

The Conestoga Valley School Board met in a School Board Meeting at 7:00 pm on Monday, June 8, 2026 in the District Administration Board Room, 502 Mount Sidney Road, Lancaster, PA 17602

School Board Members Present: Idette Groff, Phil Eby, Julie Fisher, Dianna Capka, Kathleen Trowbridge, Philip Benigno, Mark Gensel

School Board Members Absent: Dr. Diane Martin, Laura Givler

Administrators Present: Adele Huntzinger, Dr. Don Mann, Sarah Schaefer, Dr. Jill Koser, Matt Furlong, Dr. Daniel Hartman

Others Present: Marilyn Martin, Diane Tyson, Todd Lassa, Ken Johnson, Christopher Peters, Jon Werner, Katie O'Dell, Micah Brickner, Elana Pritt, Adam McGraw, James Liranzo, Elizabeth Graham, Eugene Johnson, Joseph Shirk, Jeremy Rohrer, Diane Tyson

Opening/Welcome

Mr. Gensel, Board President, called the meeting to order at 7:00 pm and welcomed everyone. He then led the Pledge to the Flag. Mrs. Martin noted that seven board members were present with Dr. Diane Martin and Laura Givler absent. With a quorum in place, the meeting proceeded.

Mr. Gensel asked if there were any changes or updates to the agenda. Mrs. Martin reported there were no changes to the agenda. Mr. Gensel then asked for a motion to approve the agenda. Mr. Benigno motioned to approve the agenda and Mrs. Capka seconded. The motion passed unanimously (7/0) with a voice vote.

Commentary on District Activity

Superintendent Comments

Dr. Hartman drew attention to the recent PennySaver article highlighted Nancy Lopez, high school nurse. He acknowledged she is very deserving of recognition and thanked her for her ongoing work in the district. He then introduced three new hires:

- James Liranzo – Technology Support Specialist
- Micah Brickner – 7th grade math teacher for the Middle School
- Elena Pritt – LTS Learning Support teacher for the Middle School

Board Comments

Mrs. Trowbridge affirmed the PennySaver article featuring Nancy Lopez. Mr. Gensel gave recognition to the boys' volleyball team and their efforts in the state championship run. This was the furthest the boys' volleyball team has gone in competition since 1983.

Presentations

None

Public/Professional/Staff Input

Public Comments

None

Action/Discussion

Item A – Review of Change Orders for Leola Elementary

Mr. Christopher Peters, Marotta Main, reviewed the change orders for Leola Elementary. These change orders will be scheduled for approval as part of the consent agenda on June 15, 2026.

- Change Order GC-05 – includes miscellaneous repair and requested ticket items
- Change Order EC CO-01 – includes requested ticket items (after using the remaining small bit of allowances)
- Change Order PC-01 – plumbing – includes allowance deduct of \$16,812.91
- Change Order MS-01 – mechanical – includes allowance deduct of \$22,826.55)
- Leola EC Allowance memo

Item B – Approval of Superintendent's Report

Mr. Gensel requested a motion to approve the report as attached. Mr. Benigno motioned to approve the Superintendent's Report and Mrs. Capka seconded. A voice vote was conducted and the motion passed unanimously (7/0).

1. RECOMMEND the Board approve the following appointments:
 - a. Stacey Wilson – Reading Specialist (G McCarty) at Gerald Huesken Middle School, effective 2026-2027 school year, (pending receipt of all required documentation, clearances, and disclosures), MS+60/Step 14
 - b. Nicole Reynolds – Health Room Assistant (Krasinski) (1 day per week) at Leola Elementary School, effective 2026-2027 school year, (pending receipt of all required documentation, clearances and disclosures), \$27.50/hour
 - c. Elena Pritt – LTS Learning Support teacher (Eichenlaub) at Gerald Huesken Middle School, effective 2026-2027 school year, (pending receipt of all required documentation, clearances, and disclosures), BS/Step 1
 - d. Micah Brickner – 7th Grade Math teacher (Houck) at Gerald Huesken Middle School, effective 2026-2027 school year, (pending receipt of all required document, clearances, and disclosures), MS/Step 1
2. RECOMMEND the Board approve the following changes:
 - a. Gwen Callahan – change from Grade 6 Math teacher at Gerald Huesken Middle School to Grade 7 Math teacher (Krepps) at Gerald Huesken Middle School, effective 2026-2027 school year
 - b. Mauricio Trejo-Garcia – change from Grade 7 Spanish teacher at Gerald Huesken Middle School to Grade 8 Spanish teacher (Sload) at Gerald Huesken Middle School, effective 2026-2027 school year
 - c. Marsha Fabian-Griffith – change from Elementary TSS (elimination of position) to Autistic Support teacher (new position) at High School, effective 2026-2027 school year
 - d. Danielle Elliot – change from Emotional Support teacher at Smoketown Elementary to Learning Support teacher (new position) at Smoketown Elementary, effective 2026-2027 school year
 - e. Julianne Wheeler – change from Autistic Support teacher at Smoketown Elementary to Emotional Support teacher (Elliot) at Smoketown Elementary, effective 2026-2027 school year
 - f. Caitlin Hogan – change from Emotional Support teacher at Leola Elementary School to Autistic Support teacher (Wheeler) at Smoketown Elementary School, effective 2026-2027 school year
 - g. Katrina Krasinski – change from Health Room Assistant (3 days per week) at Leola Elementary School, to Health Room Assistant (2 days per week) at Leola Elementary School, effective 2026-2027 school year
 - h. James Liranzo – change from Seasonal IT Technician Intern for District to Technology Support Specialist (Huffmyer) at Smoketown Elementary School, effective June 15, 2026, \$21.38/hour
 - i. Michele Hougendobler – change from 3rd grade teacher at Fritz Elementary School to 1st grade teacher (Zeigler) at Fritz Elementary School, effective 2026-2027 school year
 - j. Emma Zeigler – change from 1st grade teacher at Fritz Elementary School to 3rd grade teacher (Hougendobler) at Fritz Elementary School, effective 2026-2027 school year

