

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: May 26, 2026



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<b>Recognition:</b>	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
<b>Information:</b>	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
<b>Action:</b>	<input type="checkbox"/> Resignation	<input type="checkbox"/> Hiring	<input checked="" type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other:
This action request pertains to	<input checked="" type="checkbox"/> Elementary (only)	<input type="checkbox"/> High School/District Wide	

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**Date:** 5/15/26

**To:** Board of Trustees  
Browning Public Schools

**From:** Rebecca Rappold  
Title: Superintendent

**Subject:** BPS PELI & PENS early literacy and numeracy assessments for the Little Learners program at Bullshoe Elementary 26-27 SY

**Description:** Recommend a contract service agreement for Cindy Show to complete the PELI & PENS assessments for the Little Learners early literacy and numeracy intervention program during the fall, winter, and spring benchmarking periods of the 26-27 school year.

**Financial Impact:** up to 60 hours @ \$35.00/hr = \$2100.00 + Fringe

**Funding Source (Budget/grant, etc.):** 115.90.494.2213.150.233

**Attachment(s):** Contract Service Agreement

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**  N/A (Info)  Approved  Denied  Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-3200

Date: May 21, 2026

Board Approval: 05/26/2026

Contractor: Cindy Show

Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
P.O. Box or Street Address,

\_\_\_\_\_ Cut Bank, Montana 59427  
City, State, Zip

**Type of Project/Service** (be specific): Contractor will complete the PELI & PENS during the 26-27 SY fall, winter, and spring benchmarking periods . Contractor will complete the PELI & PENS individual student assessments for students in Little Learners early literacy and numeracy intervention program.

**Contracted Dates:** 8/17/26-5/28/27

Rate per hour/per day: \$35.00 x up to 60-hrs = \$2,100.00

Per Diem/per day:     x     # of Days =    

Mileage:     miles @     per mile =    

Other costs (explain): FRINGE = \$420.00

**Total Project Cost** = **\$2,520.00**

**Contract to be paid from:**

115.90.494.2213.150.233

\_\_\_\_\_

**Independent Contractor:**

Submit invoice on completion

Other:

**Employee:**

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

\_\_\_\_\_  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.