



Lakeview Community Schools ~ 602 Washington Street, Lakeview Michigan 48850

SHARED CURRICULUM DIRECTOR SERVICES

Lakeview Community Schools and Montabella Community Schools

Agreement

This Intergovernmental Agreement (“Agreement”) is entered into by and between **Lakeview Community Schools** and **Montabella Community Schools**.

1. LEGAL AUTHORITY

This Agreement is entered into pursuant to the **Michigan Urban Cooperation Act of 1967, MCL 124.501 et seq.**, which authorizes public agencies, including public school districts, to jointly exercise powers, share services, and enter into intergovernmental agreements.

Each Party further acts pursuant to the authority granted to boards of education under the **Michigan School Code, MCL 380.1 et seq.**, including but not limited to **MCL 380.11a** and **MCL 380.1229**.

2. PURPOSE

The purpose of this Agreement is to establish the terms and conditions under which the Parties shall jointly employ and share the services of a **Curriculum Director** to support instructional leadership, curriculum development, and educational improvement within each district in a cost-effective and collaborative manner.

3. TERM

This Agreement shall commence on **March 12, 2026** and shall continue through **June 30, 2027**, unless earlier terminated pursuant to Section 11. The Agreement may be renewed by mutual written consent of both Parties following approval by their respective Boards of Education.

4. EMPLOYMENT STATUS

1. The Curriculum Director (“Employee”) shall be employed by **Lakeview Community Schools** for purposes of payroll, benefits administration, and employment records, consistent with **MCL 380.1229**.
2. Nothing in this Agreement shall be construed to create an employer-employee relationship between the Employee and the non-employing district.
3. The employing district shall maintain the official personnel file.

5. ALLOCATION OF TIME AND SERVICES

1. The Employee shall allocate professional services on a **fifty percent (50%) basis to each district**.
2. The work schedule shall be mutually agreed upon by the Parties and the Employee and may be adjusted as necessary to meet district needs.
3. Each district retains authority to assign duties within its allocated time, provided such duties are consistent with the Employee’s job description and professional licensure.

6. DUTIES AND RESPONSIBILITIES

The Employee’s duties shall include, but are not limited to:

- Curriculum development and alignment
- Instructional leadership and support
- Assessment and data analysis
- Professional development planning and delivery
- Compliance with applicable state and federal instructional requirements

Nothing in this Agreement shall be construed as a delegation or transfer of statutory authority vested in each Board of Education under **MCL 380.11a**.

7. COMPENSATION AND COST SHARING

1. The total salary and employer-paid benefits of the Employee shall be shared equally by the Parties on a **50/50 basis**.
2. The non-employing district shall reimburse the employing district for its share of costs on a **monthly or quarterly basis**, upon receipt of an itemized invoice.
3. Reimbursable costs shall include salary, FICA, retirement contributions, insurance, and other employer-paid benefits.

8. SUPERVISION AND EVALUATION

1. The Employee shall be jointly supervised by the Superintendents of both districts, or their designees.
2. Performance evaluations shall be conducted collaboratively, with input from both districts.
3. Final employment decisions remain the responsibility of the employing district, consistent with applicable law.

9. LIABILITY AND GOVERNMENTAL IMMUNITY

Each Party shall be responsible for its own acts and omissions and those of its officers, employees, and agents, as provided under **MCL 691.1407**. Nothing in this Agreement shall be construed as a waiver of governmental immunity or other protections afforded under Michigan law.

10. COMPLIANCE WITH LAW

The Parties agree that all actions taken pursuant to this Agreement shall comply with applicable federal, state, and local laws, including but not limited to:

- **Michigan School Code (MCL 380.1 et seq.)**
- **Urban Cooperation Act (MCL 124.501 et seq.)**
- Applicable Board of Education policies of each district

11. TERMINATION

1. Either Party may terminate this Agreement without cause upon **60 days' written notice** to the other Party.
2. Either Party may terminate immediately upon material breach.
3. Financial obligations incurred prior to the effective date of termination shall remain payable.
4. Termination shall not impair the statutory authority of either Board of Education under **MCL 380.11a**.

12. AMENDMENTS

This Agreement may be amended only by written agreement approved by the authorized representatives of both Parties following Board of Education approval.

13. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the Parties and supersedes all prior negotiations or agreements, whether written or oral.

14. AUTHORIZATION

This Agreement shall become effective upon approval by the respective Boards of Education of the Parties.

Parties have executed this Agreement as of the dates set forth below.

Montabella Community Schools

By: _____

Name:

Title:

Date:

Lakeview Community Schools

By: _____

Name:

Title:

Date: