

**WORK SESSION MEETING**  
**Monday, June 24, 2024**  
**HLWW High School Media Center**

The Monday, June 24, 2024 School Board Work Session meeting of Independent School Dist. #2687 (Howard Lake-Waverly-Winsted) was called to order at 6:32 pm. by Chairperson Heuer. After the pledge of allegiance, roll was taken with the following members present: Heuer, Koch, Bravinder, Marketon, Mulvihill and Puncochar; absent: Borrell. Also present were Superintendent Nate Walbruch and Board Secretary Marilyn Greeley.

**(Item IV)** Puncochar recommended approval of the agenda; Marketon seconded; passed unanimously.

**(Item V)** Bravinder recommended approval of the consent agenda; Koch seconded; Marketon asked if there are any concerns about the late resignations; Superintendent Walbruch indicated the teaching contracts ends June 30<sup>th</sup> and after that we put a stipulation on staff that we will release them if we find a suitable replacement; passed unanimously.

The consent agenda includes approving the resignations of **Brooke Orazem** as a sixth grade middle school teacher effective immediately; and **Jenny Jaunich** as a Humphrey Elementary Paraprofessional effective June 25, 2024; and the employment recommendations of **Adam Kuehl** as a high school English/social studies teacher for the 2024-25 school year; and **Reno Bredahl** as a 6th grade teacher effective the 2024-25 school year replacing Brooke Orazem.

**(Item VI, Subd. A)** Curriculum Director/Principal, Stephanie Kuehn, reviewed the curriculum information for business, art and ag curriculum.

Puncochar recommended approval of the 2024-25 curriculum purchase; Bravinder seconded; passed unanimously.

**(Item VI, Subd. B)** Superintendent Walbruch reviewed the recommended increase in junior high speech and junior high knowledge bowl activity fees.

Marketon recommended approval of the increase in junior high speech and knowledge bowl activity fees; Mulvihill seconded; passed unanimously.

**(Item VI, Subd. C)** Business Manager Megan Tormanen and Superintendent Walbruch reviewed the 2024-25 budget. Bravinder asked how this compared to the budget presented in May. Tormanen responded that this includes all the things we discussed. Heuer said this includes a half time band position. Bravinder asked if the plan is to discuss the grade level buildings. Walbruch said yes, we want to take the time to hear from the staff and we would look to act on it at the October or November meeting if we want to make that change. Mulvihill expressed concern over the negative balance in community education. Koch asked for a one-page document to help explain it. Walbruch reported he will try to have something for the July meeting. Tormanen also reported the district can revise the budget two times a year if they want to.

Puncochar recommended approval of the 2024-25 budget; Marketon seconded; motion Bravinder opposed; passed by majority.

**(Item VI, Subd. D)** Marketon expressed concern that the district is creating a bigger hold for the future in hopes of rebuilding something. Marketon said he supports the music program, but the number are not there. Heuer indicated she felt we owe it the opportunity to right the ship, but also to be proactive for the 2025-26 school year. Puncochar indicated it is a calculated risk, and to support them as they navigate through the process. Mulvihill express concern the district had funds to pay for two weeks of expenses.

Bravinder recommended approval of the .5FTE secondary music position; Koch seconded; Marketon opposed; passed by majority.

**(Item VI, Subd. E)** Bravinder recommended approval of the employment of Laura Boillat; Koch seconded; Marketon opposed; passed by majority.

**(Item VI, Subd. F)** Superintendent Walbruch reviewed the LED lighting project proposal from Buildings and Grounds Director Joe McKee. The board members discussed the proposal.

Marketon recommended approval of the LED lighting project without financing; Puncochar seconded; passed unanimously.

**(Item VI, Subd. G)** Bravinder reviewed the summary of the SLPA contracts.

Bravinder recommended approval of the SLPA Contract; Koch seconded; passed unanimously.

**(Item VII, Subd. A)** Upcoming Board Member Event Appearances:

**Calendar Link**

New Teacher Workshop August 22 @ TBD

Back to school workshop days August 26-29

Elementary Welcome Back Days September 3-4

**Leaders in Education Excellence (LEEA) October 30, 2024-Resource Training @ 4:30pm**

**Educational Support Staff (ESS) November 20, 2024-Resource Training @ 4:30pm**

**Students of Excellence April 23, 2025-Resource Training @ 4:30pm**

**(Item VII, Subd. B)** There was nothing additional to report.

**(Item VIII) Next Meeting Dates:**

**Regular Board Meeting-Monday July 15, 2024 6:30 pm HLWW HS Media Center-possibly attending-SM will reach out.**

**Regular Board Meeting-Monday August 12, 2024 6:30 pm HLWW HS Media Center**

**(Item IX) Items for next meeting**

Regular Meeting:

- Bill Reader for June-Mulvihill

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- Bill Reader for July-Heuer
- Bill Reader for August-Bravinder
- Leave/Resignations/Retirements
- Employment Recommendations
- Approve Second Reading of Policies
- Approve First Reading of Policies
- Approve Treasurer Report-January, April, July, October
- Review Handbook Changes-Approve in August
- Approve Health & Safety Long Term Facilities Maintenance Plan
- Approve Truth in Taxation Hearing Date

No Work Session scheduled for July

Heuer adjourned the meeting at 8:09 pm.

Respectfully submitted,

Katie Koch, Clerk