancing purposes. The Superintendent shall cause to be posted in all locker rooms in buildings that include students in any grade higher than the sixth grade, the following:

"Warning: Improper use of anabolic steroids may cause serious or fatal health problems, such as heart disease, stroke, cancer, growth deformities, infertility, personality changes, severe acne, and baldness. Possession, sale, or use of anabolic steroids without a valid prescription is a crime punishable by a fine and imprisonment."

Students will be further informed that participation in interscholastic sports is a privilege and not a right, and that they may be prohibited from all or part of their participation in such activities by authorized school personnel without further notice, hearing and/or appeal rights (See Policy 5610.05 - Prohibition From Extra-Curricular Activities).

In order to support the High School Athletic Association's program to strengthen sportsmanship, ethics, and integrity, the Board commits itself to:

- A. adopt policies (upon recommendation of the administration) which reflect the District's educational objectives and promote the ideals of good sportsmanship, ethics, and integrity;
- B. establish standards for athletic participation which reinforce the concept that athletic activities are a privilege, not a right;
- C. attend and enjoy school athletic activities, serving as a positive role model and expecting the same from parents, fans, participants, coaches, and other school personnel;
- D. support and recognize participants, coaches, school administrators, and fans who display good sportsmanship;
- E. recognize the value of school athletic activities as a vital part of education.

No student will be denied the opportunity to participate in interscholastic athletics offered by a school in the District because the student has or is participating in a College Credit Plus Program as long as the student fulfills all academic, nonacademic and financial requirements.

No student will be limited from wearing religious apparel while participating in interscholastic or non-interscholastic extra-curricular activities unless such apparel poses a legitimate danger to participants. If such danger is identified, the student will be offered reasonable accommodations available for the participant wearing religious apparel.

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Revised 1/25/23

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R.C. 2305.23, 2305.231, 3313.53, 3313.535, 3313.539, 3313.752

R.C. 3313.5311, 3313.5312, 3313.5314, 3313.5317, 3315.062

Ohio High School Athletic Association



Book	Policy Manual
Section	BOARD POLICIES UNDER CONSIDERATION
Title	Vol. 44, No. 2 - January 2026 New NAME, IMAGE, AND LIKENESS (NIL) IN ATHLETICS
Code	po2431.06
Status	Policy Committee Review

New Policy - Vol. 44, No. 2

2431.06 - NAME, IMAGE, AND LIKENESS (NIL) IN ATHLETICS

Pursuant to Ohio High School Athletic Association ("OHSAA") Bylaws, students may enter into an agreement or arrangement in which the student capitalizes on their Name, Image, and Likeness/Personal Branding Rights, commonly referred to as a NIL Agreement. However, pursuant to OHSAA Bylaw 4-10-1, a student may not participate in an interscholastic sport unless the student is an amateur. Pay-for-play (receiving payments simply for being a student-athlete), entering an agreement/contract with a professional sports team, and improper recruiting inducements are also prohibited.

DEFINITIONS

Name, Image and Likeness (NIL)/Personal Branding Rights shall mean the use of self-publicity due to public recognition (athletic fame) and/or the notoriety a student may attain to receive a benefit through appearances, licensing, social media, endorsements, and/or the use of branding.

A **collective** is a third-party group, typically formed by alumni and supporters, that pools donations and fundraising to create and manage NIL/Personal Branding Rights opportunities for student-athletes. Collectives provide student-athletes with sponsorships, endorsement deals, and other ways to monetize their NIL/Personal Branding Rights, bridging the gap between athletes and the brands or businesses looking to leverage their popularity and control their earnings from their public persona. Collectives are strictly prohibited by OHSAA Bylaws.

Official Team Activities include activities that occur during school hours, while traveling to or from an OHSAA event, or during school or team events, including any practice, meeting, contest, tournament, or any similar event or facility the OHSAA deems inappropriate or distracting.

PROVISIONS

A student may enter into a NIL/Personal Branding agreement provided the following criteria are met:

- A. The student does not utilize the name, logos, mascots, trademarks, or other proprietary properties of the OHSAA or any OHSAA member school or school team while receiving the compensation and/or during any promotions or imply that the OHSAA or the OHSAA member school or school team approves the NIL/personal branding activity;
- B. The student does not engage in an NIL/Personal Branding Rights agreement that is provided by an OHSAA member school or an agent of the school (e.g. collectives, booster clubs, foundations, administrators, coaches, or other individuals);
- C. The student does not engage in any name and image/personal branding activities during school hours, while traveling to or from any OHSAA event, or during official team activities;

- D. The student does not engage in an NIL/Personal Branding Rights agreement that provides compensation based on specific athletic performance or achievement (e.g. points scored, etc.);
- E. The student does not engage in a NIL/Personal Branding Rights agreement that is provided as an inducement to attend a particular school;
- F. The student does not display the sponsor's product or otherwise advertise for a sponsor during official team activities;
- G. The student is the only person impacted by the NIL/Personal Branding Rights agreement and this agreement shall never provide any money, merchandise, services of value, or any other benefits directly to the student's school and/or team;
- H. The student does not engage in a NIL/Personal Branding Rights agreement associated with gaming/gambling, alcoholic beverages, tobacco, cannabis, banned or illegal substances, adult entertainment products or services, firearms or other weapons, or any other product or service the OHSAA deems inappropriate or distracting; and
- I. The student is responsible for determining what, if any, effect the NIL/Personal Branding Rights agreement may have on eligibility with the NCAA, NJCAA, and/or the NAIA.

A student engaged in a NIL/Personal Branding Rights agreement shall disclose each agreement to the OHSAA within fourteen (14) days after entering into said agreement. Students who fail to disclose their agreement(s) or fail to disclose their agreement(s) in a timely fashion shall be subject to a period of ineligibility up to twenty percent (20%) of the sport season in which they participate and/or any other penalties as outlined in OHSAA Bylaw 11.

Details on how to disclose said agreement(s) shall be posted on the OHSAA website.

A student engaged in an NIL/Personal Branding Rights agreement shall also comply with any other applicable OHSAA bylaws and regulations and any applicable policies of the District.

If a student transfers to a school and the transfer can be shown to be reasonably linked to a student's NIL/Personal Branding Rights agreement, a rebuttable presumption shall exist that the student has been recruited, which is in violation of OHSAA Bylaw 4-9. The Executive Director's Office may suspend the privilege of participation in interscholastic athletics during the pendency of any alleged violation of this bylaw.

Member school administrators and coaches shall have an obligation to educate the school community that any attempt to facilitate an NIL/Personal Branding Rights agreement to help secure the enrollment of a prospective student shall result in penalties as prescribed in OHSAA Bylaw 11, including a review of the school's membership status.

Student-athletes with NIL/Personal Branding Rights deals, along with their parents or guardians, are encouraged to seek professional advice, understand contracts thoroughly, and prioritize academic and athletic commitments to protect the student-athlete's eligibility and long-term success. These activities should be regarded as a business, and participants should stay compliant with school and State regulations and focus on building a strong support system to avoid mismanagement of funds and protect future opportunities.

Any violation of this policy and OHSAA Bylaw 4-11 shall be subject to penalties outlined in OHSAA Bylaw 11 and may include suspension of the privilege of participation in interscholastic athletics during the pendency of any alleged violation of this policy.

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OHSAA Bylaw 4-11



Book	Policy Manual
Section	BOARD POLICIES UNDER CONSIDERATION
Title	Copy of ENTRANCE REQUIREMENTS
Code	po5112
Status	Policy Committee Review
Adopted	July 23, 2007
Last Revised	December 18, 2024

5112 - ENTRANCE REQUIREMENTS

The Board of Education establishes the following entrance age requirements for students, which are consistent with statute and sound educational practice, and directs that all eligible students be treated in an equitable manner.

Preschool

A child is eligible for entrance into preschool if ~~the child/s/he~~ attains the age of five (5) on or before August 1st of the year in which ~~the child/s/he~~ applies for entrance and has not yet attained the age at which ~~the child/s/he~~ will be admitted to kindergarten.

Kindergarten

A child ~~shall be admitted to kindergarten if the child is eligible for entrance into kindergarten if s/he~~ attains the age of five (5) ~~by the first day of instruction of the school year of admittance, on or before August 1st of the year in which s/he applies for entrance.~~ The Board may admit a younger child to kindergarten if the child satisfies the Board's early entrance criteria. A child under age six (6) who is enrolled in kindergarten will be considered of compulsory school age.

The Board will admit to kindergarten any child who has not attained the entrance age requirement of this District, but who was properly enrolled in a public or chartered nonpublic school kindergarten before transferring to the District.

First Grade

A child ~~shall be admitted to the first grade if the child is eligible for entrance into first grade if s/he~~ attains the age of six (6) ~~by on or before August 1st~~ ~~September 30th~~ of the year in which ~~the child is admitted/s/he applies for entrance.~~ Any student who has successfully completed kindergarten in accordance with R.C. 3321.01(B) shall be admitted to first grade. The Board may admit to first-grade a younger child if the child satisfies the Board's early entrance criteria.

Required Documents

The Superintendent shall require that each child who registers for entrance to school provide:

- A. ~~the child's his/her~~ birth certificate or similar documentation authorized by law as proof of age and birthdate;

Acceptable forms of documentation include: foreign birth certificate; religious, hospital, or physician's certificate showing date of birth; entry in a family bible baptismal record; adoption record; affidavit from a parent; previously verified school records; or other documents permitted by law.

B. a certified copy of any custody order or decree together with any modification in such an order or decree.

If such documents are not provided, the child may be admitted under the Superintendent's guidelines. Appropriate law enforcement authorities shall be notified in the event that required documents are not provided in accordance with the provisions of R.C. 3313.672. However, a child who is placed in a foster home or residential facility (i.e., a group home for children, children's crisis care facility, children's residential center, residential parenting facility that provides twenty-four (24) hour child care, county children's home, or district children's home) will not be denied admission solely because the child does not present a birth certificate, comparable certification, or other comparable document upon registration. Such protected child will be admitted under temporary enrollment for a period of up to ninety (90) days to present the required documentation. The protected child and/or the child's parent, guardian, or custodian will be so informed at the time of the child's initial admission.

Each child entering the District's kindergarten or first grade program for the first time must be properly screened for any medical or health problems, as well as those related to hearing, vision, speech and communication communications. The cost for such screening shall be paid by the District. (~~hearing screening, vision screening, speech/communication screening~~).

Any parent may provide the District with a written statement indicating that ~~the parents/he~~ does not wish to have ~~their/his/her~~ child screened.

Early Entrance Criteria

The District provides early admission to kindergarten and first grade for qualified students. Copies of the referral forms for evaluation for early entrance to kindergarten or first grade will be available in each school building. Any student residing in the District may be referred by an educator employed by the District, a preschool educator who knows the child, the child's parent or guardian, or a pediatrician or psychologist who knows the child. The referral shall be made to the principal of the school for evaluation for possible early admission.

Before a student is evaluated for early entrance, the principal (or ~~his/her~~ designee) of the school to which the child may be admitted shall obtain written permission from the child's parent/guardian.

Children referred for early entrance will be evaluated in a prompt manner. The principal of the school to which the child may be admitted shall convene an acceleration evaluation committee to determine whether early entrance is appropriate for that child. The acceleration evaluation committee shall include the following:

- A. a parent/legal guardian or a representative designated by the parent/guardian
- B. a gifted education coordinator or gifted education specialist, or, if neither is available, a school psychologist or a guidance counselor with expertise in the appropriate use of academic acceleration
- C. the principal or assistant principal of the school to which the child may be admitted
- D. a teacher at the grade level to which the student may be admitted

The acceleration evaluation committee shall be responsible for conducting a fair and thorough evaluation of the student. The acceleration evaluation committee will also consider the student's own thoughts on possible accelerated placement in its deliberations.

Children considered for early entrance shall be evaluated using an acceleration assessment process approved by the Ohio Department of Education.

The parent/guardian will be provided with a written summary of the outcome of the evaluation process. This notification shall include instructions for appealing the outcome of the evaluation process. A meeting will be conducted with the parent/guardian if requested.

Appeals must be made in writing to the Superintendent within thirty (30) calendar days of the parent/guardian receiving the results of the evaluation. The Superintendent or ~~his/her~~ designee shall review the appeal and notify the parent/guardian of ~~their/his/her~~ decision within thirty (30) calendar days of receiving the appeal. The Superintendent's or ~~his/her~~ designee's decision will be final.

If a child is recommended for early entrance, the acceleration evaluation committee will develop a written acceleration plan for that child. The plan will specify:

- A. placement of the child in the accelerated setting;
- B. strategies to support successful early entrance; and
- C. an appropriate transition period for accelerated students.

A school staff member will be assigned to oversee the implementation of the acceleration plan and to monitor the child's adjustment to the early entrance.

At any time during the transition period, a parent/guardian of the child may request in writing that the child be withdrawn from the accelerated placement. In such cases, the principal shall remove the child without repercussions.

Also, at any time during the transition period, a parent/guardian may request in writing an alternative accelerated placement. In such cases, the principal shall direct the acceleration evaluation committee to consider other placement options and to issue a decision within thirty (30) calendar days of receiving the request. If the student will be placed in a different setting from that initially recommended, the acceleration plan shall be revised accordingly, and a new transition period shall be specified.

At the end of the transition period, the accelerated placement shall become permanent. The child's records shall be modified accordingly, and the acceleration plan shall become part of the student's permanent record to facilitate continuous progress through the curriculum.

Revised 6/07

Revised 7/22/13

Revised 6/27/16

Revised 6/25/18

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R.C. 3313.64, 3313.641, 3313.672, 3313.673, 3321.01 et seq., 3321.05, 3323.01

R.C. 3324.10



Book	Policy Manual
Section	BOARD POLICIES UNDER CONSIDERATION
Title	Copy of GRADING
Code	po5421
Status	Policy Committee Review
Adopted	July 23, 2007
Last Revised	May 15, 2024

5421 - GRADING

The Board of Education recognizes its responsibility for providing a system of grading student achievement that can help the student, teachers, and parents judge properly how well the student is achieving the goals of the District's program.

The Board believes that the District's grading system should be a reliable system and one that ensures each student's grades signify accurately the student's his/her degree of accomplishment of those expected learning outcomes which are to be stated for each program at every grade level, kindergarten through twelve.

~~To determine grades for courses, teachers are expected to develop procedures for grading whereby the professional staff:~~ The Board directs the Superintendent to develop

- A. ~~develop~~ develops clear, consistent criteria and standards particularly when grades are based on subjective assessment;
- B. ~~help~~ helps each student understand in each course or program what behavior and/or achievement is needed to earn each grade as well as what will produce a failing grade;
- C. ~~provide~~ provides frequent opportunities for each student to obtain information as to the student's his/her progress toward the learning goals of the student's his/her courses or programs;
- D. ~~provide~~ provides for a pass/fail grade in programs for which it is appropriate;
- E. ~~provide~~ provides students the opportunity to assess both their own achievements and their areas of difficulty.

The grading system should not inhibit the professional staff member from learning the strengths and weaknesses of each student on an individual basis.

The grading system should be subject to periodic review by staff, students, and parents. Revisions shall be made only when such changes will assure a clearer, more valid, or more reliable system of grading.

The following final grading scale applies to grades 6-12. Grades for courses which earn credits toward a high school diploma will be awarded value as indicated in this policy, which will be used to determine class rank.

	RANGE	REGULAR	HONORS	AP
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A	92-100	4.0	4.5	5.0
A-	90-91.9	3.7	4.2	4.7
B+	87-89.9	3.3	3.8	4.3
B	83-86.9	3.0	3.5	4.0
B-	80-82.9	2.7	3.2	3.7
C+	77-79.9	2.3	2.8	3.3
C	73-76.9	2.0	2.5	3.0
C-	70-72.9	1.7	2.2	2.7
D+	67-69.9	1.3	1.3	1.3
D	64-66.9	1.0	1.0	1.0
D-	60-63.9	0.7	0.7	0.7
F	<59.9	0.0	0.0	0.0

Grading Practices:

- A. For all grade levels, teachers should follow these practices:
 1. Grade entries should be based solely on academic performance. Examples of "grade entries" include (but are not limited to): tests, quizzes, homework, in-class assignments, project checkpoints, group work, etc.
 2. If given, extra credit must relate to the content area and must enrich the curriculum.
- B. It is the student's responsibility to obtain their assignments and complete their work during suspensions. Teachers will facilitate student access to assignment information during a suspension using the District Learning Management System and other processes as appropriate to the individual student. Assignments are due to teachers on the day the suspended student returns to school. Assignments turned in after the due date will be governed by the language set forth in this guideline.
- C. Students who are absent when assignments are given are expected to obtain their assignments and complete their work as applicable. Make-up work for a student with an excused absence will be due in an equal number of school days the student is absent plus one day. Assignments turned in after the due date will be governed by the language set forth in this guideline.
- D. Daily assignments that are turned in late will be reduced at the teacher's discretion for each school day the work is late. A teacher may review daily assignments in class after the due date. Once a teacher reviews a daily assignment with students, that assignment may not be accepted under the late work rules and given a grade of zero (0).
- E. Academic dishonesty is considered a serious violation of academic integrity and the Student Code of Conduct. Academic dishonesty will result in grade-level appropriate action. Examples of academic dishonesty include (but are not limited to): plagiarism, cheating, falsification of data, etc. (Grade-level appropriate action will be defined in the student planner/agenda/handbook for each grade level school.)
- F. Collaborative group work is encouraged. Students may be assessed by using both individual and group grades. Teachers will facilitate and monitor group goals while ensuring individual accountability.
- G. Teachers are encouraged to work with students who may have unusual or extenuating circumstances that may affect their ability to meet the standards set forth in this guideline.

Pass/Fail Grades

Pass/fail credit may be issued for academic learning experiences that may be outside of the school day, or for experiences that support the learning program, such as field experiences, independent study, internship, and/or educational travel.

Grade Replacement for Students in Grades 10-12

Open to all students in grades 10-12 taking courses for high school credit who earned one (1) or more failing semester grades.

Grading LEP Students in Grades 3-12

Many LEP students who are in their first year of U.S. schooling are not able to adequately demonstrate academic competence due to the language barrier. The LEP Grading Rubric is recommended for the following students in grades three (3) through twelve (12):

- A. LEP students who are within their first year of U.S. schooling;
- B. LEP students who are within their first three (3) years of U.S. schools and are still at the pre-functional or beginner level of OTELA (composite score).

The LEP Grading Rubric may be used to supplement or supplant grades in any content area. If used, the report card should indicate that this is a modified or accommodated grade. A team of educators, including the ESL teacher, should decide how or when the LEP Grading Rubric is used.

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R.C. 3313.20



Book	Policy Manual
Section	BOARD POLICIES UNDER CONSIDERATION
Title	Copy of CLASS RANK
Code	po5430
Status	Policy Committee Review
Adopted	July 23, 2007
Last Revised	July 17, 2024

5430 - CLASS RANK

The Board of Education acknowledges the usefulness of a system of computing grade point averages and class ranking for high school students, both to inform students of their relative academic placement among their peers and to provide students, prospective employers, and institutions of higher learning with a predictive device so that each student is more likely to be placed in an environment conducive to success.

The Board authorizes a system of class ranking by utilizing a system that considers grade point average, burden of courses taken, and engagement within school activities for students in grade 12 using the following guidelines:

Summa Cum Laude= 4.2 and above, 1360 SAT Score/30 ACT, Four or More Extracurricular School Activities, Four AP/Dual Credit/Honor Courses/Enrollment in a Career Technical Education Program

Magna Cum Laude= 3.7-4.19 Cumulative GPA, 1200 SAT Score/25 ACT, Three Extracurricular School Activities, Three AP/Dual Credit/Honor Courses/Enrollment in Career Technical Education Program

Cum Laude= Above 3.5 -3.69 Cumulative GPA, 1060 SAT Score/21 ACT, Two Extracurricular School Activities, Two AP/Dual Credit/Honor Courses/Enrollment in a Career Technical Education Program

The grades of students transferring to the high school from a chartered **community or nonpublic** school will be recognized; however, such students shall have no established class rank for purposes of graduation honors such as Cum Laude, Summa Cum Laude, and Magna Cum Laude, until such time as they have completed two (2) semesters prior to the final semester of graduation.

Students entering the high school from non-chartered or home-based schooling shall have no established grade point average (GPA) for purposes of graduation honors until such time as they have completed four (4) semesters.

No student shall be eligible for graduation honors unless they have been enrolled for two (2) consecutive semester(s) prior to the final semester utilized for purposes of determining such honors.

At least half of a student's Earned Credit must be "graded" (letter grade vs. S/U) for that student to be considered for any GPA or academic honors associated awards or recognition of the graduating class (i.e. Cum Laude, etc.)

The Superintendent shall develop procedures for the computation of grade point averages and the assignment of class rank to implement this policy which shall include:

- A. a provision for students completing graduation requirements before their class;

- B. a system for fairly averaging makeup courses;
- C. a statement of the methods for such computation and assignment to be made available for those to whom a student's grade point average or rank in class is released;
- D. recognition of the heavier burden of certain work, classes, courses, etc.

Determination of Top Five Percent (5%) and Top Ten Percent (10%) for the Governor's Merit Scholarship and Ohio Guaranteed Admission Programs

To encourage high-achieving students to attend a college or university in Ohio, the state has established the Governor's Merit Scholarship ("GMS") and the Ohio Guaranteed Admission ("OGA") programs. The GMS provides up to \$5,000 per year for up to four (4) years in financial assistance to high school graduates who are identified as being in the top five percent (5%) of their class. Additionally, the OGA guarantees the top ten percent (10%) of each graduating high school class undergraduate admission to every Ohio public college and university, as well as participating Ohio private colleges and universities.

For the purpose of implementing the GMS and OGA, the District shall determine which students fall within the top five percent (5%) and the top ten percent (10%) of their class. Students who are enrolled in a high school that is designed to support and assist students in need of academic intervention ("Success Academies") may be eligible for nomination, provided that they have a GPA reasonably commensurate with other nominees in the District. Students who graduate early may also be considered. An early graduate's GPA and class rank from the previous academic year will be used to determine eligibility.

Determination of a student's membership within the top five percent (5%) and the top ten percent (10%) of the class shall be based upon grade point average ("GPA") at the end of the student's junior year and calculated in compliance with state law and guidelines established by the Chancellor of Higher Education.

The provisions stated in this policy establish the criteria for determining class rank and for determining a student's membership within the top five percent (5%) and top ten percent (10%) of the class.

The top five percent (5%) of high school graduates who are nominated for the GMS shall be restricted to the number communicated to the school or School District by the Ohio Department of Higher Education through the GMS portal.

The top ten percent (10%) of high school graduates who are nominated for the OGA shall be restricted to the number communicated to the school or School District by the Ohio Department of Higher Education through the GMS portal.

In such cases where ranking by GPA results in a tie, the District will determine which student(s) are nominated for the OGA and GMS programs based on the following factors:

- A. scores on standardized college entrance examinations (SAT);
- B. the number of advanced standing programs, including honors, advanced placement, college credit plus, international baccalaureate, and advanced career-technical education classes taken;
- C. GPA for core or college-preparatory coursework;
- D. Non-weighted GPA;

The District shall not consider a student's stated or unstated post-graduation plans when submitting nominees.

The District will report to the Ohio Department of Higher Education ("ODHE") the identity of the students who qualify for GMS and OGA utilizing the secure GMS portal by October 1 each year in the student's senior year. The District will also provide the student's email address, or if preferred, a parent/guardian email address, when nominating students. The Ohio Department of Higher Education will notify students of the award offer by November 1st. The District will inform all nominees after November 1 by email.

R.C. 3313.6013, 3365.04
Revised 10/22/07

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Book	Policy Manual
Section	BOARD POLICIES UNDER CONSIDERATION
Title	Copy of CASH BALANCE RESERVE
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Status	First Reading
Adopted	April 24, 2024

6215 - CASH BALANCE RESERVE

The Board of Education supports good stewardship of taxpayer dollars. In addition, the Board believes that maintaining a cash reserve unencumbered unreserved balance of ninety (90) days of operating expenditures is necessary in the interest of sound fiscal management.

Operating the District with fiscally sound management practices is integral to the ongoing well-being of the School District. Responsible management of operational costs while maintaining a high level of educational excellence within the District is the primary focus of the Board of Education, administrators, teachers and other school personnel when making budgetary decisions.

In the interest of sound fiscal management, the Board affirms that tax levies shall be pursued, and/or the District's finances otherwise managed, to ensure a General Operating Fund unencumbered unreserved cash balance equivalent to at least ninety (90) days of operating expenditures.

Promptly upon receiving any indication that such cash balance may not be achieved within any year of the ~~fiscal five (5) year~~ forecast, the treasurer/CFO shall report such a finding to the Board. Upon such notification by the treasurer/CFO, the Superintendent and treasurer/CFO will prepare and propose options that the Board may consider to forestall such an eventuality.

Further, the Board believes the financial goals of the District should be in alignment with the District's strategic plan and instructional goals. When a General Operating Fund cash balance exceeds 150 days the Superintendent and Treasurer/CFO may prepare a plan for the expenditure of the excess General Operating cash balance on one or more of the major directives of the strategic plan. This plan must be approved by the Board of Education and cannot result in the General Operating Fund cash balance falling below ninety (90) days in any year of the rolling ~~fiscal five (5) year~~ forecast.

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Book	Policy Manual
Section	BOARD POLICIES UNDER CONSIDERATION
Title	Copy of PURCHASING AND BIDDING
Code	po6320
Status	Policy Committee Review
Adopted	July 23, 2007
Last Revised	December 18, 2024

6320 - PURCHASING AND BIDDING

Price Quotations for Items Not Required to be Competitively Bid

It is the policy of the Board of Education that the Treasurer/CFO seek at least two (2) price quotations, unless fewer quotations are available, on purchases of any supplies, materials, and/or equipment costing more than ~~\$25,000~~ ~~50,000~~, except in cases of emergency or when the materials purchased are of such a nature that price negotiations would not result in a savings to the District or when the item is subject to formal bid. Standardized purchasing procedures of the District (AG 6320A) shall be followed when purchasing on the basis of price quotations from vendors.

Limitations

All purchases that are within the amount contained in the function and object of the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Treasurer unless the contemplated purchase is for more than ~~the bidding threshold as determined and published by the Ohio Director of Commerce~~ ~~\$50,000~~, in which case prior approval is required from the Board of Education.

The Treasurer/CFO is authorized to adjust appropriations within a fund in order to make necessary purchases and shall report such modifications at the following regular Board meeting.

Then and Now Certificate

If the Treasurer can certify that, both at the time of the purchase and at the time of certification, sufficient funds were available to the credit of the respective fund, properly appropriated and free from the previous encumbrance, the expenditure may be authorized. The Board may approve such payment within thirty (30) days from receipt of such certificate.

Amounts of less than \$3,000 may be paid by the Treasurer upon completion of the "then and now" certificate, provided that the expenditure is otherwise lawful.

The Board should be advised of all non-bid purchases when the amount exceeds the amount of the appropriation.

The Superintendent is authorized to make emergency purchases, without prior adjustment, of those goods and/or services needed to keep the schools in operation. Such purchases shall be brought to the Board's attention at the next regular meeting.

"Blanket" Certificates

The Treasurer may issue "blanket" purchase orders (certificates) for a sum not exceeding an amount established by resolution of the Board against any specific line item account over a period of time, not to extend beyond the end of the fiscal year in which it is issued. Only one (1) "blanket" purchase order (certificate) may be outstanding at any one (1) particular time for any one (1) particular line item appropriation.

"Super Blanket" Certificates

The Treasurer may issue "super blanket" purchase orders (certificates) for any amount for expenditures and contracts from a specific line-item appropriation account in a specified fund for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. Such a purchase order (certificate) shall not extend beyond the fiscal year.

Contracts for Development and Improvement of Facilities

All contemplated contracts for professional design services such as from an architect or for construction management shall be in accordance with R.C. 9.33 - 9.335 and R.C. 153.65 - 153.71 as applicable, as well as any relevant provisions of the Ohio Administrative Code.

Competitive Bidding

When the Board determines to build, repair, enlarge, improve, or demolish **any building or other property, a school building** the cost of which will exceed the amount to be determined and published by the Ohio Director of Commerce, or for the purchase (or lease-purchase) of school buses, the Treasurer/CFO or designee shall obtain competitive bids.

In accordance with statute, the Board may elect to forego the bidding for contracts in any of the following situations if:

- A. the Board elects and declares by resolution to participate in purchase contracts, in accordance with R.C. Chapter 125 and the terms and conditions prescribed by the Department of Administrative Services
- B. the Board determines and declares by resolution adopted by two thirds (2/3's) of its members that any item is available and can be acquired only from a single source
- C. the Board declares by resolution adopted by two-thirds (2/3's) of its members that the installation, modification, and/or remodeling subject to contracting is involved in an energy conservation measure undertaken through an installment payment contract under R.C. 3313.372 or pursuant to R.C. 133.06(G)
- D. the Board finds and determines that an urgent necessity exists (as defined by statute) with respect to a particular improvement⁴
- E. pursuant to R.C. 9.48, the Board participates in a joint purchasing program, operated by or through a national or State association of political subdivisions in which the Board is eligible for membership or through the Federal government or another political subdivision

The Superintendent shall verify that the specifications for any public improvement project for which bids are solicited do not require any bidder to:

- A. enter into agreements with labor organizations on said public improvement; or
- B. enter into an agreement that requires its employees to become members of or pay fees or dues to a labor organization as a condition of employment or continued employment.

Bidding shall be conducted in accordance with R.C. 3313.46 and related statutes.

Bids shall be sealed and shall be opened by the **Treasurer/CFO** ~~Director of Business Services~~ in the presence of at least one (1) witness.

Soliciting of Bids

The Board, by resolution, may award a bid to the lowest responsible bidder. For a bidder to be deemed responsible, the Board may request evidence from the bidder concerning:

- A. the experience (type of product or service being purchased, etc.) of the bidder;
- B. the financial condition;
- C. the conduct and performance on previous contracts (with the District or other agencies);
- D. the bidder's facilities;
- E. management skills;
- F. the ability to execute the contract properly;
- G. a signed affidavit affirming that neither the bidder nor any sub-contractor has entered into an agreement with any labor organization regarding the public improvement project.

Awarding of Bids

The Board shall approve all contracts resulting from competitive bids prior to being awarded. The Board reserves the right to reject any or all bids.

In situations in which the Board has resolved to award a bid to the lowest responsible bidder and the low bidder does not meet the considerations specified above, the Board shall so notify the bidder, in writing, by certified mail.

Purchase of School Buses and Certain Other Motor Vehicles

The Board shall use competitive bidding to enter into an agreement for the purchase or lease-purchase of a school bus unless an exception to bidding applies. The term "school bus" includes any vehicle designed to carry more than nine (9) passengers excluding the driver. Bids shall indicate that prior to delivery the bus must comply with all applicable State laws and regulations, including the Ohio Pupil Transportation Operation and Safety Rules. No bid bonds will be required unless requested by the Board during the competitive bidding process. The Board is not required to use competitive bidding to rent or lease a school bus as long as the agreement does not include a provision for purchase of the bus.

For the purchase of motor vehicles other than school buses, the Board will follow the adopted procedures to obtain price quotations prior to purchase when applicable. Standardized purchasing procedures of the District shall be followed when purchasing a motor vehicle other than a school bus.

Lease-Purchase Agreements

Lease-purchase agreements entered into by the Board shall be in accordance with R.C. 3313.375. Such agreements shall be a series of one-year renewable lease terms totaling not more than thirty (30) years, after which time ownership is transferred to the Board if all obligations of the Board under the agreement have been satisfied.

Purchases from the State

In accordance with State law (R.C. 4115.31 - 4115.35), the Superintendent shall, in accordance with rules of the State Committee for the purchase of products and services provided by persons with severe disabilities, procure products or services at the fair market price established by the committee from a qualified nonprofit agency for persons with severe disabilities, if the product or service is on the procurement list and is available within the period required by the District, notwithstanding any law requiring the purchase of products and services on a competitive bid basis.

Quantity Purchases

In order to promote efficiency and economy in the operation of the District, the Board requires that Business Services periodically estimate requirements for standard items or classes of items and make quantity purchases to procure the lowest cost consistent with good quality.

Requirement

Before Business Services places a purchase order, they shall check as to whether the proposed purchase is subject to bid, whether sufficient funds exist in the budget, and whether the material might be available elsewhere in the District. All purchase orders shall be numbered consecutively.

In the interests of economy, fairness, and efficiency in its business dealings, the Board requires that:

- A. items commonly used in the various schools or units thereof, be standardized whenever consistency with educational goals can be maintained;
- B. opportunity be provided to as many responsible suppliers as possible to do business with the School District. To this end, Business Services shall develop and maintain lists of potential suppliers for various types of supplies, equipment, and services;
- C. a prompt and courteous reception, insofar as conditions permit, be given to all who call on legitimate business matters;
- D. where the requisitioner has recommended a supplier, Business Services may make alternate suggestions to the requisitioner if, in their judgment, better service, delivery, economy, or utility can be achieved by changing the proposed order.

Employees may be held personally responsible for anything purchased without a properly-signed purchase order or authorization.

The Board may acquire equipment as defined in law by lease, by installment payments, by entering into lease-purchase agreements, or by lease with an option to purchase, provided the contract sets forth the terms of such a purchase and the purchase complies with applicable law and Board policy.

Reverse Auctions

It is the policy of the Board to permit the use of a reverse auction to purchase services and supplies whenever it is determined that the reverse auction process will be advantageous to the District (e.g., result in a cost savings to the District). To that end, vendors may submit proposals when competing to sell services and/or supplies in an open environment via the Internet. While the reverse auction process may be used to purchase supplies such as equipment, materials, tangible assets and insurance, the process may not be used to purchase real property or interests in real property. The process may also be used to purchase services such as the furnishing of labor, time, or effort by a person, provided such services do not involve the delivery of a specific end product other than a report, and are not being furnished in connection with an employment agreement or collective bargaining agreement and/or which are not subject to a competitive selection procedure required by law.

The Board will provide notice of the request for proposals and award contracts in accordance with the Superintendent's administrative guidelines.

Procurement - Federal Grants

The Superintendent shall maintain a procurement and contract administration system in accordance with the USDOE requirements (34 CFR 80.36) for the administration and management of Federal grants and Federally-funded programs. The District shall maintain a compliance system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of this policy and administrative guidelines (AG 6320). (See Policy 6325)

[Cross Reference:
po6325]

Revised 10/22/07
Revised 6/21/10
Revised 6/26/17
Revised 5/22/19

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Legal

R.C. 9.25, 9.30, 9.31, 9.311, 9.312, 9.314, 125.04, 153.02, 153.12, 153.54,
2909.33

R.C. 3313.37, 3313.375, 3313.46, 3313.172, 3327.08, 4115.32 et. seq., 4116.02

R.C. 4116.03, 4511.76, 5705.41, 5705.45

A.C. 3301-83



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6325 - **PROCUREMENT - FEDERAL GRANTS/FUNDS**

Procurement of all supplies, materials, equipment, and services paid for from Federal funds or District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board of Education policies, and administrative procedures.

The Superintendent shall have and use a procurement and contract administration system in accordance with the USDOE requirements (2 CFR 200.317-.326), including affirmative steps for small businesses, minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms, for the administration and management of Federal grants and Federally-funded programs. The District shall maintain oversight that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing Policy 6320 and AG 6320A.

When required by Federal program legislation, all Federally-funded contracts in excess of \$2,000 related to construction, alteration, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130, Policy 3113, and Policy 4113 - Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase. When appropriate, an analysis shall be made between leasing and purchasing property or equipment to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements, where appropriate, for procurement or use of common or shared goods and services.

Competition

All procurement transactions under the Federal award paid for from Federal funds or District matching funds shall be conducted in a manner that provides full and open competition and that is in accordance with 2 C.F.R. Part 200, good administrative practice, and sound business judgment. To ensure objective contractor performance

and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

- A. unreasonable requirements on firms for them to qualify to do business
- B. unnecessary experience and excessive bonding requirements
- C. noncompetitive pricing practices between firms or between affiliated companies
- D. noncompetitive contracts to consultants that are on retainer contracts
- E. organizational conflicts of interest
- F. specification of only a "brand name" product instead of allowing for an "*or equal*" product to be offered and describing the performance or other relevant requirements of the procurement
- G. any arbitrary action in the procurement process

To the extent that the District uses a pre-qualified list of persons, firms or products to acquire goods and services that are subject to this policy, the pre-qualified list includes enough qualified sources as to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list annually.

