

**Spring Branch Independent School District  
Board of Trustees Budget Advisory Committee  
Purpose and Scope  
June 2026**

**Official Designation: SBISD Board of Trustees Budget Advisory Committee (TBAC)**

**Overview**

The SBISD Board of Trustees Budget Advisory Committee (TBAC) is an *ad hoc* advisory group established by the Board of Trustees to provide strategic thought partnership, objective guidance and informed suggestions as the district navigates ongoing financial challenges resulting from continued state underfunding of public education, increased competition, changing enrollment patterns, ongoing inflationary pressures and the desire of the SBISD Board of Trustees and district administration to operate as effectively, efficiently and strategically as possible now and for the future.

As such, the committee is constituted for a defined purpose and time and holds no statutory authority.

**Purpose and Scope of Work**

The TBAC members will work collaboratively and cooperatively with the Superintendent and members of the SBISD Board of Trustees, with support from the district's administrative designees and resource personnel, for the purposes outlined below:

- Develop understanding of the district financial realities, priorities and constraints.
- Explore and recommend strategies to increase operational efficiencies and sustainable practices for long-term fiscal health while aiming to preserve the quality of the student experience and the district's ability to attract and retain outstanding staff and educators.
- Provide guidance for local revenue generation including, but not necessarily limited to, maximizing value or earning potential of district real estate and properties and/or available property tax mechanisms.
- Explore demographic trends and projections and other pertinent information to provide input to the Board of Trustees and Superintendent regarding facility utilization and operational planning.
- Serve as key communicators between the Board of Trustees and the community to increase community awareness of matters pertaining to the district's budget and

operational challenges and opportunities, and to bring to the Board community input related to such matters.

The TBAC should begin its work in Fall 2026 and meet 4-6 times during the 2026-27 school year. Meetings will be held as Special Meetings of the SBISD Board of Trustees, with an agenda, meeting resources, livestream/videotaping, and minutes provided so the larger SBISD community has full access to TBAC presentations, discussions and recommendations.

There is no requirement that any TBAC recommendation or request be placed on a Board agenda for discussion or consideration. The Board of Trustees may act upon the recommendations and input of the TBAC by approving, amending, altering or not approving all or any part of any recommendation(s) brought forth by the TABC. Any such action would be taken as part of an agenda item for discussion and consideration at a posted Regular or Workshop Meeting of the SBISD Board of Trustees.

**Limitations:**

- The TBAC will not make decisions or set policy and will serve in an advisory capacity only.
- Areas of focus from which the TBAC should refrain include recommendations regarding curriculum, instructional program models, personnel decisions, policies and procedures, boundaries of district facilities, and/or educational pedagogy decided upon and/or subject to District, State and Federal laws.

**Composition:**

Each member of the Board of Trustees and the Superintendent of Schools shall nominate three individuals for consideration to serve as members of the TBAC. The President of the SBISD Council of PTAs or designee, the current Chairperson of the Spring Branch Education Foundation or designee, and a current member of the SBISD Title I Parent Advisory Committee will be invited to serve as members of the TBAC. Additionally, community members whose expertise in finance or real estate would bring additional perspective to the committee's work will have an opportunity to apply.

The Board President and Vice President will work together with district administration to develop the final committee roster for approval by vote of the SBISD Board of Trustees at their August 2026 Regular Meeting. The term of service shall be the 2026-27 school year. Should a member of the TBAC resign at any other time, the appointing Trustee/Superintendent may recommend another individual to serve for the remainder of the committee term.

TBAC members will not receive pay, allowances, or benefits for their service. Parents, students, community members, and business leaders who elect to serve will do so voluntarily.

**District Commitments to the TBAC:**

In support of the TBAC, SBISD administration and the SBISD Board of Trustees commit to:

- provide associated meeting materials in a timely manner
- provide committee members with multiple opportunities to provide insight and feedback
- provide committee members with transparent two-way communication as questions or needs arise.

Approved by the SBISD Board of Trustees.

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Courtney Anderson

President, SBISD Board of Trustees

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Date