

On Thu, Jun 18, 2026 at 7:55 PM Tristan Mercer <tristan@databranchus.com> wrote:

Hello,

The Data Branch is writing to submit a public records request regarding vendor procurement records.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:

All products from: ESS/ESI, Kokua Education, Scoot Education, Zed Educate, and BuildEd

Our goal is to identify records from 2022 to now that show the pricing arrangements associated with these vendors, such as licensing or subscription terms, per-unit costs, and any implementation or setup fees that may apply.

We are looking for the following types of records:

- Contracts, service agreements, order forms
- Purchase orders relating to the above vendors
- RFP or solicitation documents
- Task orders issued against cooperative purchasing agreements

We are flexible on format and can accept records in whichever way your office already keeps them, such as:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any existing summary-level purchasing records your office already maintains

Should any portion of the requested records be exempt from disclosure, please release the segregable non-exempt portions.

This request *is* for commercial purposes. We are happy to comply with all applicable policies and procedures Summit Hill SD 161 has in place to handle FOIA requests, and are willing to narrow down, clarify, or adjust the request to make fulfillment easier for your office.

Please direct all records to my colleague Madeleine Farrar at:

Email: madeleine.farrar@thedatabranch.com

Phone: (302) 585-3132

Address: 1111B S Governors Ave STE 21033, Dover, DE 19904

Thank you in advance for your time and attention. If this request has reached the wrong agency or department, please let us know or forward it to the appropriate records custodian. We appreciate your cooperation.

Thank you,

Tristan Mercer

The Data Branch Research Team