The District shall require that all prequalified lists of persons, firms, or products which are used in procurement transactions are current and include enough qualified sources to provide maximum open competition. When establishing or amending prequalified lists, the District (or subrecipient) must consider objective factors that evaluate price and cost to maximize competition. The District shall not preclude potential bidders from qualifying during the solicitation period.

To the extent consistent with established practices and legal requirements applicable to the recipient or subrecipient, this subpart does not prohibit recipients or subrecipients from developing written procedures for procurement transactions that incorporate a scoring mechanism that rewards bidders that commit to specific numbers and types of U.S. jobs, minimum compensation, benefits, on-the-job-training for employees making work products or providing services on a contract, and other worker protections. This subpart also does not prohibit recipients and subrecipients from making inquiries of bidders about these subjects and 2 C.F.R. Revisions 2024: Unofficial Comparison Version assessing the responses. Any scoring mechanism must be consistent with the U.S. Constitution, applicable Federal statutes and regulations, and the terms and conditions of the Federal award.

Solicitation Language (Purchasing Procedures)

The District shall have written procurement procedures (in accordance with 2 C.F.R 200.319(d)) that require that all solicitations made pursuant to this policy incorporate a clear and accurate description of the technical requirements for the property, equipment, or service being procured. The description may include a statement of the property, equipment, or service to be procured. When necessary, the description must set forth those minimum essential characteristics and standards to which the property, equipment, or service shall conform. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to clearly and accurately describe the technical requirements, a "brand name or equivalent" description of features to provide procurement requirements may be used. The specific features of the named brand must be clearly stated and the District must identify any additional requirements which the offerors must fulfill and all other factors that will be used in evaluating bids or proposals

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall have and use documented procedures, consistent with the standards described above, for the following methods of procurement:

A. Informal Procurement Methods

Informal procurement methods for small purchases expedite the completion of transactions, minimize administrative burdens, and reduce costs. Informal procurement methods may be used when the value of the procurement transaction under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold established by the State. The informal procurement methods include:

1. MicroPurchases

Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed ~~\$15,000~~ ~~\$10,000~~. To the extent practicable, the District should distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if the Superintendent considers the price to be reasonable based on research, experience, purchase history, or other relevant information and maintains documents to support its ~~conclusion~~ ~~conclusion~~. The District shall maintain evidence of this reasonableness in the records of all purchases made by this method.

Micro-purchases may be made without soliciting competitive quotations if the Superintendent considers the price to be reasonable based on research, experience, purchase history, or other relevant information, and maintains documents to support its conclusion. The District shall maintain evidence of this reasonableness in the records of all purchases made by this method.

~~Unless otherwise defined by State or local law, Districts are responsible for determining and documenting an appropriate micro-purchase threshold in accordance with 2 C.F.R. 200.320(a)(iv) based on internal controls, an evaluation of the risk, and its documented procurement procedures. The micro-purchase threshold used by the District shall be authorized or not prohibited under State, local, or tribal laws or regulations. An eligible District may self-certify a threshold of up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal agency or pass-through entity and auditors in accordance with 2 C.F.R. 200.334. The self-certification, in accordance with 2 C.F.R. 200.334, must include a justification, clear identification of the threshold, and supporting documentation of any of the following:~~

- ~~1. a qualification as a low-risk auditee in accordance with the criteria in 2 C.F.R. 200.520;~~
- ~~2. an annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or~~
- ~~3. for public institutions, a higher threshold is consistent with State law.~~

2. Small Purchases

Small purchases include the acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold of not to exceed ~~\$350,000~~ ~~\$250,000~~. Small purchase procedures require that price or rate quotations shall be obtained from two (2) qualified sources.

Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations ("FAR"). When applicable, a lower simplified acquisition threshold used by the District must be authorized or not prohibited under State, local, or tribal laws or regulations.

1. Formal Procurement Methods

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in 200.319 or non-competitive procurement. The formal methods of procurement are:

1. Sealed Bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of

supplies, materials, or equipment which amounts to more than the lesser of the established Small Purchase threshold or ~~\$350,000~~ \$250,000 and when the Board determines to build, repair, enlarge, improve, or demolish ~~any building or other property~~ a school building/facility, the cost of which will exceed the amount to be determined and published by the Ohio Director of Commerce.

In order for sealed bidding to be feasible, the following conditions shall be present:

- a. a complete, adequate, and realistic specification or purchase description is available;
- b. two (2) or more responsible bidders have been identified as willing and able to compete effectively for the business; and
- c. the procurement lends itself to a firm fixed-price contract and the selection of the successful bidder can be made principally based on price.

When sealed bids are used, the following requirements apply:

- a. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from two (2) qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
- b. The invitation for bids must define the items or services with specific information, including any required specifications, for the bidder to properly respond
- c. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
- d. A firm fixed-price contract is awarded in writing to the lowest responsive bid and responsible bidder. When specified in the invitation for bids, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts must only be used to determine the low bid when the District determines they are a valid factor based on prior experience.
- e. The Board reserves the right to reject any or all bids but must document and provide a justification for all bids it rejects.

2. Proposals

Procurement by proposals is a method in which either a fixed-price or cost-reimbursement contract is awarded. This method is used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

- a. Requests for proposals require public notice and must identify all evaluation factors and their relative importance. To the maximum extent practicable, any proposals submitted in response to the public notice must be considered.
- b. Proposals shall be solicited from two (2) sources.
- c. The District must have written procedures for conducting technical evaluations and for making selections.
- d. Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the District considering price and other factors.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby the competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where the price is not used as a selection factor, can only be used to procure A/E professional services. The method cannot be used to purchase other services provided by A/E firms that are a potential source to perform the proposed effort.

3. **Noncompetitive Procurement**

Procurement by noncompetitive proposals may be used only when one or more of the following circumstances apply:

- a. the aggregate amount of the procurement transaction does not exceed the micro-purchase threshold;
- b. the procurement transaction can only be fulfilled by a single source;
- c. the public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;
- d. the District requests in writing to use a noncompetitive procurement method, and the Federal agency or pass-through entity provides written approval; or
- e. after soliciting several sources, competition is determined to be inadequate.

4. **Noncompetitive Purchases Through Educational Service Centers (ESCs)**

Under State law, the Board may enter into a contract with an educational service center ("ESC") that authorizes the ESC to make purchases for supplies, materials, equipment, and services or the delivery of services on the District's behalf. These contracts promote operational efficiency and cost savings, and further enhance the educational experience for our students. Purchases made through such contracts are exempt from competitive bidding.

The District may apply for approval from the Department of Education and Workforce ("DEW") to use a noncompetitive purchasing method to procure personnel-based services from an ESC only when the following criteria are met:

- a. the ESC posts a list of all services it provides, including costs of these services, on its website;
- b. the ESC has been designated as "high performing" by the DEW; and
- c. DEW as the pass-through state entity has determined that the ESC was substantially in compliance with all audit rules and guidelines during the most recent audit conducted by the Auditor of State.

The Treasurer/CFO will submit an application and any required documentation to DEW on the designated form requesting approval for use of a noncompetitive purchasing method for personnel services. Purchases will not be made until the application is approved. Notice of approval will be maintained by the Treasurer/CFO.

Domestic Preference for Procurement

The District should, to the extent practicable and consistent with law, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. Such requirements shall be included in all subawards, contracts, and purchase orders under the Federal award.

Procurement of Recovered Materials

The District must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976, as amended, 42 U.S.C. 6962. These requirements include:

- A. procuring only items designated in the guidelines of the Environmental Protection Agency ("EPA") at 40 C.F.R. part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000;
- B. procuring solid waste management services in a manner that maximizes energy and resource recovery; and

- C. establishing an affirmative procurement program for the procurement of recovered materials identified in the EPA guidelines.

The District should, to the greatest extent practicable and consistent with law, purchase, acquire, or use products and services that can be reused, refurbished, or recycled; contain recycled content, are biobased, or are energy and water-efficient; and are sustainable.

This may include purchasing compostable items and other products and services that reduce the use of single-use plastic products.

Contract/Price Analysis

The District shall perform a cost or price analysis for every procurement transaction, including contract modifications, in excess of the Simplified Acquisition Threshold (**currently \$350,000 effective October 1, 2025** ~~currently \$250,000~~). The method and degree of analysis conducted depend on the facts surrounding the particular procurement transaction. For example, the District should consider potential workforce impacts in their analysis if the procurement transaction will displace public sector employees. However, as a starting point, the District must make independent estimates before receiving bids or proposals. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements. The District must not use the "cost plus a percentage of cost" and "percentage of construction costs" methods of contracting.

Time and Materials Contracts

The District uses a time and materials type contract only 1) after a determination that no other contract is suitable; and 2) if the contract includes a ceiling price that the contractor exceeds at its own risk. A time-and-materials type contract means a contract whose cost to the District is the sum of the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Because this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will award contracts only to responsible contractors that possess the ability to perform successfully under the terms and conditions of the proposed contract. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as 1) contractor integrity; 2) compliance with public policy; 3) compliance; 4) proper classification of employees; 5) record of past performance; and 6) financial and technical resources.

The District shall not subcontract with or award subgrants to any person or company that is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors, at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals ("RFPs") or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest or failure to file a formal written protest within the time prescribed shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District shall maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

Records Retention

The District must retain all Federal award records for three (3) years from the date of submission of the final financial report, or as otherwise required pursuant to the Board-adopted records retention schedule, whichever is longer. For awards that are renewed quarterly or annually, the District must retain records for three (3) years from the date of submission of the quarterly or annual financial report, respectively, or as otherwise required pursuant to the Board-adopted records retention schedule, if longer. Records to be retained include, but are not limited to, financial records, supporting documentation, and statistical records. Other records retention requirements shall be in accordance with 2 C.F.R. 200.334 and the Board-adopted records retention schedule.

The District must collect, transmit, and store Federal award information in an open file, non-licensed, and machine-readable formats. The District may substitute electronic versions of original paper records through duplication or other forms of electronic conversion, provided that the procedures are subject to periodic quality control reviews. Quality control reviews must ensure that electronic conversion procedures provide safeguards against the alteration of records and assurance that records remain in a format that is readable by a computer system.

- Revised 11/19/18
- Revised 5/22/19
- Revised 5/26/21
- Revised 5/25/22
- Revised 5/24/23

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- Legal 2 C.F.R. 200.317 - .326, Appendix II to Part 200
- 2 C.F.R. 200.520
- R.C. 3313.843 - 3313.846



Book	Policy Manual
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Replacement Policy - Vol. 44, No. 2

7540.09 - **ARTIFICIAL INTELLIGENCE ("AI")**

Definitions

Artificial Intelligence ("AI"): A machine-based system that can, for a given set of human-defined objectives, make predictions, recommendations, or decisions influencing real or virtual environments. Artificial intelligence systems use machine and human based inputs to perceive real and virtual environments; abstract such perceptions into models through analysis in an automated manner; and use model inference to formulate options for information or action. See 15 U.S.C. 9401, Sec. 3.

Generative AI: Any internet-based generative artificial intelligence program that makes use of large language model algorithms to make something new. AI used for auto-complete, minor text predictions, and/or grammar/spelling/punctuation suggestions, commonly found in most word-processing applications, is not considered generative AI. See A.C. 3342-3-01.8(B)(15).

AI tool: A software application that uses artificial intelligence technologies, like machine learning and natural language processing ("NLP"), to perform tasks that typically require human intelligence, such as understanding language, analyzing data, solving problems, and creating content, often by learning from patterns in large datasets to improve over time."

AI LITERACY

The Board recognizes the importance of preparing students and educators for the successful integration of innovative technologies. To that end, the Board directs the administration to responsibly integrate AI by building AI literacy for all students and educators, including integration of AI into relevant curriculum, professional learning opportunities, and safe and responsible usage.

STAKEHOLDER ENGAGEMENT

The Superintendent shall establish an AI workgroup to inform AI policy and implementation. The workgroup should include educators who are representative of grade levels and departments, including special education and related services professionals, other relevant staff, Board members, and students, as well as external representatives such as local businesses and postsecondary institutions. Educators and staff should be given the opportunity to explore and gain experience with applications and integrated approaches to achieving the District's mission and priorities. The workgroup should regularly review new research and guidance and provide ongoing feedback to the Board.

Parents and community members should be informed through ongoing engagement about the skills students need for the future workforce and how AI is being used in the classroom. Educational resources may be provided to empower families to understand the potential risks associated with the unsupervised use of AI tools. Regular AI updates, including the use of tools and opportunities for feedback, shall be integrated into the existing family and community engagement strategy.

DATA PRIVACY AND SECURITY

The District is committed to protecting the privacy and security of all student and staff data. The adoption and implementation of any AI tool must adhere to existing data privacy and security policies that include, but are not limited to, Personally Identifiable Information ("PII"), FERPA, and any other relevant state of Ohio and Federal laws. AI tools should only access, store, or process data that is necessary, and must do so in a secure, transparent, and ethical manner. AI systems must be vetted to ensure they meet rigorous standards for data encryption, access control, and responsible data use.

Users must also follow the terms of service, including appropriate age limits.

PROCUREMENT AND EVALUATION OF AI TOOLS

The adoption of AI-enabled tools should be conducted in accordance with existing procurement policies and in alignment with the District's core values, goals, and priorities. Selection procedures must ensure that any AI tool adheres to data privacy and security policies. Evaluation of tools must also address alignment to instructional and operational goals, accessibility, and cost. All third-party vendors providing AI tools must comply with District standards and State and Federal law for data protection, ethical use, and accessibility.

ETHICAL USE OF AI

The Superintendent is charged with verifying that the design and implementation of AI is done in a safe and responsible manner that keeps people at the core of every AI-related decision. AI implementation should be human-centered and should empower students, educators, and communities. It is a tool to support learning and teaching, not a substitute for student effort or the role of the educator. Accordingly, users should critically analyze AI output, respect safeguards and rules, and be transparent about its use.

ACCEPTABLE USE

The District recognizes that responsible and appropriate uses of AI by students and educators will vary depending on the context including, but not limited to, grade level, subject, and/or the nature of the classroom activity or assignment.

Expectations for acceptable student uses should be clearly articulated by educators in alignment with policy and guided by the specific requirements for an assignment or activity. This includes specifying AI use expectations in course syllabi and assignment instructions when relevant. These expectations should clearly articulate the expectations of use, types of relevant assignments where AI use is acceptable, and the required format for references.

Educators should consider the impact on learning objectives and assessment of student learning when designing related instruction and classroom activities. No assignment shall require the use of a tool that is not provided by the District. AI tools approved for use should be clearly communicated.

Expectations for educators, staff, and third-party use should align with District priorities. Educator use should be in alignment with the Licensure Code of Conduct for Ohio's Educators. Educators and staff must model appropriate acceptable use practices when using AI tools for instructional and operational uses.

Use of tools that have not been approved is not permitted.

All users are expected to employ AI tools solely for educational and related operational purposes, upholding values of respect and academic integrity, and in alignment with other related Board policies. Using AI tools for bullying, harassment, and any form of intimidation is strictly prohibited and should be addressed in alignment with existing behavior and discipline policies.

Students and staff with concerns regarding inappropriate use that violates Board policies and/or applicable state or federal laws should contact the Superintendent.

ACADEMIC INTEGRITY

The Board recognizes that the responsible use of AI requires the highest standards of academic integrity with clear expectations for students, educators, and staff regarding the ethical use of AI tools. AI-enabled tools may be used to support student work (such as brainstorming or feedback), but AI-generated work must not replace student work. Students are expected to complete assignments and assessments in a manner that reflects their own understanding and effort, critically analyze AI-generated content and not misrepresent it as original work, and use proper citations and references for AI-assisted work according to existing policies and expectations relevant to assignments (such as APA or MLA style formats).

The Superintendent shall specify procedures for investigating and addressing suspected misuse in alignment with existing academic integrity policies.

IMPLEMENTATION AND REVIEW

The Board will monitor developments in AI technology and update policies to address emerging risks. This policy should be reviewed often for effectiveness; alignment to district, school, educator, and student needs; considerations of ongoing innovation; related data privacy and management policies; and impact on students, including learning outcomes.

OTHER CONSIDERATIONS

NON-ACADEMIC USE OF AI

Students and staff are prohibited from using AI to generate false or knowingly misleading representations of other students, staff, volunteers, or Board members that are reasonably interpreted as derogatory, threatening, or otherwise objectionable to a reasonable person, including by way of AI generated or manipulated visual or verbal depictions of any such individual, or the distribution of such depictions through any means, for example via social media, regardless of whether the distributor created the depictions themselves. This provision expressly prohibits the creation and/or distribution of Non-Consensual Intimate Imagery ("NCII"). This paragraph shall be implemented in a manner consistent with individuals' First Amendment rights.

NON-CONSENSUAL INTIMATE IMAGERY

National digital safety experts have emphasized the importance of addressing issues related to Non-Consensual Intimate Imagery ("NCII"), particularly in terms of local policies on digital wellness and cyberbullying. The Center for Democracy & Technology has created a model policy and related resources that districts and schools may want to consider incorporating into relevant local policies. In potential cases where NCII may be used for the purposes of sexual extortion, schools and districts should be aware of Braden's Law and consider how it may apply within existing local policies, as the law classifies sexual extortion as a felony offense in Ohio.

A.C. 3342-3-01.8

R.C. 3301.24

Ohio's AI in Education Coalition: AI Strategy

Ohio's AI Toolkit: Guidance and Resources to Advance AI Readiness in Ohio Schools

[Cross References:

po5500 - STUDENT CONDUCT

po7540.03 - STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY

po7540.04 - STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY]

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A.C. 3342-3-01.8

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Book Policy Manual
 Section BOARD POLICIES UNDER CONSIDERATION
 Title Copy of ARTIFICIAL INTELLIGENCE ("AI")
 Code po7540.09
 Status Policy Committee Review
 Adopted December 18, 2024

7540.09 - ARTIFICIAL INTELLIGENCE ("AI")

~~The Board of Education recognizes the positive impact that artificial intelligence ("AI") technology may have in the District's educational program and operations. The Superintendent is authorized to support the use of AI technology when its use is consistent with the District's mission, goals, and operational integrity.~~

~~Any use of AI technology in the District's educational program or operations must be in accordance with State and Federal law as well as Board policies including, but not limited to, the following: Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs and Activities; Policy 5136 – Personal Communication Devices; Policy 5500 – Student Conduct; Policy 7540.03 – Student Technology Acceptable Use and Safety; Policy 7540.04 – Staff Technology Acceptable Use and Safety; Policy 8330 – Student Records; Policy 8350 – Confidentiality; and Policy 8351 – Security Breach of Confidential Databases.~~

~~Violation of this policy may result in disciplinary consequences. Students may be disciplined for violations, up to and including suspension or expulsion. Staff may be disciplined for violations, up to and including suspension or termination of employment. The Administration will refer any illegal acts to law enforcement.~~

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Cross References po5500 - STUDENT CONDUCT
 po7540.03 - STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
 po7540.04 - STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY



Book	Policy Manual
Section	BOARD POLICIES UNDER CONSIDERATION
Title	Copy of FOOD SERVICES
Code	po8500
Status	Policy Committee Review
Adopted	July 23, 2007
Last Revised	March 19, 2025

8500 - **FOOD SERVICES**

The Board of Education shall provide cafeteria facilities in all school facilities where space and facilities permit, and will provide food service for the purchase and consumption of lunch for all students. The Board shall also provide a breakfast program in accordance with procedures established by the Department of Education and Workforce ("DEW"). The Board shall annually encumber the funds needed to operate the program.

The food-service program shall comply with Federal and State regulations pertaining to the selection, preparation, delivery, consumption, and disposal of food and beverages including, but not limited to, the current United States Department of Agriculture's ("USDA") school meal pattern requirements and the USDA Smart Snacks in School nutrition standards, as well as to the fiscal management of the program.

Further, the food service program shall comply with Federal and State regulations pertaining to the fiscal management of the program as well as all the requirements pertaining to food service hiring and food service manager/operator licensure and certification. In addition, as required by law, a food safety program based on the principles of the Hazard Analysis and Critical Control Point ("HACCP") system shall be implemented with the intent of preventing food-borne illnesses. For added safety and security, access to the facility and the food stored and prepared therein shall be limited to food service staff and other authorized persons.

The Board shall approve and implement nutrition standards governing the types of food and beverages that may be sold on the premises of its schools and shall specify the time and place each type of food or beverage may be sold. In adopting such standards, the Board shall:

- A. consider the nutritional value of each food or beverage;
- B. consult with a dietitian licensed under R.C. Chapter 4759, a dietetic technician registered by the commission on dietetic registration, or a school nutrition specialist certified or credentialed by the school nutrition association;
- C. consult and incorporate to the maximum extent possible the dietary guidelines for Americans jointly developed by the USDA and the United States Department of Health and Human Services; and
- D. consult and incorporate the USDA Smart Snacks in School nutrition guidelines.

The District's food service program shall serve only food items and beverages determined by the Food Service Department to be in compliance with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines. Any competitive food items and beverages that are available for sale to

students a la carte campus wide between midnight and thirty (30) minutes following the end of the school day shall also comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines, and may only be sold in accordance with Board Policy 8550 - Competitive Food Sales.

The Superintendent will require that the food service program serve foods in the schools of the District that are wholesome and nutritious and reinforce the concepts taught in the classroom.

The Superintendent is responsible for implementing the food service program in accordance with the adopted nutrition standards and shall provide a report to the Board at one of its regular meetings, annually, regarding the District's compliance with the standards.

No food or beverage may be sold on any school premises except in accordance with the standards approved by the Board.

Cultivated-Protein Food Products or Food Misbranded as a Meat or Egg Product

No cultivated-protein food products or food misbranded as a meat or egg product may be purchased by the Board. The Board may purchase vegetarian/vegan food products as long as they are correctly labeled.

In accordance with Ohio law, a misbranded food under the Pure Food and Drug Law includes the following:

- A. The food's labeling is false or misleading in any way;
- B. The food is offered for sale under the name of another food;
- C. The food's container is so made, formed, or filled as to be misleading;
- D. The food is an imitation of another food, unless its label bears in type of uniform size and prominence, the word "imitation," and immediately thereafter the name of the food imitated; and
- E. The food bears or contains any artificial flavoring, artificial coloring, or chemical preservative, unless it bears labeling stating that fact, subject to exemptions established by rules adopted by the Director of Agriculture ("ODA Director").

Food is misbranded as a meat product or egg product if all of the following apply:

- A. The food is or contains a manufactured-protein food product or fabricated-egg product;
- B. The food is offered for sale by a food processing establishment;
- C. A label that is part of or placed on the package or other container storing the food includes an identifying meat term or an identifying egg term; and
- D. The label that is part of or placed on the package or other container storing the food does not contain a conspicuous and prominent qualifying meat term in close proximity to an identifying meat term or a conspicuous and prominent qualifying egg term in close proximity to an identifying egg term.

An identifying meat term means any word or phrase that indicates, suggests, or describes a meat product and common names that a purchaser would associate with a meat product, such as "chicken", "burger", "filet", or "jerky." A permissible, qualifying meat term is a word or phrase that would clearly disclose to a reasonable purchaser that the product is not a meat product, and includes phrases such as "imitation", "lab-grown", "meatless", "vegetarian", or "vegan."

An identifying egg term means any word or phrase that indicates, suggests, or describes an egg product and common names that a purchaser would associate with eggs, such as "frittata", "omelet", or "scrambled." A permissible, qualifying egg term is a word or phrase that would clearly disclose to a reasonable purchaser that a food product is not an egg product, and includes phrases such as "egg-free", "plant-based", "vegetarian", or "vegan."

Released Time for Religious Instruction

Students who participate in a released time course in religious instruction pursuant to Board Policy 5223 during lunch may be provided a school meal for consumption during the released time instruction. The meal will meet all USDA meal pattern and nutrition standards requirements.

The Board shall provide a Federal food service program for students during summer intervention programs that are mandated under State and Federal law. If the Board determines that it is unable to provide a Federal food service program during the summer, for financial reasons, the Board will communicate that decision to its residents in a manner it determines to be appropriate.

If the Board does not comply with the requirement in A.C. 3301-91-10 of establishing a meal program to support summer intervention services, the Board will permit an approved summer food service sponsor to use school facilities located in a school building attendance area where at least one-half (1/2) of the students are eligible for free lunches. The Board will charge the summer food service program sponsor a reasonable fee for the use of school facilities that may include the actual cost of custodial services, charges for use of school equipment, and a pro-rated share of the utility costs as determined by the Board. The Board will also require the summer food service program sponsor to indemnify and hold harmless the District from any potential liability resulting from the operation of the summer food service program. The Treasurer will ensure that the food service program sponsor is either added to the District's liability insurance policy as an additional insured party, or require evidence of the sponsor's own liability insurance policy in the amount approved by the Board. The summer food service program sponsor shall be responsible for any costs incurred in obtaining coverage under this Policy.

During all times while the food service program is operating and students are being served food, at least one (1) employee shall be present in the area in which the food is being consumed who has received instruction in methods to prevent choking and demonstrated an ability to perform the Heimlich maneuver.

Dietary Modifications

Modifications Based on Compliant Medical Documentation

An adult student or student's parent requesting special dietary accommodations for a student with a disability that restricts the diet must provide the Medical Statement for Special Dietary Needs signed by a State authorized medical authority, which is a medical professional authorized in the State of Ohio to write prescriptions. The request must contain the following information:

- A. an explanation of how the student's physical or mental impairment restricts the diet;
- B. the food(s)/type(s) of foods to be avoided;
- C. the food(s)/type(s) of foods to be substituted;
- D. additional pertinent information, if any, that will assist in accommodating the student's needs.

If a Medical Statement for Special Dietary Needs is incomplete, unclear, or lacks sufficient detail, the Special Dietary Accommodation Coordinator or Food Service Director shall request that the student or parent/guardian request that the medical authority supplement the response so that a safe meal can be provided.

A special dietary accommodation for a student who has a disability that restricts the student's diet must be supported by a Medical Statement for Special Dietary Needs, which should be submitted to the Food Service Director who shall serve as the Special Dietary Accommodation Coordinator.

Contact:
 Food Services Supervisor
 6638 Mill Road
 Brecksville, OH 44141
 440-740-4000

A student with a disability may have an IEP or 504 plan that requires specific instruction, services, or accommodation related to the student's nutritional needs. If a student's IEP or 504 plan contains the same information that is required on a Medical Statement for Special Dietary Needs, then it is not necessary to obtain and submit a separate Medical Statement for Special Dietary Needs.

The individual making an initial request for such substitutions must inform the Food Service Director or Special Dietary Accommodation Coordinator that the student has a disability that restricts the student's diet. The School District will honor the request upon receipt of the required documentation from a State-authorized medical authority. If the Special Dietary Accommodation Coordinator is unable to grant a requested accommodation following receipt of the medical authority's statement, the student or parent shall be provided with an explanation of the basis for the decision. Compliant requests shall be immediately implemented.

Disability Accommodation Grievance Procedure

The following procedure is intended to provide prompt and equitable resolution to any concern or disagreement regarding the food service program's administration of meal modifications made or requested on the basis of a student's disability. None of the procedures described in this policy section shall prevent a student or parent from pursuing a complaint with any State or Federal agency, including the USDA, using the procedures described at the end of this policy.

Any other complaint or disagreement with the food service administration concerning implementation of special dietary accommodations based on a student's disability shall be presented to the Special Dietary Accommodation Coordinator. The student or parent shall specify the nature of the concern and any requested remedy in writing. The Coordinator shall promptly review the grievance and either contact the student or parent for any required clarification of the request or to seek to reach an agreement regarding how to best address the concern. If no agreement is reached, the Coordinator shall make a determination and notify the student or parent in writing as soon as practicable. If the grievance is affirmed in any respect, the Coordinator shall propose a plan for implementing appropriate remedial measures. If the student or parent is dissatisfied with the Coordinator's determination, the student or parent may submit a written request to the Building Principal or Superintendent for review. The administrator's determination shall be final.

Modification Based on Student/Parental Preference

When a request for a special dietary accommodation is not supported by an authorized Medical Statement for Special Dietary Needs or included in a student's IEP or 504 plan, the School District cannot provide modified meals that are not in compliance with USDA Child Nutrition Program requirements. However, the Board authorizes the following:

A. Fluid Milk Substitution

The School District shall have no legal obligation to accommodate a student's or a parent's preference for a fluid milk substitute if there is no Medical Statement for Special Dietary Needs on file requiring such a substitute. However, the District will assist the student in choosing a reimbursable meal through offer versus serve ("OVS").

B. Religious Reason

The School District shall have no legal obligation to accommodate a student's or parent's request for accommodations based on religious requests. However, the District will assist the student in choosing a reimbursable meal through OVS.

C. General Dietary Preference

The School District shall have no legal obligation to accommodate a student's or parent's general health, nutrition, or food preferences. However, the District will assist the student in choosing a reimbursable meal through OVS.

IMPLEMENTATION AND DISCONTINUATION

Review

Upon receipt of a request for a special dietary accommodation, the Food Service Director or Special Dietary Accommodation Coordinator shall review the request to ensure it is supported as required by Federal law and District policy and if not, shall request additional or clarifying information from the student or parent making the request.

Implementation

When the need for a special dietary accommodation is supported by a Medical Statement for Special Dietary Needs signed by a State authorized medical authority, the District will offer a reasonable modification that effectively accommodates the student's disability. Following USDA Child Nutrition Program regulations, the School District may consider factors such as cost and efficiency and is not required to prepare a specific meal, provide a specific brand of food, or provide a meal beyond the meals provided to other students.

For students who have an IEP or 504 plan that requires specific food-related accommodations, the School District shall provide the accommodation as required by law, seeking clarifying medical information, as necessary.

A special dietary request will be approved and implemented upon submission of a completed authorized Medical Statement.

Renewing A Special Dietary Request

An authorized Medical Statement does not need to be updated annually. However, the Special Dietary Accommodation Coordinator may annually seek clarification or updates on special dietary requests.

Discontinuation of a Special Dietary Request

A special dietary request or part of a request may be discontinued by a parent by submitting the request in writing to the Special Dietary Accommodation Coordinator or shall be discontinued consistent with the medical authorities' recommendation provided with the Medical Statement for Special Dietary Needs.

Meal Charges

Meals sold by the school may be purchased by students and staff members and community residents in accordance with administrative guidelines established by the Superintendent.

The operation and supervision of the food-service program shall be the responsibility of the Food Service Supervisor/ Registered Dietitian. In accordance with Federal law, the Food Service Supervisor shall take such actions as are necessary to obtain a minimum of two (2) food safety inspections per school year, which are conducted by the State or local governmental agency responsible for food safety inspections. The report of the most recent inspection will be posted in a publicly visible location, and a copy of the report will be available upon request.

A periodic review of the food-service accounts shall be made by the Food Service Supervisor/ Registered Dietitian in collaboration with the Treasurer/CFO. Any surplus funds from the National School Lunch Program shall be used to purchase cafeteria equipment. Surplus funds from a-la-carte foods may accrue to the food-service program.

Bad Debt

Bad debt incurred through the inability to collect lunch payment from students is not an allowable cost chargeable to any Federal program. Any related collection cost, including legal cost, arising from such bad debt after they have been determined to be uncollectable are also unallowable. District efforts to collect bad debt shall be in accordance with Policy 6152 - Student Fees, Fines, and Charges.

Bad debt is uncollectable/delinquent debt that has been determined to be uncollectable no sooner than the end of the school year in which the debt was incurred and after the Superintendent determines that sufficient reasonable effort and approaches to collecting the debt have been made. If the uncollectable/delinquent debt cannot be recovered by the School Meals Program in the year when the debt was incurred, then this is classified as bad debt. Once classified as bad debt, non-Federal funding sources must reimburse the NSFS for the total amount of the bad debt. The funds may come from the District general fund, State or local funding, school or community organizations such as the PTA, or any other non-Federal source. Once the uncollectable/delinquent debt charges are converted to bad debt, records relating to those charges must be maintained in accordance with the record retention requirements in 7 C.F.R. 210.9(b) (17) and 7 C.F.R. 210.15(b).

Negative Account Balances

Students will be permitted to purchase meals from the District's food service using either cash on hand or a food service account. A student may be allowed to incur a negative food service account balance subject to the following conditions.

A student who has exceeded the permissible negative balance amount in their account and does not have cash on hand sufficient to purchase a meal will be treated respectfully. The District will provide meals to students with unpaid meal balances without stigmatizing them, will provide parents of students who charge meals with notification when a student charges a meal, and will make efforts to collect the charges incurred by the students so that the unpaid charges are not classified as bad debt at the end of the school year.

If a student has reached the permissible level of negative lunch account balance, they shall be provided a regular reimbursable meal that follows the USDA meal pattern, the cost of which shall continue to accrue to a negative lunch account balance.

Any negative lunch account balances will be converted to school fees. Parents/Guardians will be responsible for paying all fees in accordance with Policy 6152 - Student Fees, Fines, and Charges. Fee waivers are applied in accordance with Policy 6152.01 - Waivers of School Fees for Instructional Materials.

Students who have qualified for Free lunches are still responsible for paying off any debt that was incurred prior to qualifying for free lunches.

The policy and guidelines will be posted on the District website.

With regard to the operation of the school food service program, the Superintendent shall require:

- A. the maintenance of sanitary, neat premises free from fire and health hazards;
- B. the preparation of food that complies with Federal food safety regulations;
- C. the planning and execution of menus in compliance with USDA requirements;
- D. the purchase of food and supplies in accordance with State and Federal law, USDA regulations, and Board policy; (see Policy 1130, Policy 1200, Policy 3113, Policy 3210, Policy 3214, Policy 4113, Policy 4210, Policy 4214, and Policy 6460)
- E. complying with food holds and recalls in accordance with USDA regulations;
- F. the administration, accounting, and disposition of food-service funds pursuant to Federal and State law and USDA regulations;
- G. the safekeeping and storage of food and food equipment pursuant to State and Federal law and USDA regulations;
- H. the regular maintenance and replacement of equipment;
- I. all District employees whose salaries are paid for with USDA funds or non-Federal funds used to meet a match or cost-share requirement must comply with the District's time and effort record-keeping policy (see Policy 6116).

In accordance with the nutritional standards adopted by the Board, the placement of vending machines in any classroom where students are provided instruction unless the classroom is also used to serve meals to students is prohibited.

The District shall serve only nutritious food in accordance with the nutritional standards adopted by the Board in compliance with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines. Foods and beverages in competition with the District's food-service program must comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines, and may only be sold in accordance with Board Policy 8550.

The Superintendent will require that the food-service program serve foods in the schools of the District that are wholesome and nutritious and reinforce the concepts taught in the classroom.

The Superintendent is responsible for implementing the food-service program in accordance with the adopted nutrition standards and shall provide a report regarding the District's compliance with the standards at one of its regular meetings annually.

Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture ("USDA") civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. The District's nondiscrimination statement below is complementary to the District's nondiscrimination

policies, including Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity and Policy 1422/Policy 3122/Policy 4122 - **Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment** ~~Nondiscrimination and Equal Employment Opportunity.~~

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights ("ASCR") about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. Mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. Fax:
(833) 256-1665 or (202) 690-7442; or
3. E-mail:
program.intake@usda.gov.

This institution is an equal opportunity provider.

Revised 5/19/08
Revised 5/23/11
Revised 11/17/14
Revised 12/14/15
Revised 6/27/16
Revised 6/26/17
Revised 5/22/19
Revised 4/22/20
Revised 5/26/21
Revised 5/25/22

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Legal

A.C. 3301-91

R.C. 3313.81, 3313.811-815

7 CFR Parts 15b, 210, 215, 220, 225, 226, 227, 235, 240, 245, 3015

42 U.S.C. 1758

Child Nutrition Act of 1966, 42 U.S.C. 1771 et seq.

Healthy, Hunger-Free Kids Act of 2010 and Richard B. Russell National School Lunch Act, 42 U.S.C. 1751 et seq.

