

REGULAR MEETING

Monday, May 12, 2025

The Monday, May 12, 2025 Regular Board meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:30 pm. by Chairperson B Borrell. After the pledge of allegiance, roll was taken with the following members present: B Borrell, Koch, Bauman, Marketon, Mulvihill, Puncochar and J Borrell Also present were Superintendent Nate Walbruch, Principals Stephanie Kuehn, Jim Schimelpfenig, and Jennifer Olson, and Board Secretary Marilyn Greeley.

(Item IV) Koch recommended approval of the agenda; Bauman seconded; passed unanimously.

(Item V) There were no questions or comments from visitors.

(Item VI) Puncochar recommended approval of the consent agenda; J Borrell seconded; passed unanimously. The consent agenda included April 14, 2025 Regular Board meeting minutes, April 28, 2025 Work Session meeting minutes, May 6, 2025 Special Board meeting minutes, bills, monthly treasurer report, enrollment, the resignation of **Morgan Dockendorf** as an Elementary Teacher effective at the end of the 2024-25 school year and the Elementary Laker News.

(Item VII, Subd. A) Superintendent Walbruch and Grade Level Team members Stefanie Gunderson and Ellen Uter gave an update on the grade level building transition meetings.

(Item VII, Subd. B) J Borrell motioned to approve the resolution terminating & nonrenewal of a probationary teacher Amber Hlavka; Puncochar seconded; those in favor: Mulvihill, Puncochar, J Borrell, Koch, Bauman, Marketon and B Borrell; those opposed: none; passed unanimously.

(Item VII, Subd. C) Elementary Principal Jennifer Olson reviewed the District and School Parent Involvement Plans.

(Item VII, Subd. D) B Borrell reviewed the recommendation from Food Service Director, Michelle Johnson, for HLWW's primary food service distributor for the 2025-26 school year.

Marketon recommended approval of Upper Lakes as our primary food service distributor for the 2025-26 school year; J Borrell seconded; motion carried

(Item VII, Subd. E) B Borrell read the list of donations.

Koch recommended approval of the resolution accepting donations; Mulvihill seconded; those in favor: Marketon, Bauman, Koch, J Borrell, Puncochar, Mulvihill and B Borrell; those opposed: none; passed unanimously.

(Item VII, Subd. F) B Borrell indicated there are no items at this time for the May work session.

Puncochar recommended approval of no work session for May 2025; Bauman seconded; passed unanimously.

(Item VII, Subd. G) Each board member gave positive affirmation about things happening in the district.

J Borrell reported he helped with Prom clean up and thanked the advisors and the crew that helped with cleanup, and indicated the students were in good spirits.

Puncochar reported the Laker Care staff communication to parents when there are events happening that impact Laker Care has been great.

Koch reported she appreciates the reading reward initiatives the Middle and Elementary Schools have brought back.

Bauman reported Mrs Murphy did a great job during field day at the elementary; many students were seen supporting each other.

Marketon reported it was great to see the students support each other in Track and Field programs.

Mulvihill reported it was great seeing the school packed on Friday for the FFA Banquet. Mulvihill also thanked Megan Tormanen and Marilyn Greeley for their time over the past several weeks.

B Borrell reported we had three FFA State Convention champions and strong finishes in all categories.

(Item VIII, Subd. A) Superintendent Walbruch reported:

- Spring is a busy time in schools.
- There are many advocacy groups that go to the Capital to lobby on behalf of schools.
- We met with people from TOC (Teachers on Call) our substitute teacher vendor and we are adding if they sub for us we will pay for a school lunch; we may also increase the sub pay rate as well, but that will be a separate discussion.

(Item VIII, Subd. B) Principal Schimelpfenig reported:

- Thank you to Katie Koch and the Elementary PTA for supporting teachers during teacher appreciate week.
- The Middle School Field Day will be May 23rd.

Principal Olson reported:

- MDE has reviewed our Title information and thank you to Megan Tormanen and the Title staff for gathering data needed.
- We were honored with a visit from MDE during testing and thanks to Kelli Westling for making sure we are in compliance with procedures during testing.
- It is field trip season
- Thank you to the PTA for helping with staff appreciation.

Principal Kuehn reported:

- Thank you for the generosity of the PTA for supporting teachers during teacher appreciate week
- Thank you to Martin Koch and Wyatt Determan who helped with videoing the mock crash.
- The Pops concert will be on Wednesday.
- Awards night, senior breakfast and graduation are all coming up.
- Saturday morning the Memorial Ruck will take place with proceeds going toward the Howard Lake Veterans memorial.

(Item VIII, Subd. C) B Borrell indicated committee reports are attached.

(Item VIII, Subd. D) Upcoming Board Member Event Appearances:

Calendar Link

Graduation-June 1, 2025 @ 2pm

Puncochar reported at the Budget Committee meeting we reviewed our fund balance and how enrollment is a part of the fund balance and many districts are experiencing the same lower enrollment as we are.

(Item IX) Next Meeting Dates:

Special Board Meeting-May 14 & 15, 2025 @ 5:30pm HLWW HS Media Center

Special Board Meeting-May 19, 2025 @ 6pm HLWW HS Media Center

Work Session Meeting-May 27, 2025 @ 6:30 pm HLWW HS Media Center

Regular Board Meeting-June 9, 2025 @ 6:30 pm HLWW HS Media Center

(Item X) Items for next meeting

Special Meeting-May 14, 2025 and May 15, 2025

- Second Round Superintendent Candidate Interviews
- Discuss Information/Determine Finalist
- Discuss Next Steps

Special Meeting-May 19, 2025

- Discuss/Approve Superintendent Contract
- Discuss Next Steps

Regular Meeting:

- Bill Reader for June-Koch
- Bill Reader for July-Marketon
- Department Report-Food Service
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Treasurer Report-January, April, July, October
- Monthly Budget Report
- Approve Parent Involvement Plans

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Mulvihill indicated she will not be able to attend the May 19, 2025 Special School Board meeting.

B Borrell adjourned the meeting at 7:26 pm.

Respectfully submitted,

Katie Koch, Clerk