3. RECOMMEND the Board approve the following resignations:
 - a. Mary Fleming - .494 Reading Support teacher at Smoketown Elementary School, effective May 29, 2026
 - b. Spencer Miles – Music teacher at Gerald Huesken Middle School, effective May 29, 2026
 - c. Jhared Simmons – Varsity Wrestling Assistant Coach, effective May 27, 2026
 - d. Aaron Huffmyer – Technology Support Specialist at Smoketown Elementary, effective June 12, 2026
4. RECOMMEND the Board approves the following retirement:
 - a. Adele Huntzinger – Chief Financial and Operations Officer, effective June 30, 2027
5. RECOMMEND the Board approve the following post-season coaching stipends:
 - a. Steve Banh – Track and Field - \$553.95
 - b. Abigail Way – Track and Field - \$504.45
 - c. Mitchell Saxton – Track and Field - \$185.85
 - d. Mike Craighead – Track and Field - \$305.10
 - e. Keith Hershey – Track and Field - \$92.93
 - f. Hunter Davis – Boys Volleyball - \$855.95
 - g. Jaianna Bouarouy – Boys Volleyball - \$559.30
 - h. Hanna Garber – Softball - \$352.45
 - i. Robin Feaster – Softball - \$230.30
 - j. Danny Brooks – Softball - \$474.60
6. RECOMMEND the Board approve the confidential leaves as listed in Executive Content.

Item C – Approval of Board Affirmation Statement – Mailing and Location Address Changes for EdNA/PDE

Mrs. Adele Huntzinger, CFOO, requested approval of the Board Affirmation Statements registering address changes with EdNA/PDE for Leola Elementary and Fritz Elementary. Mr. Gensel requested a motion to approve both changes as presented. Mr. Eby motioned and Mr. Benigno seconded. A voice vote was conducted and the motion passed unanimously (7/0).

Item D – Review Proposed Final Budget

Mrs. Adele Huntzinger, CFOO, presented the 2026-2027 Conestoga Valley School District Proposed Final Budget. Final approval of the district budget will be on Monday, June 15, 2026. Discussion of ways to address the ongoing future budget challenges occurred with Mrs. Groff requesting that the Board let the business office administration know exactly what they would like to see in the budget presentation in future years.

Item E – Review Student Handbook Draft 2025-2026

Dr. Mann, Assistant to the Superintendent for Secondary Education, Dr. Koser, Assistant to the Superintendent for Elementary Education, and Sarah Schaefer, Assistant to the Superintendent for Pupil Services, highlighted the updates to the 2026-2027 student handbook. Mr. Benigno expressed concern with the dress code violations not being addressed in middle school and high school. Discussion ensued with the Board requesting feedback from teachers and administrators regarding the number of dress code violations being addressed. Mrs. Groff reminded the Board that their role is governance and not managerial. The student handbook will be approved as part of the consent agenda at the June 15, 2026 meeting.

Item F – Admin Review of Policy 918 – Title I Parent, Caregiver and Family Engagement

Dr. Jill Koser, Assistant to the Superintendent for Elementary Education, recommended no changes to this policy. This policy is scheduled for a First Reading at the June 15, 2026 board meeting followed by a Second and Final Reading in July 2026.

Item G – Review of CVSD Educator Effectiveness (Act 13) Plan

Dr. Jill Koser, Assistant to the Superintendent for Elementary Education, reviewed recommendations and updates to the existing plan. This plan will encompass 2026-2029. This item will be placed on the consent agenda for approval at the June 15, 2026 meeting.

Item H – Review of PA Digital Trust Hub with Allegheny Intermediate Unit 1

Adam McGraw, Director of Technology, reviewed an annual membership agreement with Allegheny Intermediate Unit 1 for access to the PA Digital Trust Hub platform. As the volume and complexity of student data continues to grow, so does the responsibility to manage it wisely — ensuring privacy, security, and appropriate use at every step. The PA Digital Trust Hub, offered through AIU 1, helps meet these challenges through a collaborative five-pillar framework where districts share expertise, resources, and work, so no single district has to solve these problems alone. The Digital Trust Hub is guided by service standards rooted in collaboration, objectivity, transparency, and safety. This item will be placed on the consent agenda on June 15, 2026 for approval.

Review Board Agenda

The tentative agenda for the June 15, 2026 school board meeting was attached for review.

Public Comments

None

Board Matters

Board Initiatives

Mrs. Groff encouraged the Board to continue advocacy efforts and will continue to bring resolutions to the Board as they become available from PSBA.

Adjournment

Mr. Gensel called for a motion to adjourn the meeting to Executive Session for the purpose of reviewing the safe schools report and planning for the upcoming Board Retreat. Mr. Eby motioned and Mr. Benigno seconded. A roll call vote was conducted and the motion passed unanimously (7/0). The meeting adjourned at 8:52 pm.

Respectfully Submitted,

Marilyn S. Martin
School Board Secretary