OMB Circular No. A-87USDA Smart Snacks in School Food Guidelines (effective July 1, 2014)

SP 32-2015 Statements Supporting Accommodations for Children with Disabilities in the Child Nutrition Programs

Brecksville-Broadview Heights City School District

2027-2028 School Calendar

08/13 Teacher Work Day
08/16-17 Teacher Work Days
08/18 First Day of School

August 2027						
Su	M	Tu	W	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2028						
Su	M	Tu	W	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29				

02/21 President's Day - No School

09/06 Labor Day - No School

September 2027						
Su	M	Tu	W	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

March 2028						
Su	M	Tu	W	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

03/23 End of 3rd Grading Period
03/24 Teacher Records Day - No School for Students
03/27-31 Spring Break - No School

10/08 NEOEA Day - No School
10/21 End of 1st Grading Period
10/22 Teacher Records Day - No School for Students

October 2027						
Su	M	Tu	W	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2028						
Su	M	Tu	W	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

04/14 Good Friday - No School
04/17 Easter Monday - No School

11/22-23 Prof. Waiver Days - No School for Students
11/24-26 Thanksgiving Break

November 2027						
Su	M	Tu	W	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2028						
Su	M	Tu	W	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

05/29 Memorial Day

12/20-31 Winter Break

December 2027						
Su	M	Tu	W	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2028						
Su	M	Tu	W	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

06/01 Last Day of School
06/02 Teacher Records Day

01/13 End of 2nd Grading Period
01/14 Teacher Records Day - No School for Students
01/17 MLK Day - No School

January 2028						
Su	M	Tu	W	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1st Grading Period 8/18 - 10/21/27 (45 Student Days)
2nd Grading Period 10/25 - 01/13/28 (44 Student Days)
3rd Grading Period 01/18 - 03/23/28 (47 Student Days)
4th Grading Period 04/03 - 06/01/28 (41 Student Days)

First Day of School
 Staff Work-No School for Students
 End of Grading Period
 No School

186 Teacher Days / 177 Student Days

Brecksville-Broadview Heights City School District

2028-2029 School Calendar

08/11 Teacher Work Day
08/14-15 Teacher Work Day
08/16 First Day of School

August 2028						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2029						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

02/16 - No School
02/19 President's Day - No School

09/04 Labor Day - No School

September 2028						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

March 2029						
Su	M	Tu	W	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

03/22 End of 3rd Grading Period
03/23 Teacher Records Day - No School for Students
03/26-30 Spring Break - No School

10/13 NEOEA Day - No School
10/19 End of 1st Grading Period
10/20 Teacher Records Day - No School for Students

October 2028						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2029						
Su	M	Tu	W	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

04/02 Spring Break - No School

11/20-21 Prof. Waiver Days - No School for Students
11/22-24 Thanksgiving Break

November 2028						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2029						
Su	M	Tu	W	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

05/28 Memorial Day - No School
05/31 Last Day of School

12/25-29 Winter Break

December 2028						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2029						
Su	M	Tu	W	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

06/01 Teacher Records Day

01/01-05 Winter Break
01/11 End of 2nd Grading Period
01/12 Teacher Records Day - No School for Students
01/15 MLK Day - No School

January 2029						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1st Grading Period 8/16- 10/19/28 (45 Student Days)
2nd Grading Period 10/23 - 01/11/29 (44 Student Days)
3rd Grading Period 01/16 - 3/22/29 (46 Student Days)
4th Grading Period 04/03 - 05/31/29 (42 Student Days)

First Day of School
 Staff Work-No School for Students
 End of Grading Period
 No School

186 Teacher Days / 177 Student Days

Brecksville- Broadview Heights City School District

High School Social Studies Adoptions

Title	Course	Edition	ISBN	Publisher
Ways of the World	AP World	5th Edition	978-1-319-40930-2	Bedford, Freeman & Worth
Reporteros	Spanish Levels 1, 2 & 3	Revised	Multiple	Klett World Languages

K-5 Elementary Science School Adoptions

Title	Course	Edition	ISBN	Publisher
TCI Bring Science Alive	K-5 Elementary Science		Multiple	TCI

VLA Participation Contact Information Form

School District: Brecksville-Broadview Heights School: BBHCSD HS/MS County: Cuyahoga

School District Information:	Brecksville-Broadview Heights City School District
Mailing Address	6638 Mill Road Brecksville, Ohio 44141
Phone Number	440-740-4028
General Point of Contact (GPOC)	Dr. David Martin Director of Teaching, Learning & Collaboration
Billing Point of Contact (BPOC)	Liz Olexa
GPOC Email	martind@bbhcsd.org
BPOC Email	olexae@bbhcsd.org
Emergency Contact Name, Email, and Phone Number (After school hours or weekends)	Davie Martin martind@bbhcsd.org 440-537-6394
List All Participating Schools:	BBHCSD High and Middle Schools
Additional Options	
Welcome Message (Displayed to students)	
Date of the Week to Start	<input type="checkbox"/> Sun <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thurs <input type="checkbox"/> Fri <input type="checkbox"/> Sat
Use Offline Activities Types	<input type="checkbox"/> Yes <input type="checkbox"/> No
Allow Offline Activity Editing by Teacher	<input type="checkbox"/> Yes <input type="checkbox"/> No
Max Offline Minutes Per Day	<input type="text"/> Minutes Allowed to submit offline time
Allow Offline Log Overlap	<input type="checkbox"/> Yes <input type="checkbox"/> No
JCESC Office Use Only	
Start Date	
End Date	
Agreement	<input type="checkbox"/> 1 Year <input type="checkbox"/> 2 Year <input type="checkbox"/> 3 Year <input type="checkbox"/> 4 Year <input type="checkbox"/> 5 Year
VC/VLA Discount	
SIS Integration (formerly known as DASL)	<input type="checkbox"/> Yes <input type="checkbox"/> No



JEFFERSON COUNTY EDUCATIONAL SERVICE

VLA PARTICIPATION AGREEMENT

This Agreement is entered into between the Governing Board of the Jefferson County Educational Service Center (JCESC) and BBHCSD Board of Education (District) for a period of: Table A.)

CHOOSE ONE:

12 months beginning July 1, 2026 and ending June 30, 2027 (\$1,500 Fee)

24 months beginning July 1, 2026 and ending June 30, 2028 (\$2,000 Fee)

36 months beginning July 1, 2026 and ending June 30, 2029 (\$3,000 Fee)

48 months beginning July 1, 2026 and ending June 30, 2030 (\$4,000 Fee)

60 months beginning July 1, 2026 and ending June 30, 2031 (\$5,000 Fee)

WHEREAS, the JCESC has developed a Virtual Learning Academy (VLA), an internet-based educational curriculum and delivery system designed for grades K-12 which provides alternative educational opportunities for credit deficiencies; alternative programs; summer school programs, including but not limited to gifted, special needs and home-schooled students; and

WHEREAS, the District desires to contract with the JCESC to enable its students to participate in the VLA when appropriate;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained in this Agreement, it is understood and agreed by the parties as follows:

1. JCESC shall provide the following services:
 - a) curriculum and delivery system
 - b) development and maintenance of the school district VLA database, including registration of students and faculty
 - c) professional development and system training
 - d) daily online VLA technical support
 - e) marketing consultation
 - f) treasurer's office/EMIS support
 - g) tutoring services may be made available at the discretion of JCESC and contingent upon the receipt of applicable reading grant funding.
 - h) JCESC may, at its discretion, partner with Franciscan University to provide tutoring services through students seeking field experience. When available, this tutoring opportunity will be displayed on the VLA login page for all participating VLA students.

2. The District agrees to provide an administrator to serve as a "point of contact" between the District and the JCESC to coordinate and administer the VLA program.

* Please complete the Participation Contact Information Form in this document.

3. Students enrolled in the VLA shall remain part of the District's ADM.

4. Fees for Service:

a) The District shall pay the sum of the content selected in Table A to JCSC for a VLA contract, payable as arranged by the parties.

Managed Services	School Districts	Payments
Managed Services – 1 Year	\$1500	Year 1: \$1500
Managed Services – 2 Years	\$2000	Year 1: \$1500 Year 2: \$500
Managed Services – 3 Years	\$3000	Year 1: \$2000 Year 2: \$500 Year 3: \$500
Managed Services – 4 Years	\$4000	Year 1: \$2500 Year 2: \$500 Year 3: \$500 Year 4: \$500
Managed Services – 5 Years	\$5000	Year 1: \$3000 Year 2: \$500 Year 3: \$500 Year 4: \$500 Year 5: \$500

b.) Student License Fees are the responsibility of the District. The License enables a student to enroll in an unlimited number of courses for the license period within the dates of the Agreement.

The Student License Fees are as follows:

Student License Fees	
Full Year <i>(Unlimited Courses)</i>	\$200
Six Month <i>(Unlimited Courses)</i>	\$150
Three Month <i>(Unlimited Courses)</i>	\$100
Single Course	\$50
Extended <i>(3 months up to a full year)</i>	\$50
Progress Monitoring Diagnostics <i>Per Student Per Full Year</i>	\$25

Summer School Fees	
Summer School License Fee <i>Student License Fee Memorial Day thru July 31st</i> <i>(Unlimited Courses)</i>	\$75

c.) Specially Designed Instruction (SDI) may be provided upon request of the District when required by a student's Individualized Education Program (IEP). SDI services shall be billed at a rate of \$50 per hour.

SDI services shall be billed monthly based on documented hours provided, unless otherwise agreed to in writing by both parties.

d.) Shell courses may be created at the request of the District at a cost of \$500 per course, inclusive of up to 18 units.

5. **Teacher Stipends:** Teacher stipends are the responsibility of the District. If the JCESC provides the teacher, the rates are as follow:

Teacher Fees	
Teacher Graded Course Fee <i>(Essay, Short Response, and Computer Graded Questions-Licensed Teacher provides Feedback, Support, and Intervention)</i>	One credit: \$300 ½ credit: \$150 ¼ credit: \$100

The stipend is payable to the JCESC.

- a. If the District provides the teacher, payment arrangement shall be between the District and teacher.

6. Student Withdrawal: Student withdrawal fees are the responsibility of the District. License and Teacher Fees associated are listed as follows:

Withdrawal Fees	
<p><i>Student License Withdrawal Fee</i> <i>If the student has not logged in within 30 days of enrollment.</i></p> <p><i>If the student logged in and worked on the platform but withdrawals within 30 days of enrollment.</i></p>	<p>No Charge</p> <p>1-10 Hours \$25 11-20 Hours \$50 21 Hours \$75</p>
<p><i>Teacher Graded Course Withdrawal Fee</i> <i>If the student has not logged in within 30 days of enrollment</i></p> <p><i>If the student logged in and worked on the platform but withdrawals within 30 days of enrollment</i></p>	<p>No Charge</p> <p>0-3 Units \$25 4 or more \$9 /Unit</p>

7. Independent Contractor Status: Each party hereto shall be deemed an independent contractor, and neither party is nor shall be considered an agent, employee, or representative of the other.
8. Cooperation: Upon either party's request, the other party shall provide, without charge, copies of all information, data, records, and/or reports that the requesting party deems necessary to the provision of the Staffing Services. Appropriate conferences shall also be scheduled at convenient times with essential administrative personnel of both parties to discuss necessary information.
9. Limitation on Warranties: This Agreement is a service contract. Accordingly, JCESC disclaims all expressed, implied, and/or statutory warranties, including but not limited to warranties of merchantability and fitness for a particular purpose.
10. Compliance with Law and Student Information: Both Parties shall comply with all applicable Federal, State, and Local laws, ordinances, codes, regulations, and policies, including but not limited to those governing the disclosure of confidential information regarding students or their family members and, student records, such as ORC 3319.321 and the Family Educational Rights and Privacy Act (20 U.S.C. §1232g). Neither party shall disclose student information or records (directory or otherwise) without the prior written consent of the student's parent or student, if over 18. Each Party shall notify the other of any release of student or family information immediately upon knowledge of the same. Any student information released to a third party or subsequent party pursuant to the terms of the law or this agreement shall be released on the condition that the receiving party will not permit any other party to have access to such information without the written consent of the parent or student if 18 or over.
11. Confidentiality: During this Agreement, the District and its students and employees may have access to curriculum and materials developed by the VLA, which may be considered proprietary and confidential. The District agrees to maintain the confidentiality of this information and take

all reasonable steps to insure its employees, agents, students, and like entities will do the same. Specifically, except as otherwise required by law, the District, its students, employees, and agents will not copy or use the curriculum and materials for reproduction or its purposes. Nor will the District make such information available to third parties for any purpose without the express written consent of the JCEC. This obligation to maintain confidentiality shall survive the termination of this Agreement.

- 12. Amendment: This Agreement may not be reformed, altered, or modified in any way by any practice or course of dealing but may be modified or amended only by an instrument in writing duly executed by both parties.
- 13. Assignment: Neither party may assign or otherwise transfer, voluntarily or by operation of law, this Agreement without the prior written consent of the other party.
- 14. Entirety: This Agreement contains the entire Agreement between the parties, and there are no oral promises or other representations inducing its execution or qualifying its terms. Any prior service contractor similar type of Agreement between the parties, oral or written, is hereby superseded and terminated.
- 15. Governing Law: The laws of the State of Ohio shall govern the validity, performance, and enforcement of this Agreement.
- 16. Severability: Each article, paragraph, provision, term, and condition of this Agreement, and any portions thereof, shall be considered severable. If, for any reason, any portion of this Agreement is determined to be invalid or contrary to any applicable law, rule, or regulation, the remaining portions of this Agreement shall be unimpaired, remain binding on the parties, and continue to be given full force and effect.
- 17. Section Headings: The section headings contained in this Agreement are for convenience of reference only and shall not affect the meaning or interpretation of this Agreement.

**SIS
(formerly known as DASL) Integration**

Table B.)

CHOOSE ONE:

Yes, we want to purchase the SIS Integration

NO, we DO NOT want to purchase the SIS Integration

SIS Integration Fees	
<i>Per Year (in accordance to the Agreement Length)</i>	\$2,000

Integrations into VLA

- Using this integration, students, teachers, classes, and class enrollments would be entered into DASL and then loaded into VLA.
- The way to pull information out of DASL:
 - GradeBook Export – this would run nightly
- The GradeBook export contains all information needed. No development work will be needed by the ITC. To use this, the GradeBook integration must be turned on.
(This does not turn on the GradeBook product.)
- Courses, Districts, Schools, and Grade Levels would be maintained in both systems and would require manual linking between the two.

Student, Parent, and Teacher Accounts as well as Student Licenses would also be automatically created in VLA from the DASL data.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date firstwritten above.

BOARD OF EDUCATION OF	GOVERNING BOARD OF THE JEFFERSON COUNTY EDUCATIONAL SERVICE CENTER

By: _____ Board President	By: _____ Board President
By: _____ Fiscal Officer	By: _____ Fiscal Officer
By: _____ Superintendent	By: _____ Superintendent

AGREEMENT FOR EDUCATION STAFFING SERVICES

This Agreement For Education Staffing (this “Agreement”) is made on _____, between Zen Educate Inc., a Delaware corporation, (hereafter referred to as the “Zen”) and Brecksville-Broadview Heights City School District located at 6638 Mill Road, Brecksville, OH 44141 (hereafter referred to as the “District”).

RECITALS

- A. Zen provides a service and online technology platform (or phone call/email/text message before the Platform is fully functional) (the “Platform”) through which individuals including teachers, teaching assistants, cover supervisors, exam invigilators, substitute teachers, paraprofessionals, special education paraprofessionals, educational assistants, teacher aides, lunchroom supervisors, and other positions required in schools (collectively, “education professionals”) can connect with schools, school districts, charter management organizations and colleges (collectively, “Districts”) and where Districts can post open positions (“Assignments”) for which Education Professionals are needed.
- B. Districts can use the Platform (or phone call/email/text message before the Platform is fully functional) to search for and evaluate Education Professionals and Education Professionals can post individual profiles and search for and evaluate District Assignments. Districts may offer an Assignment to Education Professionals via the Platform (or phone call/email/text message before the Platform is fully functional). Education Professionals are free to accept or reject an Assignment and can communicate their decision via the Platform (or phone call/ email/text message before the Platform is fully functional).
- C. When an Education Professional indicates via the Platform (or phone call/email/text message before the Platform is fully functional) his or her acceptance of an Assignment, the Education Professional will be assigned to the District as an employee of Zen and an assignment fee (the “Assignment Fee”) is payable to Zen by the District.
- D. A District may identify an Education Professional, introduced via the Platform (or phone call/email/text message before the Platform is fully functional), as a suitable candidate for a direct hire (“Direct Hire”) position. Where the District engages an Education Professional on a Direct Hire basis, an introduction fee (the “Temp-to-perm Fee”) is payable to Zen by the District.
- E. A “Temp-to-perm” Fee is also payable to Zen by a District in situations when an Education Professional who has worked at such District on an Assignment is subsequently hired directly by the District. This fee ranges from \$1,500 to \$4,500 based on the educator’s qualifications. The temp-to-perm fee reduces by \$25 for certified teachers and \$20 all other roles, for each day worked.
- F. The fees charged by Zen under this Agreement are sometimes referred to as “Charges”.

In consideration of the premises and the mutual undertakings hereunder, the parties agree as follows:

- 1. Prior to publicizing profiles of Education Professionals on the Platform and prior to supplying an Education Professional for an Assignment, Zen will carry out background checks required for individuals working in Districts and colleges. Zen will communicate

relevant information to the relevant District prior to commencement of each relevant Assignment.

2. When posting an Assignment on the Platform, the District will provide details of:
 - (a) the date on which the District requires the Education Professional to commence work and the duration, or likely duration, of the work.
 - (b) the position which the District seeks to fill, including the type of work the Education Professional in that position would be required to do, the location at which, and the hours during which, the Education Professional would be required to work, and any risk to health or safety known to the District and what steps the District has taken to prevent or control such risks;
 - (c) the experience, training, qualifications and any authorization which the District considers are necessary, or which are required by law, or by any professional body, for the Education Professional to possess in order to work in the position; and
 - (d) any expenses payable to the Education Professional.
3. An agreed upon Assignment Fee shall be paid by the District in respect of each day of an Assignment.
4. The Temp-to-perm Fee shall range from \$1,500 to \$4,500 based on educator qualifications. This fee is payable when an Education Professional who has worked at a District on an Assignment is subsequently hired directly by the District or engaged through another staffing firm within twenty-four (24) weeks of the end of any of their Assignments with the District. This fee is reduced by \$25 for certified teachers and \$20 for all other roles, for each day an Education Professional works at the District.
5. Should the Education Professional leave his or her Direct Hire position within the first ten (10) weeks and was not previously assigned to the District by Zen (i.e., no rebate will apply if the Education Professional was previously assigned to the District), then the District is entitled to a rebate (which is a percentage of Introduction Fee) depending on the period of employment.

The period of employment rebate structure (% of Introduction Fee due) is outlined below:

- (a) Up to 2 weeks 75%
 - (b) Up to 4 weeks 50%
 - (c) Up to 6 weeks 25%
6. All Charges are subject to any applicable taxes.
7. If the District does not pay any Zen invoices when due, interest shall accrue on the unpaid balance at the rate of one and one-half percent (1-1/2) per month (or the highest rate permitted by law, if less) until paid in full. In addition, the District agrees to pay Zen's costs of collection, including its reasonable attorneys' fees and other professional fees (including expenses and court costs).
8. The District or Zen may terminate an Assignment without prior notice, but Zen strongly discourages the early termination of Assignments unless exceptional circumstances occur. Education Professionals depend on predictable schedules and reliable income. Early termination of Assignments without sufficient warning or reason causes undue inconvenience and provides Education Professionals with no income protection.

Accordingly, the District agrees to pay one day's Assignment Fee in respect of any confirmed Assignment canceled less than twenty-four (24) hours prior to the agreed commencement date, to enable payment to the Education Professional.

9. The District undertakes to supervise the Education Professional sufficiently to ensure the District's satisfaction with the Education Professional's standards of work. If the District reasonably considers that the services of the Education Professional are unsatisfactory, the District may terminate the Assignment either by instructing the Education Professional to leave the Assignment immediately, or by directing Zen to remove the Education Professional. Zen may, in its absolute discretion in such circumstances, reduce or cancel the Charges for the time worked by that Education Professional, provided that the District has notified Zen immediately that they have asked the Education Professional to leave the Assignment or the Assignment terminates:
 - (a) within four (4) hours of the Education Professional commencing the Assignment where the Assignment is for more than seven (7) hours; or
 - (b) within two (2) hours for Assignments of seven (7) hours or less.
10. During an Assignment, the District will confirm to Zen that the Education Professional has indeed worked on the Assignment but, in any case, it shall be assumed that the Education Professional has worked (and the District will be invoiced accordingly) unless the District immediately notifies Zen that no work has been carried out by the Education Professional on the day in question.
11. Zen shall invoice the District weekly in respect of all time worked on Assignments by all Education Professionals at that District during the preceding week and the District shall pay all invoices within thirty (30) business days of issuance.
12. Zen shall keep, and maintain for at least six (6) years following each Assignment, details of all Assignments and the Education Professionals working on them.
13. Educational Professionals are required to have on file a certification showing that staff that require frequent or prolonged contact with students have submitted to a tuberculosis risk assessment and if tuberculosis risk factors were identified, was examined and found to be free of infectious tuberculosis. If no risk factors are identified an examination is not required.
14. Educational Professionals will have direct contact with students. As required under Education Code Section 45125.1, subdivision (a), Zen shall advise Educational Professionals who will provide services pursuant to this Agreement to submit their fingerprints in a manner authorized by the Department of Justice together with a fee determined by the Department of Justice in order to conduct a criminal background check to determine whether such Educational Professionals have been convicted of or have charges pending for a felony as defined under Education Code Section 45122.1. Zen shall advise Educational Professionals it is not permitted to perform Program services that may come in contact with students under this Agreement until the Department of Justice has determined that the Educational Professional has not been convicted of a felony or has no criminal charges pending for a felony as defined in Section 45122.1.
15. While Zen makes commercially reasonable efforts to ascertain the skill, integrity and reliability of the Education Professionals, and to provide the same in accordance with the details provided by the District, no liability is accepted by Zen for any loss, expense, damage or delay arising from any failure to provide any Education Professional for all or

part of the Assignment or from the negligence, dishonesty, misconduct or lack of skill of the Education Professional, or if the Education Professional terminates the Assignment for any reason. For the avoidance of doubt, Zen does not exclude liability for death or personal injury arising from its own gross negligence or willful misconduct, or for any other loss which it is not permitted to exclude by law.

16. Education Professionals supplied by Zen are Zen's employees but are deemed to be under the supervision, direction and control of the District from the time they report to take up duties and for the duration of the Assignment. The District agrees to be responsible for all acts, errors or omissions of the Education Professional, whether willful, negligent or otherwise, as though the Education Professionals were on the payroll of the District.
17. The District will comply in all respects with all public health, safety and statutory provisions as are in force from time to time, including codes of practice and legal requirements to which the District is ordinarily subject in respect of the District's own staff (such as adequate liability insurance coverage).
18. Zen and the District agree that they will keep confidential all confidential information and take reasonable steps to ensure that their officers, employees and agents do not disclose confidential information except in the proper performance of their obligations under this Agreement.
19. Without prejudice to the generality of Section 18 above:
 - (a) All information relating to an Education Professional posted on the Platform or otherwise provided by Zen to the District is confidential and is provided solely for the purpose of providing work-finding services to the District. Such information shall not be used by the District for any other purpose nor divulged to any third party, and the District undertakes to abide by the provisions of any applicable data protection legislation at all times in receiving and processing personal data.
 - (b) Zen undertakes to keep confidential all relevant terms and conditions of employment that the District discloses to Zen and not to use such information except for the purposes of this Agreement.
20. Zen accepts no liability for any inability to access or use the Platform caused by system downtime or by technical issues beyond Zen's control.
21. Zen reserves the right to restrict a District's access to the Platform, for example in cases of non-payment.
22. TO THE MAXIMUM EXTENT ALLOWABLE BY LAW, NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, PUNITIVE, SPECIAL, EXEMPLARY, INCIDENTAL OR CONSEQUENTIAL DAMAGES (INCLUDING LOST PROFITS, LOSS OF BUSINESS OPPORTUNITY OR LOSS OF GOODWILL), WHETHER BASED ON CONTRACT OR TORT (INCLUDING NEGLIGENCE), ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, EVEN IF THE OFFENDING PARTY KNEW OR SHOULD HAVE KNOWN OR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
23. This Agreement and the Assignment details constitutes the entire agreement between the parties pertaining to its subject matter and supersedes all prior agreements and understandings of the parties pertaining to its subject matter.

24. No modification or amendment of this Agreement shall be binding unless executed in writing by authorized signatories of both parties.
25. Any provision of this Agreement that expressly or by implication is intended to come into or continue in force on or after the termination or expiration of this Agreement, shall remain in full force and effect after the termination or expiration of this Agreement.
26. This Agreement may be signed in counterparts, and electronic and PDF signatures shall be treated as originals of the respective party's signatures.
27. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio, without regard to its conflicts of law principles. The parties irrevocably and unconditionally consent to the exclusive jurisdiction and venue of the state and federal courts located within the State of Ohio, for purposes of all legal proceedings arising out of or relating to this Agreement, and hereby irrevocably waive the right to trial by jury in any such legal proceedings.
28. Any notice required to be given under this Agreement shall be: (i) in writing signed by a person duly authorized by the sending party and (ii) delivered by hand, e-mail with acknowledgement of receipt, or prepaid first-class mail, to the recipient at its address specified in this Agreement (or otherwise notified from time to time to the sender by the recipient for the purposes of this Agreement).
29. If any provision of this Agreement is held to be unenforceable, (i) such provision shall be severed from this Agreement and the remainder of this Agreement shall not be affected; and (ii) Zen and the District shall negotiate in good faith a replacement provision which is enforceable.

Zen and the District, by their authorized representatives, have signed this Agreement as of the date set forth above.

ZEN EDUCATE INC.

By: Alava Kremerman

By: _____

Name: Vyacheslav Kremerman

Name: _____

Title: CEO

Title: _____

**RESOLUTION DECLARING TRANSPORTATION
IMPRACTICAL FOR THE 2025-2026 SCHOOL YEAR**

The Board of Education of the Brecksville-Broadview Heights City School District, Cuyahoga County, met in regular session this 22nd day of April 2026, with the following members present:

_____ moved and _____ seconded the adoption of the following resolution:

WHEREAS, pursuant to section 3327.02 of the Revised Code, the Board of Education of the Brecksville-Broadview Heights City School District (“Board” or “Board of Education” or “District”) may determine that it is impractical to transport a pupil who is eligible for transportation to and from a school under section 3327.01 of the Revised Code after considering each of the following factors:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether a similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules, and
6. Whether other reimbursable types of transportation are available

WHEREAS, in light of the above-stated timelines set forth in section 3327.02 of the Revised Code and pursuant to same, the Superintendent has the authority to make the determination of impracticality prior to the next Board meeting, with the Superintendent’s determination considered by the Board at its next meeting; and

WHEREAS, in accordance with section 3327.02 of the Revised Code, the Board shall report its determination to the Ohio Department of Education and shall further issue a letter to the pupil’s parent, guardian, or other person in charge of the pupil, as well as issue a letter to the nonpublic or community school in which the pupil is enrolled with a detailed description of the reasons for which such determination was made; and

WHEREAS, after a determination declaring the impracticality of transportation is made pursuant to this Resolution, the Board shall offer to provide payment in lieu of transportation by informing the pupil’s parent, guardian, or other person in charge of the pupil of this Resolution and of the right of the pupil’s parent, guardian, or other person in charge of the pupil to accept the offer of payment in lieu of transportation or reject the Board’s offer of payment in lieu of transportation.

NOW, THEREFORE, BE IT RESOLVED based on the Board’s consideration of the above-stated factors set forth in section 3327.02 of the Revised Code, as well as the specific factors listed in this paragraph, the Board of Education hereby declares transportation impractical for the 2025-2026 school year via this Resolution for the pupils attending St. Ignatius School as listed in Exhibit A, determined on an individual and case-by-case basis, based on: (1) the cost to the District will be approximately \$48,000 per year to run an additional bus, which includes the costs of hiring and training a new bus driver, fuel and bus maintenance; (2) the school’s bell schedule conflicts with the District’s schedule and would require the District to re-route its own students which would cause one or more of the District’s routes to be over an hour long.

BE IT FURTHER RESOLVED that the Brecksville-Broadview Heights City School District hereby offers the parent, guardian, or other person in charge of the pupil payment in lieu of providing transportation, and hereby directs the Superintendent and Treasurer or designee(s) to provide notification to the parent, guardian, or other person in charge of the pupil of the Board’s determination and of the right to accept or reject this offer as set forth herein and in accordance with section 3327.02 of the Revised Code.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were open to the public when required by law, in full compliance with the law.

UPON ROLL CALL, on passage of the foregoing resolution, the vote was as follows:

	<u>Yea</u>	<u>Nay</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Exhibit A- St. Ignatius High School

1. Robert Sirek

April 7, 2026

Brian Koss
Facilities & Safety Coordinator
Brecksville-Broadview Heights City Schools
6638 Mill Road
Brecksville, Ohio 44141

Via Email: kossb@bbhcsd.org

Re: Bid Summary and Recommendations – BBHSD Pavement Improvements - 2026

Dear Mr. Koss:

On Friday, April 3, 2026, three (3) bids were received for the above-mentioned project. The proposals were opened and publicly read aloud at 12:00PM EST. A complete Bid Tabulation is attached.

The apparent low bidder is All Ways Construction.

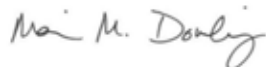
The recommended total project award is \$103,544.78 which includes the Base Bid and Alternates #1, 2, 3, and 4. The bid is 8% above the estimate of \$96,034.

Behnke has not had experience with All Ways Constructions. The attached references are satisfactory evidence that they can complete the project consistent with project drawings and specifications.

If you have any questions or require further information, please feel free to contact me.

Sincerely,

BEHNKE ASSOCIATES, INC.



Marie M. Dowling, ASLA, LEED-AP

BID TAB**BBHSD PAVEMENT IMPROVEMENTS - 2026**

3-Apr-26

Behnke LA

OHIO PAVING		ALL WAYS		ADVANCED		PHILLIPS		ESTIMATE	
Base + All Alt.	Base + Alt 1-4	Base + All Alt.	Base + Alt 1-4	Base + All Alt.	Base + Alt 1-4	Base + All Alt.	Base + Alt 1-4	Base + All Alt.	Base + Alt 1-4
\$ 52,098.48		\$ 38,022.16		\$ 61,387.47		\$ 59,510.50		\$ 44,741	
\$ 8,248.34		\$ 9,013.40		\$ 6,665.03		\$ 8,483.00		\$ 5,040	
\$ 4,731.72		\$ 8,187.70		\$ 4,867.83		\$ 6,030.50		\$ 5,001	
\$ 16,979.39		\$ 18,636.32		\$ 17,613.96		\$ 22,046.00		\$ 17,561	
\$ 23,034.60		\$ 29,685.20		\$ 23,871.15		\$ 29,840.50		\$ 23,691	
\$ 54,567.20	\$ 105,092.53	\$ 52,152.97	\$ 103,544.78	\$ 51,576.56	\$ 114,405.44	\$ 41,748.00	\$ 125,910.50	\$ 42,614	\$ 96,034
\$ 159,659.73		\$ 155,697.75		\$ 165,982.00		\$ 167,658.50		\$ 138,648	

REPAIR / REPLACEMENT OF ASPHALT PAVEMENT AND PAINT STRIPING
BRECKSVILLE-BROADVIEW HEIGHTS

DOCUMENT 004113 - PROPOSAL FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: All Ways Construction LLC
- B. Project Name: Repair/Replacement of Asphalt Pavement and Paint Striping.
- C. Project Locations: Brecksville-Broadview Heights High School and Middle School, 6380 Mill Rd, Broadview Heights, Ohio 44147, Elementary School at 3500 Oaks Rd., Brecksville, Ohio, TMC at 9175 Market Place West, and the Board of Education Office at 6638 Mill Rd., Brecksville, OH.
- D. Owner: Brecksville-Broadview Heights City Schools.
- E. Landscape Architect: Behnke Landscape Architecture.

1.2 See Attached. - Unit Price Schedule

- A. Base Bid, Single-Prime (All Trades) Contract, including Allowances: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Behnke Landscape Architecture and the Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

thirty eight thousand twenty two Dollars (\$38,022.16)
and sixteen cents

- B. Alternate Bid #1, Single-Prime (All Trades) Contract, including Allowances: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Behnke Landscape Architecture and the Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

nine thousand fifteen dollars & forty Dollars (\$9,015.40)
cents

- C. Alternate Bid #2, Single-Prime (All Trades) Contract, including Allowances: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Behnke Landscape Architecture and the Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the

REPAIR / REPLACEMENT OF ASPHALT PAVEMENT AND PAINT STRIPING
BRECKSVILLE-BROADVIEW HEIGHTS

construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

eight thousand one hundred eighty seven Dollars (\$8,187.70).
+ seventy cents

- D. Alternate Bid #3, Single-Prime (All Trades) Contract, including Allowances: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Behnke Landscape Architecture and the Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

eighteen thousand six hundred thirty six Dollars (\$18,636.32).

and thirty two cents

- E. Alternate Bid #4, Single-Prime (All Trades) Contract, including Allowances: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Behnke Landscape Architecture and the Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

twenty nine thousand six hundred eighty Dollars (\$29,685.20).

five + twenty cents

- F. Alternate Bid #5, Single-Prime (All Trades) Contract, including Allowances: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Behnke Landscape Architecture and the Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

fifty two thousand one hundred Dollars (\$52,152.97).

fifty two + ninety seven cents

1.3 ACKNOWLEDGEMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:

1. Addendum No. 1, dated 3/30/26.
2. Addendum No. 2, dated _____.
3. Addendum No. 3, dated _____.
4. Addendum No. 4, dated _____.

REPAIR / REPLACEMENT OF ASPHALT PAVEMENT AND PAINT STRIPING
BRECKSVILLE-BROADVIEW HEIGHTS

1.4 SUBMISSION OF BID

- A. Respectfully submitted this 3 day of April, ~~2024~~ 2026
- B. Submitted By: All Ways Construction (Name of bidding firm or corporation).
- C. Authorized Signature: Kristen Matthews (Handwritten signature).
- D. Signed By: Kristen Matthews (Type or print name).
- E. Title: Contract Administrator (Owner/Partner/President/Vice President).
- F. Witnessed By: Beverly Rye (Handwritten signature).
- G. Attest: [Signature] (Handwritten signature).
- H. By: Venice Ronyal (Type or print name).
- I. Title: President (Corporate Secretary or Assistant Secretary).
- J. Street Address: 11938 Mayfield Rd
- K. City, State, Zip: Chardon, OH 44024
- L. Phone: 440-834-1988 ext 212
- M. License No.: N/A
- N. Federal ID No.: 37-1882752 (Affix Corporate Seal Here).

1.5 BID GUARANTEE

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 (ten) days after a Notice of Award, if offered within 60 (sixty) days after receipt of bids.
- B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.6 TIME OF COMPLETION

- A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work by AUGUST 25, 2025.

BBHSD PAVEMENT IMPROVEMENTS - 2026

SECTION 00 42 13

SCHEDULE OF ITEMS

Each Bidder shall be required to submit Unit Prices for each of the items on the Unit Price List. Unit prices as indicated on the Unit Price List are for furnished and installed work and shall govern for all additions to or deductions from the work. These unit prices shall include all overhead, profit, general conditions, as well as cost of labor and material. Unit prices shall remain valid until a Certificate of Substantial Completion has been issued. Unit prices are to be net for work in place and are to include all incidental items. **QUANTITIES ARE FOR CONTRACTOR CONVENIENCE ONLY. CONTRACTOR WILL BE RESPONSIBLE FOR VERIFYING QUANTITIES.**

ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL
BASE BID - Sh. L2.0				
1 2" Plane and Fill per Details Sh L 6.0	1,604	sy	21.04	33,748.16
2 Gutter/Joint Sealant - ODOT #423	1,237	lf	2.00	2,474.00
3 Paint Striping - ODOT # 641	1	ls	1,800.00	1,800.00
Repaint all existing traffic markings (yellow/white) at the High School/Middle School Campus and the Elementary School Campus (except area B on Sh L-5).			TOTAL BASE BID	38,022.16

ALTERNATE #1 - Sh L2.0

1 2" Plane and Fill per Details Sh L 6.0	132	sy	38.45	5,075.40
2 8" Concrete ODOT	119	sf	30.00	3,570.00
3 Gutter/Joint Sealant - ODOT #423	184	lf	2.00	368.00
			TOTAL ALTERNATE #1 BID	9,013.40

ALTERNATE #2 - Sh L2.0

1 2" Plane and Fill per Details Sh L 6.0	256	sy	29.20	7,475.20
4 Gutter/Joint Sealant - ODOT #423	285	lf	2.50	712.50
			TOTAL ALTERNATE #2 BID	8,187.70

ALTERNATE #3 - Sh L3.0

1 2" Plane and Fill per Details Sh L 6.0	947	sy	18.58	17,576.32
2 Gutter/Joint Sealant - ODOT #423	530	lf	2.00	1,060.00
			TOTAL ALTERNATE #3 BID	18,636.32

ALTERNATE #4 - Sh L3.0

1 2" Plane and Fill per Details Sh L 6.0	1,280	sy	21.94	28,083.20
2 Gutter/Joint Sealant - ODOT #423	801	lf	2.00	1,602.00
			TOTAL ALTERNATE #4 BID	29,685.00

ALTERNATE #5 - WIDEN PICK UP - DROP OFF DRIVE - Sh L4.0

1 Excavation/Grading/Stockpile Topsoil ODOT #200	1	ls	4,000.00	4,000.00
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BBHSD PAVEMENT IMPROVEMENTS - 2026

SECTION 00 42 13

		SCHEDULE OF ITEMS			
2	6"x18" Concrete ODOT #499	lf	45.09	8,116.20	
3	8" Concrete Walk/Apron ODOT #608	sf	32.22	5,799.60	
4	Catch Basin ODOT Type 2	ea	2,500.00	2,500.00	
5	8" Storm Sewer ODOT #611	lf	143.45	860.70	
6	4" Perforated Subdrain ODOT #605	lf	16.11	2,432.61	
7	12" Limestone Base ODOT #304	sy	48.61	5,055.44	
8	3" Asphalt ODOT #448	sy	42.18	4,386.72	
9	1-1/2" Asphalt ODOT #448	sy	36.43	3,788.72	
10	Tack Coat ODOT #407	sy	7.57	246.48	
11	Prime Coat ODOT # 408	sy	22.00	2,288.00	
12	Joint/Gutter Sealant ODOT #423	lf	2.00	736.00	
13	Respread 4" Topsoil ODOT #652	sy	8.54	6,405.00	
14	Seed/Mulch ODOT #659	sy	4.05	3,075.00	
15	SEDIMENT/EROSION CONTROL PER CITY	ls	2,500.00	2,500.00	
TOTAL ALTERNATE #5 BID				52,152.97	

UNIT PRICES FOR ADDITIONAL SCOPE

1	Type 1 Crack Seal Per Det #3 Sh 1.6.0	lf	7.50
2	Pot Hole Repair Per Det #3 h 1.6.0	sf	11.00
3	Fabric Per Det #1 Sh 1.6.0	sf	2.00
4	ME CONTRACTOR	sf	1,500.00

KEY

sf square foot
 sy square yard
 lf lineal foot
 ls lump sum
 ea each

NOTE

THE CONTRACTOR WILL BE RESPONSIBLE FOR PROVIDING SEDIMENT AND ERSION CONTROL AS REQUIRED BY CHAPTER 1331 OF BRECKSVILLE CODIFIED ORDANCES.



AIA Document A310 - 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)
All Ways Construction, LLC
11938 Mayfield Road Building C,
Chardon, Ohio 44024

SURETY:

(Name, legal status and principal place of business)
Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800,
Plymouth, MN 55441

OWNER:

(Name, legal status and address)
Brecksville-Broadview Heights City School District
6638 Mill Rd.
Brecksville, OH 44141

BOND AMOUNT: \$ One Hundred Percent (100%) of the amount bid including alternates

PROJECT:

(Name, location or address, and Project number, if any)
Repair/Replacement of Asphalt Pavement
Brecksville-Broadview Heights Middle School/High
School/ Elementary School 2026

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

Init.

Signed and sealed this 3rd day of April, 2026.

Micelle Joseph
(Witness)

Chloe Beckett
(Witness)

All Ways Construction, LLC
(Contractor as Principal) (Seal)
Kristen Matthews Contract Administrator
(Title)

Atlantic Specialty Insurance Company
(Surety) (Seal)
Melanie Blankenburg
(Title) Melanie Blankenburg, Attorney-in-Fact

init



Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Daniel Fedeli, Jill LaBondana, Kevin S. Keller, Melanie Blankenburg, Nicholas Schepis, Sara Starkey, Scott Liptak, Sharon Brickman**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surely, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney in Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

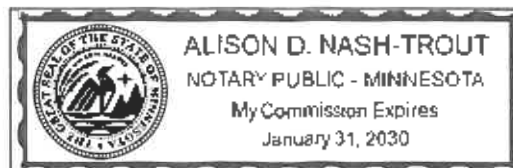


By _____

Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



Alison Nash-Trout

Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed Dated 3rd day of April, 2020



This Power of Attorney expires
January 31, 2030

Kara L.B. Barrow

Kara L.B. Barrow, Secretary

Office of Risk Assessment
50 West Town Street
Third Floor - Suite 300
Columbus, Ohio 43215
(614)644-2658
Fax(614)644-3256
www.insurance.ohio.gov

Ohio Department of Insurance

Mike DeWine - Governor

Judith French - Director

Certificate of Compliance



Issued 03/24/2026

Effective 04/02/2026

Expires 04/01/2027

I, **Judith French**, hereby certify that I am the Director of Insurance in the State of Ohio and have supervision of insurance business in said State and as such I hereby certify that

ATLANTIC SPECIALTY INSURANCE COMPANY

of New York is duly organized under the laws of this State and is authorized to transact the business of insurance under the following section(s) of the Ohio Revised Code:

Section 3929.01 (A)

Aircraft	Multiple Peril - Commercial
Allied Lines	Multiple Peril - Farmowners
Boiler & Machinery	Multiple Peril - Homeowners
Burglary & Theft	Noncancellable A & H
Collectively Renewable A & H	Nonrenew- Stated Reasons (A&H)
Commercial Auto - Liability	Ocean Marine
Commercial Auto - No Fault	Other
Commercial Auto - Physical Damage	Other Accident only
Credit	Other Liability
Credit Accident & Health	Private Passenger Auto - Liability
Fidelity	Private Passenger Auto - No Fault
Fire	Private Passenger Auto - Physical Damage
Glass	Surety
Group Accident & Health	Workers Compensation
Guaranteed Renewable A & H	
Inland Marine	
Medical Malpractice	

ATLANTIC SPECIALTY INSURANCE COMPANY certified in its annual statement to this Department as of December 31, 2025 that it has admitted assets in the amount of \$5,354,619,450, liabilities in the amount of \$4,092,377,014, and surplus of at least \$1,262,242,436.

IN WITNESS WHEREOF, I have hereunto subscribed my name and caused my seal to be affixed at Columbus, Ohio, this day and date.

Judith L. French

Judith French, Director





Atlantic Specialty Insurance Company
Period Ended 12/31/2025

Dollars displayed in thousands

Admitted Assets		Liabilities and Surplus	
Investments:		Liabilities	
Bonds	\$ 2,885,455	Loss Reserves	\$ 1,403,740
Preferred Stocks	-	Loss Adjustment Expense Reserves	320,088
Common Stocks	534,250	Total Loss & LAE Reserves	<u>1,733,828</u>
Mortgage Loans	-	Unearned Premium Reserve	868,171
Real Estate	-	Total Reinsurance Liabilities	61,082
Contract Loans	-	Commissions, Other Expenses, and Taxes due	83,583
Derivatives	-	Derivatives	-
Cash, Cash Equivalents & Short Term Investments	1,000,755	Payable to Parent, Subs or Affiliates	-
Other Investments	29,147	All Other Liabilities	<u>1,357,715</u>
Total Cash & Investments	<u>4,849,616</u>	Total Liabilities	<u>4,092,377</u>
Premiums and Considerations Due	361,651	Capital and Surplus	
Reinsurance Recoverable	34,446	Common Capital Stock	9,001
Receivable from Parent, Subsidiary or Affiliates	15,608	Preferred Capital Stock	-
All Other Admitted Assets	83,238	Surplus Notes	-
Total Admitted Assets	<u>5,354,619</u>	Unassigned Surplus	682,456
		Other Including Gross Contributed	570,784
		Capital & Surplus	<u>1,282,242</u>
		Total Liabilities and C&S	<u>5,354,619</u>

State of Minnesota
County of Hennepin

I, Sarah A. Kolar, Secretary of Atlantic Specialty Insurance Company do hereby certify that the foregoing statement is a correct exhibit of the assets and liabilities of the said Company, on the 31st day of December, 2025, according to the best of my information, knowledge and belief.

Secretary

Subscribed and sworn to, before me, a Notary Public of the State of Minnesota on this 5th day of March, 2026.

Notary Public



State construction contractor look-up

Results

Policy number

B0029B08-0

Company name

All Ways Construction LLC

Construction contractor status

APPROVED

Construction contractor status date

10/31/2019

[Search again](#)

Note: BWC has designed this database for those responsible for ensuring that a construction contractor or subcontractor has a drug-free program that complies with HB 80 for any State of Ohio public improvement project. A contractor, subcontractor or lower-tier subcontractor in an APPROVED status has agreed to implement or has implemented a BWC-approved drug-free program (Drug-Free Safety or comparable program) which makes the company compliant with the mandate of the Ohio legislature through HB 80. While state contracting authorities are expected to review this database for the most current information, you may print this as verification of your current status.



Bureau of Workers' Compensation

30 W. Spring St.
Columbus, OH 43215

Certificate of Ohio Workers' Compensation

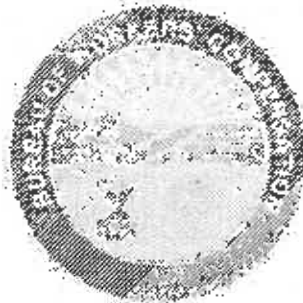
This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit www.bwc.ohio.gov, or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer
80029808

All Ways Construction LLC
PO BOX 568
BURTON OH 44021-0568

Period Specified Below
07/01/2025 to 07/01/2026



www.bwc.ohio.gov
Issued by: BWC

Stephanie McCloud

Administrator/CEO

You can reproduce this certificate as needed.

Ohio Bureau of Workers' Compensation

Required Posting

Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol, marijuana or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol, marijuana or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.



Bureau of Workers' Compensation

You must post this language with the Certificate of Ohio Workers' Compensation.



EXPERIENCE:

Lanxess Plant 1 Parking Lot - Concrete

Owner: Lanxess Corporation
P.O. Box 4017
Scranton, PA 18505
Alexandra McKinney - 724-504-828
alexandra.mckinney@lanxess.com

Manager: Mike Lallo

Contract Amount: \$112,000

Completion Date: 2024

Lordstown Schools - Asphalt/Concrete

Owner: Lordstown Local School District
1824 Salt Springs Rd
Warren, OH 44484
mjr@bshn-architects.com

Manager: Mike Lallo

Contract Amount: \$1,718,468.44

Completion Date: 2024

CHUH 2025 - Asphalt/Concrete

Owner: GDP Group
520 South Main St.
Akron, OH 44311
Micheal Cerafatti - 330-572-3565

Manager: Mike Lallo

Contract Amount: \$1,852,833.00

Completion Date: 2025

Gemstone Family Camp - Asphalt

Owner: Gemstone Communities
520 N. Main St
Royal Oak, MI 44067
Bill Nuse - 248-301-8336
bnuse@gemstonecommunit.es.com

Manager: Tommy Ronyak

Contract Amount: \$521,961.90

Completion Date: 2024

Buckeye Local Schools - Asphalt

Owner: Buckeye Local Schools
3436 Edgewood Dr
Ashtabula, OH 44004
Kassandra Brand - 440-998-4411
k.brand@buckeyeschools.info

Manager: Tommy Ronyak

Contract Amount: \$479,086.72

Completion Date: 2024

West Branch SD - Asphalt/Concrete

Owner: West Branch Local Schools
14277 Main St
Beloit, OH 44609
Michael Hoffman - 330-428-1816
michael.hoffman@wbwarriors.com

Manager: Tommy Ronyak

Contract Amount: \$372,530.00

Completion Date: 2024

Echoing Hills New Home Build - Concrete

Owner: Metropolitan Holdings
3393 Warrensville Center Rd
Shaker Heights, OH 44122
Rudy Libertini - rlibertini@metropolitanholdings.com

Manager: Mike Lallo

Contract Amount: \$267,151.70

Completion Date: 2024



YTL International - Concrete

Owner: JTL Construction
9601 Granger Rd
Garfield Heights, OH 44125
Aaron Kramer - 216-513-0634
a.kramer@builtbyjtl.com

O'Reilly Trailer - Asphalt/Concrete

Owner: Paul O'Reilly
13690 Chardon Windsor Rd
Chardon, OH 44024
440-724-9640
paul@oreillyequipment.com

K&D Willoughby Hills Towers - Asphalt

Owner: K&D Group
4420 Sherwin Rd
Willoughby, OH 44094
Douglas Price - 440-946-3600

Painesville School - Heritage

Owner: Painesville City Schools
58 Jefferson St
Painesville, OH 44077
440-343-5394

Clark Rd Storage - Concrete

Owner: Jamie Kirkland
3280 Clark Rd
Perry, OH 44080
lqcandy@hotmail.com

West Branch School District

Owner: West Branch Local Schools
14277 Main St.
Beloit, OH 44609
Michael Hoffman - 330-428-1816

Ohio Schools Council

Owner: Ohio Schools Council
6393 Oak Tree Blvd
Independence, OH 44131
Chad Welker - 216-447-3100

Grainger OHDC Macedonia

Owner: Advantage Paving, Inc
20502 S Cherry Hill Rd
Joliet, IL 60433
Matthews Toomey - 708-478-7284

Manager: Mike Lallo

Contract Amount: \$245,693.44

Completion Date: 2024

Manager: Tommy Ronyak

Contract Amount - \$106,688.40

Completion Date: 2024

Manager: Tommy Ronyak

Contract Amount: \$442,539.45

Completion Date: 2024

Manager: Tommy Ronyak

Contract Amount: \$87,333.92

Completion Date: 2024

Manager: Mike Lallo

Contract Amount: \$534,731.68

Completion Date: September 2024

Manager: Tommy Ronyak

Contract Amount: \$372,530.00

Completion Date: 2024

Manager: Mike Lallo/Tommy Ronyak

Contract Amount: \$542,434.00

Completion Date: 2024

Manager: Jerrod Ronyak

Contract Amount: \$450,000.00

Completion Date: 2024



ALL WAYS CONSTRUCTION

UPS New Philadelphia

Owner: Ferrandino & Sons, Inc
901 Jefferson Ave.
Audubon, PA 19403
Pat Wypler - 614-572-5443

Manager: Mike Lallo

Contract Amount: \$378,000.00
Completion Date: 2024

Home Depot

Owner: Advantage Paving Inc
20502 S Cherry Hill Rd
Joliet, IL 60433
Matthew Toomey - 708-478-7284

Manager: Jerrod Ronyak

Contract Amount: \$633,486.84
Completion Date: 2023

COMPLETE JOB HISTORY AVAILABLE UPON REQUEST

AWC All Ways Construction LLC

Asset List

FM #	Property Description	Make	Model	Year
	Saw	Core Cut	CC1800	
	CAT Broom	CAT	SSL BU118	
	CAT Hammer	CAT	B6 SSL HH	2019
	2016 Lark Trailer	Lark		2016
	Concrete Buggy		WBH-16E	2016
	Wacker Concrete Trowel	Wacker	CRT48-45v	2017
	2 Soff-Cut Saws	Soff-Cut		
	Trench Boxes			
	CAT Cold Planer Skid Steer	CAT	PC306	
	Broom Box			
	Trimble Navigation	Trimble		
	Misc Parts/Equipment			
CP-8	2018 CAT Grinder Head	CAT	SSL PC306B	2018
Ex-7	CAT 305.5E2 Excavator	CAT	30600	2020
EX009	CAT 308 Excavator	CAT	308	2021
EX011	2022 CAT 315 Excavator	CAT	315	2022
K-100	2019 RAM 3500	RAM	3500	2019
K-102	2020 Ford F150	Ford	F-150	2020
K-83	2017 Dodge RAM 4500	Dodge	4500 REG	2017
K-92	2018 Dodge RAM 5500	Dodge	RAM	2018
K-94	2020 Ford F150	Ford	F-150	2020
K-95	2020 Ford F150	Ford	F-150	2020
K106	2010 Ford F550	Ford	F550	2010
K108	2000 GMC C6500	GMC	C6500	2000
K110	2021 RAM 5500	RAM	5500	2021
K113	2022 GMC Sierra 3500	GMC	Sierra 3500	2022
K114	2022 GMC Sierra 3500	GMC	3500	2022
LS001	Somero 940S	Somero	940S	2022
P-30	2018 CAT Paver	CAT	P385B	2018
R-47	2011 CAT C824	CAT	C824	2011
R-49	2018 Wacker Roller	Wacker	RD12A	2018
R062	2015 CAT C854 Roller	CAT	C854	2015
SS013	CAT 289D Track Loader	CAT	289D	
SS019	2021 CAT 262D3 Skid Steer	CAT	262D3	2021
T-95	2014 Freightliner	Freightliner	LW Dump SYD	2014
T110/T111	2 2022 Peterbilt 567s	Peterbilt	567	2022
T113	2021 Peterbilt 348	Peterbilt	348	2021
TB-2	2018 Falcon Tack Buggy	Falcon	ZZ 250G-T	2018
TK007	Crafco Super Shot 125D	Crafco	Super Shot 125D	2010
TL-45	2018 Sure Trac Trailer	Sure-Trac	ST78125ATE-B-D10	2018
TL-47	2019 Moritz Trailer	Moritz	ELBH-1814000	2019
TL-48	2019 Sure Trac Trailer	Sure-Trac	ST8212TATB-07D	2019
TL-51	2019 Moritz Trailer	Moritz	ELBH-18 AR 14000	2019
TL058	2022 BWS 25 ART Trailer	BWS	25 ART	2022
TL060	2021 Moritz Trailer	Moritz	EDBH-20+4 AR 16000	2021
TL062	2019 Moritz Dump Trailer	Moritz	Dump Trailer	2019
TL063	2019 United Trailer	United		2019
TL065	2009 United Trailer	United		2009
TL066	2022 Eager Beaver 25XPL	Eager Beaver	25XPL	2022
MM005	2011 Wirtgen W60	Wirtgen	W-60	2011



P.O. Box 568, Burton, OH 44021

Brecksville-Broadview Heights City
School District Board of Education
6638 Mill Rd
Brecksville, OH 44114

APR 03 2026

11:49 am
BK

Sealed Bid: "Repair/Replacement of
Asphalt Pavement and Paint Striping"
Bid Due: Friday 4/3/26 12pm

SPECIFICATIONS FOR:

**REPAIR/REPLACEMENT OF ASPHALT PAVEMENT
AND PAINT STRIPING**

**BRECKSVILLE-BROADVIEW HEIGHTS HIGH SCHOOL/
MIDDLE SCHOOL CAMPUS/ELEMENTARY SCHOOL
2026**

March 2026

PREPARED FOR:

**BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOLS
6638 MILL ROAD
BRECKSVILLE, OHIO 44141**

PREPARED BY:

**BEHNKE LANDSCAPE ARCHITECTURE
2658 SCRANTON ROAD, SUITE 2
CLEVELAND, OHIO 44113**

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L6.1 DETAILS

END OF SECTION

LEGAL NOTICE

Brecksville-Broadview Heights City School District Repair/Replacement of Asphalt Pavement Brecksville-Broadview Heights Middle School/High School/ Elementary School 2026

Scaled bids will be received by the Treasurer or designee of the Brecksville-Broadview Heights City School District, at the Board of Education, 6638 Mill Road, Brecksville, Ohio 44141, no later than **12:00 PM, local time on Friday, April 03, 2026.**

The total construction estimate including all alternates is \$138,647. The proposed work consists of all labor, materials and equipment necessary for repair/replacement of asphalt pavement and miscellaneous items on the High School Middle School Campus and Elementary School.

Each proposal shall be submitted on forms provided by the architect and shall be accompanied by a bid security in the form of a 100% bid guarantee and contract bond, conforming to the requirements of Section 153.54 of the Ohio Revised Code, or a certified check in the amount of 10% of the bid. Bids shall be clearly identified as a bid for the work as identified above.

The Owner reserves the right to reject any or all bids and to waive all informalities and to accept the bid and any alternates which may promote the best interest of the Owner.

No bid shall be considered unless submitted using forms furnished with the Construction Documents. The Construction Documents will be available from SE Blueprint at www.plancycle.com at the bidders expense. All costs will be at the bidder's expense and is nonrefundable. Questions concerning this project may be addressed to Behnke Landscape Architects, Tom Zarfoss, (216) 589-9100 or tzarfoss@behnkela.com.

A pre-bid conference is scheduled for 10:00 AM on Friday, March 27, 2026, at Brecksville-Broadview Heights Board of Education, 6638 Mill Road, Brecksville, Ohio 44141.

By order of the Board of Education: Craig Yaniglos, Treasurer/CFO

Publishing dates: March 19, 2026 and March 26, 2026

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REPAIR / REPLACEMENT OF ASPHALT PAVEMENT AND PAINT STRIPING
BRECKSVILLE-BROADVIEW HEIGHTS

DOCUMENT 002113 - INSTRUCTIONS TO BIDDERS

1.1 INSTRUCTIONS TO BIDDERS

- A. AIA Document A701, "Instructions to Bidders," is hereby incorporated into the Procurement and Contracting Requirements by reference.
1. A copy of AIA Document A701, "Instructions to Bidders," is NOT included in this Project Manual.
 2. Copies of AIA standard forms may be obtained from the American Institute of Architects; <http://www.aia.org/contractdocs/purchase/index.htm>; doespurchases@aia.org; (800) 942-7732.

END OF DOCUMENT 002113

REPAIR / REPLACEMENT OF ASPHALT PAVEMENT AND PAINT STRIPING
BRECKSVILLE-BROADVIEW HEIGHTS

DOCUMENT 002213 - SUPPLEMENTARY INSTRUCTIONS TO BIDDERS

1.1 INSTRUCTIONS TO BIDDERS

A. Instructions to Bidders for Project consist of the following:

1. AIA Document A701, "Instructions to Bidders." Not included in the Project Manual.
2. Copies of AIA standard forms may be obtained from The American Institute of Architects; <https://www.aiacontracts.org/>; email: docspurchases@aia.org; (800) 942-7732.
3. The following Supplementary Instructions to Bidders that modify and add to the requirements of the Instructions to Bidders.

1.2 SUPPLEMENTARY INSTRUCTIONS TO BIDDERS, GENERAL

- A. The following supplements modify AIA Document A701, "Instructions to Bidders." Where a portion of the Instructions to Bidders is modified or deleted by these Supplementary Instructions to Bidders, unaltered portions of the Instructions to Bidders shall remain in effect.

1.3 ARTICLE 1 - DEFINITIONS

- A. Add Section 1.10 – The word "Owner" shall refer to Brecksville-Broadview Heights City Schools. The word "Architect" or words "Landscape Architect" shall refer to Behnke Landscape Architecture. The words "Owner Representative" shall refer to either Brecksville-Broadview Heights City Schools or Behnke Landscape Architecture or their consultants.

1.4 ARTICLE 2 - BIDDER'S REPRESENTATIONS

A. Add Section 2.1.3.1:

1. 2.1.3.1 - The Bidder has investigated all required fees, permits, and regulatory requirements of authorities having jurisdiction and has properly included in the submitted bid the cost of such fees, permits, and requirements not otherwise indicated as provided by Owner.

B. Add Section 2.1.5:

1. 2.1.5 - The Bidder is a properly licensed Contractor according to the laws and regulations of the City of Broadview Heights and meets qualifications indicated in the Procurement and Contracting Documents.

C. Add Section 2.1.6:

1. 2.1.6 - The Bidder has incorporated into the Bid adequate sums for work performed by installers whose qualifications meet those indicated in the Procurement and Contracting Documents.

REPAIR / REPLACEMENT OF ASPHALT PAVEMENT AND PAINT STRIPING
BRECKSVILLE-BROADVIEW HEIGHTS

1.5 ARTICLE 3 - BIDDING DOCUMENTS

A. 3.2 - Interpretation or Correction of Procurement and Contracting Documents:

1. Add Section 3.2.2.1:

- a. 3.2.2.1 - Submit Bidder's Requests for Interpretation using form bound in the Project Manual.

B. 3.4 - Addenda:

1. Delete Section 3.4.3 and replace with the following:

- a. 3.4.3 - Addenda may be issued at any time prior to the receipt of bids.

2. Add Section 3.4.4.1:

- a. 3.4.4.1 - Owner may elect to waive the requirement for acknowledging receipt of 3.4.4 Addenda as follows:
 - 1) 3.4.4.1.1 - Information received as part of the Bid indicates that the Bid, as submitted, reflects modifications to the Procurement and Contracting Documents included in an unacknowledged Addendum.
 - 2) 3.4.4.1.2 - Modifications to the Procurement and Contracting Documents in an unacknowledged Addendum do not, in the opinion of Owner, affect the Contract Sum or Contract Time.

1.6 ARTICLE 4 - BIDDING PROCEDURES

A. 4.1 - Preparation of Bids:

1. Add Section 4.1.8:

- a. 4.1.8 - The Bid shall include unit prices when called for by the Procurement and Contracting Documents. Owner may elect to consider unit prices in the determination of award. Unit prices will be incorporated into the Contract.

2. Add Section 4.1.9:

- a. 4.1.9 - Owner may elect to disqualify a bid due to failure to submit a bid in the form requested, failure to bid requested alternates or unit prices, failure to complete entries in all blanks in the Bid Form, or inclusion by the Bidder of any alternates, conditions, limitations or provisions not called for.

3. Add Section 4.1.10:

- a. 4.1.10 - Material purchased for use or consumption in connection with the proposed work will be exempt from the State of Ohio Sales Tax, as provided in Section 5739.02 of the ORC and also from the State of Ohio Use Tax, Section

REPAIR / REPLACEMENT OF ASPHALT PAVEMENT AND PAINT STRIPING
BRECKSVILLE-BROADVIEW HEIGHTS

5741.01. A Tax-Exempt Certificate will be provided to the successful bidder by the School.

B. 4.3 - Submission of Bids:

1. Add Section 4.3.5:

- a. 4.3.5 - Each bid submitted is not complete unless it includes the following properly, executed documents in duplicate:

Bid Form

Bid Security

Statement of Ownership and Non-Collusion Affidavit

Proposed Substitutions Sheet

Unit Price Form

Subcontractor List (Contractor's Form)

C. 4.4 - Modification or Withdrawal of Bids:

1. Add the following sections to 4.4.2:

- a. 4.4.2.1 - Such modifications to or withdrawal of a bid may only be made by persons authorized to act on behalf of the Bidder. Authorized persons are those so identified in the Bidder's corporate bylaws, specifically empowered by the Bidder's charter or similar legally binding document acceptable to Owner, or by a power of attorney, signed and dated, describing the scope and limitations of the power of attorney. Make such documentation available to Owner at the time of seeking modifications or withdrawal of the Bid.
- b. 4.4.2.2 - Owner will consider modifications to a bid written on the sealed bid envelope by authorized persons when such modifications comply with the following: the modification is indicated by a percent or stated amount to be added to or deducted from the Bid; the amount of the Bid itself is not made known by the modification; a signature of the authorized person, along with the time and date of the modification, accompanies the modification. Completion of an unsealed bid form, awaiting final figures from the Bidder, does not require power of attorney due to the evidenced authorization of the Bidder implied by the circumstance of the completion and delivery of the Bid.

D. 4.5 - Break-Out Pricing Bid Supplement:

1. Add Section 4.5:

- a. 4.5 - Provide detailed cost breakdowns no later than two business days following Architect's request.

E. 4.6 - Subcontractors, Suppliers, and Manufacturers List Bid Supplement:

1. Add Section 4.6:

- a. 4.6 - Provide list of major subcontractors, suppliers, and manufacturers furnishing or installing products no later than two business days following Architect's request. Include those subcontractors, suppliers, and manufacturers providing work totaling

REPAIR / REPLACEMENT OF ASPHALT PAVEMENT AND PAINT STRIPING
BRECKSVILLE-BROADVIEW HEIGHTS

three percent or more of the Bid amount. Do not change subcontractors, suppliers, and manufacturers from those submitted without approval of Architect.

1.7 ARTICLE 5 - CONSIDERATION OF BIDS

A. 5.2 - Rejection of Bids:

1. Add Section 5.2.1:

- a. 5.2.1 - Owner reserves the right to reject a bid based on Owner's and Architect's evaluation of qualification information submitted following opening of bids. Owner's evaluation of the Bidder's qualifications will include: status of licensure and record of compliance with licensing requirements, record of quality of completed work, record of Project completion and ability to complete, record of financial management including financial resources available to complete Project and record of timely payment of obligations, record of Project site management including compliance with requirements of authorities having jurisdiction, record of and number of current claims and disputes and the status of their resolution, and qualifications of the Bidder's proposed Project staff and proposed subcontractors.

B. 5.3.3 – Acceptance of Bid (Award)

1. Add Section 5.3.3:

- a. 5.3.3 - The Owner reserves the right to increase or diminish the base bid or alternate bid work, or to omit any one or more items as he/she may deem desirable for the project, prior to accepting a bid. Such adjustments to the scope of work could affect the determination of the lowest and best bid. Unit prices will be utilized as a basis of adjusted remuneration for any authorized increase or decrease in the scope of the work. These unit prices must be filled in and submitted as part of the bid.

1.8 ARTICLE 6 - POSTBID INFORMATION

A. 6.1 - Contractor's Qualification Statement:

1. Add Section 6.1.1:

- a. 6.1.1 - Submit Contractor's Qualification Statement no later than two business days following Architect's request.

B. 6.3 - Submittals:

1. Add Section 6.3.1.4:

- a. 6.3.1.4 - Submit information requested in Sections 6.3.1.1, 6.3.1.2, and 6.3.1.3 no later than two business days following Architect's request.

REPAIR / REPLACEMENT OF ASPHALT PAVEMENT AND PAINT STRIPING
BRECKSVILLE-BROADVIEW HEIGHTS

1.9 ARTICLE 7 - PERFORMANCE BOND AND PAYMENT BOND

A. 7.1 - Bond Requirements:

1. Add Section 7.1.1.1:

- a. 7.1.1.1 - Both a Performance Bond and a Payment Bond will be required, each in an amount equal to 100 percent of the Contract Sum.

B. 7.2 - Time of Delivery and Form of Bonds:

1. Delete the first sentence of Section 7.2.1 and insert the following:

- a. The Bidder shall deliver the required bonds to Owner no later than 10 days after the date of Notice of Intent to Award and no later than the date of execution of the Contract, whichever occurs first. Owner may deem the failure of the Bidder to deliver required bonds within the period of time allowed a default.

2. Delete Section 7.2.3 and insert the following:

- a. 7.2.3 - Bonds shall be executed and be in force on the date of the execution of the Contract.

1.10 ARTICLE 9 - EXECUTION OF THE CONTRACT

A. Add Article 9:

1. 9.1.1 - Subsequent to the Notice of Intent to Award, and within 10 days after the prescribed Form of Agreement is presented to the Awardee for signature, the Awardee shall execute and deliver the Agreement to Owner through Architect, in such number of counterparts as Owner may require.
2. 9.1.2 - Owner may deem as a default the failure of the Awardee to execute the Contract and to supply the required bonds when the Agreement is presented for signature within the period of time allowed.
3. 9.1.3 - Unless otherwise indicated in the Procurement and Contracting Documents or the executed Agreement, the date of commencement of the Work shall be the date of the executed Agreement.
4. 9.1.4 - In the event of a default, Owner may declare the amount of the Bid security forfeited and elect to either award the Contract to the next responsible bidder or re-advertise for bids.

END OF DOCUMENT 002213

REPAIR / REPLACEMENT OF ASPHALT PAVEMENT AND PAINT STRIPING
BRECKSVILLE-BROADVIEW HEIGHTS

DOCUMENT 002600 - PROCUREMENT SUBSTITUTION PROCEDURES

1.1 DEFINITIONS

- A. Procurement Substitution Requests: Requests for changes in products, materials, equipment, and methods of construction from those indicated in the Procurement and Contracting Documents, submitted prior to receipt of bids.
- B. Substitution Requests: Requests for changes in products, materials, equipment, and methods of construction from those indicated in the Contract Documents, submitted following Contract award. See Section 012500 "Substitution Procedures" for conditions under which Substitution requests will be considered following Contract award.

1.2 QUALITY ASSURANCE

- A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.3 PROCUREMENT SUBSTITUTIONS

- A. Procurement Substitutions, General: By submitting a bid, the Bidder represents that its bid is based on materials and equipment described in the Procurement and Contracting Documents, including Addenda. Bidders are encouraged to request approval of qualifying substitute materials and equipment when the Specifications Sections list materials and equipment by product or manufacturer name.
- B. Procurement Substitution Requests will be received and considered by Owner when the following conditions are satisfied, as determined by Architect; otherwise requests will be returned without action:
 - 1. Extensive revisions to the Contract Documents are not required.
 - 2. Proposed changes are in keeping with the general intent of the Contract Documents, including the level of quality of the Work represented by the requirements therein.
 - 3. The request is fully documented and properly submitted.

1.4 SUBMITTALS

- A. Procurement Substitution Request: Submit to Architect. Procurement Substitution Request must be made in writing in compliance with the following requirements:
 - 1. Requests for substitution of materials and equipment will be considered if received no later than seven days prior to date of bid opening.
 - 2. Submittal Format: Submit three copies of each written Procurement Substitution Request, using CSI Substitution Request Form 1.5C.

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- a. Identify the product or the fabrication or installation method to be replaced in each request. Include related Specifications Sections and drawing numbers.
- b. Provide complete documentation on both the product specified and the proposed substitute, including the following information as appropriate:
 - 1) Point-by-point comparison of specified and proposed substitute product data, fabrication drawings, and installation procedures.
 - 2) Copies of current, independent third-party test data of salient product or system characteristics.
 - 3) Samples where applicable or when requested by Architect.
 - 4) Detailed comparison of significant qualities of the proposed substitute with those of the Work specified. Significant qualities may include attributes such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.
 - 5) Material test reports from a qualified testing agency indicating and interpreting test results for compliance with requirements indicated.
 - 6) Research reports, where applicable, evidencing compliance with building code in effect for Project, from ICC-ES.
 - 7) Coordination information, including a list of changes or modifications needed to other parts of the Work and to construction performed by Owner and separate contractors, which will become necessary to accommodate the proposed substitute.
- c. Provide certification by manufacturer that the substitute proposed is equal to or superior to that required by the Procurement and Contracting Documents, and that its in-place performance will be equal to or superior to the product or equipment specified in the application indicated.
- d. Bidder, in submitting the Procurement Substitution Request, waives the right to additional payment or an extension of Contract Time because of the failure of the substitute to perform as represented in the Procurement Substitution Request.

B. Architect's Action:

1. Architect may request additional information or documentation necessary for evaluation of the Procurement Substitution Request. Architect will notify all bidders of acceptance of the proposed substitute by means of an Addendum to the Procurement and Contracting Documents.
- C. Architect's approval of a substitute during bidding does not relieve Contractor of the responsibility to submit required shop drawings and to comply with all other requirements of the Contract Documents.

END OF DOCUMENT 002600

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DOCUMENT 003119 - EXISTING CONDITION INFORMATION

1.1 EXISTING CONDITION INFORMATION

- A. This Document with its referenced attachments is part of the Procurement and Contracting Requirements for Project. They provide Owner's information for Bidders' convenience and are intended to supplement rather than serve in lieu of the Bidders' own investigations. They are made available for Bidders' convenience and information but are not a warranty of existing conditions. This Document and its attachments are not part of the Contract Documents.
- B. Source of base information is aerial photography, owner supplied topographic survey and record drawings..
- C. Related Requirements:
 - 1. Document 002113 "Instructions to Bidders" for the Bidder's responsibilities for examination of Project site and existing conditions.

END OF DOCUMENT 003119

Addendum #1

**Repair/Replacement of Asphalt Pavement at
Brecksville-Broadview Heights High School Middle School Campus
And Elementary School**

Item # 1

Delete Item # 8 under GENERAL NOTES on Sheet L2.0.

Item#2

See attached revised section 004113 Bid Form.

Item #3

See attached revised section 004114 Bid Form. Submit with Bid Form.

Submitted by
Tom Zarfoss
3/30/2026

Questions submitted in writing will be answered up to 48 hours prior to the bid date, which is April 3, 2026, at Noon.

END OF ADDENDUM #1

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1.7 BID SUPPLEMENTS

A. The following supplements are a part of this Bid Form and are attached hereto.

1. Bid Form Supplement - Bid Bond Form (AIA Document A310-2010).

1.8 CONTRACTOR'S LICENSE

A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in the City of Broadview Heights, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

END OF DOCUMENT 004113

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DOCUMENT 004313 - BID SECURITY FORMS

1.1 BID FORM SUPPLEMENT

- A. A completed bid bond form is required to be attached to the Bid Form.

1.2 BID BOND FORM

- A. AIA Document A310-2010 "Bid Bond" is the recommended form for a bid bond. A bid bond acceptable to Owner, or other bid security as described in the Instructions to Bidders, is required to be attached to the Bid Form as a supplement.
- B. Copies of AIA standard forms may be obtained from The American Institute of Architects; <https://www.aiacontracts.org/>; email: docspurchases@aia.org; (800) 942-7732.

END OF DOCUMENT 004313

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DOCUMENT 007213 – GENERAL CONDITIONS

1.1 GENERAL CONDITIONS

- A. AIA Document A201, "General Conditions of the Contract for Construction," is hereby incorporated into the Procurement and Contracting Requirements by reference.
1. A copy of AIA Document A201, "General Conditions of the Contract for Construction," is NOT included in this Project Manual.
 2. Copies of AIA standard forms may be obtained from the American Institute of Architects; <http://www.aia.org/contractdocs/purchase/index.htm>; docspurchases@aia.org; (800) 942-7732.

END OF DOCUMENT 007213

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DOCUMENT 007300 – SUPPLEMENTAL CONDITIONS

1.1 INSTRUCTIONS TO BIDDERS

- A. Instructions to Bidders for Project consist of the following:
1. AIA Document A201, "General Conditions of the Contract for Construction." Not included in the Project Manual.
 2. Copies of AIA standard forms may be obtained from The American Institute of Architects; <https://www.aiacontracts.org/>; email: docspurchases@aia.org; (800) 942-7732.
 3. The following Supplementary Conditions that modify and add to the requirements of the Instructions to Bidders.

1.2 Article 1 – General Provisions.

- A. In addition to the items listed in A201, the Contract Documents shall include the Notice to Bidders, Instructions to Bidders, and Supplementary Instructions to Bidders.

1.3 Article 2 – Owner.

- A. The Owner will not provide the Contractor with an electronic copy of any drawings. The Contractors will be required to provide prints for his/her use and his/her subcontractors' use.
- B. The Owner will not provide additional copies of the Project Manual (Specifications) to the Contractor.

1.4 Article 3 – Contractor

- A. The Contractor shall employ a professional surveyor to lay out all the work in accordance with the dimensions given on the drawings and shall be responsible for the accuracy of the layout. The Contractor shall verify all figures and elevations before proceeding with the work and will be held responsible for any error resulting from his/her failure to do so. Any discrepancies or errors in the drawings perceived by the Contractor shall immediately be reported to the Owner's Representative and corrections made in accordance with instructions given by same.
- B. The Contractor shall verify all dimensions and conditions at the site and shall be responsible for the proper fit of all shop fabricated items. Any adjustment required by job conditions shall be made at no additional cost to the Owner.
- C. Federal Specifications, and the standards of the American Society for Testing Materials (A.S.T.M. Standards), and the State of Ohio Department of Transportation Construction and Materials Specifications, shall apply to the work as hereinafter specified. In all cases, the latest revision of such Standards or Specifications shall be used.
- D. No contractor signs or advertisements shall be displayed on the site.

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- E. The Contractor shall, at his/her own expense, support and protect all buildings, tunnels, conduits, water pipes and fixtures of all kinds, and all other public or private utilities, underground and overhead, and property that may be encountered or endangered in the prosecution of the work herein contemplated and that are not otherwise provided for in the charter or franchise relating to same. He/she shall repair and make good any damage caused to such property by reason of his/her operations.
- F. Should it become necessary to change the position of or temporarily remove the conduits, water or gas pipes, or other pipes, wires or structures of any character in order to permit the Contractor to use a particular method of construction or construction equipment, the Contractor shall notify the Owner's Representative of the circumstances, stating the location and nature of the structures involved and the reason for using such methods of construction of type of equipment and shall cease work, if necessary, until arrangements can be made by the Owner of such conduits, pipes, wires and other structures to properly care for same. The cost of making such changes in location or temporary removal shall be made by the Contractor.
- G. The Contractor shall notify in writing, companies, owners, or others in responsible charge of any structures that may be affected by his/her operation, and such notice shall be given in ample time to permit such companies, owners, or others to take proper protective measures before such structures are in any way endangered by the work under this Contract. The Contractor shall not hinder or interfere with any such companies, owners, or others in moving, supporting or otherwise protecting their property and structures, but shall afford them every reasonable facility in taking such protective measures as may be necessary.
- H. Shop Drawings, Product Data, and Samples shall be examined by the Contractor prior to his/her submission to the Owner's Representative and shall bear his/her stamp of approval. Subcontractors and suppliers shall submit shop drawings, Product Data, and Samples through the prime Contractor.
- I. The Contractor shall install construction fencing as he/she deems necessary for the protection of all site improvements, planting, personnel, equipment, and materials, and as located on the drawings. This Contractor shall remove same fencing as directed by the Owner's Representative.
- J. The Contractor is to be totally responsible for the transportation, delivery unloading, uncrating, or unpacking, assembly, placement in position and making ready for final use all items associated with the Work.
- K. All water, waste, soil, vent, gas, air, electric or other service connections shall be made by the Contractor. It is the responsibility of the Contractor to conform with all utility company, local, State, and Federal laws and standards governing this work. These laws shall take precedence over any details as outlined in the Contract Documents. All costs associated with work completed by public utility companies for the project shall be paid by the Contractor.
- L. Under no condition shall the Owner's tools, equipment or materials be provided for use in any part of the installation or construction of this project. It is the intent of this condition that the Contractor be responsible for not requesting use of such tools, equipment, or materials.
- M. The Contractor shall provide and pay for all temporary facilities and utilities required for the work until Final Acceptance.

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- N. All workmanship and equipment shall be warranted for at least one year from the date of Final Acceptance. Written warranties for all work must be submitted with the Contractor's Final Application for Payment. Pre-manufactured structures including benches and bleachers shall be warranted for at least two years from the date of Final Acceptance. Written warranties for all work must be submitted with the Contractor's Final Application for Payment.
 - O. Materials purchased for use or consumption in connection with the proposed work will be exempt from the State of Ohio Sales Tax, as provided in Section 5739.02 of the ORC and also from the State of Ohio Use Tax, Section 5741.01. A Tax-Exempt Certificate will be provided to the Contractor.
 - P. The successful bidder(s) shall obtain all certificates of inspection, etc. relating to his/her work and shall pay all charges connected therewith. The Contractor will apply and pay for all permits. No work shall commence until the appropriate permit(s) is displayed.
 - Q. Prevailing wage rates do not apply to this project.
 - R. During the performance of this Contract, the Contractor and Subcontractor agree to comply with all applicable provisions of State law regarding non-discrimination in public works contracts. Specific attention is directed regarding construction projects as follows:
 - 1. The Owner will continue to participate in the Federal and State plans for non-discrimination and cooperate with contractors and unions in their compliance with applicable equal opportunity laws and regulations in the construction of facilities in the Park District. It will continue to require contractors working on projects to provide a Certification of Compliance for Equal Opportunity. Proof of compliance may be requested. Non-compliance and violation will be reported to the appropriate State and Federal Agencies.
 - 2. Contractors and Vendors. Whenever possible, the Owner will not enter into an agreement with contractors, subcontractors, vendors, or suppliers who are found not in compliance with Equal Employment Opportunity's policies required by law.
 - S. A full-time Superintendent approved by the Owner shall be on-site at any time work is occurring by any contractor, subcontractor, or supplier. On any given day that work is occurring on-site and the Superintendent is not present, work will be stopped by the Owner, at no additional cost to the Owner and without delay in the project completion date, until the Superintendent is again present.
 - T. The Contractor shall provide a Construction Schedule, Proof of Worker's Compensation Coverage and Insurance Certificates to the Owner's Representative at the Pre-Construction Meeting that will occur within ten (10) days of written notification of bid acceptance.
 - U. No ponding of water is permitted on the site.
- 1.5 Article 7 – Changes in the Work
- A. The Contractor shall receive no changes in the Contract Sum or Contract Time unless, and until, the following process for receiving a written Change Order is followed:
 - 1. A written claim/proposal is made by the Contractor to Brecksville-Broadview Heights City Schools, through the Owner's Representative, within five (5) days of the occurrence or event, giving rise to the claim/proposal.

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2. The claim/proposal is filed prior to proceeding with the claimed/proposed extra work; and,
 3. A written Change Order is issued, agreed to and signed by the Board, the Owner's Representative, and the Contractor, after the Board approves said Change Order by resolution.
- B. It is expressly understood that no employees, agents, or officers of the Board have authority to order work that would increase the Contract Sum and/or extend the Contract Time, and that no employee or officer of the board has authority to sign a Change Order unless and until the Board, by resolution, has so approved the same.
- C. All written Change Orders shall be issued on AIA document G701.
- 1.6 Article 9 – Payments and Completion
- A. The Contractor shall submit three notarized copies of his/her Application for Payment on AIA documents G702 and G703 to the Owner's Representative by the 5th day of each month to ensure payment can be processed without delay.
 - B. Each Application for Payment must also include three copies of the following document: Affidavit and Waiver of Lien (Partial or Periodic Payment).
 - C. Progress payments for acceptable labor and Work in place shall be made at the rate of ninety-two percent (92%) of the total amount approved by the Owner as an estimated progress payment, less former payments thereon until the Work is fifty percent (50%) completed; thereafter, all acceptable Work in place shall be paid for at the rate of one hundred percent (100%) of each Owner-approved estimate, less former payments thereon, provided that said Work in place is free from any attested accounts, or from any claims for damages that might in any manner become a liability or charge against the Owner; and except as herein provided, the allowance of such estimates shall not be deemed final acceptance of the Work or material therein included. Such progress payments will be made by the Owner upon reliance on the Contractor's sworn representation that any and all liens and encumbrances on the Work have been fully discharged.
 - D. From the date the Work is fifty percent (50%) complete, as evidenced by payments in the amount of at least fifty percent (50%) of the contract sum, all funds retained in order to ensure the faithful and proper performance of the Contract shall be deposited in an escrow account as designated in Section 153.63 of the Ohio Revised Code. The escrow instructions to the escrow agent shall be in conformance with the provisions of this Agreement and with Sections 153.13 and 153.63 of the Ohio Revised Code. This shall not apply to contracts when the total cost of which is less than Fifteen Thousand Dollars (\$15,000).
 - E. In addition to items listed in the General Conditions, the following completed documents shall be submitted as part of the Contractor's Final Application for Payment: Affidavit and Final Waiver of Lien; Record Drawings; and copies of Warranties.

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1.7 Article 11 – Insurances and Bonds

- A. **Worker's Compensation Insurance.** The Contractor shall be required to comply with the Worker's Compensation laws of the State of Ohio.
- B. The Contractor shall be required to provide evidence of the required minimum insurance coverage before commencing work: (numbers in \$1,000).
1. Worker's Compensation: Statutory
 2. Employer's Liability:

\$1,000	Each Accident
\$1,000	Disease, Policy Limit
\$1,000	Disease, Each Employee
 3. General Liability:
 - a. Bodily Injury:

\$1,000	Each Occurrence
\$1,000	Aggregate
 - b. Property Damage:

\$1,000	Each Occurrence
\$1,000	Aggregate
 - c. Products and Completed Operations Insurance shall be maintained for a minimum of 2 years after Final Payment and the Contractor shall continue to provide evidence of such coverage to the Owner on an annual basis during this period.
 - d. Property Damage -- X,C,U
 - e. Contractual Liability (Hold Harmless Coverage):
 - 1) Bodily Injury Included Each Occurrence
 - 2) Property Damage Included Each Occurrence
 - f. Personal Injury:

\$1,000	Aggregate
---------	-----------
 - g. If the General Liability policy includes a general aggregate, then the policy shall be endorsed to have general aggregate apply to this project only, and such aggregate shall not be less than \$1,000.
 4. Umbrella Excess Liability:
 - a. \$5,000 over primary insurance (including water craft liability)
 - b. \$25,000 retention (maximum)
 5. Automobile Liability (owned, non-owned, hired):
 - a. Bodily Injury:

\$1,000	Each Person
\$1,000	Each Accident
 - b. Property Damage Included Each Occurrence
 6. Owner's Liability Insurance: As per AIA A201.
 7. Property Insurance: As per AIA A201 and as follows:
 - a. All risk, including flood and theft, on the following form:
 - 1) Completed Value for full insurable value.
 8. All coverage, except workers' compensation, to include the Owner, and Owner's Representative.
- C. Within ten days of written notification of bid acceptance, a satisfactory performance and payment bond, each in the amount of one hundred percent (100%) of the contract amount, and both payable to Brecksville-Broadview Heights City Schools shall be submitted by the Contractor to the Owner on AIA Document A312, not included in this document.

1.8 Article 13 – Miscellaneous Provisions.

- A. Written Notice can be duly served via regular postal mail and/or fax.

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END OF SECTION 00 73 00

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SECTION 011000 - SUMMARY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

- 1. Project information.
- 2. Work covered by Contract Documents.
- 3. Access to site.
- 4. Coordination with occupants.
- 5. Work restrictions.
- 6. Specification and Drawing conventions.
- 7. Miscellaneous provisions.

B. Related Requirements:

- 1. Section 015000 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.3 PROJECT INFORMATION

A. Project Identification: Asphalt Pavement Improvements

- 1. Project Locations: Brecksville-Broadview Heights High School and Middle School, 6380 Mill Rd, Broadview Heights, Ohio 44147, Elementary School at 3500 Oaks Rd., Brecksville, Ohio.

B. Owner: Brecksville-Broadview Heights City Schools.

- 1. Owner's Representative: Brian Koss

C. Landscape Architect: Marie Dowling, Behnke Landscape Architecture, 2658 Scranton Road, Suite 2, Cleveland, Ohio 44113.

1.4 WORK COVERED BY CONTRACT DOCUMENTS

- A. The Work of Project is defined by the Contract Documents and consists, but is not limited to, of the following:
 - 1. Repair and replacement of asphalt pavement, paint striping and related items.

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B. Type of Contract:

1. **Project will be constructed under a single prime contract.**

1.5 CONSTRUCTION

A. The Work shall be conducted as follows.

1. **Work shall commence on notice to proceed and be complete by August 21, 2026.**

1.6 ACCESS TO SITE

A. Use of Site: Limit use of Project site to areas within the Contract limits indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.

1. **Driveways, Walkways and Entrances: Keep driveways and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or for storage of materials.**
 - a. **Schedule deliveries to minimize use of driveways and entrances by construction operations.**
 - b. **Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.**

B. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

1.7 WORK RESTRICTIONS

A. Work Restrictions, General: Comply with restrictions on construction operations.

1. **Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.**

B. On-Site Work Hours: Contractor work hours per City of Broadview Heights codified ordinances

C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:

1. **Obtain Owner's written permission before proceeding with utility interruptions.**

D. Noise, Vibration, and Odors: Coordinate operations that may result in high levels of noise and vibration, odors, or other disruption to Owner occupancy with Owner.

1. **Obtain Owner's written permission before proceeding with disruptive operations.**

E. Restricted Substances: Use of tobacco products and other controlled substances on campus is not permitted.

PAINT STRIPING

and background screening of

representative.

or the style of language and used in particular situations.

and in the Specifications. The or the context, are implied

or unless specifically stated

Division 01 apply to the Work

identified on Drawings are and are used on Drawings to

typical generic terms used in

specifications published as part of

reference keynotes referencing

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- B. **Key Personnel Names:** Within 15 (fifteen) days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities, list addresses and cellular telephone numbers and e-mail addresses. Provide names, addresses, and telephone numbers of individuals assigned as alternates in the absence of individuals assigned to Project.
1. Keep list current at all times.

1.5 GENERAL COORDINATION PROCEDURES

- A. **Coordination:** Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included in different Sections that depend on each other for proper installation, connection, and operation.
1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
 2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
 3. Make adequate provisions to accommodate items scheduled for later installation.
- B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.
1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.
- C. **Administrative Procedures:** Coordinate scheduling and timing of required administrative procedures with other construction activities and scheduled activities of other contractors to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
1. Preparation of Contractor's construction schedule.
 2. Preparation of the schedule of values.
 3. Installation and removal of temporary facilities and controls.
 4. Delivery and processing of submittals.
 5. Progress meetings.
 6. Preinstallation conferences.
 7. Project closeout activities.

1.6 COORDINATION DRAWINGS

- A. **Coordination Drawings, General:** Prepare coordination drawings according to requirements in individual Sections, and additionally where installation is not completely indicated on Shop Drawings, where limited space availability necessitates coordination, or if coordination is required to facilitate integration of products and materials fabricated or installed by more than one entity.

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1. Content: Project-specific information, drawn accurately to a scale large enough to indicate and resolve conflicts. Do not base coordination drawings on standard printed data. Include the following information, as applicable:
 - a. Use applicable Drawings as a basis for preparation of coordination drawings. Prepare sections, elevations, and details as needed to describe relationship of various systems and components.
 - b. Indicate dimensions shown on Drawings. Specifically note dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternative sketches to Architect indicating proposed resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.

1.7 REQUEST FOR INFORMATION (RFI)

- A. General: Immediately on discovery of the need for additional information, clarification, or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.
 1. Architect will return without response those RFIs submitted to Architect by other entities controlled by Contractor.
 2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in Contractor's work or work of subcontractors.
- B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:
 1. Project name.
 2. Project number.
 3. Date.
 4. Name of Contractor.
 5. RFI number, numbered sequentially.
 6. RFI subject.
 7. Specification Section number and title and related paragraphs, as appropriate.
 8. Drawing number and detail references, as appropriate.
 9. Field dimensions and conditions, as appropriate.
 10. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
 11. Contractor's signature.
 12. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.
 - a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.
- C. RFI Forms: Software-generated form with substantially the same content as indicated above, acceptable to Architect.

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- D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow seven (7) working days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.
1. The following Contractor-generated RFIs will be returned without action:
 - a. Requests for approval of submittals.
 - b. Requests for approval of substitutions.
 - c. Requests for approval of Contractor's means and methods.
 - d. Requests for coordination information already indicated in the Contract Documents.
 - e. Requests for adjustments in the Contract Time or the Contract Sum.
 - f. Requests for interpretation of Architect's actions on submittals.
 - g. Incomplete RFIs or inaccurately prepared RFIs.
 2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt by Architect of additional information.
 3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Section 012600 "Contract Modification Procedures."
 - a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within ten (10) days of receipt of the RFI response.
- E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log monthly. Include the following:
1. Project name.
 2. Name and address of Contractor.
 3. Name and address of Architect.
 4. RFI number including RFIs that were returned without action or withdrawn.
 5. RFI description.
 6. Date the RFI was submitted.
 7. Date Architect's response was received.
 8. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.
 9. Identification of related Field Order, Work Change Directive, and Proposal Request, as appropriate.
- F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven (7) days if Contractor disagrees with response.
- G. PDF Document Preparation: Where PDFs are required to be submitted to Architect, prepare as follows:
1. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.

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2. Name file with submittal number or other unique identifier, including revision identifier.
3. Certifications: Where digitally submitted certificates and certifications are required, provide a digital signature with digital certificate on where indicated.

1.8 PROJECT MEETINGS

- A. General: Bi-Weekly meetings and conferences at Project site unless otherwise indicated.
 1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times a minimum of 10 working days prior to meeting.
 2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.
 3. Minutes: Entity responsible for conducting meeting will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner and Architect, within three (3) days of the meeting.
- B. Preconstruction Conference: Contractor will schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than fifteen (15) days after execution of the Agreement.
 1. Attendees: Authorized representatives of Owner, Construction Manager, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
 2. Agenda: Discuss items of significance that could affect progress, including the following:
 - a. Responsibilities and personnel assignments.
 - b. Tentative construction schedule.
 - c. Critical work sequencing and long lead items.
 - d. Designation of key personnel and their duties.
 - e. Lines of communications.
 - f. Procedures for processing field decisions and Change Orders.
 - g. Procedures for RFIs.
 - h. Procedures for testing and inspecting.
 - i. Procedures for processing Applications for Payment.
 - j. Distribution of the Contract Documents.
 - k. Submittal procedures.
 - l. Preparation of Record Documents.
 - m. Use of the premises.
 - n. Work restrictions.
 - o. Working hours.
 - p. Owner's occupancy requirements.
 - q. Responsibility for temporary facilities and controls.
 - r. Procedures for disruptions and shutdowns.
 - s. Construction waste management and recycling.
 - t. Parking availability.
 - u. Office, work, and storage areas.
 - v. Equipment deliveries and priorities.
 - w. Security.
 - x. Progress cleaning.

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3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.
- C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity when required by other sections and when required for coordination with other construction.
1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect, and Owner's Commissioning Authority of scheduled meeting dates.
 2. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
 3. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.
- D. Project Closeout Conference: Schedule and conduct a project closeout conference, at a time convenient to Owner and Architect, but no later than five (5) days prior to the scheduled date of Substantial Completion.
1. Conduct the conference to review requirements and responsibilities related to Project closeout.
 2. Attendees: Authorized representatives of Owner, Owner's Commissioning Authority, Construction Manager, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the meeting. Participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
 3. Agenda: Discuss items of significance that could affect or delay Project closeout, including the following:
 - a. Preparation of Record Documents.
 - b. Procedures required prior to inspection for Substantial Completion and for final inspection for acceptance.
 - c. Submittal of written warranties.
 - d. Preparation of Contractor's punch list.
 - e. Responsibility for removing temporary facilities and controls.
 4. Minutes: Entity conducting meeting will record and distribute meeting minutes.
- E. Progress Meetings: Progress meetings at biweekly intervals.
1. Coordinate dates of meetings with preparation of payment requests.
 2. Attendees: In addition to representatives of Owner, Owner's Commissioning Authority and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
 3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

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- a. **Contractor's Construction Schedule:** Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
 - 1) Review schedule for next period.
 - b. **Review present and future needs of each entity present, including the following:**
 - 1) Sequence of operations.
 - 2) Status of submittals.
 - 3) Deliveries.
 - 4) Access.
 - 5) Site use.
 - 6) Temporary facilities and controls.
 - 7) Progress cleaning.
 - 8) Quality and work standards.
 - 9) Status of correction of deficient items.
 - 10) Field observations.
 - 11) Status of RFIs.
 - 12) Status of Proposal Requests.
 - 13) Pending changes.
 - 14) Status of Change Orders.
 - 15) Pending claims and disputes.
 - 16) Documentation of information for payment requests.
4. **Minutes:** Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.
- a. **Schedule Updating:** Revise Contractor's construction schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.
- F. **Coordination Meetings:** Conduct Project coordination meetings at biweekly intervals. Project coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.
1. **Attendees:** In addition to representatives of Owner, Owner's Commissioning Authority and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meetings shall be familiar with Project and authorized to conclude matters relating to the Work.
 2. **Agenda:** Review and correct or approve minutes of the previous coordination meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
 - a. **Combined Contractor's Construction Schedule:** Review progress since the last coordination meeting. Determine whether each contract is on time, ahead of schedule, or behind schedule, in relation to combined Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure

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- commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
- b. **Schedule Updating:** Revise combined Contractor's construction schedule after each coordination meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
 - c. Review present and future needs of each contractor present, including the following:
 - 1) Status of submittals.
 - 2) Quality and work standards.
 - 3) Status of RFIs.
 - 4) Proposal Requests.
 - 5) Change Orders.
 - 6) Pending changes.
3. **Reporting:** Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013100

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SECTION 013200 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:
 - 1. Contractor's Construction Schedule.
 - 2. Construction schedule updating reports.

1.3 INFORMATIONAL SUBMITTALS

- A. Format for Submittals: Submit required submittals in the following format:
 - 1. Working electronic copy of schedule file, where indicated.
 - 2. PDF file.
- B. Contractor's Construction Schedule: Initial schedule, of size required to display entire schedule for entire construction period.
 - 1. Submit a working digital copy of schedule, using software indicated, and labeled to comply with requirements for submittals.

1.4 COORDINATION

- A. Coordinate Contractor's Construction Schedule with the schedule of values, submittal schedule, progress reports, payment requests, and other required schedules and reports.
 - 1. Secure time commitments for performing critical elements of the Work from entities involved.
 - 2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence. Insert other required reports.

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PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013200

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SECTION 013300 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Submittal schedule requirements.
2. Administrative and procedural requirements for submittals.

B. Related Requirements:

1. Section 013100 "Project Management and Coordination" for submitting coordination drawings and subcontract list and for requirements for web-based Project software.
2. Section 013200 "Construction Progress Documentation" for submitting schedules and reports, including Contractor's construction schedule.
3. Section 014000 "Quality Requirements" for submitting test and inspection reports, and schedule of tests and inspections.
4. Section 017700 "Closeout Procedures" for submitting closeout submittals and maintenance material submittals.
5. Section 017839 "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.

1.3 DEFINITIONS

- A. Action Submittals: Written and graphic information and physical samples that require Architect's responsive action. Action submittals are those submittals indicated in individual Specification Sections as "action submittals."
- B. Informational Submittals: Written and graphic information and physical samples that do not require Architect's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as "informational submittals."

1.4 SUBMITTAL FORMATS

- A. Submittal Information: Include the following information in each submittal:

1. Project name.
2. Date.
3. Name of Architect.

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4. Name of Contractor.
5. Name of firm or entity that prepared submittal.
6. Names of subcontractor, manufacturer, and supplier.
7. Unique submittal number, including revision identifier. Include Specification Section number with sequential alphanumeric identifier; and alphanumeric suffix for resubmittals.
8. Category and type of submittal.
9. Submittal purpose and description.
10. Number and title of Specification Section, with paragraph number and generic name for each of multiple items.
11. Drawing number and detail references, as appropriate.
12. Indication of full or partial submittal.
13. Location(s) where product is to be installed, as appropriate.
14. Other necessary identification.
15. Remarks.
16. Signature of transmitter.

- B. Options: Identify options requiring selection by Architect.
- C. Deviations and Additional Information: On each submittal, clearly indicate deviations from requirements in the Contract Documents, including minor variations and limitations; include relevant additional information and revisions, other than those requested by Architect on previous submittals. Indicate by highlighting on each submittal or noting on attached separate sheet.
- D. PDF Submittals: Prepare submittals as PDF package, incorporating complete information into each PDF file. Name PDF file with submittal number.
- E. Submittals for Web-Based Project Software: Prepare submittals as PDF files, or other format indicated by Project software website.

1.5 SUBMITTAL PROCEDURES

- A. Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.
1. Email: Prepare submittals as PDF package, and transmit to Architect by sending via email. Include PDF transmittal form. Include information in email subject line as requested by Architect.
 - a. Architect will return annotated file. Annotate and retain one copy of file as a digital Project Record Document file.
 2. Web-Based Project Software: Prepare submittals in PDF form, and upload to web-based Project software website. Enter required data in web-based software site to fully identify submittal.
- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.

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1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
 2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
 3. Submit action submittals and informational submittals required by the same Specification Section as separate packages under separate transmittals.
 4. Coordinate transmittal of submittals for related parts of the Work specified in different Sections so processing will not be delayed because of need to review submittals concurrently for coordination.
 - a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
- C. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
1. Initial Review: Allow seven (7) days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Architect will advise Contractor when a submittal being processed must be delayed for coordination.
 2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
 3. Resubmittal Review: Allow five (5) days for review of each resubmittal.
 4. Concurrent Consultant Review: Where the Contract Documents indicate that submittals may be transmitted simultaneously to Architect and to Architect's consultants, allow ten (10) days for review of each submittal. Submittal will be returned to Architect before being returned to Contractor.
 - a. Submit one copy of submittal to concurrent reviewer in addition to specified number of copies to Architect.
- D. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.
1. Note date and content of previous submittal.
 2. Note date and content of revision in label or title block and clearly indicate extent of revision.
 3. Resubmit submittals until they are marked with approval notation from Architect's action stamp.
- E. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.
- F. Use for Construction: Retain complete copies of submittals on Project site. Use only final action submittals that are marked with approval notation from Architect's action stamp.

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1.6 SUBMITTAL REQUIREMENTS

- A. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.
1. If information must be specially prepared for submittal because standard published data are unsuitable for use, submit as Shop Drawings, not as Product Data.
 2. Mark each copy of each submittal to show which products and options are applicable.
 3. Include the following information, as applicable:
 - a. Manufacturer's catalog cuts.
 - b. Manufacturer's product specifications.
 - c. Standard color charts.
 - d. Statement of compliance with specified referenced standards.
 - e. Testing by recognized testing agency.
 - f. Application of testing agency labels and seals.
 - g. Notation of coordination requirements.
 - h. Availability and delivery time information.
 4. For equipment, include the following in addition to the above, as applicable:
 - a. Wiring diagrams that show factory-installed wiring.
 - b. Printed performance curves.
 - c. Operational range diagrams.
 - d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.
 5. Submit Product Data before Shop Drawings, and before or concurrent with Samples.
- B. Shop Drawings: Prepare Project-specific information, drawn accurately to scale.
1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:
 - a. Identification of products.
 - b. Schedules.
 - c. Compliance with specified standards.
 - d. Notation of coordination requirements.
 - e. Notation of dimensions established by field measurement.
 - f. Relationship and attachment to adjoining construction clearly indicated.
 - g. Seal and signature of professional engineer if specified.
- C. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other materials.
1. Transmit Samples that contain multiple, related components such as accessories together in one submittal package.
 2. Identification: Permanently attach label on unexposed side of Samples that includes the following:
 - a. Project name and submittal number.

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- b. Generic description of Sample.
 - c. Product name and name of manufacturer.
 - d. Sample source.
 - e. Number and title of applicable Specification Section.
 - f. Specification paragraph number and generic name of each item.
3. **Email Transmittal:** Provide PDF transmittal. Include digital image file illustrating Sample characteristics, and identification information for record.
 4. **Web-Based Project Software:** Prepare submittals in PDF form, and upload to web-based Project software website. Enter required data in web-based software site to fully identify submittal.
 5. **Disposition:** Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.
 - a. Samples that may be incorporated into the Work are indicated in individual Specification Sections. Such Samples must be in an undamaged condition at time of use.
 - b. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.
 6. **Samples for Verification:** Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and physically identical with material or product proposed for use, and that show full range of color and texture variations expected. Samples include, but are not limited to, the following: partial sections of manufactured or fabricated components; small cuts or containers of materials; complete units of repetitively used materials; swatches showing color, texture, and pattern; color range sets; and components used for independent testing and inspection.
 - a. **Number of Samples:** Submit three (3) sets of Samples. Architect will retain two (2) Sample sets; remainder will be returned. Mark up and retain one returned Sample set as a project record Sample.
 - 1) Submit a single Sample where assembly details, workmanship, fabrication techniques, connections, operation, and other similar characteristics are to be demonstrated.
- 1.7 **CONTRACTOR'S REVIEW**
- A. **Action Submittals and Informational Submittals:** Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.
- 1.8 **ARCHITECT'S REVIEW**
- A. **Action Submittals:** Architect will review each submittal, indicate corrections or revisions required, and return it.

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1. PDF Submittals: Architect will indicate, via markup on each submittal, the appropriate action.
 2. Submittals by Web-Based Project Software: Architect will indicate, on Project software website, the appropriate action.
- B. Informational Submittals: Architect will review each submittal and will not return it, or will return it if it does not comply with requirements. Architect will forward each submittal to appropriate party.
- C. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Architect.
- D. Incomplete submittals are unacceptable, will be considered nonresponsive, and will be returned for resubmittal without review.
- E. Architect will discard submittals received from sources other than Contractor.
- F. Submittals not required by the Contract Documents will be returned by Architect without action.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013300

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SECTION 014000 - QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for quality assurance and quality control.
- B. Testing and inspection services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.
 - 1. Specific quality-assurance and quality-control requirements for individual work results are specified in their respective Specification Sections. Requirements in individual Sections may also cover production of standard products.

1.3 DEFINITIONS

- A. Experienced: When used with an entity or individual, "experienced" unless otherwise further described means having successfully completed a minimum of five (5) previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.
- B. Field Quality-Control Tests: Tests and inspections that are performed on-site for installation of the Work and for completed Work.
- C. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, assembly, and similar operations.
 - 1. Use of trade-specific terminology in referring to a trade or entity does not require that certain construction activities be performed by accredited or unionized individuals, or that requirements specified apply exclusively to specific trade(s).
- D. Testing Agency: An entity engaged to perform specific tests, inspections, or both. Testing laboratory shall mean the same as testing agency.
- E. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

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- F. **Quality-Control Services:** Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Contractor's quality-control services do not include contract administration activities performed by Architect.

1.4 DELEGATED-DESIGN SERVICES

- A. **Performance and Design Criteria:** Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.
 - 1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.

1.5 CONFLICTING REQUIREMENTS

- A. **Conflicting Standards and Other Requirements:** If compliance with two or more standards or requirements are specified and the standards or requirements establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer conflicting requirements that are different, but apparently equal, to Architect for direction before proceeding.
- B. **Minimum Quantity or Quality Levels:** The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

1.6 ACTION SUBMITTALS

- A. **Delegated-Design Services Submittal:** In addition to Shop Drawings, Product Data, and other required submittals, submit a statement signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional, indicating that the products and systems are in compliance with performance and design criteria indicated. Include list of codes, loads, and other factors used in performing these services.

1.7 INFORMATIONAL SUBMITTALS

- A. **Testing Agency Qualifications:** For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.
- B. **Reports:** Prepare and submit certified written reports and documents as specified.

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- C. Permits, Licenses, and Certificates: For Owner's record, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents established for compliance with standards and regulations bearing on performance of the Work.

1.8 QUALITY ASSURANCE

- A. General: Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.
- B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units. As applicable, procure products from manufacturers able to meet qualification requirements, warranty requirements, and technical or factory-authorized service representative requirements.
- C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
- D. Installer Qualifications: A firm or individual experienced in installing, erecting, applying, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.
- E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that are similar in material, design, and extent to those indicated for this Project.
- F. Specialists: Certain Specification Sections require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged for the activities indicated.
 - 1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.
- G. Testing Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspection indicated, as documented according to ASTM E329; and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, that is acceptable to authorities.
- H. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
- I. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of

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manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

- J. Mockups: Before installing portions of the Work requiring mockups, build mockups for each form of construction and finish required to comply with the following requirements, using materials indicated for the completed Work:
1. Build mockups of size indicated.
 2. Demonstrate the proposed range of aesthetic effects and workmanship.
 3. Obtain Architect's approval of mockups before starting corresponding work, fabrication, or construction.
 - a. Allow seven (7) days for initial review and each re-review of each mockup.
 4. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
 5. Demolish and remove mockups when directed unless otherwise indicated.

1.9 QUALITY CONTROL

- A. Contractor Responsibilities: Tests and inspections are explicitly assigned to the Contractor's responsibility. Perform additional quality-control activities, whether specified or not, to verify and document that the Work complies with requirements.
1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
 2. Engage a qualified testing agency to perform quality-control services.
 3. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspection will be performed.
 4. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
 5. Testing and inspection requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
 6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.
- B. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.
- C. Testing Agency Responsibilities: Testing by contractor. Cooperate with Architect, Commissioning Authority and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.
1. Notify Architect, Commissioning Authority, and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
 2. Determine the locations from which test samples will be taken and in which in-situ tests are conducted.

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3. Conduct and interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from requirements.
 4. Submit a certified written report, in duplicate, of each test, inspection, and similar quality-control service through Contractor.
 5. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
 6. Do not perform duties of Contractor.
- D. **Manufacturer's Field Services:** Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 013300 "Submittal Procedures."
- E. **Manufacturer's Technical Services:** Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.
- F. **Associated Contractor Services:** Cooperate with agencies and representatives performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:
1. Access to the Work.
 2. Incidental labor and facilities necessary to facilitate tests and inspections.
 3. Adequate quantities of representative samples of materials that require testing and inspection. Assist agency in obtaining samples.
 4. Facilities for storage and field curing of test samples.
 5. Delivery of samples to testing agencies.
 6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
 7. Security and protection for samples and for testing and inspection equipment at Project site.
- G. **Coordination:** Coordinate sequence of activities to accommodate required quality-assurance and quality-control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspection.
1. Schedule times for tests, inspections, obtaining samples, and similar activities.

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PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 REPAIR AND PROTECTION

- A. General: On completion of testing, inspection, sample taking, and similar services, repair damaged construction and restore substrates and finishes.
 - 1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Section 017300 "Execution."
- B. Protect construction exposed by or for quality-control service activities.
- C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION 014000

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SECTION 015000 - TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities.
- B. Related Requirements:
 - 1. Section 011000 "Summary" for work restrictions and limitations on utility interruptions.

1.3 USE CHARGES

- A. General: Installation and removal of and use charges for temporary facilities shall be included in the Contract Sum unless otherwise indicated. Allow other entities engaged in the Project to use temporary services and facilities without cost, including, but not limited to, Architect, testing agencies, and authorities having jurisdiction.

1.4 INFORMATIONAL SUBMITTALS

- A. Project Identification and Temporary Signs: Show fabrication and installation details, including plans, elevations, details, layouts, typestyles, graphic elements, and message content.

1.5 QUALITY ASSURANCE

- A. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.
- B. Tests and Inspections: Arrange for authorities having jurisdiction to test and inspect each temporary utility before use. Obtain required certifications and permits.

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PART 2 - PRODUCTS

PART 3 - EXECUTION

3.1 TEMPORARY FACILITIES, GENERAL

- A. Conservation: Coordinate construction and use of temporary facilities with consideration given to conservation of energy, water, and materials. Coordinate use of temporary utilities to minimize waste.
 - 1. Salvage materials and equipment involved in performance of, but not actually incorporated into, the Work. See other Sections for disposition of salvaged materials that are designated as Owner's property.

3.2 SUPPORT FACILITIES INSTALLATION

- A. Temporary Roads and Paved Areas: Construct and maintain temporary roads and paved areas adequate for construction operations. Locate temporary roads and paved areas as indicated on Drawings.
 - 1. Provide dust-control treatment that is nonpolluting and nontracking. Reapply treatment as required to minimize dust.
- B. Traffic Controls: Comply with requirements of authorities having jurisdiction.
 - 1. Protect existing site improvements to remain including curbs, pavement, and utilities.
 - 2. Maintain access for fire-fighting equipment and access to fire hydrants.
- C. Parking: Use designated areas of Owner's existing parking areas for construction personnel.
- D. Dewatering Facilities and Drains: Comply with requirements of authorities having jurisdiction. Maintain Project site, excavations, and construction free of water.
 - 1. Dispose of rainwater in a lawful manner that will not result in flooding Project or adjoining properties or endanger permanent Work or temporary facilities.
 - 2. Remove snow and ice as required to minimize accumulations.
- E. Waste Disposal Facilities: Provide waste-collection containers in sizes adequate to handle waste from construction operations. Comply with requirements of authorities having jurisdiction.

3.3 SECURITY AND PROTECTION FACILITIES INSTALLATION

- A. Protection of Existing Facilities: Protect existing vegetation, equipment, structures, utilities, and other improvements at Project site and on adjacent properties, except those indicated to be removed or altered. Repair damage to existing facilities.

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- I. Where access to adjacent properties is required in order to affect protection of existing facilities, obtain written permission from adjacent property owner to access property for that purpose.
- B. Security Enclosure and Lockup: Install temporary enclosure around partially completed areas of construction. Provide lockable entrances to prevent unauthorized entrance, vandalism, theft, and similar violations of security. Lock entrances at end of each workday.

END OF SECTION 015000

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SECTION 016000 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

1.3 DEFINITIONS

- A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.
 - 1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
 - 2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
 - 3. Comparable Product: Product that is demonstrated and approved by Architect through submittal process to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.
- B. Basis-of-Design Product Specification: A specification in which a single manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation. In addition to the basis-of-design product description, product attributes and characteristics may be listed to establish the significant qualities related to type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other special features and requirements for purposes of evaluating comparable products of additional manufacturers named in the specification.
- C. Subject to Compliance with Requirements: Where the phrase "Subject to compliance with requirements" introduces a product selection procedure in an individual Specification Section, provide products qualified under the specified product procedure. In the event that a named product or product by a named manufacturer does not meet the other requirements of the specifications, select another named product or product from another named manufacturer that does meet the requirements of the specifications. Submit a comparable product request, if applicable.

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1.4 ACTION SUBMITTALS

- A. **Comparable Product Request Submittal:** Submit request for consideration of each comparable product. Identify basis-of-design product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
1. Include data to indicate compliance with the requirements specified in "Comparable Products" Article.
 2. **Architect's Action:** If necessary, Architect will request additional information or documentation for evaluation within seven (7) days of receipt of a comparable product request. Architect will notify Contractor of approval or rejection of proposed comparable product request within fifteen (15) days of receipt of request, or seven (7) days of receipt of additional information or documentation, whichever is later.
 - a. **Form of Architect's Approval of Submittal:** As specified in Section 013300 "Submittal Procedures."
 - b. Use product specified if Architect does not issue a decision on use of a comparable product request within time allocated.
- B. **Basis-of-Design Product Specification Submittal:** Comply with requirements in Section 013300 "Submittal Procedures." Show compliance with requirements.

1.5 QUALITY ASSURANCE

- A. **Compatibility of Options:** If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.
1. Each contractor is responsible for providing products and construction methods compatible with products and construction methods of other contractors.
 2. If a dispute arises between contractors over concurrently selectable but incompatible products, Architect will determine which products shall be used.
- B. **Identification of Products:** Except for required labels and operating data, do not attach or imprint manufacturer or product names or trademarks on exposed surfaces of products or equipment that will be exposed to view in occupied spaces or on the exterior.
1. **Labels:** Locate required product labels and stamps on a concealed surface, or, where required for observation following installation, on a visually accessible surface that is not conspicuous.
 2. **Equipment Nameplates:** Provide a permanent nameplate on each item of service-connected or power-operated equipment. Locate on a visually accessible but inconspicuous surface. Include information essential for operation, including the following:
 - a. Name of product and manufacturer.
 - b. Model and serial number.
 - c. Capacity.
 - d. Speed.
 - e. Ratings.

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3. See individual identification sections in Divisions 26 for additional identification requirements.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.
- B. Delivery and Handling:
 1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
 2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
 3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
 4. Inspect products on delivery to determine compliance with the Contract Documents and to determine that products are undamaged and properly protected.
- C. Storage:
 1. Store products to allow for inspection and measurement of quantity or counting of units.
 2. Store materials in a manner that will not endanger Project.
 3. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
 4. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
 5. Protect stored products from damage and liquids from freezing.
 6. Provide a secure location and enclosure at Project site for storage of materials and equipment by Owner's construction forces. Coordinate location with Owner.

1.7 PRODUCT WARRANTIES

- A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.
 1. Manufacturer's Warranty: Written warranty furnished by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.
 2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner.
- B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.

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1. **Manufacturer's Standard Form:** Modified to include Project-specific information and properly executed.
 2. **Specified Form:** When specified forms are included with the Specifications, prepare a written document using indicated form properly executed.
 3. See other Sections for specific content requirements and particular requirements for submitting special warranties.
- C. **Submittal Time:** Comply with requirements in Section 017700 "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

- A. **General Product Requirements:** Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.
1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
 2. **Standard Products:** If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
 3. Owner reserves the right to limit selection to products with warranties meeting requirements of the Contract Documents.
 4. Where products are accompanied by the term "as selected," Architect will make selection.
 5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
 6. **Or Equal:** For products specified by name and accompanied by the term "or equal," or "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.
 - a. Submit additional documentation required by Architect in order to establish equivalency of proposed products. Evaluation of "or equal" product status is by the Architect, whose determination is final.
- B. **Product Selection Procedures:**
1. **Sole Product:** Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.
 - a. Sole product may be indicated by the phrase: "Subject to compliance with requirements, provide the following: ..."
 2. **Sole Manufacturer/Source:** Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

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- a. Sole manufacturer/source may be indicated by the phrase: "Subject to compliance with requirements, provide products by the following: ..."
3. Limited List of Products: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered unless otherwise indicated.
 - a. Limited list of products may be indicated by the phrase: "Subject to compliance with requirements, provide one of the following: ..."
4. Non-Limited List of Products: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed, or an unnamed product, which complies with requirements.
 - a. Non-limited list of products is indicated by the phrase: "Subject to compliance with requirements, available products that may be incorporated in the Work include, but are not limited to, the following: ..."
5. Limited List of Manufacturers: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered unless otherwise indicated.
 - a. Limited list of manufacturers is indicated by the phrase: "Subject to compliance with requirements, provide products by one of the following: ..."
6. Non-Limited List of Manufacturers: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed, or a product by an unnamed manufacturer, which complies with requirements.
 - a. Non-limited list of manufacturers is indicated by the phrase: "Subject to compliance with requirements, available manufacturers whose products may be incorporated in the Work include, but are not limited to, the following: ..."
7. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.

2.2 COMPARABLE PRODUCTS

- A. Conditions for Consideration of Comparable Products: Architect will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Architect may return requests without action, except to record noncompliance with these requirements:

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1. Evidence that proposed product does not require revisions to the Contract Documents, is consistent with the Contract Documents, will produce the indicated results, and is compatible with other portions of the Work. Detailed comparison of significant qualities of proposed product with those named in the Specifications. Significant product qualities include attributes such as type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other specific features and requirements.
 2. Evidence that proposed product provides specified warranty.
 3. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners, if requested.
 4. Samples, if requested.
- B. Submittal Requirements: Approval by the Architect of Contractor's request for use of comparable product is not intended to satisfy other submittal requirements. Comply with specified submittal requirements.

PART 3 - EXECUTION (Not Used)

END OF SECTION 016000

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SECTION 017300 - EXECUTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes general administrative and procedural requirements governing execution of the Work including, but not limited to, the following:

1. Construction layout.
2. Field engineering and surveying.
3. Installation of the Work.
4. Cutting and patching.
5. Coordination of Owner-installed products.
6. Progress cleaning.
7. Starting and adjusting.
8. Protection of installed construction.

- B. Related Requirements:

1. Section 011000 "Summary" for limits on use of Project site.
2. Section 013300 "Submittal Procedures" for submitting surveys.
3. Section 017700 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, replacing defective work, and final cleaning.

1.3 DEFINITIONS

- A. Cutting: Removal of in-place construction necessary to permit installation or performance of subsequent work.
- B. Patching: Fitting and repair work required to restore construction to original conditions after installation of subsequent work.

1.4 PREINSTALLATION MEETINGS

- A. Cutting and Patching Conference: Conduct conference at Project site.
 1. Prior to commencing work requiring cutting and patching, review extent of cutting and patching anticipated and examine procedures for ensuring satisfactory result from cutting and patching work. Require representatives of each entity directly concerned with cutting and patching to attend, including the following:

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- a. Contractor's superintendent.
 - b. Trade supervisor responsible for cutting operations.
 - c. Trade supervisor(s) responsible for patching of each type of substrate.
 - d. Mechanical, electrical, and utilities subcontractors' supervisors, to the extent each trade is affecting by cutting and patching operations.
2. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

1.5 QUALITY ASSURANCE

- A. Land Surveyor Qualifications: A professional land surveyor who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing land-surveying services of the kind indicated.
- B. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.
 1. Structural Elements: When cutting and patching structural elements, notify Architect of locations and details of cutting and await directions from Architect before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection.
 2. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.
- C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. General: Comply with requirements specified in other Sections.
 1. For projects requiring compliance with sustainable design and construction practices and procedures, use products for patching that comply with sustainable design requirements.
- B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.
 1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials.

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PART 3 - EXECUTION

3.1 EXAMINATION

- A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, mechanical and electrical systems, and other construction affecting the Work.
1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, and water-service piping; underground electrical services; and other utilities.
 2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.
- B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.
1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
 2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
 3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.
- C. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Existing Utility Information: Furnish information to local utility that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.
- B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.
- C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.
- D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents caused by differing field conditions outside the control

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of Contractor, submit a request for information to Architect according to requirements in Section 013100 "Project Management and Coordination."

3.3 CONSTRUCTION LAYOUT

- A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks. If discrepancies are discovered, notify Architect promptly.
- B. General: Engage a land surveyor or professional engineer to lay out the Work using accepted surveying practices.
 - 1. Establish benchmarks and control points to set lines and levels at each story of construction and elsewhere as needed to locate each element of Project.
 - 2. Establish limits on use of Project site.
 - 3. Establish dimensions within tolerances indicated. Do not scale Drawings to obtain required dimensions.
 - 4. Inform installers of lines and levels to which they must comply.
 - 5. Check the location, level and plumb, of every major element as the Work progresses.
 - 6. Notify Architect when deviations from required lines and levels exceed allowable tolerances.
 - 7. Close site surveys with an error of closure equal to or less than the standard established by authorities having jurisdiction.
- C. Site Improvements: Locate and lay out site improvements, including pavements, grading, fill and topsoil placement, utility slopes, and rim and invert elevations.
- D. Building Lines and Levels: Locate and lay out control lines and levels for structures, building foundations, column grids, and floor levels, including those required for mechanical and electrical work. Transfer survey markings and elevations for use with control lines and levels. Level foundations and piers from two or more locations.

3.4 FIELD ENGINEERING

- A. Identification: Owner will identify existing benchmarks, control points, and property corners.
- B. Reference Points: Locate existing permanent benchmarks, control points, and similar reference points before beginning the Work. Preserve and protect permanent benchmarks and control points during construction operations.
 - 1. Do not change or relocate existing benchmarks or control points without prior written approval of Architect. Report lost or destroyed permanent benchmarks or control points promptly. Report the need to relocate permanent benchmarks or control points to Architect before proceeding.
 - 2. Replace lost or destroyed permanent benchmarks and control points promptly. Base replacements on the original survey control points.

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3.5 INSTALLATION

- A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.
 - 1. Make vertical work plumb and make horizontal work level.
 - 2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
 - 3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.
- B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.
- C. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.
- D. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.
- E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on site and placement in permanent locations.
- F. Tools and Equipment: Where possible, select tools or equipment that minimize production of excessive noise levels.
- G. Templates: Obtain and distribute to the parties involved templates for work specified to be factory prepared and field installed. Check Shop Drawings of other portions of the Work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.
- H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions.
 - 1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
 - 2. Allow for building movement, including thermal expansion and contraction.
 - 3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.
- I. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.
- J. Repair or remove and replace damaged, defective, or nonconforming Work.
 - 1. Comply with Section 017700 "Closeout Procedures" for repairing or removing and replacing defective Work.

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3.6 CUTTING AND PATCHING

- A. Cutting and Patching, General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.
 - 1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.
- B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.
- C. Temporary Support: Provide temporary support of work to be cut.
- D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.
- E. Adjacent Occupied Areas: Where interference with use of adjoining areas or interruption of free passage to adjoining areas is unavoidable, coordinate cutting and patching according to requirements in Section 011000 "Summary."
- F. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to minimize interruption to occupied areas.
- G. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.
 - 1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
 - 2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
 - 3. Concrete and Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
 - 4. Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
 - 5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
 - 6. Proceed with patching after construction operations requiring cutting are complete.
- H. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other work. Patch with durable seams that are as invisible as practicable. Provide materials and comply with installation requirements specified in other Sections, where applicable.

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1. **Inspection:** Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
 2. **Exposed Finishes:** Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will minimize evidence of patching and refinishing.
 - a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
 - b. Restore damaged pipe covering to its original condition.
 3. **Floors and Walls:** Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.
 - a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch. Provide additional coats until patch blends with adjacent surfaces.
 4. **Ceilings:** Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
 5. **Exterior Building Enclosure:** Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.
1. **Cleaning:** Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.7 OWNER-INSTALLED PRODUCTS

- A. **Site Access:** Provide access to Project site for Owner's construction personnel.
- B. **Coordination:** Coordinate construction and operations of the Work with work performed by Owner's construction personnel.
 1. **Construction Schedule:** Inform Owner of Contractor's preferred construction schedule for Owner's portion of the Work. Adjust construction schedule based on a mutually agreeable timetable. Notify Owner if changes to schedule are required due to differences in actual construction progress.
 2. **Preinstallation Conferences:** Include Owner's construction personnel at preinstallation conferences covering portions of the Work that are to receive Owner's work. Attend preinstallation conferences conducted by Owner's construction personnel if portions of the Work depend on Owner's construction.

3.8 PROGRESS CLEANING

- A. **General:** Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

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1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
 2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F (27 deg C).
 3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.
 - a. Use containers intended for holding waste materials of type to be stored.
 4. Coordinate progress cleaning for joint-use areas where Contractor and other contractors are working concurrently.
- H. Site: Maintain Project site free of waste materials and debris.
- C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.
1. Remove liquid spills promptly.
 2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.
- D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.
- E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.
- F. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.
- G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in
- II. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.
- I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.
 - J. Limiting Exposures: Supervise construction operations to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.
- 3.9 PROTECTION OF INSTALLED CONSTRUCTION
- A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

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- B. Protection of Existing Items: Provide protection and ensure that existing items to remain undisturbed by construction are maintained in condition that existed at commencement of the Work.
- C. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION 017300

REPAIR / REPLACEMENT OF ASPHALT PAVEMENT AND PAINT STRIPING
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SECTION 017700 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:
 - 1. Substantial Completion procedures.
 - 2. Final completion procedures.
 - 3. Warranties.
 - 4. Final cleaning.
 - 5. Repair of the Work.

1.3 ACTION SUBMITTALS

- A. Contractor's List of Incomplete Items: Initial submittal at Substantial Completion.
- B. Certified List of Incomplete Items: Final submittal at final completion.

1.4 CLOSEOUT SUBMITTALS

- A. Certificates of Release: From authorities having jurisdiction.
- B. Certificate of Insurance: For continuing coverage.
- C. Field Report: For pest control inspection.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- A. Schedule of Maintenance Material Items: For maintenance material submittal items specified in other Sections.

1.6 SUBSTANTIAL COMPLETION PROCEDURES

- A. Submittals Prior to Substantial Completion: Complete the following a minimum of ten (10) days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

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1. Certificates of Release: Obtain and submit releases from authorities having jurisdiction permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
 2. Submit closeout submittals specified in individual Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
- B. Procedures Prior to Substantial Completion: Complete the following a minimum of ten (10) days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.
1. Advise Owner of pending insurance changeover requirements.
 2. Make final changeover of permanent locks and deliver keys to Owner. Advise Owner's personnel of changeover in security provisions.
 3. Complete startup and testing of systems and equipment.
 4. Perform preventive maintenance on equipment used prior to Substantial Completion.
 5. Advise Owner of changeover in utility services.
 6. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
 7. Complete final cleaning requirements.
 8. Touch up paint and otherwise repair and restore marred exposed finishes to eliminate visual defects.
- C. Inspection: Submit a written request for inspection to determine Substantial Completion a minimum of ten (10) days prior to date the Work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Architect, that must be completed or corrected before certificate will be issued.
1. Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
 2. Results of completed inspection will form the basis of requirements for final completion.

1.7 FINAL COMPLETION PROCEDURES

- A. Submittals Prior to Final Completion: Before requesting final inspection for determining final completion, complete the following:
1. Submit a final Application for Payment.
 2. List of Incomplete Items: Submit copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. List shall state that each item has been completed or otherwise resolved for acceptance.
 3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.
- B. Inspection: Submit a written request for final inspection to determine acceptance a minimum of 10 days prior to date the work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of

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unfulfilled requirements. Architect will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.

1. Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

1.8 SUBMITTAL OF PROJECT WARRANTIES

- A. Time of Submittal: Submit written warranties on request of Architect for designated portions of the Work where warranties are indicated to commence on dates other than date of Substantial Completion, or when delay in submittal of warranties might limit Owner's rights under warranty.
- B. Warranty Electronic File: Provide warranties and bonds in PDF format. Assemble complete warranty and bond submittal package into a single electronic PDF file with bookmarks enabling navigation to each item. Provide bookmarked table of contents at beginning of document.
- C. Warranties in Paper Form:
 1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch paper.
 2. Provide heavy paper dividers with plastic-covered tabs for each separate warranty. Mark tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product and the name, address, and telephone number of Installer.
 3. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project name, and name of Contractor.
- D. Provide additional copies of each warranty to include in operation and maintenance manuals.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

REPAIR / REPLACEMENT OF ASPHALT PAVEMENT AND PAINT STRIPING
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PART 3 - EXECUTION

3.1 FINAL CLEANING

- A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.
- B. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.
 - 1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a designated portion of Project:
 - a. Clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.
 - b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.
 - c. Rake grounds that are not planted, mulched, or paved to a smooth, even-textured surface.
 - d. Remove tools, construction equipment, machinery, and surplus material from Project site.
 - e. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
 - f. Sweep concrete floors broom clean in unoccupied spaces.
 - g. Remove labels that are not permanent.
 - h. Wipe surfaces of mechanical and electrical equipment, and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
 - i. Clean plumbing fixtures to a sanitary condition, free of stains, including stains resulting from water exposure.
 - j. Leave Project clean and ready for occupancy.
 - C. Construction Waste Disposal: Comply with waste disposal requirements in Section 015000 "Temporary Facilities and Controls."

3.2 REPAIR OF THE WORK

- A. Complete repair and restoration operations before requesting inspection for determination of Substantial Completion.
- B. Repair, or remove and replace, defective construction. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment. Where damaged or worn items cannot be repaired or restored, provide replacements. Remove and replace operating components that cannot be repaired.

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Restore damaged construction and permanent facilities used during construction to specified condition.

1. Remove and replace chipped, scratched, and broken glass, reflective surfaces, and other damaged transparent materials.
2. Touch up and otherwise repair and restore marred or exposed finishes and surfaces. Replace finishes and surfaces that already show evidence of repair or restoration.
 - a. Do not paint over "UL" and other required labels and identification, including mechanical and electrical nameplates. Remove paint applied to required labels and identification.
3. Replace parts subject to operating conditions during construction that may impede operation or reduce longevity.
4. Replace burned-out bulbs, bulbs noticeably dimmed by hours of use, and defective and noisy starters in fluorescent and mercury vapor fixtures to comply with requirements for new fixtures.

END OF SECTION 017700

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BRECKSVILLE-BROADVIEW HEIGHTS

SECTION 017839 - PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for project record documents, including the following:
1. Record Drawings.
 2. Record Specifications.
 3. Record Product Data.
 4. Miscellaneous record submittals.
- B. Related Requirements:
1. Section 017700 "Closeout Procedures" for general closeout procedures.

1.3 CLOSEOUT SUBMITTALS

- A. Record Drawings: Comply with the following:
1. Number of Copies: Submit one (1) set(s) of marked-up record prints.
- B. Record Specifications: Submit one annotated PDF electronic files of Project's Specifications, including addenda and contract modifications.

1.4 RECORD DRAWINGS

- A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.
1. Preparation: Mark record prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.
 - a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
 - b. Accurately record information in an acceptable drawing technique.
 - c. Record data as soon as possible after obtaining it.
 - d. Record and check the markup before enclosing concealed installations.
 - e. Cross-reference record prints to corresponding photographic documentation.

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2. Content: Types of items requiring marking include, but are not limited to, the following:
 - a. Dimensional changes to Drawings.
 - b. Revisions to details shown on Drawings.
 - c. Depths of foundations.
 - d. Locations and depths of underground utilities.
 - e. Revisions to routing of piping and conduits.
 - f. Revisions to electrical circuitry.
 - g. Actual equipment locations.
 - h. Duct size and routing.
 - i. Locations of concealed internal utilities.
 - j. Changes made by Change Order or Construction Change Directive.
 - k. Changes made following Architect's written orders.
 - l. Details not on the original Contract Drawings.
 - m. Field records for variable and concealed conditions.
 - n. Record information on the Work that is shown only schematically.
3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
5. Mark important additional information that was either shown schematically or omitted from original Drawings.
6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

1.5 RECORD SPECIFICATIONS

- A. Preparation: Mark Specifications to indicate the actual product installation where installation varies from that indicated in Specifications, addenda, and contract modifications.
 1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
 2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
 3. Record the name of manufacturer, supplier, installer, and other information necessary to provide a record of selections made.
 4. For each principal product, indicate whether record Product Data has been submitted in operation and maintenance manuals instead of submitted as record Product Data.
 5. Note related Change Orders and record Drawings where applicable.
- B. Format: Submit record Specifications as annotated PDF electronic file or scanned PDF electronic file(s) of marked-up paper copy of Specifications.

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1.6 MISCELLANEOUS RECORD SUBMITTALS

- A. Assemble miscellaneous records required by other Specification Sections for miscellaneous record keeping and submittal in connection with actual performance of the Work. Bind or file miscellaneous records and identify each, ready for continued use and reference.
- B. Format: Submit miscellaneous record submittals as PDF electronic file.
 - 1. Include miscellaneous record submittals directory organized by Specification Section number and title, electronically linked to each item of miscellaneous record submittals.

PART 2 - PRODUCTS

PART 3 - EXECUTION

END OF SECTION 017839

 **AIA[®] Document A101[®] – 2017****Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum**

AGREEMENT made as of the Thirtieth day of March in the year Two Thousand Twenty-Six

(In words, indicate day, month and year.)

BETWEEN the Owner:

(Name, legal status, address and other information)

Brecksville Broadview Heights City School District
6638 Mill Road, Brecksville OH 44141
440-740-4000

and the Contractor:

(Name, legal status, address and other information)

Vasco Sports Contractor
4270 Sterilite St. SE, Massillon, OH 44646
330-832-5151

for the following Project:

(Name, location and detailed description)

Tennis Court Improvements
High School and Middle School Campus
6380 Mill Rd, Broadview Heights, OH 44147
The proposed work consists of design services to repair storm lines, asphalt, and surfacing for the existing five tennis courts that are located at the High School and Middle School campus.

The Architect:

(Name, legal status, address and other information)

ThenDesign Architecture, Inc.
4230 River Street
Willoughby, OH 44094
440-269-2266

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101[®]-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201[®]-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

- The date of this Agreement.
- A date set forth in a notice to proceed issued by the Owner.
- Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

The Eighteenth day of May in the year Two Thousand Twenty-Six (05/18/2026)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

- Not later than () calendar days from the date of commencement of the Work.

[X] By the following date: 07-31-2026

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
-----------------	-----------------------------

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor’s performance of the Contract. The Contract Sum shall be Three Hundred and Two Thousand One Hundred Ninety-Nine Dollars and Zero Cents (\$ 302,199.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
------	-------

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.

(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
------	-------	---------------------------

§ 4.3 Allowances, if any, included in the Contract Sum:

(Identify each allowance.)

Item	Price
A1	\$20,000.00

§ 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
N/A		

§ 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

If the work is not complete on the Substantial Completion date, the owner shall experience damages and the Contractor shall be charged the sum of \$500 per day until the work is complete.

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as

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User Notes:

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provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

the 26th day of the month

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the Twenty-Sixth day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the Thirtieth day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than Forty-Five (45) days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Payment will be made up to 96% of value of work in place, or stored along with proper substantial data, up to a point when project is 50% complete; thereafter no additional retainage will be withheld.

§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

N/A

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:
(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

N/A

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
(Insert any other conditions for release of retainage upon Substantial Completion.)

N/A

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor’s responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner’s final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect’s final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

0.00 %

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

Arbitration pursuant to Section 15.4 of AIA Document A201–2017

Litigation in a court of competent jurisdiction

Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:
(Name, address, email address, and other information)

Brian Koss
6638 Mill Road, Brecksville, OH 44141
440-974-5224
440-740-4016
kossb@bbhcsd.org

§ 8.3 The Contractor’s representative:
(Name, address, email address, and other information)

Matt Savage
4270 Sterilite St. SE, Massillon, OH 44646
330-832-5151
msavage@vascoasphalt.com

§ 8.4 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days’ prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with a building information modeling exhibit, if completed, or as otherwise set forth below:
(If other than in accordance with a building information modeling exhibit, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1** AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor

.5 Drawings, list attached as Exhibit A

Number	Title	Date
--------	-------	------

.6 Specifications, attached as Project Manual Table of Contents - Exhibit B

Section	Title	Date	Pages
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.7 Addenda, if any: attached as Exhibit C

Number	Date	Pages
Addendum #1	3/11/26	1

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:
(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

The Sustainability Plan:

Title	Date	Pages
-------	------	-------

Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
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.9 Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

CONTRACTOR *(Signature)*

(Printed name and title)

(Printed name and title)



EXHIBIT A

DRAWING INDEX

<u>SHEET</u>	<u>DESCRIPTION</u>
c000	TITLE SHEET
c101	EXISTING SITE & DEMO PLAN
c201	SITE LAYOUT PLAN
c301	GRADING & STORM DRAINAGE PLAN
c401	STORMWATER POLLUTION PREVENTION PLAN
c402	SWP3 DETAILS
c403	SWP3 DETAILS
c404	SWP3 DETAILS

EXHIBIT B

TABLE OF CONTENTS

SECTION	I	CONTENTS
	II	LEGAL NOTICE TO BIDDERS
	III	INSTRUCTIONS TO BIDDERS
	IV	GENERAL CONDITIONS
	V	SUPPLEMENTARY CONDITIONS
	VI	DESCRIPTION OF THE WORK
	VII	FORM OF PROPOSAL
	IX	FORMS
	01322	PHOTOGRAPHIC DOCUMENTATION
	024119	SELECTIVE STRUCTURE DEMOLITION
	312000	EARTHMOVING
	321216	ASPHALT PAVING
	321823.53	TENNIS COURT SURFACING
	334600	SUBDRAINAGE

EXHIBIT C

TENNIS COURT IMPROVEMENTS
Brecksville-Broadview Heights City Schools

March 11, 2025

THENDESIGN ARCHITECTURE, Ltd.
4230 RIVER STREET
WILLOUGHBY, OH. 44094

ADDENDUM NO. ONE

This Addendum becomes as fully a part of the previously issued Bid Package as if originally issued therewith or originally contained therein. The Addendum embraces additions to, deductions from, changes and substitutions in, or clarifications and emphasis on parts or requirements of the drawings and specifications pertaining to all trades herewith mentioned. Contractors for each trade or contract shall familiarize themselves with Addendum items for all trades and contracts, and they shall be held responsible or complete knowledge of same.

CLARIFICATIONS

1. Clarification: The net posts should be in sleeves set in concrete under the asphalt. If this is the case, the posts can be removed and the sleeves protected and re-used. This has been noted this on the demo and site plan sheets.
2. Clarification: Virgin asphalt shall be used. Refer to the clouded on sheet C201.
3. Clarification: PP refers to the existing power pole and guy wire.
4. Clarification: Base bid storm work is limited to the replacement of the two underdrain runs. If the video survey indicates additional damage, the owner, architect and engineer shall be notified. At that time additional work may be required – this would be outside of base bid.
5. Clarification: Regarding permitting, registration and inspections, contractors will need to be registered in both Brecksville and Broadview Heights. Broadview Heights shall be contacted to inspect any pipe repairs. Permits are not required for either city.
6. Clarification: The Bidders Conference attendees list is attached for reference.

REVISIONS

1. Revision: The 4" pvc storm note on sheet C301 was removed. This storm and underdrain is existing. The linetypes were changed to reflect this.

Attachments

- C101
- C201
- C301
- Bidders Conference attendee list

BRECKSVILLE-BROADVIEW HEIGHTS CITY SCHOOL DISTRICT

Equipment Inventory System

Authorization for Disposal of Equipment

Instructions for Building/Department Requesting Authorization:
 Prior to making edits, please rename this form "Disposal of Equipment Request Your Name Date", then complete form in full.
 Send signed form to Operations Coordinator for approval.
 Retain a copy of the final reviewed form in Building/Department files.

Requesting Building and Department	Transportation
------------------------------------	----------------

ASSET(S) TO BE DISPOSED:

No.	SYSTEM NUMBER	TAG NUMBER	ASSET DESCRIPTION	CONDITION	INTENDED DISPOSAL
1	1BABHCPA6A F274796	BUS 8	School Bus	Damaged Beyond Repair	Trade
2	1BABHCPA8A F274797	BUS 18	School Bus	Damaged Beyond Repair	Trade
3	1BABJCPA7FF 305775	BUS 23	School Bus	Damaged Beyond Repair	Trade
4	1BABNCPA8C F282930	BUS 30	School Bus	Damaged Beyond Repair	Trade
5	1BABECPA4BF 278937	BUS 58	School Bus	Damaged Beyond Repair	Trade
6				Make selection	Make selection

**Electronic Waste: Please make sure e-waste is disposed of responsibly and not thrown away in general waste. E-waste recycling is often available at retailers or you can also research e-waste mail-back recycling programs.*

Explain reason(s) for disposal (i.e. "Items quoted by XXX and found to have no sale value"):

ITEMS QUOTED BY CARDNIAL BUS SALES FOR TRADE Bus 30 \$2000.00 Drivable, Bus 58 \$2000.00 (Drivable as long as the DPF is put back in), Bus 8 \$100.00 needs to be towed Bus 23 \$100.00 needs Towed, Bus 18 \$ 100.00 needs Towed
 TOTAL AMOUNT \$4300.00 IN TRADE

If an asset being disposed of is technology equipment, you must contact IT prior to submitting this form. If applicable, please indicated here if IT has been contacted and their suggested disposal method:

IT Contacted?	Suggested Disposal	IT Person Reached	If other, please specify:
Not Applicable	Make selection	Other	

By signing below, I am agreeing to adherence to the policies named in Board Policy items AG7310 and AG7455, which are provided below.

Fonzie A. Culver III

Principal/Supervisor Signature

3/30/26

Date

OPERATIONS USE ONLY:

No.	Approved/ Denied (note if by Board)	Disposal Method Required	Operations Coordinator Signature & Date
1	Pending Review	Make selection	Approved/Trade <i>[Signature]</i>
2	Pending Review	Make selection	" "
3	Pending Review	Make selection	" "
4	Pending Review	Make selection	" "
5	Pending Review	Make selection	" "
6	Pending Review	Make selection	

7310 - DISPOSAL OF NON FIXED-ASSET PROPERTY

The Breckville-Broadview Heights Board of Education may authorize by resolution the Superintendent and Treasurer to advertise and sell Board-owned fixed assets that are no longer of use by the School District and have an aggregate value of \$10,000 or more as prescribed by Ohio law. All sales of real property (i.e., land and/or buildings), regardless of value, shall require approval by the Board.

The procedure used to sell items of less than \$10,000 value is left to the discretion of the Superintendent or his/her designee. The following procedures, however, shall generally be followed:

Fixed assets of less than \$10,000 value may be sold by taking sealed bids or at a public sale. This should involve giving at least one (1) week's notice in a newspaper of general circulation and in a notice or newsletter to staff members.

Fixed assets of less than \$10,000 value that fail to be purchased under provisions outlined in Step A may be sold on an individual and private sale basis.

Individual fixed assets of \$750 or less, such as old student desks and chairs, may be sold to individuals upon their request, if such items are no longer needed within the District.

Individual fixed assets of no value may be disposed of by the most efficient method.

The fixed asset accounting system of the District shall be updated reflecting all disposal of fixed assets.

7455 - ASSET ACQUISITION AND DISPOSAL

Fixed assets are defined as those tangible assets of the District with a useful life in excess of one (1) year that the District intends to hold or continue in use over an extended period of time. Such fixed assets have an initial cost equal to or exceeding \$1,000. This threshold amount shall be reviewed every three (3) years, to determine whether modification to the amount is necessary.

Although some assets may not meet all of the criteria for "fixed" assets, they shall be identified as "controlled" assets and recorded in the same manner as other assets on the fixed asset system.

Disposal

A request for asset disposal (transfer) is to be submitted to the Director of Business Services for approval. After approval/denial of the request, a copy is returned to the originator for appropriate action.

Assets approved for disposal shall be subject to AG 7310.

The disposal of items requiring auction or public sale must be approved by Board Resolution prior to sale.

When an auction has taken place, the Treasurer shall prepare a list of assets sold and the amount of money received for each. Upon receipt of the list of assets sold, the Director of Business Services shall update the list of assets held for sale and the asset inventory list.

Annually, the Director of Business Services shall prepare a master list of all entity assets, a report of assets purchased, and a report of assets disposed of.

As needed, but not less than annually, the Director of Business Services shall review asset acquisitions and dispositions for the purpose of updating insurance coverage.

Any evidence of lost, stolen, or damaged assets shall be immediately reported to the Director of Business Services. The Director of Business Services shall investigate the matter and determine the appropriate action.

Periodic physical inventories shall be conducted to account for the assets of the entity. The District shall adopt inventory guidelines to become a part of these procedures.

AIA[®] Document A101[®] – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the 6th day of April in the year 2026

BETWEEN the Owner:

Brecksville-Broadview Heights City Schools
6638 Mill Road
Brecksville, OH 44141

and the Contractor:

5K Commercial Roofing, LLC
337 South Street
Lagrange, OH 44050

for the following Project:

Brecksville-Broadview Heights City School District
2026-Roof Replacement Project
Middle School (Roof Section 5)
6376 Mill Road
Broadview Heights, OH 44147

The Architect:

Taylor Consulting Group, LLC
P.O. Box 1570
Mentor, OH 44061

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS**
- 2 THE WORK OF THIS CONTRACT**
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**
- 4 CONTRACT SUM**
- 5 PAYMENTS**
- 6 DISPUTE RESOLUTION**
- 7 TERMINATION OR SUSPENSION**
- 8 MISCELLANEOUS PROVISIONS**
- 9 ENUMERATION OF CONTRACT DOCUMENTS**

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

- The date of this Agreement.
- A date set forth in a notice to proceed issued by the Owner.
- Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

Earliest Start Date: June 8, 2026

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

Not later than () calendar days from the date of commencement of the Work.

By the following date: **July 24, 2026**

Portion of Work	Substantial Completion Date
Base Bid Item 1	July 24, 2026
Middle School Roof Replacement (Roof Section 5)	Final Completion Date
	August 1, 2026

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates: N/A

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor’s performance of the Contract. The Contract Sum shall be Seventy Six Thousand, Three Hundred Dollars (\$76,300.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, **included** in the Contract Sum: N/A

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.

(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

N/A

§ 4.3 Allowances, if any, included in the Contract Sum:

SEE ATTACHED EXHIBIT "A" – Contractor’s Bid Form

Init.

§ 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

SEE ATTACHED EXHIBIT "A" – Contractor's Bid Form

§ 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

CONTRACTOR shall pay OWNER \$500.00 for each day that expires after the time specified for Substantial Completion until the Work is substantially complete.

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the first day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the 15th day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than 45 days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™-2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

Init.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Eight Percent (8%) or as calculated in accordance with Ohio Revised Code Section 153.12

§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

(Insert any other conditions for release of retainage upon Substantial Completion.)

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

%

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

- Arbitration pursuant to Section 15.4 of AIA Document A201–2017
- Litigation in a court of competent jurisdiction
- Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:

Brian Koss
Facilities & Safety Coordinator
Brecksville-Broadview Heights City School District
6638 Mill Road
Brecksville, OH 44141

§ 8.3 The Contractor's representative:

John Saxton
Service Manager
SK Commercial Roofing, LLC
337 South Street
Lagrange, OH 44050

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit E, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in Exhibit E, and elsewhere in the Contract Documents.

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- EXHIBIT "A" – Contractor's Bid Form
- EXHIBIT "B" – Supplementary Conditions
- EXHIBIT "C" – Project Manual / Specifications
- EXHIBIT "D" – Drawings
- EXHIBIT "E" – Owner's Instructions for Insurance and Bonds
- EXHIBIT "F" – AIA Document A201™-2017, General Conditions of the Contract for Construction

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

(Printed name and title)



CONTRACTOR (Signature)



(Printed name and title)

Init.

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User Notes:

(1650814307)



Contract

Contract Date: April 21, 2026

Project: Brecksville-Broadview Heights Middle School Grant Lighting

To: Brecksville-Broadview Heights City Schools

This contract ("Agreement") outlines the scope of work, fees, and terms and conditions associated with the project that Ameresco ("Ameresco") will complete for Brecksville-Broadview Heights City Schools ("Client"). The objective of this Agreement is to provide the Client with a turn-key solution to provide the LED Lighting upgrade at Brecksville Middle School as described in the scope of work below. **The project cost is \$597,214.00.** It is the intent of the Client to procure the goods and services through Ameresco's publicly procured, competitively solicited contract with Equalis Group. The Ameresco contract was procured by the Cooperative Council of Governments, which is a regional council of governments formed under O.R.C. Chapter 167, and is available to political subdivisions in Ohio, such as Client, under either O.R.C. § 9.48 (B)(2) generally and O.R.C. § 167.081 for certain construction and construction services purchases.

Scope of Work

LED Lighting Upgrades

Existing Conditions:

Ameresco audited more than 2,861 interior and Exterior non-LED fixtures at Brecksville-Broadview Heights Middle School. The district has completed LED lighting fixture upgrades for the auditorium and front office areas and has completed LED tube retrofits for the Gym. The remaining, non-LED lighting fixtures consist of the following technologies: 25w T8 (91%), T5 (1%), CFLs (3%), Inc (3%) and MH (2%). Existing occupancy sensors are present in some areas to help reduce runtime and consumption. Ameresco will replace all the non-LED Fixtures with LEDs.

Proposed Upgrades:

Interior Lighting- The Proposed Scope of work includes the following:

- Demo of existing surface mount strips on drop ceilings in some classrooms and hallways with new 2x2 and 2x4 LED flat panels. (*Change in Layout*)
- Demo of existing surface mount strips on structure in some classrooms with no drop ceiling with new chain hung strip 4' or 8' strip fixtures. (*Change in Layout*)
- 1 for 1 replacement of some surface mount strip and wrap fixtures on hard ceilings with new LED strip lights.
- 1 for 1 replacement of vanity fixtures for back stage with new LED fixtures.
- 1 for 1 replacement of recessed canopy, and 6" cans with new LED slim canopy and can retrofit kits.
- 2x2 recessed fixtures in hard ceiling in cafeteria hallway to be retrofitted with retrofit panel kits.
- Retrofit other linear fluorescent fixtures with 10.5w LED, direct-wired tubes. Ballasts would be eliminated with direct-wired tubes.
- Replace other existing incandescent, HID's & CFL's with equivalent LEDs.
- Cafeteria to get decorative direct/indirect LED pendants in hexagon honeycomb shape. The fixtures will be installed with wireless controls for dimming controls and scene settings with a wall mount wireless switch. Fixture clusters to be installed with occupancy sensors.
- Existing 2x2, 2x4 and 1x4 recessed acrylic lens fixtures to be retrofitted with retrofit panel kits.

Exterior Lighting- The Proposed Scope of work includes the following:

- Replace exterior non-LED fixtures with new LED fixtures.
- Add bullhorns and (2) new flood lights for 3 pole lights.
- All exterior floods and wallpacks come with integrated photocells.

Lighting models were created for areas where there are changes in lighting layouts to ensure the proposed new fixture layouts comply with OFCC OSDM School Lighting Level Recommendations.

All existing LED fixtures shall remain in place.

The proposed solution is indicative of final implementation and may be modified based on site conditions, field verification, final engineering design, any unforeseen conditions and any other code compliance issues with the existing lighting infrastructure.

All interior, exterior fixtures, and tubes will employ a uniform color temperature of 4000K to ensure consistency. Replacements for incandescent and CFL fixtures may utilize a 3500 Kelvin, depending on the specific application.

All existing fluorescent lamps containing mercury, as well as ballasts containing PCBs, will be responsibly recycled as part of this project.

The scope is turn-key and includes all labor, materials, project management, lifts, project administration, warranty, any necessary permits and drawings if dictated by the AHJ, commissioning and verification of proper operation etc. Unless otherwise noted.

A comprehensive summary of the scope, delineated by room, is included in Table 1 and Table 2 of this document.

The installation schedule is tentative and subject to the availability of the installer. However, Ameresco intends to commence work promptly and to complete as much installation activity as possible during the summer months.

Ameresco will, to the best of its ability, assist the Client in providing the documentation and paperwork necessary to satisfy reporting requirements and reimbursement requests for the State of Ohio grant that the Client was awarded on October 1, 2025.

Inclusions

- Manufacturer’s warranty will transfer to the client for lighting material. Minimum warranties are:
 - LED tubes: 5 Years
 - LED lamps: 1 Year
 - LED fixtures: 5 Years
- DDC controls warranty: 5 years on controllers
- 1 year labor warranty on lighting & lighting controls

Exclusions

Unless expressly included in the written scope of work, the following are excluded:

- DDC control integration or repair for existing lighting systems
- Excludes fixture lens or electrical repair/replacements
- Decorative, stage and auditorium lighting.
- Emergency egress lighting modification.
- LED Retrofits assumes 1:1 ballast to fixture ratio.
- Asbestos abatement
- Prevailing wages
- Taxes
- Premium time or overtime
- No provisions have been added for dust portioning, patching or painting.
- Ceiling tile replacement and install of any new 2x2 or 2x4 ceiling grids where they do not exist.

Cost Breakdown

Total Contract Value	\$597,214.00
Due at 25% project completion	\$175,000.00
Due at 50% project completion	\$140,738.00
Due at 75% project completion	\$140,738.00
Due upon project completion and Client sign-off	\$140,738.00

**** This price is only valid if executed within 30 days from the date of this Agreement. ****

Intent to Proceed

Brecksville-Broadview Heights City Schools

Ameresco, Inc.

Name: _____

Name: _____

Date: _____

Date: _____

Signature: _____

Signature: _____

Article 1 –These Terms and Conditions are incorporated into the Agreement between the Parties (collectively, the “Agreement”). Client engages Ameresco and Ameresco accepts the engagement to perform the scope of work described in this Agreement and any attachments (the “Work”). Ameresco will provide the design, procurement, construction supervision, inspection, labor, materials, tools, equipment, and other items necessary and reasonably inferable for the completion of the Work, and will substantially complete the Work by the date set forth in the Agreement (the “Contract Time”).

Article 2 - Ameresco’s Responsibilities

2.1 Ameresco will procure drawings, specifications and other documents necessary to perform the Work and will pay for and secure any and all necessary permits, fees, licenses and inspections by government agencies necessary for the Work. Client will assist in securing such permits, fees, licenses and inspections. All reports and drawings prepared for and deliverable to Client under this Agreement (“Deliverables”) become Client’s property upon full payment to Ameresco. Ameresco may retain file copies of such Deliverables. All other reports, notes, calculations, data, drawings, estimates, specifications, manuals, other documents and all computer programs, codes and computerized materials prepared by or for Ameresco (“Instruments”) remain Ameresco’s property. Upon execution of this Agreement, Ameresco grants Client a non-exclusive license to retain, use and make copies, of Ameresco’s Instruments in connection with the Client’s use and occupancy of the Project, provided that the Client has paid to Ameresco all amounts due and payable as of the date of Ameresco’s cessation of performance.

2.2 Ameresco is not responsible for the maintenance, repair or replacement of non-maintainable, non-replaceable, or obsolete parts of equipment already existing at the Facilities. Unless expressly agreed in writing, Ameresco is not responsible for the removal or reinstallation of replacement valves, dampers, or waterflow and tamper switches with respect to pipes and ductwork, including vent or drain system. Ameresco assumes no responsibility for any service performed on any equipment other than by Ameresco or its agents.

2.3 At its option, Ameresco may subcontract some or all of the Work or Services, but no contractual relationship will exist between Client and any subcontractor. Ameresco is responsible for the management of its subcontractors in their performance of their work.

Article 3 - Client’s Responsibilities

3.1 Client, without cost to Ameresco, shall **(a)** provide or arrange for, upon reasonable notice, access and make all reasonable provisions for Ameresco to enter any site where Work is to be performed (the “Site”); **(b)** permit Ameresco to control and operate all building controls, systems, apparatus, equipment and machinery necessary to perform the Work; **(c)** furnish Ameresco with blueprints, surveys, legal descriptions, waste management plans and all other information pertinent to the Work and any Site where the Work is to be performed that are known to be existing and available to Client; **(d)** cooperate with Ameresco in obtaining permits and consents from government authorities and others as may be required by Ameresco for performance of the Work so as not to affect the timelines set forth in this Agreement; **(e)** notify Ameresco promptly of all known or suspected hazardous materials, asbestos or mold at the Site and any other conditions requiring special care; **(f)** provide Ameresco with legally required materials and information (including but not limited to Material Safety Data Sheets) related to all hazardous materials located at any Site where the Work is to be performed; **(g)** furnish Ameresco with any contingency plans, safety programs and other policies, plans or programs related to any Site where the Work is to be performed; **(h)** operate, service and maintain all equipment according to the manufacturer’s recommendations including those set forth in the manufacturer’s operating manuals or instructions, as well as all requirements of applicable law or of authorities having jurisdiction; and **(i)** promptly notify Ameresco of all unusual or materially changed operating conditions, hours of usage, system malfunctions, installed equipment or building alterations that may affect the equipment or energy usage or any Services.

3.2 Client acknowledges that the technical and pricing information contained in this Agreement is confidential and proprietary to Ameresco and agrees not to disclose it or otherwise make it available to others without Ameresco’s express written consent. This imposes no obligation upon Client with respect to confidential information that: (a) the Client can demonstrate was already in the Client’s actual possession or knowledge and which Client lawfully acquired other than from Ameresco was; (b) is or becomes publicly available through no fault, action, omission or intervention of Client; (c) is received by Client from a third party without a duty of confidentiality (express or implied) owed to Ameresco; (d) is independently developed by Client without a breach of this Agreement; (e) is disclosed by Client with the Ameresco’s prior written approval; or (f) is required to be disclosed by operation of law, court order or other governmental demand.

Article 4 - Changes and Delays

4.1 As the Work is performed, conditions may change or circumstances outside Ameresco’s reasonable control (including changes of law) may develop which would require Ameresco to expend additional costs, effort or time to complete the Work, in which case Ameresco will submit a request for Client’s approval for an equitable adjustment in the Contract Price, the Contract Time, or in both.

4.2 If conditions are encountered at the jobsite that are (1) subsurface or otherwise concealed physical conditions which differ materially from those indicated in the Agreement, or (2) unknown physical conditions of an unusual nature, which differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in this Agreement, then written notice by Ameresco shall be given to Client promptly before conditions are disturbed and in no event later than 21 days after first observance of the conditions. If requested, an equitable adjustment to Contract Price and Contract Time shall be made by a change order. If agreement cannot be reached by the Parties within 10 days, Ameresco may assert a claim for an equitable adjustment in the Contract Price or Contract Time or both. Failure to properly submit written notice of such conditions within the time required represents an irrevocable waiver of Ameresco’s right to assert a claim for an increase in the Contract Price or Contract Time.

4.3 Ameresco shall not be responsible for loss, delay, injury, damage or failure of performance that may be caused by circumstances beyond its control, including but not restricted to acts or omissions by Client or its employees, agents or contractors, Acts of God, war, civil commotion, acts or omissions of government authorities, fire, theft, corrosion, flood, water damage, lightning, freeze-ups, strikes, lockouts, differences with workmen, riots, explosions, quarantine restrictions, delays in transportation, or shortage of vehicles, fuel, labor or materials. In the event of such delay or failure, the time for performance shall be extended by a period equal to the time lost plus a reasonable recovery period and the compensation shall be equitably adjusted for additional costs Ameresco incurs due to such delay.

Article 5 – Compensation

5.1 Client shall pay Ameresco the Contract Price on a monthly basis based on percent complete within 30 days of Client’s receipt of Ameresco’s invoice. Payments shall be made on account of materials and equipment delivered and suitably stored at the Site for subsequent incorporation in the Work. Off-Site storage of materials is permitted. Upon final completion of the Work, Ameresco shall submit to Client a final invoice of all remaining sums. Payment of the final payment shall be made within 30 days after Client’s receipt of the final Application for Payment.

5.2 Except to the extent expressly agreed in writing, Ameresco’s fees do not include any taxes, excises, fees, duties, tariffs or other government charges related to the Work, and Client shall pay such amounts or reimburse Ameresco for any amounts it pays. If Client claims a tax exemption or direct payment permit, it shall provide Ameresco with a valid exemption certificate or permit.

Article 6 – Insurance, Indemnification, and Limitation of Liability

6.1 By Ameresco: Ameresco shall maintain at its expense: (i) Workers’ Compensation and Employer’s Liability Insurance as required by applicable State law; (ii) Commercial General Liability Insurance (including contractual liability) with limits of \$1 million per person/occurrence for bodily injury, property damage, and personal injury; and (iii) Comprehensive Automobile Liability Insurance (owned, non-owned, and hired) with limits of \$1 million per person/occurrence. Ameresco

shall provide Client a Certificate of Insurance naming Client as an additional insured under (ii) and (iii).

6.2 Risk of loss of materials and Equipment furnished by Ameresco shall pass to Client upon delivery to Client's premises, and Client shall be responsible for protecting and insuring them against theft and damage.

6.3 ANYTHING HEREIN NOTWITHSTANDING, IN NO EVENT SHALL AMERESCO BE RESPONSIBLE UNDER THIS AGREEMENT FOR INCIDENTAL, CONSEQUENTIAL, PUNITIVE, EXEMPLARY OR SPECIAL DAMAGES, INCLUDING WITHOUT LIMITATION LOST PROFITS, LOSS OF USE AND/OR LOST BUSINESS OPPORTUNITIES, WHETHER ARISING IN WARRANTY, LATE OR NON-DELIVERY OF ANY WORK, TORT, CONTRACT OR STRICT LIABILITY, AND REGARDLESS OF WHETHER CUSTOMER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND, IN ANY EVENT, AMERESCO'S AGGREGATE LIABILITY FOR ANY AND ALL CLAIMS, LOSSES OR EXPENSES (INCLUDING ATTORNEYS FEES) ARISING OUT OF THIS AGREEMENT, OR OUT OF ANY WORK FURNISHED UNDER THIS AGREEMENT, WHETHER BASED IN CONTRACT, NEGLIGENCE, STRICT LIABILITY, AGENCY, WARRANTY, TRESPASS, INDEMNITY OR ANY OTHER THEORY OF LIABILITY, SHALL BE LIMITED TO \$1,000,000. AMERESCO reserves the right to control the defense and settlement of any claim for which Ameresco has an obligation to indemnify hereunder. The parties acknowledge that the price which Ameresco has agreed to perform its Work and obligations under this Agreement is calculated based upon the foregoing limitations of liability, and that Ameresco has expressly relied on, and would not have entered into this Agreement but for such limitations of liability.

6.4 Ameresco (the "Indemnifying Party") shall indemnify, defend, and hold harmless the Client and its officers, agents, and employees from and against any and all third-party claims, damages, losses, or expenses arising out of or resulting from the Indemnifying Party's negligence or willful misconduct, but only to the extent such claims are not caused by the negligence or willful misconduct of the other Party. Ameresco's indemnity obligations are limited to the proceeds of its applicable Commercial General Liability Insurance policy.

Article 7 - Hazardous Material Provisions

7.1 The Work does not include directly or indirectly performing or arranging for the detection, monitoring, handling, storage, removal, transportation, disposal or treatment of Oil or Hazardous Materials. Except as disclosed pursuant to Section 7.3, Client represents that there is no asbestos or any other hazardous or toxic materials, as defined in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, the regulations promulgated thereunder, and other applicable federal, state or local law ("Hazardous Materials"), present at Client's locations where Work is performed. Ameresco will notify Client immediately if it discovers or suspects the presence of any Hazardous Material. All Work has been priced and agreed to by Ameresco in reliance on Client's representations as set forth in this Section 7.1. The presence of Hazardous Materials constitutes a change in the Proposed Solution equivalent to a change order whose terms must be agreed to by Ameresco before its obligations hereunder will continue.

7.2 Client shall be solely responsible for testing, abating, encapsulating, removing, remedying or neutralizing such Hazardous Materials, and for the costs thereof. Even if an appropriate change order has been entered into pursuant to Section 7.1 above, Ameresco will continue to have the right to stop the Work until the job site is free from Hazardous Materials. In such event, Ameresco will receive an equitable extension of time to complete its Work, and compensation for delays caused by Hazardous Materials remediation. In no event shall Ameresco be required or construed to take title, ownership or responsibility for such Oil or Hazardous Materials. Client shall sign any required waste manifests in conformance with all government regulations, listing Client as the generator of the waste.

7.3 Client warrants that, prior to the execution of the Agreement, it has notified Ameresco in writing of any and all Hazardous Materials present, potentially present or likely to become present at Client's locations and has provided a copy of any jobsite safety policies, including but not limited to lock-out and tag procedures, laboratory procedures, chemical hygiene plan, material safety

Article 8 – Warranty

8.1 Client shall have good and clear title to all equipment and material furnished to Client pursuant to this Agreement (except licensed software, which shall be governed exclusively by the terms and conditions of the Software License Agreement), free and clear of liens and encumbrances.

8.2 Ameresco warrants the Work, materials, and equipment against defects in materials and workmanship for one (1) year from the date of Substantial Completion of the applicable Work. Ameresco shall assign to Client any and all manufacturers and/or installer's warranties for equipment or material provided as part of the Work, to the extent that such third-party warranties are assignable.

8.3 The warranties and guarantees set forth in this Agreement will be void as to, and shall not apply to, any Equipment (i) improperly repaired, altered or installed except when such improper repair, alteration or installation is performed by Ameresco or its authorized representatives and Subcontractor; (ii) subjected to unreasonable or improper use or storage, used beyond rated conditions, operated other than per Ameresco's or the manufacturer's instructions, or otherwise subjected to improper maintenance, negligence or accident; (iii) damaged because of any use of the Equipment after Client has, or should have, knowledge of any defect in the Equipment. Ameresco assigns to Client, without recourse, any and all assignable warranties available from any manufacturer, supplier, or Subcontractor of such Equipment.

8.4 Any claim under the warranty granted in this Agreement must be made per the terms of this Agreement. Such warranty only extends to Client and not to any subsequent owner of the Equipment.

8.5 It is understood and agreed that the warranties and guarantees as provided in this Agreement are the sole warranties and guarantees provided by Ameresco and are given in lieu of any other express or implied warranties, including any and all warranties that are not provided by Ameresco in this Agreement.

Article 9 - Miscellaneous Provisions

9.1 Notices between the parties shall be in writing and shall be sent by overnight carrier or acknowledged email to the other party.

9.2 This Agreement shall be governed by the laws of the state the Project is located in, and the parties agree to the exclusive jurisdiction of any state or federal court located in such state.

9.3 A party's waiver of any breach of this Agreement does not waive any subsequent breach. All waivers must be in writing signed by the party to be bound.

9.4 This Agreement constitutes the complete agreement between the parties and supersedes all prior and contemporaneous negotiations, representations, agreements, awards, or proposals, either written or oral, relative to the same. Only a written instrument signed by both parties may modify this Agreement.

9.5 Any dispute arising out of or related to this Agreement ("Dispute") shall first be submitted to the Parties' respective project representatives for resolution. If unresolved, senior management of both Parties shall meet within ten (10) business days to attempt resolution. If the Dispute remains unresolved after thirty (30) days from that meeting, either Party may submit it to mediation. Mediation fees shall be shared equally and held at the Project location, unless otherwise agreed. Any agreement reached in mediation shall be enforceable as a settlement agreement. If mediation fails, either Party may pursue any available remedy at law or in equity.

Article 10 – Termination. If Client fails to make payments as they become due, or otherwise defaults or breaches its obligations under this Agreement, Ameresco may give written notice to Client of Ameresco's intention to suspend or terminate this Agreement. If, within 15 days following receipt of such notice, Client fails to make payments then due, or otherwise fails to cure or perform its obligations, Ameresco may, by written notice to Client, immediately terminate this Agreement and recover from Client payment for Work executed.

Table 1

BBHCSD MS- LED LIGHTING- EXTERIOR LIGHTING SOLUTIONS													
Item #	Location	Tech	Mount	Existing Fixture Code	Qty	Input Watts	Solution	New Fixture (OR Equal)	Qty	Input Watts			
1	Door 20	Inc	Recessed	50w inc Round Recessed Canopy 8"	2	50	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	2	22			
2	Door 20 wall	MH	Surface	150 MH Trad Wallpack	1	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	1	65			
3	Door 20 Wall 2	MH	Surface	150 MH Trad Wallpack	1	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	1	65			
4	Door 19	Inc	Surface	50w inc Door Entry Light	1	50	New Fixture	LED VANCE MWLPAKN2AS030UNHDSC2BZP 10/CS 1/SKU 20w setting	1	20			
5	Door 16	Inc	Recessed	50w inc Round Recessed Canopy 8"	1	50	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	1	22			
6	Door 15 wall	MH	Surface	150 MH Trad Wallpack	1	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	1	65			
7	Door 24 Wall	MH	Surface	250w MH Trad Wallpack	1	295	New Fixture	LED VANCE WALPAKN9AS080UNHD8SC2BZP 80w Setting	1	80			
8	Door 25 Wall	MH	Surface	150 MH Trad Wallpack	1	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	1	65			
9	Door 25	Inc	Recessed	50w inc Round Recessed Canopy 8"	1	50	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	1	22			
10	Door 13 Wall	MH	Surface	150 MH Trad Wallpack	1	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	1	65			
11	Door 9 Wall	MH	Surface	150 MH Trad Wallpack	1	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	1	65			
12	Door 7	Inc	Recessed	50w inc Round Recessed Canopy 8"	2	50	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	2	22			
13	East Side Windows	LED	Recessed	6" Cans above Windows- LED Screw ins	28	15	Existing						
14	Door 6 Roof	MH	Surface	250w MH Flood Light- Trunion	1	295	New Fixture	LED VANCE FLOODLTPS140UNHD8SC2ADJBZP 140w setting	1	140			
15	Door 6	Inc	Recessed	50w inc Round Recessed Canopy 8"	1	50	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	1	22			
16	Door 5	Inc	Recessed	12x12 Square Canopy Recessed-100w inc	8	100	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	8	22			
17	Door 4- Flag Light	MH	Slip Fit	150w MH Focused Flag Flood Light- Aim at Flag SlipFitter	1	190	New Fixture	LED VANCE FLOODLTPS140UNHD8SC2ADJBZP 100w Setting	1	100			
18	Door 4	Inc	Recessed	12x12 Square Canopy Recessed-100w inc	9	100	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	9	22			
19	Door 3 Wall	LED	Surface	LED Wallpack 50w?	1	50	Existing						
20	Door 2 Wall	LED	Surface	LED Wallpack 50w?	1	50	Existing						
21	Door 1	Inc	Recessed	50w inc Round Recessed Canopy 8"	2	50	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	2	22			
22	CR 200 L Wall	MH	Surface	150 MH Trad Wallpack	1	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	1	65			
23	Security Notice Wall	MH	Surface	150 MH Trad Wallpack	1	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	1	65			
24	Door 35	Inc	Recessed	50w inc Round Recessed Canopy 8"	2	50	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	2	22			
25	Door 35 Wall	MH	Surface	150 MH Trad Wallpack	1	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	1	65			
26	Door 34 Wall	MH	Surface	150 MH Trad Wallpack	2	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	2	65			
27	Door 34	Inc	Recessed	50w inc Round Recessed Canopy 8"	4	50	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	4	22			
28	CR 207 Wall	MH	Surface	150 MH Trad Wallpack	1	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	1	65			
29	CR 212 Wall	MH	Surface	150 MH Trad Wallpack	2	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	2	65			
30	Door 33	Inc	Recessed	50w inc Round Recessed Canopy 8"	2	50	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	2	22			
31	Door 31/32	Inc	Recessed	100w inc? SM Square Canopy-12x12"	2	100	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	2	22			
32	Small Wall next	MH	Surface	150 MH Trad Wallpack	1	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	1	65			
33	Door 30	Inc	Recessed	50w inc Round Recessed Canopy 8"	2	50	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	2	22			
34	Door 30 wall	MH	Surface	150 MH Trad Wallpack	1	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	1	65			
35	Door 28 Wall	MH	Surface	250w MH Trad Wallpack	2	295	New Fixture	LED VANCE WALPAKN9AS080UNHD8SC2BZP 80w Setting	2	80			
36	Door 27	Inc	Recessed	50w inc Round Recessed Canopy 8"	2	50	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	2	22			
37	Door 27A Wall	MH	Surface	150 MH Trad Wallpack	1	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	1	65			
38	TLC Wall	MH	Surface	150 MH Trad Wallpack	4	190	New Fixture	LEDVANCE WALPAKN9AS080UNHD8SC2BZP 65w setting	4	65			
39	Door 26	Inc	Recessed	50w inc Round Recessed Canopy 8"	1	50	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	1	22			
40	South Parking Lot	MH	Slip Fit	400w MH Drum Flood Light	1	458	New Fixture	(2) FLOODLTPS140UNHD8SC2ADJBZP + (1) POLESQS2CDBLBULHORN BZ 1/CS 1/SKU+ (2) FLOODLTPSYOKE140WBZ- 140w setting	1	280			
40	South Parking Lot	MH	Trunion	400w MH Trad Flood Light Trunion	1	458	New Fixture	(2) FLOODLTPS140UNHD8SC2ADJBZP + (1) POLESQS2CDBLBULHORN BZ 1/CS 1/SKU+ (2) FLOODLTPSYOKE140WBZ-140w setting	1	280			
41	North Parking Lot	MH	Slip Fit	400w MH Drum Flood Light	1	458	New Fixture	(2) FLOODLTPS140UNHD8SC2ADJBZP + (1) POLESQS2CDBLBULHORN BZ 1/CS 1/SKU+ (2) FLOODLTPSYOKE140WBZ- 140w setting	1	280			
End	End	End	End	End	End	End	End	End	End	End	End	End	End

Table 2

BBHCS MS- LED LIGHTING- INTERIOR LIGHTING SOLUTIONS										
Rm #	Room	Tech	Mount	Fixture Code	Qty	Input Watts	Solution	New Fixture Code	Qty	Input Watts
1	MAINTANCE OFFICE	FL	Surface	2L-F48-T8-25w	6	44	Retrofit	2L-F48-T8-10.5w LED	6	21
2	CR #125	FL	Surface	2L-F48-T8-25w	24	44	Remove	Demo Existing Fixture	24	0
2	CR #125	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
3	CR #124	CFL	Suspended	2L-13w CFL Screw in- red color bulb	1	26	Existing			
3	CR #124	LED	Suspended	New 40w LED Suspended 4' Strip Fixture	13	0	New Fixture	New 40w 4' LED Chain Hung Strip w/ Light Model Layout	13	40
3	CR #124	FL	Surface	2L-F48-T8-25w	44	44	Remove	Demo Existing Fixture	44	0
4	STORAGE 124 c	FL	Surface	2L-F48-T8-25w	6	44	Retrofit	2L-F48-T8-10.5w LED	6	21
4	STORAGE 124 c	FL	[INTERIOR]	1L-F48-T8-25w	4	22	Retrofit	1L-F48-T8-10.5w LED	4	11
4	STORAGE 124 c	FL	[INTERIOR]	2L-F48-T8-25w	6	44	Retrofit	2L-F48-T8-10.5w LED	6	21
5	ROOM 124A LOUNGE	LED	Recessed	New 2x4 40w LED Flat Panel	3	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	3	40
5	ROOM 124A LOUNGE	FL	Surface	2L-F48-T8-25w	6	44	Remove	Demo Existing Fixture	6	0
6	CR #123	FL	Surface	2L-F48-T8-25w	1	44	New Fixture	20w 4' LED SM Strip	1	20
6	CR #123	LED	Suspended	New 40w LED Suspended 4' Strip Fixture	6	0	New Fixture	New 40w 4' LED Chain Hung Strip w/ Light Model Layout	6	40
6	CR #123	FL	Surface	2L-F48-T8-25w	26	44	Remove	Demo Existing Fixture	26	0
7	STORAGE 123A	FL	Surface	2L-F48-T8-25w	20	44	Retrofit	2L-F48-T8-10.5w LED	20	21
7	STORAGE 123A	FL	[INTERIOR]	1L-F48-T8-25w	7	22	Retrofit	1L-F48-T8-10.5w LED	7	11
7	STORAGE 123A	CFL	[INTERIOR]	1L-26w CFL screw in A19	3	26	Retrofit	1L-15w LED screw in	3	15
8	STORAGE 124B	FL	Surface	2L-F48-T12-34w	2	72	Retrofit	1L-F48-T8-10.5w LED w/ TS	2	11
9	CR #122	FL	Surface	2L-F48-T8-25w	18	44	Remove	Demo Existing Fixture	18	0
9	CR #122	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
10	TEACHER OFFICE 122A	FL	[INTERIOR]	1L-F48-T8-25w	3	22	Retrofit	1L-F48-T8-10.5w LED	3	11
11	CR #121	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
11	CR #121	FL	Surface	2L-F48-T8-25w	18	44	Remove	Demo Existing Fixture	18	0
12	CR #120	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
12	CR #120	FL	Surface	2L-F48-T8-25w	18	44	Remove	Demo Existing Fixture	18	0
13	MUSIC CR #119	LED	Surface	New 20w 4' LED SM Strip	77	0	New Fixture	New 20w 4' LED SM Strip (1 for 1 replacement)	77	20
13	MUSIC CR #119	FL	Surface	2L-F48-T8-25w	77	44	Remove	Demo Existing Fixture	77	0
14	MUSIC STORAGE 119B	FL	Surface	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
15	MUSIC STORAGE 119C	FL	Surface	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
16	OFFICE -119A	FL	Surface	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
17	PARC ROOM HALLWAY	FL	Surface	2L-F48-T8-25w	10	44	Retrofit	2L-F48-T8-10.5w LED	10	21
18	IT OFFICE 126	FL	Surface	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
19	OFFICE 127	FL	Surface	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
20	OFFICE 128	FL	Surface	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
21	PRAC 130	FL	Surface	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
22	PARC 129	LED	Recessed	LED 2x2 FPs 30w	5	30	Existing			
23	PARC 131	FL	Surface	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
24	PARC 132	FL	Surface	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
25	PARC 133	FL	Surface	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
26	PARC 134	FL	Surface	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
27	PARC 135	FL	Surface	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
28	BACK STAGE AREA	LED	Suspended	1L-A19-15w LED Screw in	12	15	Retrofit	1L-25w LED Corn Cob	12	25
29	BACK STAGE VARIETY AREA	FL	Surface	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
29	BACK STAGE VARIETY AREA	Inc	Surface	4L-50w inc Makeup Vanity Globe Bulbs	9	200	New Fixture	24w LED Vanity Light Bar	9	24
30	BACK STAGE AREA 136A	FL	[INTERIOR]	1L-F48-T8-25w	4	22	Retrofit	1L-F48-T8-10.5w LED	4	11

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Table 2 Continued

31	STAGE STORAGE 137	FL	Surface	2L-F48-T8-25w	5	44	Retrofit	2L-F48-T8-10.5w LED	5	21
32	CR #117	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
32	CR #117	FL	Surface	2L-F48-T8-25w	18	44	Remove	Demo Existing Fixture	18	0
33	AUDI STORAGE 149	FL	Surface	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
33	AUDI STORAGE 149	FL	Surface	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
34	AUDI STORAGE 146	FL	Surface	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
35	AUDI STORAGE 145	FL	Surface	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
36	AUDI STORAGE 142	FL	Surface	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
37	HALLWAY OUTSIDE CR 117	FL	Recessed	2L-F48-T8-25w	8	44	New Fixture	2x4 LED Hinge Panel 30w	8	30
38	BOYS RR 117A	FL	Recessed	4L-F48-T8-25w	6	85	New Fixture	2x4 LED Hinge Panel 30w	6	30
39	117B CUST CLOSET	FL	[INTERIOR]	1L-F48-T8-25w	1	22	Retrofit	1L-F48-T8-10.5w LED	1	11
40	GIRLS RR117C	FL	Surface	1L-F48-T8-25w	9	22	Remove	Demo Existing Fixture	9	0
40	GIRLS RR117C	LED	Recessed	New 2x4 40w LED Flat Panel	6	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	6	40
41	HALLWAY DOOR 6	FL	Recessed	2L-F48-T8-25w	2	44	New Fixture	2x4 LED Hinge Panel 30w	2	30
42	STORAGE 117D	CFL	[INTERIOR]	1L-26w CFL screw in A19	1	26	Retrofit	1L-15w LED screw in	1	15
43	HALLWAY 117D	FL	Recessed	2L-F48-T8-25w	4	44	New Fixture	2x4 LED Hinge Panel 30w	4	30
44	HALLWAY OUTSIDE CR 116	FL	Recessed	2L-F48-T8-25w	14	44	New Fixture	2x4 LED Hinge Panel 30w	14	30
45	CR #116	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
45	CR #116	FL	Surface	2L-F48-T8-25w	18	44	Remove	Demo Existing Fixture	18	0
46	MUSIC #138	LED	Surface	New 20w 4' LED SM Strip	50	0	New Fixture	New 20w 4' LED SM Strip (1 for 1 replacement)	50	20
46	MUSIC #138	FL	Surface	2L-F48-T8-25w	50	44	Remove	Demo Existing Fixture	50	0
47	MUSIC STORAGE	FL	Surface	2L-F48-T8-25w	5	44	Retrofit	2L-F48-T8-10.5w LED	5	21
48	CR #115	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
48	CR #115	FL	Surface	2L-F48-T8-25w	18	44	Remove	Demo Existing Fixture	18	0
49	CR #114	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
49	CR #114	FL	Surface	2L-F48-T8-25w	18	44	Remove	Demo Existing Fixture	18	0
50	CR #113	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
50	CR #113	FL	Surface	2L-F48-T8-25w	18	44	Remove	Demo Existing Fixture	18	0
51	CR #112	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
51	CR #112	FL	Surface	2L-F48-T8-25w	18	44	Remove	Demo Existing Fixture	18	0
52	COPY ROOM 150	FL	Surface	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
53	STAGE	CFL	[INTERIOR]	1L-26w CFL screw in A19	15	26	Retrofit	1L-15w LED screw in	15	15
54	DOOR #5 HALLWAY	MH	[INTERIOR]	1L-50w MH	8	72	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	8	22
55	DOOR #5 VESTIBULE	MH	[INTERIOR]	1L-50w MH	4	72	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	4	22
56	MAIN AUDITORIUM HALLWAY	FL	Recessed	4L-F48-T8-25w	22	85	New Fixture	2x4 LED Hinge Panel 30w	22	30
57	AUDI DOOR #1	MH	[INTERIOR]	1L-50w MH	4	72	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	4	22
58	AUDI DOOR #2	MH	[INTERIOR]	1L-50w MH	4	72	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	4	22
59	AUDI DOOR #3	MH	[INTERIOR]	1L-50w MH	4	72	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	4	22
60	AUDI DOOR #4	MH	[INTERIOR]	1L-50w MH	4	72	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	4	22
61	HALL SEATING AREA	MH	[INTERIOR]	1L-50w MH	3	72	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	3	22
62	DOOR #4 VESTIBULE	MH	[INTERIOR]	1L-50w MH	6	72	New Fixture	Liton LCMPD12Q-W-TS40-22w 4000k	6	22
63	HALL OUTSIDE CR #111	FL	Recessed	2L-F48-T8-25w	1	44	New Fixture	2x4 LED Hinge Panel 30w	1	30
64	CR #111	LED	Recessed	New 2x4 40w LED Flat Panel	12	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	12	40
64	CR #111	FL	Surface	2L-F48-T8-25w	24	44	Remove	Demo Existing Fixture	24	0
65	CR #109	FL	Recessed	3L-F48-T8-25w	9	66	New Fixture	2x4 LED Hinge Panel 30w	9	30
66	STORAGE 109A	FL	[INTERIOR]	1L-F48-T8-25w	2	22	Retrofit	1L-F48-T8-10.5w LED	2	11
67	STAFF WRR	FL	Surface	2L-F48-T8-25w	8	44	Retrofit	2L-F48-T8-10.5w LED	8	21
68	SHOW CASE	FL	[INTERIOR]	1L-F48-T8-25w	4	22	Retrofit	1L-F48-T8-10.5w LED	4	11
69	HALLWAY RAMP	FL	Recessed	3L-F48-T8-25w	8	66	New Fixture	2x4 LED Hinge Panel 30w	8	30
70	STORAGE 143	FL	Surface	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21

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Table 2 Continued

71	HALLWAY NEXT AUDIT	FL	Recessed	2L-F48-T8-25w	15	44	New Fixture	2x4 LED Hinge Panel 30w	15	30
72	HALLWAY DOOR #17	FL	Recessed	2L-F48-T8-25w	1	44	New Fixture	2x4 LED Hinge Panel 30w	1	30
73	MECH HALLWAY 137	CFL	[INTERIOR]	1L-26w CFL screw in A19	1	26	Retrofit	1L-15w LED screw in	1	15
73	MECH HALLWAY 137	FL	Suspended	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
74	BOILER ROOM	FL	Suspended	2L-F48-T8-25w	8	44	Retrofit	2L-F48-T8-10.5w LED	8	21
75	ELECTRICAL ROOM	FL	Suspended	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
76	CAFETERIA SECTION #1	FL	Surface	2L-F48-T8-25w	126	44	Remove	Demo Existing Fixture	126	0
76	CAFETERIA SECTION #1	LED	Suspended	New 8' and 4' Honeycomb Shape LEDs	6	0	New Fixture	(6F) 8' 40w LED Decorative Linear Pendant w/ Light Model Layout and Wireless Controls	6	240
76	CAFETERIA SECTION #1	LED	Suspended	New 4' Honeycomb Shape LEDs	2	0	New Fixture	(6F) 4' 20w LED Decorative Linear Pendant w/ Light Model Layout and Wireless Controls	2	120
77	CAFETERIA SECTION #2	FL	Surface	2L-F48-T8-25w	126	44	Remove	Demo Existing Fixture	126	0
77	CAFETERIA SECTION #2	LED	Suspended	New 8' and 4' Honeycomb Shape LEDs	6	0	New Fixture	(6F) 8' 40w LED Decorative Linear Pendant w/ Light Model Layout and Wireless Controls	6	240
77	CAFETERIA SECTION #2	LED	Suspended	New 4' Honeycomb Shape LEDs	2	0	New Fixture	(6F) 4' 20w LED Decorative Linear Pendant w/ Light Model Layout and Wireless Controls	2	120
78	SERVING AREA	FL	Surface	1L-F48-T8-25w	56	22	Remove	Demo Existing Fixture	56	0
78	SERVING AREA	LED	Recessed	New 2x4 40w LED Flat Panel	20	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	20	40
79	LAUNDRY	FL	[INTERIOR]	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
80	KITCHEN	FL	Surface	2L-F48-T8-25w	39	44	Retrofit	2L-F48-T8-10.5w LED	39	21
81	KITCHEN STORAGE	FL	Surface	2L-F48-T8-25w	10	44	Retrofit	2L-F48-T8-10.5w LED	10	21
82	KITCHEN OFFICE	FL	Surface	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
83	KITCHEN RECEIVING	FL	Surface	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
84	HOOD #1	CFL	[INTERIOR]	1L-26w CFL screw in A19	10	26	Retrofit	1L-15w LED screw in	10	15
85	HOOD #2	CFL	[INTERIOR]	1L-26w CFL screw in A19	5	26	Retrofit	1L-15w LED screw in	5	15
86	STAFF CAFETERIA	LED	Recessed	New 2x4 40w LED Flat Panel	10	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	10	40
86	STAFF CAFETERIA	FL	Surface	2L-F48-T8-25w	25	44	Remove	Demo Existing Fixture	25	0
87	COOLER	CFL	[INTERIOR]	1L-26w CFL screw in A19	3	26	Retrofit	1L-15w LED screw in	3	15
88	LOCKER ROOM 243C	FL	Surface	2L-F48-T8-25w	3	44	Retrofit	2L-F48-T8-10.5w LED	3	21
89	STAFF RR 243D	Inc	Surface	2L-100w inc	1	200	Retrofit	2L-15w LED screw in A19	1	30
90	DISHWASHING	FL	Surface	2L-F48-T8-25w	6	44	Retrofit	2L-F48-T8-10.5w LED	6	21
91	243N -JAN CLOSET	FL	[INTERIOR]	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
92	HALLWAY OUTSIDE CAFETERIA	FL	Recessed	2L-F24-T8U-25w	7	44	New Fixture	2x2 LED Hinge Panel 20w	7	20
92	HALLWAY OUTSIDE CAFETERIA	FL	Surface	2L-F24-T8U-25w	2	44	New Fixture	2x2 LED Hinge Panel 20w	2	20
93	SHOW CASE	CFL	[INTERIOR]	6" Can 26w CFL screw in	4	26	New Fixture	6" LED Can Retrofit 12w	4	12
94	245 JAN CLOSET	CFL	[INTERIOR]	1L-26w CFL screw in A19	2	26	Retrofit	1L-15w LED screw in	2	15
95	246 MENS STAFF RR	CFL	[INTERIOR]	1L-26w CFL screw in A19	1	26	Retrofit	1L-15w LED screw in	1	15
95	246 MENS STAFF RR	FL	Surface	2L-F24-T8U-25w	1	44	New Fixture	2x2 LED Hinge Panel 20w	1	20
96	BOILER ROOM HALLWAY	FL	Surface	1L-F48-T8-25w	16	22	New Fixture	20w 4' LED SM Strip	16	20
97	247 BOILER ROOM	FL	Suspended	2L-F48-T8-25w	5	44	Retrofit	2L-F48-T8-10.5w LED	5	21
98	DOOR #24 HALLWAY	FL	Surface	1L-F48-T8-25w	9	22	Remove	Demo Existing Fixture	9	0
98	DOOR #24 HALLWAY	LED	Recessed	New 2x2 30w LED Flat Panel	3	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	3	30
99	CLOSET 249	CFL	[INTERIOR]	1L-26w CFL screw in A19	1	26	Retrofit	1L-15w LED screw in	1	15
100	2ND FLOOR STAIRS	FL	Surface	2L-F48-T8-25w	5	44	New Fixture	20w 4' LED SM Strip	5	20
101	HALLWAY OUTSIDE TLC	FL	Recessed	3L-F48-T8-25w	3	66	New Fixture	2x4 LED Hinge Panel 30w	3	30
102	MS GYM	FL	Suspended	4L-F48-T5 HO-49w	32	211	Existing			
103	HALLWAY OUTSIDE GYM	FL	Recessed	3L-F48-T8-25w	4	66	New Fixture	2x4 LED Hinge Panel 30w	4	30
104	STORAGE ROOM 251	FL	[INTERIOR]	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
105	STORAGE ROOM 252	CFL	[INTERIOR]	1L-26w CFL screw in A19	2	26	Retrofit	1L-15w LED screw in	2	15
106	STORAGE ROOM 252A	CFL	[INTERIOR]	1L-26w CFL screw in A19	2	26	Retrofit	1L-15w LED screw in	2	15
107	TLC STAIR	FL	Surface	2L-F48-T8-25w	1	44	New Fixture	20w 4' LED SM Strip	1	20
108	DOOR 25	FL	Recessed	3L-F48-T8-25w	1	66	New Fixture	2x4 LED Hinge Panel 30w	1	30
109	OFFICE 250M	FL	Recessed	3L-F48-T8-25w	4	66	New Fixture	2x4 LED Hinge Panel 30w	4	30
110	MAIN HALL	FL	Recessed	3L-F48-T8-25w	14	66	New Fixture	2x4 LED Hinge Panel 30w	14	30

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Table 2 Continued

111	Family RR	FL	Recessed	3L-F48-T8-25w	1	66	New Fixture	2x4 LED Hinge Panel 30w	1	30
112	MENS RR	FL	Recessed	3L-F48-T8-25w	1	66	New Fixture	2x4 LED Hinge Panel 30w	1	30
113	CONF ROOM	FL	Recessed	3L-F48-T8-25w	18	66	New Fixture	2x4 LED Hinge Panel 30w	18	30
114	WOMEN RR	FL	Recessed	3L-F48-T8-25w	1	66	New Fixture	2x4 LED Hinge Panel 30w	1	30
115	250H KITCHEN	FL	Recessed	3L-F48-T8-25w	2	66	New Fixture	2x4 LED Hinge Panel 30w	2	30
116	250G MECH	FL	[INTERIOR]	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
117	OFFICE 250Q	FL	Recessed	3L-F48-T8-25w	8	66	New Fixture	2x4 LED Hinge Panel 30w	8	30
118	OFFICE 250F	FL	Recessed	3L-F48-T8-25w	3	66	New Fixture	2x4 LED Hinge Panel 30w	3	30
119	ELEC 250E	FL	[INTERIOR]	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
120	OFFICE 250A	FL	Recessed	3L-F48-T8-25w	4	66	New Fixture	2x4 LED Hinge Panel 30w	4	30
121	OFFICE STORAGE 250B	FL	Recessed	3L-F48-T8-25w	8	66	New Fixture	2x4 LED Hinge Panel 30w	8	30
122	IT SERVER	FL	Recessed	3L-F48-T8-25w	8	66	New Fixture	2x4 LED Hinge Panel 30w	8	30
123	250D JAN CLOSET	FL	[INTERIOR]	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
124	STORAGE PS-01	Inc	[INTERIOR]	100w inc Screw in-relamp only	7	100	Retrofit	1L-15w LED Screw in A19	7	15
125	STORAGE PS-02	FL	[INTERIOR]	2L-F48-T8-25w	6	44	Retrofit	2L-F48-T8-10.5w LED	6	21
126	BOYS LOCKER ROOM 253	FL	[INTERIOR]	2L-F48-T8-25w	11	44	Retrofit	2L-F48-T8-10.5w LED	11	21
127	PE TEACHER OFFICE	FL	[INTERIOR]	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
127	PE TEACHER OFFICE	Inc	[INTERIOR]	100w inc Screw in-relamp only	2	100	Retrofit	1L-15w LED Screw in A19	2	15
128	DOOR 27 HALLWAY	FL	Surface	1L-F48-T8-25w	6	22	Remove	Demo Existing Fixture	6	0
128	DOOR 27 HALLWAY	LED	Recessed	New 2x2 30w LED Flat Panel	3	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	3	30
129	RR IN CR255	FL	[INTERIOR]	2L-F48-T8-25w	3	44	Retrofit	2L-F48-T8-10.5w LED	3	21
130	HALLWAY OUTSIDE CR255	FL	Surface	1L-F48-T8-25w	20	22	New Fixture	20w 4' LED SM Strip	20	20
131	256 -WORKOUT ROOM	FL	[INTERIOR]	2L-F48-T8-25w	12	44	Retrofit	2L-F48-T8-10.5w LED	12	21
132	256E STORAGE	Inc	[INTERIOR]	100w inc Screw in-relamp only	5	100	Retrofit	1L-15w LED Screw in A19	5	15
133	OFFICE	FL	[INTERIOR]	4L-F48-T8-25w	2	85	Retrofit	4L-F48-T8-10.5w LED	2	42
134	HALLWAY	FL	Surface	2L-F24-T8U-25w	3	44	New Fixture	2x2 LED Hinge Panel 20w	3	20
135	MAIN GYM HALLWAY	FL	Surface	4L-F48-T8-25w	17	85	New Fixture	2x4 LED Hinge Panel 30w	17	30
135	MAIN GYM HALLWAY	FL	Recessed	2L-F48-T8-25w	8	44	New Fixture	1x4 LED Hinge Panel 20w	8	20
136	TROPHE CASE	FL	[INTERIOR]	2L-F48-T8-25w	6	44	Retrofit	2L-F48-T8-10.5w LED	6	21
137	JAN CLOSET	Inc	[INTERIOR]	100w inc Screw in-relamp only	2	100	Retrofit	1L-15w LED Screw in A19	2	15
138	CONCESION STAND #1	FL	Recessed	2L-F48-T8-25w	2	44	New Fixture	1x4 LED Hinge Panel 20w	2	20
139	CONCESION STAND #2	FL	Recessed	2L-F48-T8-25w	2	44	New Fixture	1x4 LED Hinge Panel 20w	2	20
140	VENDING MACHINE	FL	Recessed	2L-F48-T8-25w	2	44	New Fixture	1x4 LED Hinge Panel 20w	2	20
141	MAIN LIBRARY HALLWAY	FL	Recessed	2L-F24-T8U-25w	23	44	New Fixture	2x2 LED Hinge Panel 20w	23	20
142	200L -IT CLOSET	FL	Recessed	4L-F48-T8-25w	1	85	New Fixture	2x4 LED Hinge Panel 30w	1	30
143	LIBRARY (HIGHER CEILING AREA)	FL	Surface	2L-F48-T8-25w	66	44	Remove	Demo Existing Fixture	66	0
143	LIBRARY (HIGHER CEILING AREA)	LED	Recessed	New 2x2 30w LED Flat Panel	30	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	30	30
144	OFFICE 238A	FL	Surface	2L-F48-T8-25w	4	44	Remove	Demo Existing Fixture	4	0
144	OFFICE 238A	LED	Recessed	New 2x2 30w LED Flat Panel	2	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	2	30
145	RECEPTION AREA	FL	Surface	2L-F48-T8-25w	6	44	Remove	Demo Existing Fixture	6	0
145	RECEPTION AREA	LED	Recessed	New 2x2 30w LED Flat Panel	3	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	3	30
146	LIBRARY (LOWER CEILING AREA)	FL	Recessed	2L-F24-T8U-25w	6	44	New Fixture	2x2 LED Hinge Panel 20w	6	20
146	LIBRARY (LOWER CEILING AREA)	FL	Surface	2L-F48-T8-25w	21	44	Remove	Demo Existing Fixture	21	0
146	LIBRARY (LOWER CEILING AREA)	LED	Recessed	New 2x2 30w LED Flat Panel	11	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	11	30
147	CONF ROOM 239	FL	Surface	2L-F48-T8-25w	14	44	Remove	Demo Existing Fixture	14	0
147	CONF ROOM 239	LED	Recessed	New 2x2 30w LED Flat Panel	8	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	8	30
148	FACULTY WORK 237	FL	Surface	4L-F48-T8-25w	1	85	New Fixture	2x4 LED Hinge Panel 30w	1	30
148	FACULTY WORK 237	FL	Surface	4L-F48-T8-25w	6	85	Retrofit	4L-F48-T8-10.5w LED	6	42
149	FACULTY KITCHEN	FL	[INTERIOR]	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
150	230 BOYS RR	FL	Surface	2L-F24-T8U-25w	3	44	New Fixture	2x2 LED Hinge Panel 20w	3	20

Table 2 continued on next page

Table 2 Continued

151	232 GIRLS RR	FL	Surface	2L-F24-T8U-25w	3	44	New Fixture	2x2 LED Hinge Panel 20w	3	20
152	DOOR 29 HALLWAY	FL	Surface	1L-F48-T8-25w	36	22	Remove	Demo Existing Fixture	36	0
152	DOOR 29 HALLWAY	LED	Recessed	New 2x2 30w LED Flat Panel	12	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	12	30
153	CR # 229 HOME ED	FL	Surface	2L-F48-T8-25w	16	44	Remove	Demo Existing Fixture	16	0
153	CR # 229 HOME ED	LED	Recessed	New 2x2 30w LED Flat Panel	6	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	6	30
154	CR # 228	FL	Surface	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
154	CR # 228	LED	Recessed	New 2x2 30w LED Flat Panel	9	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	9	30
155	CR # 227	FL	Surface	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
155	CR # 227	LED	Recessed	New 2x2 30w LED Flat Panel	9	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	9	30
156	CR # 223	FL	Surface	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
156	CR # 223	LED	Recessed	New 2x2 30w LED Flat Panel	9	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	9	30
157	CR # 222	FL	Surface	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
157	CR # 222	LED	Recessed	New 2x2 30w LED Flat Panel	9	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	9	30
158	CR # 221	FL	Surface	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
158	CR # 221	LED	Recessed	New 2x2 30w LED Flat Panel	9	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	9	30
159	CR # 224	FL	Surface	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
159	CR # 224	LED	Recessed	New 2x2 30w LED Flat Panel	9	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	9	30
160	DOOR 30 HALLWAY	FL	Surface	1L-F48-T8-25w	23	22	Remove	Demo Existing Fixture	23	0
160	DOOR 30 HALLWAY	LED	Recessed	New 2x2 30w LED Flat Panel	7	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	7	30
161	ART ROOM CR # 226	CFL	[INTERIOR]	1L-26w CFL screw in A19	2	26	Retrofit	1L-15w LED screw in	2	15
161	ART ROOM CR # 226	FL	Recessed	2L-F48-T8-25w	2	44	New Fixture	1x4 LED Hinge Panel 20w	2	20
161	ART ROOM CR # 226	FL	Surface	2L-F48-T8-25w	30	44	Remove	Demo Existing Fixture	30	0
161	ART ROOM CR # 226	LED	Recessed	New 2x2 30w LED Flat Panel	15	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	15	30
162	ART ROOM CR # 225	CFL	[INTERIOR]	1L-26w CFL screw in A19	2	26	Retrofit	1L-15w LED screw in	2	15
162	ART ROOM CR # 225	FL	Recessed	2L-F48-T8-25w	2	44	New Fixture	1x4 LED Hinge Panel 20w	2	20
162	ART ROOM CR # 225	FL	Surface	2L-F48-T8-25w	26	44	Remove	Demo Existing Fixture	26	0
162	ART ROOM CR # 225	LED	Recessed	New 2x2 30w LED Flat Panel	12	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	12	30
163	MECH ROOM HALLWAY	FL	[INTERIOR]	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
164	AHU ROOM	FL	[INTERIOR]	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
165	BOILER ROOM#3	FL	Suspended	2L-F48-T8-25w	5	44	Retrofit	2L-F48-T8-10.5w LED	5	21
166	2ND FLOOR STAIRS	FL	Surface	2L-F24-T8U-25w	1	44	New Fixture	2x2 LED Hinge Panel 20w	1	20
167	JAN CLOSET @STAIRS	Inc	[INTERIOR]	100w inc Screw in-relamp only	1	100	Retrofit	1L-15w LED Screw in A19	1	15
168	GIRLS LOCKER ROOM	FL	[INTERIOR]	2L-F48-T8-25w	14	44	Retrofit	2L-F48-T8-10.5w LED	14	21
169	PE OFFICE	FL	[INTERIOR]	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
169	PE OFFICE	Inc	[INTERIOR]	100w inc Screw in-relamp only	1	100	Retrofit	1L-15w LED Screw in A19	1	15
170	PE OFFICE #2	FL	[INTERIOR]	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
171	SHOWER	Inc	[INTERIOR]	100w inc Screw in-relamp only	1	100	Retrofit	1L-15w LED Screw in A19	1	15
171	SHOWER	Inc	[INTERIOR]	100w inc Screw in-relamp only	1	100	Retrofit	1L-15w LED Screw in A19	1	15
172	OPEN SHOWER	FL	[INTERIOR]	2L-F48-T8-25w	3	44	Retrofit	2L-F48-T8-10.5w LED	3	21
173	BOYS LOCKER ROOM	FL	[INTERIOR]	2L-F48-T8-25w	13	44	Retrofit	2L-F48-T8-10.5w LED	13	21
174	TEACHER PE	FL	[INTERIOR]	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
174	TEACHER PE	Inc	[INTERIOR]	100w inc Screw in-relamp only	3	100	Retrofit	1L-15w LED Screw in A19	3	15
175	STORAGE @STAIRS	CFL	[INTERIOR]	1L-26w CFL screw in A19	1	26	Retrofit	1L-15w LED screw in	1	15
176	SHOWER AREA	Inc	[INTERIOR]	100w inc Screw in-relamp only	2	100	Retrofit	1L-15w LED Screw in A19	2	15
177	STORAGE	CFL	[INTERIOR]	1L-26w CFL screw in A19	1	26	Retrofit	1L-15w LED screw in	1	15
178	LIBRARY OFFICE 240	FL	Surface	2L-F48-T8-25w	2	44	New Fixture	20w 4' LED SM Strip	2	20
179	LIBRARY SMALL HALLWAY	FL	Surface	1L-F48-T8-25w	1	22	New Fixture	20w 4' LED SM Strip	1	20
180	242 CONF ROOM	FL	Recessed	3L-F48-T8-25w	6	66	New Fixture	2x4 LED Hinge Panel 30w	6	30

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Table 2 Continued

181	241 STORAGE	FL	Surface	2L-F48-T8-25w	3	44	New Fixture	20w 4' LED SM Strip	3	20
181	241 STORAGE	FL	[INTERIOR]	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
182	BOOK STORAGE	FL	[INTERIOR]	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
183	STORAGE NEXT TO BOOK STORAGE	FL	[INTERIOR]	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
184	CR#201	FL	Recessed	4L-F48-T8-25w	11	85	New Fixture	2x4 LED Hinge Panel 30w	11	30
185	WOMEN FACULTY LOUNGE	CFL	[INTERIOR]	1L-26w CFL screw in A19	2	26	Retrofit	1L-15w LED screw in	2	15
185	WOMEN FACULTY LOUNGE	FL	Surface	2L-F24-T8U-25w	1	44	New Fixture	2x2 LED Hinge Panel 20w	1	20
186	MENS FACULTY RR	CFL	[INTERIOR]	1L-26w CFL screw in A19	2	26	Retrofit	1L-15w LED screw in	2	15
187	200- TEACHER OFFICE	FL	Surface	2L-F48-T8-25w	6	44	New Fixture	20w 4' LED SM Strip	6	20
188	201A GIRLS RR	FL	Surface	2L-F24-T8U-25w	3	44	New Fixture	2x2 LED Hinge Panel 20w	3	20
189	201C -BOYS RR	FL	Surface	2L-F24-T8U-25w	3	44	New Fixture	2x2 LED Hinge Panel 20w	3	20
190	HALLWAY LOCKER ROOM SECTION	FL	Surface	2L-F24-T8U-25w (6" Wide)	7	44	Retrofit	2L-F24-T8U-15w LED 6" Bend	7	30
191	OFFICE 200A	FL	Surface	2L-F48-T8-25w	2	44	New Fixture	20w 4' LED SM Strip	2	20
192	OFFICE 200C	FL	Surface	2L-F48-T8-25w	2	44	New Fixture	20w 4' LED SM Strip	2	20
193	OFFICE 200B	FL	Surface	2L-F48-T8-25w	2	44	New Fixture	20w 4' LED SM Strip	2	20
194	2ND FLOOR HALLWAY	FL	Recessed	2L-F24-T8U-25w	6	44	New Fixture	2x2 LED Hinge Panel 20w	6	20
194	2ND FLOOR HALLWAY	FL	Surface	2L-F24-T8U-25w	3	44	New Fixture	2x2 LED Hinge Panel 20w	3	20
194	2ND FLOOR HALLWAY	CFL	[INTERIOR]	6" Can 26w CFL screw in	6	26	New Fixture	6" LED Can Retrofit 12w	6	12
195	OFFICE 302	FL	Recessed	4L-F48-T8-25w	4	85	New Fixture	2x4 LED Hinge Panel 30w	4	30
195	OFFICE 302	Inc	[INTERIOR]	100w inc Screw in-relamp only	2	100	Retrofit	1L-15w LED Screw in A19	2	15
196	CR #304	FL	Recessed	4L-F48-T8-25w	11	85	New Fixture	2x4 LED Hinge Panel 30w	11	30
197	CR#301	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
197	CR#301	FL	Suspended	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
198	CR#303	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
198	CR#303	FL	Suspended	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
199	ELEC CLOSET	CFL	[INTERIOR]	1L-26w CFL screw in A19	1	26	Retrofit	1L-15w LED screw in	1	15
200	CR#305	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
200	CR#305	FL	Suspended	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
201	CR#306	LED	Recessed	New 2x4 40w LED Flat Panel	12	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	12	40
201	CR#306	FL	Suspended	2L-F48-T8-25w	32	44	Remove	Demo Existing Fixture	32	0
202	306B STORAGE	FL	Suspended	2L-F48-T8-25w	5	44	Retrofit	2L-F48-T8-10.5w LED	5	21
203	306A OFFICE	FL	Suspended	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
204	CR#307	FL	Recessed	2L-F48-T8-25w	9	44	New Fixture	2x4 LED Hinge Panel 30w	9	30
205	DOOR 35 HALLWAY	FL	Surface	2L-F24-T8U-25w	6	44	New Fixture	2x2 LED Hinge Panel 20w	6	20
205	DOOR 35 HALLWAY	CFL	[INTERIOR]	6" Can 26w CFL screw in	10	26	New Fixture	6" LED Can Retrofit 12w	10	12
206	CR #107	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
206	CR #107	FL	Suspended	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
207	CR#108	FL	Recessed	4L-F48-T8-25w	10	85	New Fixture	2x4 LED Hinge Panel 30w	10	30
208	CR#106	FL	Recessed	4L-F48-T8-25w	10	85	New Fixture	2x4 LED Hinge Panel 30w	10	30
209	CR#105	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
209	CR#105	FL	Suspended	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
210	CR#104	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
210	CR#104	FL	Suspended	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
211	CR#102	FL	Recessed	4L-F48-T8-25w	8	85	New Fixture	2x4 LED Hinge Panel 30w	8	30
212	CR#101	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
212	CR#101	FL	Suspended	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
213	CR#103	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
213	CR#103	FL	Suspended	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
214	CR#205	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
214	CR#205	FL	Surface	2L-F48-T8-25w	24	44	Remove	Demo Existing Fixture	24	0
215	DOOR 34 HALLWAY	FL	Surface	4L-F48-T8-25w	5	85	New Fixture	2x4 LED Hinge Panel 30w	5	30

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216	CR#206	FL	Surface	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
216	CR#206	LED	Recessed	New 2x2 30w LED Flat Panel	9	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	9	30
217	CR#207	FL	Surface	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
217	CR#207	LED	Recessed	New 2x2 30w LED Flat Panel	9	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	9	30
218	DOOR 33 HALLWAY	FL	Surface	1L-F48-T8-25w	29	22	Remove	Demo Existing Fixture	29	0
218	DOOR 33 HALLWAY	LED	Recessed	New 2x2 30w LED Flat Panel	10	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	10	30
219	CR#208	FL	Surface	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
219	CR#208	LED	Recessed	New 2x2 30w LED Flat Panel	9	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	9	30
220	CR#210	FL	Surface	2L-F48-T8-25w	34	44	Remove	Demo Existing Fixture	34	0
220	CR#210	LED	Recessed	New 2x2 30w LED Flat Panel	9	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	9	30
221	210A STORAGE	FL	[INTERIOR]	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
222	206A STORAGE	FL	[INTERIOR]	2L-F48-T8-25w	8	44	Retrofit	2L-F48-T8-10.5w LED	8	21
223	CR#209	FL	Surface	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
223	CR#209	LED	Recessed	New 2x2 30w LED Flat Panel	9	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	9	30
224	CR#211	FL	Surface	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
224	CR#211	LED	Recessed	New 2x2 30w LED Flat Panel	9	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	9	30
225	211A STAFF RR MEN	FL	Surface	2L-F48-T8-25w	3	44	Retrofit	2L-F48-T8-10.5w LED	3	21
226	214 STORAGE	FL	[INTERIOR]	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
227	CR#213	FL	Surface	2L-F48-T8-25w	30	44	Remove	Demo Existing Fixture	30	0
227	CR#213	LED	Recessed	New 2x2 30w LED Flat Panel	12	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	12	30
228	213A LAB	FL	[INTERIOR]	2L-F48-T8-25w	7	44	Retrofit	2L-F48-T8-10.5w LED	7	21
229	ROOM 215 -TEACHER LOUNGE	FL	[INTERIOR]	2L-F48-T8-25w	6	44	Retrofit	2L-F48-T8-10.5w LED	6	21
230	DOOR 32L HALLWAY	CFL	[INTERIOR]	6" Can 26w CFL screw in	2	26	New Fixture	6" LED Can Retrofit 12w	2	12
230	DOOR 32L HALLWAY	FL	Surface	1L-F48-T8-25w	41	22	Remove	Demo Existing Fixture	41	0
230	DOOR 32L HALLWAY	LED	Recessed	New 2x2 30w LED Flat Panel	14	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	14	30
231	CR216	FL	Surface	2L-F48-T8-25w	32	44	Remove	Demo Existing Fixture	32	0
231	CR216	LED	Recessed	New 2x2 30w LED Flat Panel	16	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	16	30
232	216A STORAGE	CFL	[INTERIOR]	1L-26w CFL screw in A19	1	26	Retrofit	1L-15w LED screw in	1	15
233	CR217	FL	Surface	2L-F48-T8-25w	2	44	New Fixture	20w 4' LED SM Strip	2	20
233	CR217	FL	[INTERIOR]	2L-F48-T8-25w	1	44	Retrofit	2L-F48-T8-10.5w LED	1	21
233	CR217	FL	Surface	2L-F48-T8-25w	28	44	Remove	Demo Existing Fixture	28	0
233	CR217	LED	Recessed	New 2x2 30w LED Flat Panel	12	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	12	30
234	217 A STORAGE	FL	[INTERIOR]	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
235	CR#218	FL	Surface	2L-F48-T8-25w	27	44	Remove	Demo Existing Fixture	27	0
235	CR#218	LED	Recessed	New 2x2 30w LED Flat Panel	15	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	15	30
236	218 A STORAGE	Inc	[INTERIOR]	100w inc Screw in-relamp only	1	100	Retrofit	1L-15w LED Screw in A19	1	15
237	CR219	FL	Surface	1L-F48-T8-25w	35	22	Remove	Demo Existing Fixture	35	0
237	CR219	LED	Recessed	New 2x2 30w LED Flat Panel	15	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	15	30
238	CR220	FL	Surface	2L-F48-T8-25w	18	44	Remove	Demo Existing Fixture	18	0
238	CR220	LED	Recessed	New 2x2 30w LED Flat Panel	12	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	12	30
239	HALLWAY OUTSIDE CR #203	FL	Recessed	2L-F24-T8U-25w	7	44	New Fixture	2x2 LED Hinge Panel 20w	7	20
240	CR204	FL	Surface	2L-F48-T8-25w	38	44	Remove	Demo Existing Fixture	38	0

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240	CR204	LED	Suspended	New 40w LED Suspended 8' Strip Fixture	15	0	New Fixture	New 40w 8' LED Chain Hung Strip w/ Light Model Layout	15	40
241	204B STORAGE	FL	[INTERIOR]	2L-F48-T8-25w	2	44	Retrofit	2L-F48-T8-10.5w LED	2	21
242	204C	FL	[INTERIOR]	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
243	206A	FL	[INTERIOR]	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
244	CR203	FL	Surface	2L-F48-T8-25w	38	44	Remove	Demo Existing Fixture	38	0
244	CR203	LED	Suspended	New 40w LED Suspended 8' Strip Fixture	15	0	New Fixture	New 40w 8' LED Chain Hung Strip w/ Light Model Layout	15	40
245	203A -STORAGE	CFL	[INTERIOR]	1L-26w CFL screw in A19	1	26	Retrofit	1L-15w LED screw in	1	15
245	203A -STORAGE	FL	[INTERIOR]	2L-F48-T8-25w	7	44	Retrofit	2L-F48-T8-10.5w LED	7	21
246	CR202	LED	Recessed	New 2x4 40w LED Flat Panel	9	0	New Fixture	New 2x4 40w LED Flat Panel w/ Light Model Layout	9	40
246	CR202	FL	Surface	2L-F48-T8-25w	18	44	Remove	Demo Existing Fixture	18	0
247	MISSED ROOMS IN TLC	FL	Recessed	3L-F48-T8-25w	2	66	New Fixture	2x4 LED Hinge Panel 30w	2	30
247	MISSED ROOMS IN TLC	FL	[INTERIOR]	2L-F48-T8-25w	4	44	Retrofit	2L-F48-T8-10.5w LED	4	21
248	DOOR 7 HALLWAY	FL	Recessed	2L-F48-T8-25w	6	44	New Fixture	2x4 LED Hinge Panel 30w	6	30
249	CR 212	FL	Surface	2L-F48-T8-25w	20	44	Remove	Demo Existing Fixture	20	0
249	CR 212	LED	Recessed	New 2x2 30w LED Flat Panel	9	0	New Fixture	New 2x2 30w LED Flat Panel w/ Light Model Layout	9	30
End	End	End	End	End	End	End	End	End	End	End

End of table